

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, MARCH 19, 2015**  
**1:00 P.M., BOARDROOM**

<b>ROLL CALL</b>
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**PRESENT:** Jean Anderson, Chair  
Todd Glaves, Vice Chair  
Mayor Chris Friel  
Councillor David Neumann

**ALSO PRESENT:** Chief W. Geoff Nelson  
Deputy Chief Rob Dinner  
Margaret Eves, Executive Assistant

Moved by Vice Chair Todd Glaves  
Seconded by Councillor David Neumann

THAT the motions made in the in-camera session be ratified.

CARRIED

<b>1. DECLARATION OF CONFLICTS OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>2. PRESENTATIONS</b>
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**2.1 2014 Civilian Merit Awards**

Chair Anderson indicated that the Brantford Police Services Board awarded Civilian Merit Awards to the following citizens who assisted the Police Service during 2014 and put themselves at some personal risk or substantial inconvenience.

Chief Nelson and Deputy Chief Dinner provided a brief synopsis of each incident. Presentations were made to Jeffrey Graham, Douglas Rouse, Paul Bartosek and Eric Styles.

Board members thanked the recipients for their efforts.

<b>3. DELEGATIONS</b>
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- 3.1 Safe Brantford Strategy – Velika Kitchen-Janzen, Administrator, and Aaron Wallace. Manager, Strategic Planning and Community Development, Public Health, Safety and Social Services Department.

Mr. Wallace and Ms. Kitchen-Janzen attended to provide an update on the Safe Brantford Strategy, a community-wide initiative that contributes to crime reduction and increased community safety through fostering partnerships that will focus on crime prevention through social development.

Mr. Wallace indicated that funds have been received through the Proceeds of Crime grant, and a successful forum was held with Dr. Russell. The community survey has been completed and the data is being analyzed. He was very pleased how the community partners were working together in an enthusiastic manner.

Ms. Kitchen-Janzen commented that community consultation included seniors groups, youth groups, those in subsidized housing, etc., and reached out to those who don't have access to the on-line survey. She indicated that a number of different people have come together with the common will to determine the root causes of crime.

Next steps include the core team coming up with ideas for community projects, which should take place the third week of May. Prioritizing of the projects will be done. The roll out of projects should occur in June.

Moved by Mayor Chris Friel  
Seconded by Vice Chair Todd Graves

THAT the Brantford Police Services Board meet prior to the May Police Services Board meeting with "Safe Brantford" staff to explore how the Brantford Police Services Board can further contribute to this important community initiative.

CARRIED

<b>4. MINUTES</b>
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Moved by Councillor David Neumann  
Seconded by Mayor Chris Friel

THAT the minutes of the meeting held February 11, 2015, be adopted.

CARRIED

<b>5. REPORTS</b>
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**5.1 Issues Update**

Chief Nelson advised that Police Week would be held in May and invited Board members to attend Family Day at the Children's Safety Village, to be held May 9, 2015. As well, he indicated that the next session of the Citizens' Police Academy would be held March 25 to May 13. He mentioned that texting 911 is being offered in Waterloo and Guelph and that Brantford will have similar capability at the end of the year.

Chief Nelson further reported that he had been approached by Councillor Cheryl Antoski to consider having a community garden on the Police Station grounds which is to be planted and maintained by volunteers to help supply fresh produce to the local food bank. The Board approved the initiative.

**5.2 Statistical Report**

The Statistical Report for February 2015 was received and points of interest were highlighted by Deputy Chief Dinner. He commented that it was a favourable report.

**5.3 Budget**

**5.3.1 *Amended 2015 Budget Motion***

Moved by	Vice Chair Todd Glaves
Seconded by	Councillor David Neumann

THAT the Police Services Board revises the 2015 budget estimate to \$29,956,740, an increase of 4.69%.

CARRIED

Mayor Friel thanked staff for their hard work and bringing back a revised budget with additional reductions.

**5.3.2 *Reduction Suggestions to Estimates Committee***

Moved by	Vice Chair Todd Glaves
Seconded by	Mayor Chris Friel

THAT the Police Services Board approves reporting to the Estimates Committee that a budget reduction of 1% would be achieved through relinquishing responsibility for delivery of the Adult School Crossing Guard Program.

DEFEATED

### *5.3.3 Monthly Budget Report*

This report, prepared by Inspector Kent Pottruff, was received. It was noted that due to the timing of the report, the figures did not reflect the budgeted amounts for each business unit as the recently passed 2015 budget had not been entered into the computer system.

## **5.4 Annual Reports**

### *5.4.1 Use of Force*

Deputy Chief Dinner reviewed this report, prepared by Sergeant Jason Saunders, which summarized the Use of Force Reports submitted by officers during the previous year. The purpose of the report was to identify training issues that may be captured from the Use of Force Reports submitted by officers during the year.

Deputy Chief Dinner noted that in 2014, the number of use of force incidents increased by six reports over 2013 (from 72 to 78), which can be attributed to the introduction of the canine unit and the high number of high risk canine tracks that resulted. The highest number of reports was submitted by the Emergency Response Team officers, which was as expected. Tasers were involved in 33 reports, although in 78% of the incidents, the Taser was demonstrated, but not deployed. Deputy Chief Dinner felt this demonstrated the Taser was an effective tool when displayed. As in previous years, it was noted the highest number of use of force incidents occurred during the afternoon shift. As well, it was noted that while officers attended over 45,000 calls for service, Use of Force Reports were only required in .17% of calls.

