

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, APRIL 24, 2025 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

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| <b>ROLL CALL</b> |
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PRESENT:           Allan Lovett, Chair  
                      Councillor Mandy Samwell, Vice-Chair  
                      Mayor Kevin Davis  
                      Dan Houssar  
                      Krupesh Shah

ALSO PRESENT: Chief Jason Saunders  
                      Interim Deputy Chief Rich Paolini  
                      Police Staff – A/Insp. M. Sciberras, Insp. K. Reeder, R. Matthews-  
                      Osmond, T. Fischer  
                      Virginia Kershaw, Executive Assistant

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| <b>1.     PRESENTATIONS/DELEGATIONS</b> |
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**Presentation**

1.1     Robin Matthews-Osmond, Corporate Communications Manager  
      Re:    Item 3.2.1 - BPS Website Redevelopment Update

Robin Matthews-Osmond, Corporate Communications Manager addressed the Board and provided an overview of the BPS website redevelopment.

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| <b>2.     DECLARATIONS OF CONFLICT OF INTEREST</b> |
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None

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| <b>3.     ITEMS FOR CONSIDERATION</b> |
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Items 3.1 and 3.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1   Issues Update – Interim Deputy Chief Paolini**

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

**3.1.1 Police Station Renovation Project Update**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paoloni dated April 14, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

**3.1.2 Monthly Statistical Analysis**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated April 14, 2025 regarding Monthly Statistical Analysis (February 2025) BE RECEIVED.

CARRIED

**3.2 Issues Updates – Chief Saunders**

Chief Saunders addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff. Chief Saunders responded to a concern raised by a parent about a recent hold and secure situation at a Brantford school, noting that A/Insp. Sciberras has reached out the parent about the matter.

**3.2.1 BPS Website Redevelopment Update**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Robin Matthews-Osmond dated April 16, 2025 regarding BPS Website Redevelopment Update BE RECEIVED.

CARRIED

**3.2.2 Provincial Bail Compliance Dashboard**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Mike Potter, Information Technology Manager dated April 16, 2025 regarding Provincial Bail Compliance Dashboard BE RECEIVED.

CARRIED

**3.2.3 County Funding for Local Court Security Costs**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Inspector Bell-Samson dated April 16, 2025 regarding County funding for local Court Security Costs BE RECEIVED.

CARRIED

**3.3 Financial Reports**

**3.3.1 Monthly Financial Reports**

Moved by D. Houssar  
Seconded by K. Shah

THAT the following Financial Reports dated March 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to April 14, 2025;
- Police Seized Currency Trust account – current to April 14, 2025;
- First Quarter Variance Report – current to March 31, 2025
- Monthly Overtime Report - current to March 31, 2025.

CARRIED

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| <b>4. CONSENT ITEMS</b> |
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**4.1 Minutes**

Moved by D. Houssar  
Seconded by K. Shah

THAT the March 27, 2025 Regular Police Services Board Minutes BE APPROVED.

CARRIED

**4.2 Annual Reports**

Moved by D. Houssar  
Seconded by K. Shah

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2024 Annual Canine Report.
- 4.2.2 2024 Annual Use of Force Report.

CARRIED



**4.3 Quarterly Report – Q1 – 2025 – Public Complaints Against Police**

Moved by D. Houssar  
Seconded by K. Shah

THAT the First Quarter Report 2025 – Public Complaints Against Police Report dated April 9, 2025 BE RECEIVED.

CARRIED

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

None

**5.2 New Business Matters from Members of the Board (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None

**8. NEXT MEETING DATE**

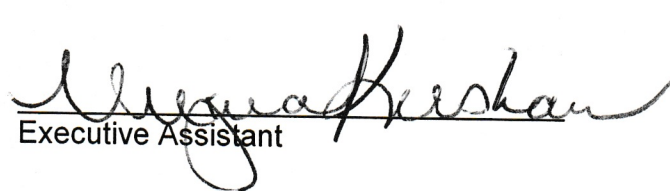
May 30, 2025.

**9. ADJOURNMENT**

The meeting adjourned at 9:19 a.m.

The minutes of this meeting were adopted on May 30, 2025.

  
Chair

  
Executive Assistant