

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, FEBRUARY 26, 2026 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Chair
Dan Houssar Vice-Chair
Allan Lovett
Krupesh Shah

REGRETS: Mayor Kevin Davis

ALSO PRESENT: Chief Jason Saunders
Deputy Chief Rich Paolini / Deputy Chief Grant Davies
Police Staff - Insp. K. Bell-Samson, Insp. M. Sciberras, Insp. K. Tollar, A/Insp.
D. Disher, R. Matthews-Osmond
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

Badging Ceremony

On behalf of the Board, Chief Saunders presented badges to the new members of Brantford Police Service:

- Constable Benjamin Edwards
- Constable Luka Samija

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, 3.3 and 3.5.1 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff.

3.1.1 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated February 11, 2026 regarding Monthly Statistical Analysis (up to January 31, 2026) BE RECEIVED.

CARRIED

3.1.2 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Paolini dated February 17, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.3 Neighbourhood Watch Program

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated February 3, 2026 regarding Neighbourhood Watch Program BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Questions of clarification were answered by Staff.

Moved by D. Houssar
Seconded by K. Shah

THAT all Chief Saunders Issues Update reports BE APPROVED:

3.2.1 Auxiliary Police Honorarium

THAT the report from Chief Saunders dated January 22, 2026 regarding Auxiliary Police Honorarium BE RECEIVED; and

THAT the appropriate Policy relating to Auxiliary Police BE UPDATED to reflect this change.

3.2.2 Inspectorate of Policing Audit

THAT the report from Chief Saunders dated February 9, 2026 regarding Inspectorate of Policing Audit BE RECEIVED.

3.2.3 January Statistical Report – Downtown Core

THAT the report from Inspector M. Sciberras dated February 12, 2026 regarding January Statistical Report – Downtown Core BE RECEIVED.

3.2.4 CISO Grant Funding – Faraday Room

THAT the Report from Inspector K. Tollar dated February 23, 2026 regarding CISO Grant Funding BE RECEIVED; and

THAT the Brantford Police Service Board APPROVES the use of Police Reserves (RF0490) to fully fund the purchase of the Forensic Identification Wet Table in the amount of \$88,990.89.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Financial Reports from Insp. K. Bell-Samson dated February 18, 2026 BE RECEIVED:

- Monthly Overtime Report - current to January 31, 2026.

CARRIED

3.4 Ontario Association of Police Services Boards – 2026 Memberships

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board APPROVE payment of their OASPB Membership - Zone 4 dues for 2026, at a cost of \$150.00; and

THAT the Brantford Police Services Board RENEW their membership for 2026 in the Ontario Association of Police Services Board (OAPSB) – Force size over 300 dues, at a cost of \$12,102.30 (\$10,710 + \$1392.30 HST).

CARRIED

3.5 Auction Proceeds Account - Request for Funds

3.5.1 2026 Special Olympics Polar Plunge – April 4, 2026

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$1,500. from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the 2026 Special Olympics Polar Plunge Event being held on April 4, 2026.

CARRIED

3.5.2 2026 International Women’s Day Event in Support of Nova Vita – March 11, 2026

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board approves the transfer of \$2,880 (18 seats) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to Nova Vita for their 2026 International Women’s Day Event being held on March 11, 2026.

CARRIED

3.5.3 YES Program Funding Request

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Inspector Michael Sciberras dated February 18, 2026 regarding YES Program Funding Request BE RECEIVED; and

THAT the Brantford Police Services Board fund the continuation of the YES Program until December 31, 2026 at a cost of \$7,000 from the Auction Proceed Trust Fund Account.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the January 22, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Annual Reports BE RECEIVED:

4.2.1 2025 Collection of Identifying Information Analysis Annual Report

- 4.2.2 2025 Public Complaints Annual Report
- 4.2.3 2025 Annual Training Annual Report
- 4.2.4 2025 Anti-Terrorism Annual Report
- 4.2.5 2025 Core Engagement Response Team (CERT) Annual Report

CARRIED

4.3 Biannual Report – Disciplinary Measures Imposed

Moved by D. Houssar
Seconded by K. Shah

THAT the report prepared by Inspector Kevin Reeder dated December 1, 2025 regarding Disciplinary Measures Imposed – Biannual Report (June 1st, 2025 to December 1st, 2025) BE ACCEPTED as required under the Community Safety & Policing Act, Section 215(1); and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report and forwarded to the Law Enforcement Complaints Agency (LECA) on behalf of the Board.

CARRIED

4.4 Quarterly Report – Q4 - 2025 – Public Complaints Against Police

Moved by D. Houssar
Seconded by K. Shah

THAT the Fourth Quarter Report 2025 - Public Complaints Against Police Report dated January 26, 2026 BE RECEIVED.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

Chair Samwell thanked Brantford Police Services staff for their involvement in community issues including the community safety meeting, Beckett Building safety review and downtown activities.

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

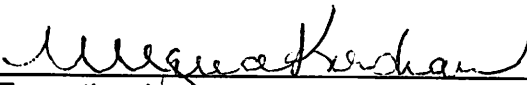
March 26, 2026

9. ADJOURNMENT

The meeting adjourned at 9:37 a.m.

The minutes of this meeting were adopted on March 26, 2026.


Chair


Executive Assistant