



Brantford Police Services Board

Policy #01-04 – Adequacy Standard Framework for Annual Report

Description

It is the policy of the Brantford Police Services Board with respect to annual reporting that:

- a) the Chief of Police will prepare an annual report for the Board on the activities of the police service during the previous fiscal year, which includes, at a minimum, information on:
 - i. performance objectives and indicators as set out in the business plan, and results achieved;
 - ii. public complaints; and
 - iii. the actual cost of police services; and
- b) this Board will enter into a protocol with municipal council that addresses:
 - i. the responsibility for making the annual report public; and
 - ii. the dates by which the annual report will be made available to the municipal council.

Legislative Reference

Adequacy Standard AI-011

Passed / Reviewed and/or Updated

Passed: September 19, 2001

Reviewed/Updated: September 2024

PROTOCOL FOR THE SHARING OF INFORMATION

BETWEEN

THE BRANTFORD POLICE SERVICES BOARD

AND

THE CORPORATION OF THE CITY OF BRANTFORD

WHEREAS pursuant to Section 31(1) of the *Police Services Act*, as amended, the Brantford Police Services Board is responsible for the provision of adequate and effective police services in the City of Brantford;

AND WHEREAS The Corporation of the City of Brantford is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Brantford Police Services Board is required by Section 32(1) of Ontario Regulation 3/99 ("the Adequacy Standards") to enter into a protocol with the Council for the City of Brantford that addresses:

1. the sharing of information with municipal council, including the type of information to be shared and the frequency of sharing such information as per the *Police Services Act*;
2. the dates by which the Business Plan and Annual Report shall be provided to municipal council;
3. the responsibility for making public the Business Plan and Annual Report, and the dates by which the Business Plan and report must be made public; and
4. if the municipal council chooses, jointly determining and participating in, the consultation processes for the development of the Business Plan.

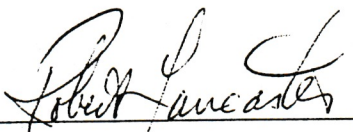
THEREFORE THE PARTIES HEREBY AGREE:


1. THAT the Brantford Police Services Board shall provide the following information and material to the Clerk for the City of Brantford.
 - (a) in January of each year, notice of the dates, times and locations of the Police Services Board monthly meetings;
 - (b) copies of the public agenda on the Friday preceding the Board's scheduled meeting dates; and
 - (c) copies of the approved minutes of the Board's said public meetings.
2. THAT the Brantford Police Services Board and the Chief of Police will host a public information session on current policing issues in the City of Brantford no less than once annually.

3. THAT the Brantford Police Services Board will:

- (a) provide the Clerk of the City of Brantford with notice of any public meetings or other consultation processes scheduled by the Board for the development of the Service's Three-Year Business Plan;
- (b) provide the Clerk of the City of Brantford, every three years, with a copy of the Brantford Police Service's Business Plan no later than 30 days following completion;
- (c) make the Business Plan available to the public no more than 30 days following it being released to the Clerk of the City of Brantford;
- (d) provide the Clerk of the City of Brantford with copies of the Brantford Police Service's Annual Report and make it available to the public on or before June annually.

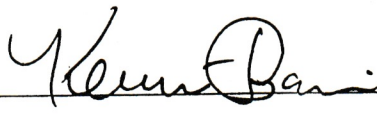
4. THAT this protocol is subject to the provisions of Section 41(1.1) of the *Police Services Act*, as amended, and the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.


Robert Lancaster, Chair
Brantford Police Services Board


Dave Wrobel, Acting
Chris Friel, Mayor
City of Brantford

June 26/02.
Date

July 16/2002
Date


Kevin Bain, City Clerk
City of Brantford

July 16. 2002
Date