

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, JANUARY 22, 2026 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

ROLL CALL

PRESENT: Allan Lovett
Councillor Mandy Samwell
Mayor Kevin Davis
Dan Houssar
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
Deputy Chief Rich Paolini / Deputy Chief Grant Davies
Police Staff - Insp. M. Sciberras, Insp. K. Tollar, A/Insp. D. Disher, T. Fischer,
R. Matthews-Osmond
Virginia Kershaw, Executive Assistant

ELECTION OF CHAIR AND VICE-CHAIR - 2026

V. Kershaw, Executive Assistant advised that it is the requirement of the *Community Safety & Policing Act, 2019* that a Chair and Vice Chair must be elected at our first Board meeting of the year.

V. Kershaw requested nominations from the floor for the position of Chair.

D. Houssar made the following nomination:

THAT Councillor Mandy Samwell BE NOMINATED to the position of the Chair of the Brantford Police Services Board for 2026.

Councillor Samwell accepted the nomination for position of Chair. Allan Lovett nominated himself as Chair for the Board for 2026.

A recorded vote was taken on the nominations for Chair:

Councillor Mandy Samwell – Votes – D. Houssar, K. Shah, M. Samwell

Allan Lovett – Votes – A. Lovett, Mayor Davis

Councillor Mandy Samwell was elected Chair of the Brantford Police Services Board for 2026. The Chair assumed the position and called for nominations to the position of Vice-Chair.

K. Shah made the following nomination

THAT Dan Houssar BE NOMINATED to the position of the Vice-Chair of the Brantford Police Services Board for 2026.

Dan Houssar accepted the nomination for position of Vice-Chair. Allan Lovett nominated himself as Vice-Chair for the Board for 2026.

A recorded vote was taken on the nominations for Vice-Chair:

Dan Houssar – Votes – D. Houssar, K. Shah, M. Samwell

Allan Lovett – Votes – A. Lovett, Mayor Davis

Dan Houssar was elected Vice-Chair of the Brantford Police Services for 2026.

1. PRESENTATIONS/DELEGATIONS

1.1 Presentation of Police Exemplary Service Medals

Twenty years of Service Bars / Police Exemplary Service Medals were presented to the following members of the Service:

20 Years of Service Bars

- Detective Constable Michael Aasla
- Deputy Chief Grant Davies
- Detective Constable Sandra Glover
- Detective Constable Chad Johnson
- Sergeant David Parker
- Constable Justin Torek
- Sergeant Mark Baxter

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1 and 3.2 and 3.3.1 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff.

3.1.1 2025 Annual Update – Ontario Sex Offender Registry

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated January 6, 2026 regarding 2025 Annual Update – Ontario Sex Offender Registry BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated January 2, 2026 regarding Monthly Statistical Analysis (up to December 31, 2025) BE RECEIVED.

CARRIED

3.1.3 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Paolini dated January 9, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Questions of clarification were answered by Staff.

3.2.1 Goals and Objectives

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Chief Saunders dated January 2, 2026 regarding Goals and Objectives BE RECEIVED; and

THAT the following suggestions for 2026 goals and objectives BE CONSIDERED.:

- Consideration of a Community Watch Program in cooperation with the Community and Neighborhood Associations.
- Traffic concerns including speeding and enforcement for neighborhood safety.
- Enforcement and education related to Noise Bylaw complaints.
- Continuation of enhanced Community Engagement

CARRIED

3.2.2 Incomplete Donation

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Chief Saunders dated January 13, 2026 regarding Incomplete Donation BE RECEIVED; and

THAT the following motion approved by the Board on October 23, 2025 BE RESCINDED:

THAT the report from Chief Saunders dated October 14, 2025 regarding Request for Donation to Assist Cancer Patients BE RECEIVED; and

THAT the Brantford Police Services Board approves the transfer of \$500.00 from the Auction Fund Account to the Special Projects Account #132016 to Brandi Franklin to assist with the purchase of parking passes at Juravinski Hospital.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Financial Reports from Insp. K. Bell-Samson dated January 13, 2026 BE RECEIVED:

- Auction Proceeds Trust Account – current to December 31, 2025;
- Police Seized Currency Trust account – current to December 31, 2025;
- Monthly Overtime Report - current to December 31, 2025.

CARRIED

3.3.2 Auction Proceeds Account – Annual Contribution – Children’s Safety Village (\$10,000 annual contribution – Board decision during 2025 budget process)

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board approves the transfer of \$10,000 from the Auction Fund Account to the Special Projects Account #132016 to provide funds for the operation of the Children’s Safety Village in 2026.

CARRIED

3.4 Police Association of Ontario – Police Employment Conference - February 24-25, 2026

Moved by D. Houssar
Seconded by K. Shah

THAT Dan Houssar and Allan Lovett BE AUTHORIZED to attend the February 24-25, 2025 Police Employment Conference being held in Toronto, Ontario.

CARRIED

3.5 Report on Section 81(1) Investigations (SIU)

3.5.1 SIU Investigation 25-OSA-037

Moved by D. Houssar

Seconded by K. Shah

THAT the report prepared by Inspector Kevin Reeder dated January 12, 2026 regarding SIU Investigation 25-OSA-037 (September 23, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the November 27, 2025 Regular Police Services Board Minutes and December 18, 2025 Special Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2025 Bias-Based Policing Policy Administrative Review Report
- 4.2.2 2024 Annual Vehicle Pursuit Report

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

- 4.3.1 Letter from Solicitor General and Minister of Municipal Affairs & Housing dated January 12, 2026 regarding Police Services Board budget setting related to Strong Mayor Powers.
- 4.3.2 Letter from R. Teschner, Inspector General of Policing of Ontario dated December 15, 2025 regarding Inspector General Memo #8: Public release of the first Decisions by the Inspector General of Policing with accompanying Findings Reports.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

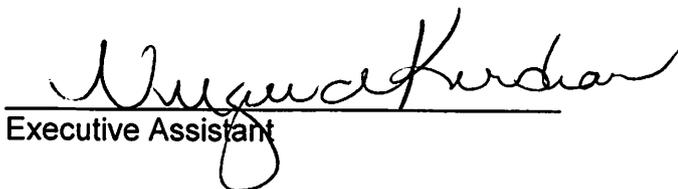
February 26, 2026

9. ADJOURNMENT

The meeting adjourned at 9:42 a.m.

The minutes of this meeting were adopted on February 26, 2026.


Chair


Executive Assistant