

**BRANTFORD POLICE SERVICES BOARD  
AGENDA  
THURSDAY, FEBRUARY 26, 2026 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

**ROLL CALL**

**1. PRESENTATIONS/DELEGATIONS**

**Badging Ceremony** (to be done after 10:30 a.m.)

- Constable Benjamin Edwards
- Constable Luka Samija

**2. DECLARATIONS OF CONFLICT OF INTEREST**

**3. ITEMS FOR CONSIDERATION**

**3.1 Issues Update – Deputy Chief Reports**

Attached (2) Reports

**3.1.1 Monthly Statistical Analysis**

THAT the report from Deputy Chief Davies dated February 11, 2026 regarding Monthly Statistical Analysis (up to January 31, 2026) BE RECEIVED.

**3.1.2 Police Station Renovation Project Update**

THAT the report from Deputy Chief Paolini dated February 17, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

**3.1.3 Neighbourhood Watch Program**

THAT the report from Deputy Chief Davies dated February 3, 2026 regarding Neighbourhood Watch Program BE RECEIVED.

**3.2 Issues Updates – Chief Saunders**

Attached (3) Reports

**3.2.1 Auxiliary Police Honorarium**

THAT the report from Chief Saunders dated January 22, 2026 regarding Auxiliary Police Honorarium BE RECEIVED; and

THAT the appropriate Policy relating to Auxiliary Police BE UPDATED to reflect this change.

**3.2.2 Inspectorate of Policing Audit**

THAT the report from Chief Saunders dated February 9, 2026 regarding Inspectorate of Policing Audit BE RECEIVED.

**3.2.3 January Statistical Report – Downtown Core**

THAT the report from Inspector M. Sciberras dated February 12, 2026 regarding January Statistical Report – Downtown Core BE RECEIVED.

**3.3 Financial Reports**

**3.3.1 Monthly Financial Reports**

THAT the following Financial Reports from Insp. K. Bell-Samson dated February 18, 2026 BE RECEIVED:

- Monthly Overtime Report - current to January 31, 2026.

**3.4 Ontario Association of Police Services Boards – 2026 Memberships**

THAT the Brantford Police Services Board APPROVE payment of their OASPB Membership - Zone 4 dues for 2026, at a cost of \$150.00; and

THAT the Brantford Police Services Board RENEW their membership for 2026 in the Ontario Association of Police Services Board (OAPSB) – Force size over 300 dues, at a cost of \$12,102.30 (\$10,710 + \$1392.30 HST).

**3.5 Auction Proceeds Account - Request for Funds**

**3.5.1 2026 Special Olympics Polar Plunge – April 4, 2026** (\$2,000 donated in 2025)

THAT the Brantford Police Services Board approves the transfer of (insert donation) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the 2026 Special Olympics Polar Plunge Event being held on April 4, 2026.

**3.5.2 2026 International Women’s Day Event in Support of Nova Vita – March 11, 2026**

THAT the Brantford Police Services Board approves the transfer of \$3,200 (2 tables of 10) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to Nova Vita for their 2026 International Women’s Day Event being held on March 11, 2026.

**3.5.3 YES Program Funding Request**

THAT the report from Inspector Michael Sciberras dated February 18, 2026 regarding YES Program Funding Request BE RECEIVED; and

THAT the Brantford Police Services Board fund the continuation of the YES Program until December 31, 2026 at a cost of \$7,000 from the Auction Proceed Trust Fund Account.

<b>4. CONSENT ITEMS</b>
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**4.1 Minutes**

THAT the January 22, 2026 Regular Police Services Board Minutes BE APPROVED.

**4.2 Annual Reports**

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2025 Collection of Identifying Information Analysis Annual Report
- 4.2.2 2025 Public Complaints Annual Report
- 4.2.3 2025 Annual Training Annual Report
- 4.2.4 2025 Anti-Terrorism Annual Report
- 4.2.5 2025 Core Engagement Response Team (CERT) Annual Report

**4.3 Biannual Report – Disciplinary Measures Imposed**

THAT the report prepared by Inspector Kevin Reeder dated December 1, 2025 regarding Disciplinary Measures Imposed – Biannual Report (June 1<sup>st</sup>, 2025 to December 1<sup>st</sup>, 2025) BE ACCEPTED as required under the Community Safety & Policing Act, Section 215(1); and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report and forwarded to the Law Enforcement Complaints Agency (LECA) on behalf of the Board.

