

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, NOVEMBER 27, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell, Vice-Chair in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Vice-Chair
 Dan Houssar
 Krupesh Shah

REGRETS: Allan Lovett
 Mayor Kevin Davis

ALSO PRESENT: Chief Jason Saunders
 Deputy Chief Rich Paolini / Deputy Chief Grant Davies
 Police Staff – Insp. K. Reeder, Insp. M. Sciberras, A/Insp. D. Disher, Insp. K.
 Tollar, Insp. K. Bell-Samson, T. Fischer, S. Moore, J. Fotheringham
 Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Items 3.1 and 3.2 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff.

3.1.1 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Paolini dated November 18, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated November 6, 2025 regarding Monthly Statistical Analysis (up to October 31, 2025) BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. He noted that the Service is now N911 complaint and a full report will come back to the Board at their next meeting. Questions of clarification were answered by Staff.

3.2.1 Project Bright Future for Lansdowne Children's Centre

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Chief Saunders dated November 5, 2025 regarding Project Bright Future for Lansdowne Children's Centre BE RECEIVED; and

THAT the Brantford Police Services Board APPROVE officers to provide information on Project Bright Future to members of the community from December 8, 2025 to January 2, 2026.

CARRIED

3.2.2 Privacy Impact Assessments

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Chief Saunders dated November 17, 2025 regarding Privacy Impact Assessments BE RECEIVED.

CARRIED

3.2.3 Implementation and Distribution of Body Worn Cameras

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Acting Inspector Dave Disher dated November 4, 2025 regarding Implementation and Distribution of Body Worn Cameras BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Financial Reports from Insp. K. Bell-Samson dated November 18, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to November 14, 2025;
- Police Seized Currency Trust account – current to November 14, 2025;
- Year to Date Variance Report – estimated to November 12, 2025
- Monthly Overtime Report - current to October 31, 2025.

CARRIED

3.4 Report on Section 81(1) Investigations (SIU) Attached (1) Reports

3.4.1 SIU Investigation 25-OFP-261

Moved by D. Houssar
Seconded by K. Shah

THAT the report prepared by Inspector Kevin Reeder dated November 18, 2025 regarding SIU Investigation 25-OFP-261 (July 1, 2025 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the October 23, 2025 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 2026 Meeting Dates (no copy)

Moved by D. Houssar
Seconded by K. Shah

THAT the 2026 Board Meeting dates BE APPROVED:

- Thursday, January 22, 2026
- Thursday, February 26, 2026
- Thursday, March 26, 2026
- Thursday, April 23, 2026
- Thursday, May 28, 2026
- Thursday, June 25, 2026
(July and August – Call of Chair)
- Thursday, September 24, 2026
- Thursday, October 22, 2026
- Thursday, November 26, 2026
(December – Call of Chair)

Regular Public Board meetings will commence at 9:00 a.m., immediately followed by In-Camera Board meetings in the Boardroom at the Brantford Police Station, 344 Elgin Street, Brantford.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE


January 22, 2026

9. ADJOURNMENT

The meeting adjourned at 9:08 a.m.

The minutes of this meeting were adopted on January 22, 2026.


Chair


Executive Assistant