

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, FEBRUARY 20, 2014**  
**1:00 P.M., BOARD ROOM**

<b>ROLL CALL</b>
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**PRESENT:** Cheryl Antoski, Chair  
Todd Glaves, Vice Chair  
Jean Anderson  
Councillor Vince Bucci  
Mayor Chris Friel

**ALSO PRESENT:** Chief Jeff Kellner  
Deputy Chief W. Geoff Nelson  
Margaret Eves, Executive Assistant

Moved by Mayor Chris Friel  
Seconded by Cheryl Antoski

THAT the motions made in the in-camera session be ratified.

CARRIED

<b>1. DECLARATIONS OF CONFLICT OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>2. PRESENTATIONS</b>
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2.1 20-Year Police Exemplary Service Medal - Staff Sergeant Don Pancoe

Staff Sergeant Pancoe was thanked for his 20 years of loyal and dedicated service and presented with a Police Exemplary Service Medal.

<b>3. DELEGATIONS</b>
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3.2 False Alarm Reduction Bylaw – Constable Robin Butterfield

Constable Butterfield presented the second draft of the False Alarm Reduction Bylaw developed to combat the rising number of false alarms. Cst. Butterfield indicated the bylaw would require alarm companies to pay an initial registration fee for customers and pay fines for false alarms. He added that the bylaw mirrors those in other municipalities, which have been successful in reducing the number of false alarms.

It was noted that in 2012, 2,627 alarm calls were received, of which only 42 were valid alarms. As two officers are dispatched to confirm the alarm, taking an average of 20 minutes, the loss of manpower to deal with false alarms is substantial. It was clarified that if a homeowner with an alarm changes companies, there would not be a requirement by the new alarm company to pay a fee to register the address.

Moved by               Vince Bucci  
Seconded by       Jean Anderson

THAT the Brantford Police Services Board endorses the draft False Alarm Reduction Bylaw as presented today

AND FURTHER that the draft bylaw be sent to the City Solicitor for comment

AND FURTHER that the fee structure be reviewed at a future meeting of the Board

AND FURTHER that before the implementation of the bylaw, a consultation process be held.

CARRIED

<b>4. MINUTES</b>
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Moved by               Vice Chair Todd Glaves  
Seconded by       Jean Anderson

THAT the minutes of the meeting held January 30, 2014, be adopted.

CARRIED

<b>5. REPORTS</b>
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5.1   Monthly Statistical Report – January 2014

Deputy Chief Nelson highlighted points of interest in the report. Mayor Friel commented that we should be engaging the community and communicating the decrease in crime, and suggested the message could be sent out through social media and the Safe Brantford initiative.

**5.2     Monthly Budget Report – January 2014**

Chief Kellner indicated the 2014 budget was on target. He anticipated there would be a 2013 surplus due to the difference between the negotiated settlement with the Associations and the budgeted amount for wage increases.

**5.3     Police Auction Proceeds Trust Fund**

**5.3.1   *Safe Brantford Workshop***

Moved by               Mayor Chris Friel  
Seconded by         Councillor Vince Bucci

THAT the Brantford Police Services Board approves the transfer of \$1,070.11 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (150500) and that this amount be used to cover the catering and venue costs for the Safe Brantford Workshop held February 13, 2014.

CARRIED

**5.3.2   *Safety Patroller of the Year Awards***

Moved by               Jean Anderson  
Seconded by         Vice Chair Todd Graves

WHEREAS the Brantford Police Services Board recognizes the School Safety Patrol Program as being a valuable asset to our community

AND WHEREAS the Board supports recognizing “Patroller of the Year” recipients

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$1,500 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (150500) and that this amount be used to fund three \$500.00 awards for Brantford “Patroller of the Year” recipients.

CARRIED

**5.4     2013 Annual Reports**

**5.4.1   *Bias-Based Profiling Administrative Review***

Inspector Scott Easto attended and presented his report.

He indicated that the Service, in accordance with CALEA requirements, has a written directive governing bias-based profiling which mandates its prohibition, training of personnel and corrective measures if bias-based profiling occurs.

He explained that the Service records race on “Street Checks” in which officers stop a person and document the reason and information for further crime analysis. He reported that no official complaints of bias-based profiling were received in 2013. One concern was received, but ruled unfounded. He stated that a second concern was received and investigated. It resulted in a civilian member being counselled.

He concluded that with all of the interactions members have had with the public and the very low number of complaints/concerns received, that Service members are enforcing the law in a respectful manner free of bias or racism.

#### *5.4.2 Suspect Apprehension Pursuits*

Chief Kellner reviewed this report, prepared by Inspector R. Dinner, which indicated 18 Fail to Stop Reports had been submitted. Of these, five resulted in a pursuit being initiated and in 13 or 72%, officers elected not to engage in a pursuit in the best interest of public safety. He added that pursuits in 2013 represent a 60% decrease from the five-year average and a 28% decrease from 2012. Chief Kellner added that reviews are done for training purposes.

#### *5.4.3 Use of Force*

Deputy Chief Nelson reviewed this report, prepared by Sergeant Jason Saunders, Training Officer. He indicated that 72 use of force incidents occurred in 2013, an increase of 14 incidents over 2012. Of these, 37 of them involved officers responding to a weapons call. He explained that .15% of all calls for service required use of force and no discharges occurred. Deputy Chief Nelson advised that this report is used to develop training.

### **5.5 Automated Telephone System Report**

Deputy Chief Nelson outlined a report, prepared by Sergeant K. Bell-Samson, on the re-evaluation of the speech recognition automated attendant system which was implemented January 8, 2014. He indicated that an internal review was done, followed by a community survey. He reported that it was clear the system missed the mark and improvements were needed.

There was discussion on the decrease in customer service and lack of Board consultation prior to implementing the new system.

As a result of the review, three options were available – outsourcing the telephone system; reverting to the old system, and fixing the new one. He recommended modifying the new system, which would see the six options scaled back to three. An option would also be available to be connected to a live person. The Board supported modifying the new system.

Moved by                      Jean Anderson  
Seconded by                Vice Chair Todd Graves

THAT all documents must be provided to the Board's Executive Assistant the Friday prior to a meeting of the Brantford Police Services Board in order that they be included in the agenda package

AND FURTHER that a digital format option be available.

CARRIED

<b>6.      NEXT MEETING DATE</b>
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The next public meeting of the Brantford Police Services Board will be held on March 27, 2014, at 1:00 p.m.

<b>7.      NEW BUSINESS</b>
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7.1      Transfer of Funds – Renovations to Front Reception Desk

Deputy Chief Nelson indicated that renovations are required to the front desk reception area to add one more workstation to accommodate the relocation of Resource Officers from the Communications Centre to the front desk reception area.

Moved by                      Vice Chair Todd Graves  
Seconded by                Jean Anderson

THAT the request to transfer \$12,000 from Reserve Fund #140 to a Minor Capital Account for the renovations to the front reception desk of the Brantford Police Station be approved.

CARRIED

**7.2    Reappointment – Jean Anderson**

An Order in Council was received reappointing Jean Anderson to the Brantford Police Services Board for a further period of three years.

<b>9.    ADJOURNMENT</b>
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Moved by     Jean Anderson

THAT the meeting be adjourned. (2:25 p.m.)

CARRIED

The minutes of this meeting were adopted this 26<sup>th</sup> day of March, 2014.

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Cheryl Antoski, Chair

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Margaret Eves, Executive Assistant