**4.4 Quarterly Report – Q4 - 2025 – Public Complaints Against Police**

THAT the Fourth Quarter Report 2025 - Public Complaints Against Police Report dated January 26, 2026 BE RECEIVED.

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

**5.2 New Business Matters from Members of the Board (no copy)**

**6. RESOLUTIONS**

**7. NOTICES OF MOTION**

**8. NEXT MEETING DATE**

March 26, 2026

**9. ADJOURNMENT**



## BOARD REPORT

Date: February 11, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Grant Davies  
Deputy Chief – Operations  
Subject: Monthly Statistical Analysis

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### **RECOMMENDATION:**

Receive the Monthly Statistical Analysis Report.

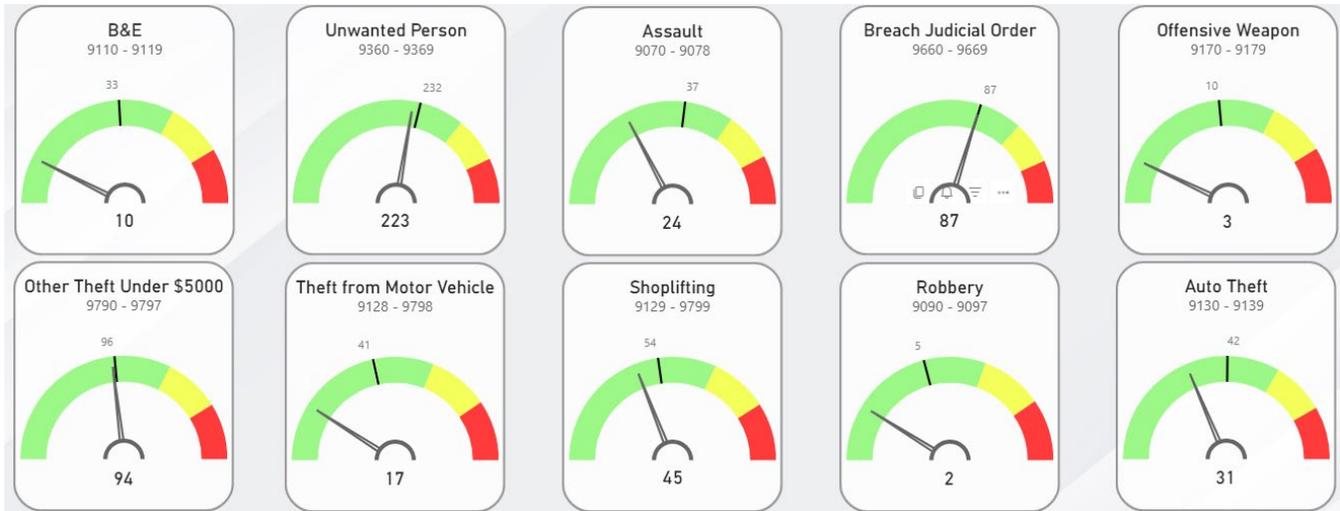
### **PURPOSE:**

To provide the Brantford Police Services Board with a high-level statistical report on the activities of the Service up to January 31, 2026.

### **BACKGROUND:**

#### 30-Day Crime Comparison Overview

This data is collected with Niche Dashboards Power BI tools. The gauges show 30-day occurrence counts compared to the five-year average for the same period.



**Guide to Reading Gauges**

Bottom Number - Occurrence Count of last 30 days in this Category

Black Dividing Line - The 5 year average over the same 30 days

Green Range - Occurrence Count of last 30 days is less than the 5 year average + 1 Standard Deviation

Yellow Range - Two Standard Deviations above the 5 year average

Red Range - Three Standard Deviations above the 5 year average

Calls For Service

YEAR	CALLS FOR SERVICE - YTD	YEAR OVER YEAR CHANGE
2022	5,471	
2023	6,203	13.4%
2024	5,831	-6.0%
2025	5,657	-3.0%
2026	4,901	-13.4%

Source: ESCO Power BI (YTD as of February 11 of each year)

The "Calls For Service" table shows a steady decline in call volumes over the past three years.



Source: ESCO Power BI

The chart above presents the ten most frequent calls for service in 2026 to date. It is noteworthy that a substantial number of these calls pertain to social disorder or matters not central to core police responsibilities. Disconnected 9-1-1 calls comprised slightly over nine percent of the total calls for service.

