

**BRANTFORD POLICE SERVICES BOARD  
POLICY #00-08**

Re: Criminal Investigation Management and Procedures  
Adequacy Standard LE-006

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The objective of criminal investigations management and procedures is to ensure that investigations into criminal acts:

- are effectively and efficiently investigated by qualified investigators and investigative supervisors;
- respect the individual rights of victims, persons of interest, suspects and witnesses alike, and
- are capable of supporting a successful prosecution of person(s) for the criminal acts in question.

To this end, it is the policy of the Brantford Police Services Board with respect to general criminal investigation that:

- a) the Chief of Police will:
  - i) periodically review and report back to the board on the occurrences which can be investigated by members of the police service based on their knowledge, skills and abilities, and which occurrences require the services of another police service;
  - ii) prepare and implement a criminal investigation management plan that meets the requirements of the Adequacy Standards Regulation, including identifying the type of occurrences which should be investigated by another police service or through a combined, regional or cooperative service delivery method;
  - iii) develop and maintain procedures on and processes for undertaking and managing criminal investigations;
  - iv) establish a selection process for criminal investigators, including ensuring that members who provide this service meet the requirements of the Adequacy Standards Regulation;
  - v) ensure that the police service has one or more members who are criminal investigators;
  - vi) require supervisors to ensure that the member assigned an occurrence listed in the criminal investigation management plan has the knowledge,

skills and abilities to investigate that type of occurrence;

- vii) ensure that the persons providing scenes of crime analysis and forensic identification investigative supports meet the requirements of the Adequacy Standards Regulation;
  - viii) ensure that persons who provide other investigative supports identified in (b) have the knowledge, skills and abilities to provide that support, and
  - ix) ensure that employees of organizations or individuals who provide investigative supports report directly to, and take direction from, the member to whom the investigative support or assistance is being provided, and comply with the procedures and processes of the police service in relation to investigative supports.
  - x) *develop procedures to ensure compliance with the requirements of the Ontario Major Case Management Regulation.*
- b) investigative supports will be provided as follows:
- i) scenes of crime analysis by members of the Brantford Police Service;
  - ii) forensic identification by members of the Brantford Police Service;
  - iii) canine tracking by members of the **Brantford Police Service**;
  - iv) behavioural science by members of the Ontario Provincial Police;
  - v) physical surveillance by members of the Brantford Police Service;
  - vi) electronic interception by members of the Brantford Police Service;
  - vii) video and photographic surveillance by members of the Brantford Police Service, and
  - viii) polygraph by members of the Waterloo or Durham Regional Police Service.

Passed: January 18, 2000  
Amended: March 20, 2002  
Amended: February 19, 2004  
Amended: October 18, 2007  
Amended: September 15, 2011  
Amended: September 19, 2013

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Chair

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Executive Assistant