

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, JUNE 26, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

ROLL CALL

PRESENT: Allan Lovett, Chair
Councillor Mandy Samwell, Vice-Chair
Mayor Kevin Davis
Dan Houssar
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
Interim Deputy Chief Rich Paolini
Police Staff – Insp. K. Bell-Samson, A/Insp. M. Sciberras, Insp. K. Tollar
R. Matthews-Osmond, T. Fischer
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

Presentation

- 1.1 Matthew Lumsden, Strategic Account Executive - Verra Mobility (Redflex Traffic Systems) re. Noise Monitoring System

Delegation deferred to fall 2025.

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Items 3.1 and 3.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Interim Deputy Chief Paolini

Interim Deputy Chief Paolini addressed the Board and provided his report. Questions of clarification were answered by Staff.

3.1.1 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paoloni dated June 17, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paolini dated June 18, 2025 regarding Monthly Statistical Analysis (up to June 2025) BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his report. Questions of clarification were answered by Staff. A verbal update was provided by the Chief on the following matters - Special Olympics Summer Games will be held July 10-13, 2025 in Brantford and encouraged all Board members to attend events as they are possible. Chief's Advisory Committee was recently held with various community stakeholders noting that positive feedback has been received. The Chief and Mayor recently met with the Education Minister regarding the PROSE Program in our high school. The Chief will be in residence monthly at City Hall to meet with City Councillors on any policing concerns they may have.

3.2.1 Annual Review of the 2023-2027 Strategic Plan

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Inspector K. Reeder dated June 6, 2025 regarding Annual Review of 2023-2027 Strategic Plan BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar
Seconded by M. Samwell

THAT the following Financial Reports dated June 12, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to June 16, 2025;
- Police Seized Currency Trust account – current to June 16, 2025;
- Year to Date Variance Report – current to June 7, 2025
- Monthly Overtime Report - current to May 31, 2025.

CARRIED

3.3.2 2024 Final Year-End Surplus

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Inspector K. Bell-Samson dated June 9, 2025 regarding 2024 Final Year-End Surplus BE RECEIVED and the surplus BE TRANSFERRED to Police Reserves (RF0490) as per Board Policy.

CARRIED

Chief Saunders provided a brief powerpoint presentation on the process being undertaken by staff in developing the 2026 budget for the Service. He encouraged all members of the Board to come forward to him over the summer months to make suggestions on areas to focus on for the coming year.

3.4 Brantford Police Service Board Policy Manual – Review and Updates

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Virginia Kershaw, Executive Assistant dated June 26, 2025 regarding Brantford Police Services Board Policy Manual – Review and Updates BE RECEIVED; and

THAT all updated and new Brantford Police Services Board Policies, detailed in this Report and presented at the June 26, 2025 Board Meeting, BE APPROVED.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by M. Samwell

THAT the May 30, 2025 Regular Police Services Board Minutes and June 6, 2025 Special Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by M. Samwell

THAT the following Annual Report(s) BE RECEIVED:

4.2.1 Accessibility Standards Report.

4.2.2 2024 Annual Report

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

Councillor Samwell thanked the Police Service officers that attended a community ward meeting to discuss areas of concern within her ward.

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE


September 18, 2025 (July & August/Call of the Chair)

9. ADJOURNMENT

The meeting adjourned at 9:28 a.m.

The minutes of this meeting were adopted on September 18, 2025.


Chair


Executive Assistant