Year to Date Statistics

Category	Jan 2026	YTD Hist. Avg.	2026 % Difference
Domestic Disputes Total	112	112	0
Domestic Others Total	78	57	+36.8
Elder Abuse Total	3	0	
Mental Health Total	103	65	+58.5
Mental Health - Apprehended w. Order	7	7	0
Mental Health - Apprehended w/o Order	50	25	+100
Disturbance Total	4	12	-66.7
Intoxicated Person Total	10	13	-23.1
CDSA Charges Total	13	20	-35
General Fraud Total	36	29	+24.1
Personal Fraud Total (Identity Theft)	10	14	-28.6

Source: BI Applications eDashboards

The data highlights several notable shifts. Mental health apprehensions without order doubled to 50, a 100% increase. "Disturbance Total" incidents fell from 12 to 4, a 66.7% decrease, while incidents involving intoxicated persons dropped by 23.1%.

Our service partners with SOAR Community Services, assigning one officer to the BCRT/COAST program and two members to the Mobile Crisis Rapid Response Team (MCRRT) to support individuals facing mental health challenges. The partnership is aimed at improving outcomes for individuals in crisis by:

- Providing culturally responsive, trauma-informed crisis intervention and referrals,
- Reducing unnecessary criminal justice involvement and hospital visits, and
- Enhancing police-hospital transitions for individuals requiring care.

Traffic Safety

Category	Jan 2026	YTD Hist. Avg.	2026 % Difference
MVC Property Damage	218	182	+19.8
MVC Personal Injury	9	8	+12.5
MVC Hit and Run	62	41	+51.2
MVC Fatality	0	1	-100
Impaired Driver (charges)	18	19	-5.3
Driving Complaint - Total	65	80	-18.8

Source: BI Applications eDashboards

Motor vehicle collisions in January 2026 continued to trend above the five-year historical average. In response, two officers have been identified for transfer to the Traffic Section. These members will work in collaboration with the City of Brantford – Traffic Services Department to support proactive traffic safety planning and targeted enforcement initiatives aimed at reducing collision volumes.

**Zone 488/499 (Downtown)**

**See Board Report “January Statistical Report – Downtown Core” authored by Inspector Sciberras.**

Resource Allocation and Strategic Focus (CERT)

Sworn officers who will be assigned to CERT have been identified. As we begin the implementation phase, some Special Constables will remain deployed, and platoon officers will cover a downtown zone during weekend shifts.

Participation in the YMCA YES program is expected to continue.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Deputy Chief Rich Paolini

Date: February 17, 2026

Subject: Construction Update Report

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### RECOMMENDATION:

Receive the Construction Update Report.

### BACKGROUND:

Construction continues at 344 Elgin Street and stakeholders meet on a regular basis. The current handover date for Block A is now the start of April 2026. Timing may change depending on what areas need to be occupied first and if levels of "partial" occupancy can be achieved (specifically regarding the 911 Communication Centre or other critical areas). Block B (garage area) may be available sooner, however Phases 2 & 3 will be delayed until Phase 1 is complete.

The anticipated delays will translate into longer than expected use of off-site facilities to house employees displaced by construction activities. Off-site expenses incurred by the BPS total \$5400 per month during construction. The use of an off-site facility will be required until the completion of the project. The BPS will continue to work closely with stakeholders to coordinate completion of the most critical areas and mitigate any time needed at other facilities.

The Service has delayed or deferred repairs to existing infrastructure and technology in anticipation of a completed project. The Service is now feeling the effects of construction delays in the day-to-day operation of the existing building that may lead to increased operating costs until the completion of the project.

### Parking

Heavy snowfall has increased existing restrictions on staff parking due to construction. These restrictions have no effect on the operational readiness of the Service.

