



Brantford Police Services Board

## **Policy #24-19**

### **Certificate of Appointments**

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#### **Description**

It is the policy of the Brantford Police Services Board that in compliance with the Community Safety and Policing Act, 2019, Sections 83 and 92 as relates to Certificate of Appointments for Special Constables and Police Officers, that

The attached Board approved Certificates of Appointments – Brantford Police Service – Police Officer; Brantford Police Services - Special Constable; Wilfrid Laurier University – Special Constables be adopted for use by Brantford Police Services.

#### **Legislative Reference**

Board Policy / Community Safety and Policing Act, 2019, Sections 83 and 92

#### **Passed / Reviewed and/or Updated**

Passed: November 28, 2024

Reviewed/Updated: T.B.D.



## Certificate of Appointment as a Police Officer

Pursuant to the provisions of Section 83(4) of the Community Safety and Police Act, the appointment of \_\_\_\_\_, as a Police Officer is as follows:

In accordance with Section 37(1)(c) of the Community Safety and Policing Act, the appointee has, for the purpose of this appointment, met the criteria specified in Section 83 of the Community Safety and Police Act. The appointee:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Is a Canadian citizen or permanent resident of Canada  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| At least 18 years of age   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is physically and mentally able to perform the duties of the position, having regard to his or her own safety and the safety of members of the public  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| is of good character   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has successfully completed the training prescribed by the Ministry, including techniques to de-escalate conflict situations and any other matters prescribed by the Minister   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has successfully completed training approved by the Minister with respect to human rights and systemic racism, and the training approved by the Minister that promotes recognition of and respect for the diverse, multiracial, and multicultural character of Ontario society, and the rights and cultures of First Nation, Inuit, and Métis Peoples. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Meets the educational components as per Section 83(1)(f) of the CSPA   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Employment as a police officer in a Canadian jurisdiction has not previously been terminated for cause or he/she has not resigned in lieu of being terminated for cause.   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

<i>I hereby confirm that</i>	
<i>Name of the Appointee</i>	
<i>Fulfills the requirement for appointment as Constable, as set out by the Community Safety and Policing Act</i>	
<i>Signature of Chief of Police, Brantford Police Service or designate</i>	<i>Date</i>
<i>Name and Title</i>	

Appointed on _____ (date of appointment)	
at _____ (place of appointment)	
	Chair or Designate – Brantford Police Services Board (Signature)
	Name (please print)
	Date of Signature



## Certificate of Appointment – Brantford Police Service Special Constable

Pursuant to the provisions of Section 92 of the Community Safety and Police Act, the appointment of \_\_\_\_\_ as a special constable for the purpose of:

INSERT Job Description from the application form

Is hereby approved in the Municipality of the City of Brantford.

The geographic jurisdiction of the applicant shall be limited to:

and the appointee has, for the purpose of this appointment:

- **the status of a peace officer**, and
- **police officer powers** as contained in the following legislation:

Highway Traffic Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Compulsory Automobile Insurance Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Motorized Snow Vehicles Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Off-Road Vehicles Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Provincial Animal Welfare Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Liquor Licence and Control Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth Criminal Justice Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mental Health Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Trespass to Property Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Provincial Offences Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Courts of Justice Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Cannabis Control Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Smoke-Free Ontario Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Safe Streets Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Sections

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Subject to the following restrictions/conditions:

- ☐ This appointment does not permit the carriage of a firearm.
- ☐ This appointment does not permit the carriage of a baton.
- ☐ This appointment does not permit the carriage of Oleoresin Capsicum Spray/Foam.

This appointment is valid until the earliest of

- 1) \_\_\_\_\_ (five years from the date of appointment) or,
- 2) The date at which the appointee ceases to perform the duties outlined above, or
- 3) The appointee is no longer in the employ of the Brantford Police Service

Completed and submitted for appointment:

On \_\_\_\_\_  
(date)

\_\_\_\_\_  
(Name – Brantford Police Service)

\_\_\_\_\_  
(Signature – Brantford Police Service)

\_\_\_\_\_  
(Title – Brantford Police Service)

Appointed on

(date of appointment)

at

(place of appointment)

Chair or Designate – Brantford Police Services Board (Signature)

Name (please print)

Date of Signature



## Certificate of Appointment as Wilfrid Laurier University Special Constable

Pursuant to the provisions of Section 92 of the Community Safety and Police Act, the appointment of \_\_\_\_\_ as a special constable for the purpose of:

INSERT Job Description from the application form

Is hereby approved in the Municipality of the City of Brantford.

The geographic jurisdiction of the applicant shall be limited to:

- 1) The properties under the control of the University and situated within the boundaries of the City of Brantford.
- 2) The properties under the control of the Universities, Colleges or Institutes federated or affiliated with the University and situated within the boundaries, if and to the extent that the assistance of a University Special Constable is requested by any such federated or affiliated institution.
- 3) The region of the City of Brantford for the purpose of transporting persons detained in custody to the Brantford Police Service, hospital or psychiatric facility.

and the appointee has, for the purpose of this appointment:

- **the status of a peace officer**, and
- **police officer powers** as contained in the following legislation:

### Sections

Highway Traffic Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Motorized Snow Vehicles Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Liquor Licence and Control Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth Criminal Justice Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mental Health Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Trespass to Property Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other		
<i>Cannabis Control Act, 2017</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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Subject to the following restrictions/conditions:

- ☐ This appointment does not permit the carriage of a firearm.
- ☐ This appointment does not permit the carriage of a baton.
- ☐ This appointment does not permit the carriage of Oleoresin Capsicum Spray/Foam.

This appointment is valid until the earliest of

- 1) \_\_\_\_\_ (five years from the date of appointment) or,
- 2) The date at which the appointee ceases to perform the duties outlined above, or
- 3) The appointee is no longer in the employ of Wilfrid Laurier University

Approval has been granted by the Brantford Police Services Board

On \_\_\_\_\_  
(date)

\_\_\_\_\_  
(Name – Brantford Police Service)

\_\_\_\_\_  
(Signature – Brantford Police Service)

\_\_\_\_\_  
(Title – Brantford Police Service)

Appointed on \_\_\_\_\_  
(date of appointment)

at \_\_\_\_\_  
(place of appointment)

\_\_\_\_\_  
Chair or Designate – Brantford Police Services Board (Signature)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date of Signature