

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, MARCH 26, 2026 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Chair
Dan Houssar Vice-Chair
Mayor Kevin Davis
Allan Lovett
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
Deputy Chief Rich Paolini / Deputy Chief Grant Davies
Police Staff - Insp. K. Bell-Samson, Insp. M. Sciberras, Insp. K. Tollar, A/Insp.
D. Disher, Insp. K. Reeder, T. Fischer
D. Tilley, Zone 4 Advisor
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

1.1 Brantford Police Service Strategic Plan Overview 2027-2031

Presentation by Velika Kitchen-Janzen, Senior Project Manager – Strategic Plan

V. Kitchen-Janzen provide a presentation to the Board on the Brantford Police Service Strategic Plan Overview for 2027-2031. A copy of the presentation made is included in the original meeting folder. Questions of clarification were provided to Board members as required. Members were supportive of the direction the preparation of the Strategic Plan is taking under the direction of V. Kitchen-Janzen, and requested an update on progress prior to the Board's summer recess.

2. DECLARATIONS OF CONFLICT OF INTEREST

Mayor Davis declared a conflict of interest on Item 3.4.1 (Rotary Club of Brantford Sunrise – 6th Annual On-Line Auction Event) as he is a member of the organization. He refrained from all discussion and voting on this item.

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, 3.3, 3.4.1 and 3.4.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Deputy Paolini noted that staff moving into a portion of the new building will be delayed until June 2026 due to need to ensure technology and infrastructure is in place and operational between the new and old structures. Questions of clarification were answered by Staff.

3.1.1 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by A. Lovett

THAT the report from Deputy Chief Davies dated March 2, 2026 regarding Monthly Statistical Analysis (up to February 28, 2026) BE RECEIVED.

CARRIED

3.1.2 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by A. Lovett

THAT the report from Deputy Chief Paolini dated March 11, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.3 AI Call Taking

Moved by D. Houssar
Seconded by A. Lovett

THAT the report from Deputy Chief Paolini dated March 10, 2026 regarding AI Call Taking BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Verbal updates were provided by Chief Saunders on the upcoming Special Olympics Basketball game, Ontario budget, gift basket received from Sienna Living, recent graduation of OPC cadets and full-time in-house therapy dog. Questions of clarification were answered by Staff.

Moved by D. Houssar
Seconded by A. Lovett

THAT all Chief Saunders Issues Update reports BE APPROVED:

3.2.1 2027-2031 Strategic Plan Overview

THAT the report prepared by V. Kitchen-Janzen dated March 26, 2026 regarding 2027-2031 Strategic Plan Overview BE RECEIVED.

3.2.2 Annual Review of 2023-2027 Strategic Plan

THAT the report prepared by Insp. K. Reeder dated March 5, 2026 regarding Annual Review of 2023-2027 Strategic Plan BE RECEIVED.

3.2.3 Noise Ticketing Solutions

THAT the report from Insp. K. Tollar dated February 3, 2026 regarding Noise Ticketing Solutions BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Financial Reports from Insp. K. Bell-Samson dated February 18, 2026 BE RECEIVED:

- Auction Proceeds Trust Account – current to March 13, 2026
- Police Seized Currency Trust Account – current to March 13, 2026
- 2025 Budget Variance Report for period ending December 31, 2025 (updated March 13, 2026)
- Monthly Overtime Report - current to February 28, 2026.

CARRIED

Chief Saunders reviewed the monthly financial reports noting that the 2025 year-end Budget Variance Reports have shown a \$2.43 million dollar surplus which has been moved to Police Reserves. A. Lovett requested an additional financial report from Staff that will show a comparative chart relating to overtime costs.

3.4 Auction Proceeds Account - Request for Funds

3.4.1 Rotary Club of Brantford Sunrise – 6th Annual On-Line Auction Event

Mayor Davis declared a conflict of interest on Item 3.4.1 (Rotary Club of Brantford Sunrise – 6th Annual On-Line Auction Event) as he is a member of the organization. He refrained from all discussion and voting on this item.

No motion was presented for support of the Rotary Club of Brantford Sunrise – 6th Annual On-Line Annual Event.

3.4.2 Brantford Police Association/Charity Golf Tournament – June 12, 2026

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$2,000. from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Brantford

Police Association/Charity Golf Tournament in support of Stedman Community Hospice event being held on June 12, 2026.

CARRIED

3.5 Report on Section 81(1) Investigations (SIU)

3.5.1 SIU Investigation 25-OCI-457

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated March 17, 2026 regarding SIU Investigation 25-OCI-457 (November 12, 2025 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by A. Lovett

THAT the February 26, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Annual Reports BE RECEIVED:

4.2.1 2025 Auxiliary Unit Annual Report

4.2.2 2025 Form 7 Missing Persons Act Annual Report

4.2.3 2025 Prisoner Transportation Annual Report

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Information Items BE RECEIVED:

- 4.3.1 Letter from City Clerk regarding Support for Elect Respect Pledge resolution adopted by Brantford City Council on February 24, 2026.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

Chair Samwell provided the following update on community matters including Police staff attendance at Ward 2 meeting and a kudos from a community member for Police action to a neighbourhood concern

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None


8. NEXT MEETING DATE

April 23, 2026


9. ADJOURNMENT

The meeting adjourned at 9:50 a.m.

The minutes of this meeting were adopted on April 23, 2026.



Chair



Executive Assistant