### *5.4.2 Auxiliary Section*

This annual report, prepared by Auxiliary Inspector Lance Crump, was received. He reported that in 2014, a total of 8,608.5 hours of volunteer service were recorded. A letter of appreciation for a job well done will be forwarded to the Auxiliary Section.

## **5.5 Request for Adult School Crossing Guard – Ryerson Heights**

A report was received from Sergeant Grahame Lee, Traffic Section, indicating that a temporary crossing guard had been placed in September 2014 at the intersection of Dowden Avenue and Bradley Lane due to safety concerns at Ryerson Heights School. After reviewing the ongoing vehicular and pedestrian traffic, Sergeant Lee recommended that the crossing guard be permanently placed at this location.

Moved by                      Councillor David Neumann  
Seconded by                Vice Chair Todd Graves

THAT the Brantford Police Services Board supports the recommendation of staff that the part-time Adult School Crossing Guard at the intersection of Dowden Avenue and Bradley Lane be made permanent.

CARRIED

**5.6    Section 11 Review**

A report was received from Inspector Donald Pancoe giving the results of the findings of his investigation into an incident which took place on May 11, 2014, at which time officers deployed a tire deflation device in an attempt to safely end the pursuit of a stolen vehicle. The stolen vehicle left the roadway and one of the occupants suffered an injury.

The Special Investigations Unit subsequently was called and conducted an investigation which resulted in no action being taken.

The Service subsequently conducted a review which concluded the officers conducted themselves properly and policy changes are not required.

**5.7    2013-2015 Business Plan Review**

A report was received from Inspector D. Pancoe giving a report on the third year of the current Business Plan.

He indicated that the review shows that we are meeting the standard both quantitatively and qualitatively in these performance objectives and in the area of the core business functions of the Service.

There are only three objectives as ongoing for this year.

**5.8    Request for Financial Assistance**

**5.8.1    *Brantford Kinsmen Annual Ribfest***

Moved by                      Mayor Chris Friel  
Seconded by                Councillor David Neumann

WHEREAS a request has been received from the Brantford Kinsmen Club for financial assistance in the amount of \$500 to offset the cost of their Annual Ribfest scheduled for August 7 to 9, 2015

AND WHEREAS the Brantford Police Services Board fully supports the work of this organization

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$500 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (150500) and that this amount be used as a contribution to the Brantford Kinsmen Annual Ribfest event.

CARRIED

*5.8.2 Brantford's Canada Day Celebration 2015*

Moved by Mayor Chris Friel  
Seconded by Vice Chair Todd Graves

WHEREAS a request has been received from the Parks and Recreation Department for financial assistance in the amount of \$1,000 to offset the cost of Brantford's Canada Day Celebration 2015 event

AND WHEREAS the Brantford Police Services Board fully supports this event

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$1,000.00 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (150500) and that this amount be used as a contribution to Brantford's Canada Day Celebration 2015 event.

CARRIED

**5.9 Increase to the Fee for the Basic Constable Training Program**

A response from the Ministry of Community Safety and Correctional Services was received to the Board's letter of September 19, 2014, expressing concern at the recent 47.5% increase in Basic Constable Training fees at the Ontario Police College. Minister Naqvi indicated the increase in training fees better reflects the true cost of police training and is unable to continue subsidizing fees charges to recruits for their police training.

<b>6. NEXT MEETING DATE</b>
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The next meeting will be held on April 16, 2015, at 1:00 p.m.

<b>7. NEW BUSINESS</b>
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**7.1 Request for Financial Support – Police Association Golf Tournament**

Moved by                      Mayor Chris Friel  
Seconded by                Vice Chair Todd Glaves

WHEREAS the Brantford Police Association is hosting their Annual Charity Golf Classic on June 18, 2015

AND WHEREAS the Brantford Police Services Board fully supports this fund-raising initiative for charity

NOW THEREFORE BE IT RESOLVED THAT the Brantford Police Services Board approves the transfer of \$1,000.00 from the Police Services Board Auction Fund Account to the Police Services Board Special Projects Account and that this amount be used to assist with tournament costs for the Brantford Police Association Charity Golf Tournament.

CARRIED

**7.2 Request for Financial Support – Putt 4 Me**

Moved by                      Mayor Chris Friel  
Seconded by                Vice Chair Todd Glaves

WHEREAS a request has been received for sponsorship funds for the Putt For Me event, a fund-raising event for the Multiple Sclerosis Society and Participation House

AND WHEREAS the Brantford Police Services Board fully supports this fund-raising initiative for charity

NOW THEREFORE BE IT RESOLVED THAT the Brantford Police Services Board approves the transfer of \$300 from the Police Services Board Auction Fund Account to the Police Services Board Special Projects Account and that this amount be used to sponsor a hole at the Putt For Me event.

CARRIED

Staff was asked to provide Board members with a copy of the auction fund policy and a five-year history of the auction fund account.

<b>8. ADJOURNMENT</b>
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Moved by Mayor Chris Friel

THAT the meeting be adjourned. (2:45 p.m.)

CARRIED

The minutes of this meeting were adopted this 16<sup>th</sup> day of April, 2015.

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Jean Anderson, Chair

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Margaret Eves, Executive Assistant