Melloul-Blamey reported the following information on January 19, 2026:

## Construction Activities January 19-23, 2026

- Working on general clean up all floors Block A and B.
- Installing floor protection and miscellaneous backing for Block B2.4.
- Installing lighting Block A levels 1-3.
- Installing fire alarm Block A.
- Working on branch circuits Block A level 2.
- Roughing in sprinkler drops as t-bar ceilings are being installed Block A 1-3.
- Working on welding Block B file storage piping.
- Installing vibration isolators for fan coil units.
- Working in Block A Lab area installing eye wash station mixing valves.
- Mechanical room continuing rough in of heating and cooling piping.
- Installing diffusers and return air grilles Block B.
- Installing louvers Block B Generator Building.
- IT Storage HVAC.
- Installing lab diffusers.
- Finishing taping B2.4 Block A.
- Installing t-bar in lab areas, 1st floor Corridor, and Fitness Area.
- Installing drywall in Block B2.4.
- Boarding lab ceilings.
- Working on aluminum composite panels Block A South elevation and East elevations.
- Installing vapour barrier and insulation.
- Installing siding at Generator Building.
- Installing interior glass for all hollow metal frames.
- Drilling Atrium railing stringers.
- Priming and painting cell ceilings, finish coat Block A miscellaneous area including IT storage and Server Room.
- Working on Block A and B building's rough in and pulling cables.
- Working on hanging and installing door hardware Block A and B.
- Installing ceramic tile Block A Washrooms and corridors including stairwells.
- Installing sheet goods Block A level 2 and 3.
- Installing lockers Block A men's and women's locker rooms.

## Construction Activities Week of January 26-30, 2026

- Working on general clean up all floors Block A and B.
- Installing floor protection and miscellaneous backing for Block B2.4.
- Installing lighting Block A levels 1-3.
- Installing fire alarm Block A.
- Wiring mechanical equipment Block A Penthouse.
- Working on branch circuits Block A level 2.
- Roughing in sprinkler drops at t-bar ceilings are being installed Block A 1-3.
- Working on welding Block B file storage piping.
- Installing vibration isolator for fan coil units.
- Working in Block A Lab area installing eye wash station mixing valves.
- Mechanical room continuing rough in of heating and cooling piping.
- Installing diffusers and return air grilles Block B.

- Installing louvers Block B Generator Building.
- Finishing taping B2.4 Block A.
- Installing t-bar in lab areas, 1st floor Corridor, and Fitness Area.
- Installing drywall in Block B2.4.
- Boarding lab ceilings.
- Working on aluminum composite panels Block A South elevation and East elevations.
- Installing vapour barrier and insulation.
- Installing siding at Generator Building.
- Installing interior glass for all hollow metal frames.
- Priming and painting cell ceilings, finish coat Block A miscellaneous area including IT storage and Server Room.
- Working on Block A and B building's rough in and pulling cables.
- Working on hanging and installing door hardware Block A and B.
- Installing ceramic tile Block A Washrooms and corridors including stairwells.
- Installing sheet goods.
- Installing lockers Block A Men's and Women's locker rooms.

