

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, MAY 10, 2018**  
**10:30 A.M., BOARDROOM**

<b>ROLL CALL</b>
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<b>PRESENT:</b>	Deb Cockerill, Chair Brendan Ryan, Vice Chair Vincent Bucci Councillor Greg Martin
<b>ALSO PRESENT:</b>	Deputy Chief Rob Dinner Inspector Don Pancoe Margaret Eves, Executive Assistant
<b>REGRETS:</b>	Mayor Chris Friel Chief W. Geoff Nelson

<b>1. PRESENTATIONS/DELEGATIONS</b>
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1.1 Police Exemplary Long Service Award

Retired Constable Andrea Cooper was presented with her Police Exemplary Thirty-Year Bar and thanked for her service to the community.

1.2 2017 Annual Reports

*1.2.1 Use of Force*

This lengthy report, prepared by Sergeant Dave Parker, was presented and reviewed by Inspector Rich Paolini. It provided an analysis of trends involving use of force occurrences. An increase was noted in the number of knife/edged weapons carried by subjects. The Board learned that there was an increase in the use of force being used by officers, yet the Service applies force in less than one per cent of the calls it attends. In his report, Sergeant Parker remarked the Training Section continues to focus attention on de-escalation techniques to minimize the amount of force that officers are required to use.

**1.2.2 Canine Unit**

Inspector Jambrosic presented this report, authored by Sergeant Randal Batson, which contained the number of canine incidents, the results, and training for the Canine Unit, which is now taking place with Halton Regional Police. He pointed out the the most frequent reasons for canine deployment were tracking, building searches and article searches. It was noted that in the Fall of 2017, “Ranger” was having difficulty jumping, and was subsequently retired from service in January 2018 due to a medical issue.

**1.2.3 BEAT Unit**

Inspector Bell-Samson reviewed this report, prepared by Sergeant Randal Batson. The document outlined the Beat Unit activities in relationship to its members, responsibilities, community patrol, community partnership and overall involvement in the downtown core. It was noted that due to manpower shortages on platoons, four of the six BEAT Unit members temporarily transferred to Community Patrol from September to December.

**1.2.4 Auxiliary Police**

Inspector Rich Paolini reviewed his report, indicating that the complement of 45 officers had depleted to 34 by the end of 2017 due to the resignation of 19 members over the year. A recruiting session was subsequently held with 150 candidates entering the recruiting stage.

He was pleased to advise that the Auxiliary Section assisted front-line officers in day-to-day duties and special functions around the City, volunteering 7,787.25 volunteer hours in 2017. Inspector Paolini commented that the community is well served by these well-trained officers.

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>3. MINUTES</b>
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Moved by Vice Chair Brendan Ryan  
Seconded by Councillor Greg Martin

THAT the minutes of the meeting held April 12, 2018, be adopted.

CARRIED

<b>4. REPORTS</b>
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- 4.1 Issues Update – This agenda item was deferred due to the absence of Chief Nelson.

4.2 Statistical Reports

*4.2.1 Five-year Statistical Analysis Report*

Deputy Chief Dinner highlighted points of interest in this report. He remarked that flat trends were experienced in the crime categories of Sexual Offences, Theft Over, Drug Investigations and Impaired Driving. Declining trends were seen in Break and Enter (other) and Mischief. Increases were seen trending in Assault, Robbery with Weapon, Break and Enter (Residence and Business), Fraud, Auto Theft and Offensive Weapon categories.

He commented that auto thefts continue to be an item that is heavily focused on by the Service, adding that historically, our area is one of the highest in the Province and in Canada for auto thefts. He noted that after trending down for the last few years, we are now trending up, slightly higher than the five-year age. He added that we are still committed to Project Shutdown, the joint services initiative that continues to be a very valuable strategy for combatting auto thefts in the Golden Horseshoe region.

With respect to road safety, Deputy Chief Dinner indicated that increases were being seen in personal injury accidents and impaired driving incidents.

He added that calls for service is trending higher, increasing 2% in 2017 to just short of 50,000 calls for service.

4.3 Monthly Budget Report

Inspector Pancoe presented this report for the period ending April 30, 2018. No areas of concern were noted.

4.4 PRIDE System Upgrade – Reserve Fund #489

Inspector Pancoe spoke to his memorandum dated April 27, 2018, in which he requested to transfer money from the existing mobile workstation replacement business unit within the 2019 PRIDE System Upgrade account to the same account in 2018 for the purchase of mobile workstation replacements. He indicated 11 police vehicles have been approved and are scheduled for replacement this year. The equipment contained within each of these vehicles, including mobile workstations, was scheduled to be replaced in 2019. He recommended the replacement occur in 2018.

Moved by Vice Chair Brendan Ryan  
Seconded by Vincent Bucci

THAT the Brantford Police Services Board authorizes the transfer of \$41,951.25 from business unit #577, "Mobile Workstation Replacement Five-Year Cycle" in 2019 to this same business unit in 2018.

CARRIED

4.5 Income Services Report

A report dated April 23, 2018, was received from Mrs. Shari Moore, Records Manager, which proposed changes to the Income Services Fee Schedule. Her recommendations included increases to fees for police checks and records suspensions, and adding a new fee for file closures.

The item will be deferred to the next Board meeting.

4.6 Provincial Grant Programs – Renewal of Contracts

4.6.1 *Community Policing Partnership (CPP) Program*

Moved by Vincent Bucci  
Seconded by Vice Chair Brendan Ryan

THAT the Chair be authorized to sign a renewal of the Agreement between the Ministry of Community Safety and Correctional Services, the City of Brantford, and the Brantford Police Services Board for a one-year period, to expire March 31, 2019, to continue to receive a grant (up to 50% of the wage of an officer to a maximum of \$30,000) under the Community Policing Partnerships (CPP) Grant Program.

CARRIED

4.6.2 *Safer Communities – 1,000 Officers Partnership Program*

Moved by Vincent Bucci  
Seconded by Vice Chair Brendan Ryan

THAT the Chair be authorized to sign a renewal of the Agreement between the Ministry of Community Safety and Correctional Services, the City of Brantford, and the Brantford Police Services Board for a one-year period, to expire March 31, 2019, to continue to receive a grant (up to 50% of the wage of an officer to a maximum of \$35,000) under the Safer Communities – 1,000 Officers Partnership Program.

CARRIED

**4.7     Request for Financial Assistance**

**4.7.1   Children’s Safety Village – Request for Ongoing Funding**

A letter dated April 25, 2018, was received from Leo Vos, President of the Children’s Safety Village, requesting the Board consider ongoing financial support in the amount of \$10,000. This item was deferred to the next Board meeting.

**4.7.2   *Ontario Law Enforcement Torch Run for Special Olympics***

Moved by               Councillor Greg Martin  
Seconded by         Vincent Bucci

WHEREAS a request has been received from the Committee of the local *Law Enforcement Torch Run and Barbecue* in support of the Special Olympics for financial assistance with their event in the amount of \$1,000

AND WHEREAS the Brantford Police Services Board supports this community event

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$1,000 from the Auction Fund Account to the Special Projects Account (#132016) and that this amount be used to financially assist the local Law Enforcement Torch Run and Barbecue.

CARRIED

**4.8     Board Policy #18-01 – Board Resources in Election Period**

A report was received indicating that following the 2014 Municipal Election, a review of the Municipal Elections Act, 1996, was reviewed and subsequent amendments enacted. Section 88.18 of the amended Act requires the police services board to establish rules and procedures with respect to the use of board resources during an election campaign period. A draft policy was presented.

Moved by               Vice Chair Brendan Ryan  
Seconded by         Vincent Bucci

THAT Brantford Police Services Board Policy #18-01, “Board Resources in Election Period” be approved.

CARRIED

<b>5. NEXT MEETING DATE</b>
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The next public meeting will be held on June 21, 2018 at 10:30 a.m.

<b>6. NEW BUSINESS</b>
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Moved by                      Councillor Greg Martin  
Seconded by                Vincent Bucci

THAT the motions made at the in-camera session be adopted.

CARRIED

<b>7. ADJOURNMENT</b>
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Moved by    Vice Chair Brendan Ryan

THAT the meeting be adjourned. (11:35 a.m.)

CARRIED

The minutes of this meeting were adopted this 21<sup>st</sup> day of June, 2018.

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Chair

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Margaret Eves, Executive Assistant