See page 4 – Construction Progress Chart

# Construction Update - 344 Elgin Street

## Brantford Police Service

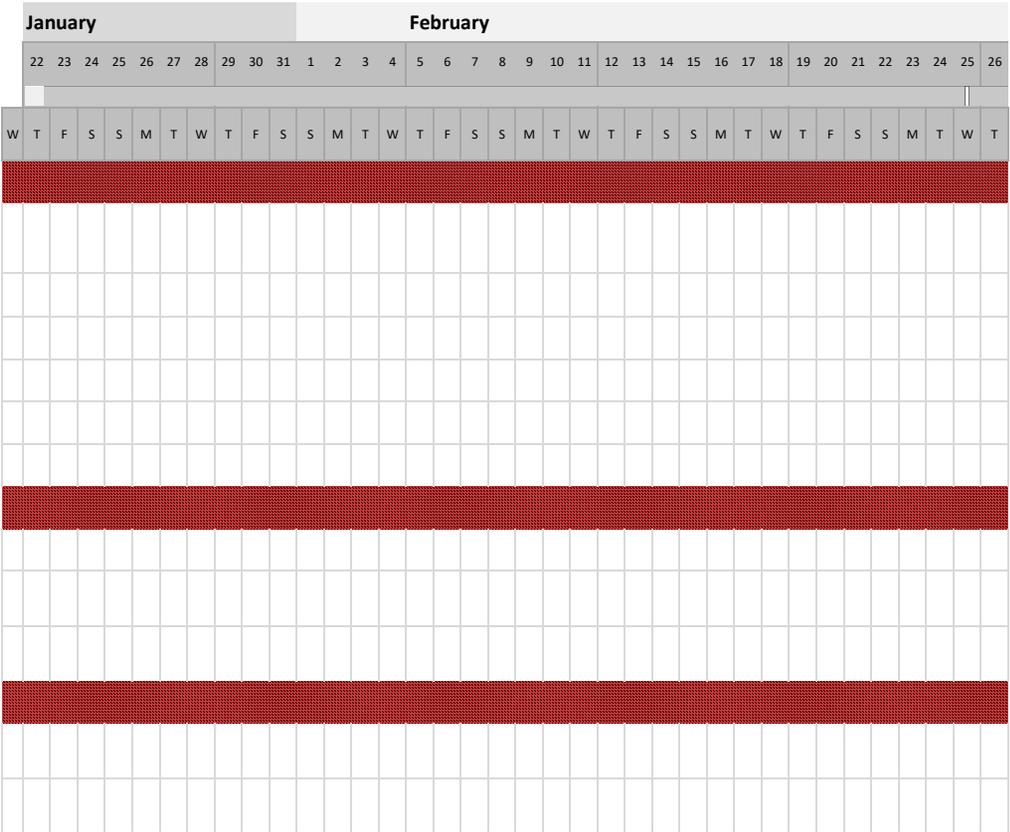
Deputy Chief Rich Paolini

Project start date: 10/06/2024

Scrolling increment: 226

Legend: On Schedule Behind Schedule Complete

Milestone description	Category	Progress	Start	End	Days
<b>Phase 1</b>	Behind Schedule	92%	10/06/2024	06/01/2026	575
Preparation of the construction site on the north side of the building. Construction of new generator site.	Complete	100%			
Construction of new tower on northwest corner.	Behind Schedule	75%			
Communications Centre	Behind Schedule	95%			
Garage addition.	Behind Schedule	95%			
Abatement of firing range.	Complete	100%			
Construction of new cells.	Behind Schedule	85%			
<b>Phase 2</b>	Behind Schedule	0%	10/06/2024	02/06/2026	722
Demolition/renovation cell area.					
Demolition/renovation property section, offices, armoury and parade room and washrooms.					
Demolition/renovation offices, armoury and parade room, and washrooms.					
<b>Phase 3</b>	Behind Schedule	0%	10/06/2024	30/11/2026	903
Construction/renovation of classroom, offices and washroom.					
Renovation of existing Administration area.					





## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Deputy Chief Grant Davies

Date: February 3, 2026

Subject: Neighbourhood Watch Program

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### RECOMMENDATION:

Report only.

### BACKGROUND:

In 2016, the Brantford Police introduced the Citizens on Patrol (COPs) program. This initiative aimed to involve community members in deterring crime and serving as information resources within the community. In 2019, the program was suspended to ensure compliance with the newly announced *Community Safety and Policing Act*.

To foster a renewed sense of community and vigilance, our service intends to collaborate with the citizens of Brantford to establish a Neighbourhood Watch Program.

The Crime Prevention Officer (CPO) will work with city councillors to identify points of contact for interested neighbourhoods. Police will support volunteers in pinpointing neighbourhood concerns and developing effective strategies to address them. The primary objective is for the Neighbourhood Watch to be a community-driven program, encouraging members to take pride in keeping their communities safe.

This initiative will be led by the community and supported by police through training, education, and information sharing. The goal is to boost engagement, lower crime rates, and enhance overall safety.

Constable Sandra Glover is leading the launch of the Brantford Neighbourhood Watch Program.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Date: January 21, 2026

Subject: Auxiliary Police Honorarium

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### **PURPOSE:**

To update the Board on changes to our policy on Auxiliary honorariums.

### **BACKGROUND:**

The Brantford Police Service is presently authorized to have an Auxiliary Police Unit of 50 members. Historically, the Service has provided an honorarium of \$500.00 per member per year.

After careful consideration of the program and researching what other police services provide (BPS is the only service providing an honorarium), we have made the decision to discontinue the honorarium and instead provide \$100.00 per member to cover their fuel expenses for attending events.

This change in policy will save approximately \$15,000.00 per year.

### **CONCLUSION:**

The Board receive this report



## BOARD REPORT

Date: February 9, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Chief Jason Saunders  
Subject: Inspectorate of Policing Audit

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### **RECOMMENDATION:**

The Board receives this report.

### **PURPOSE:**

To notify the Board about the announcement of an audit of all Ontario Police Services.

### **BACKGROUND:**

As a direct result of the recent Toronto Police Service corruption investigation, the Inspectorate of Policing has announced its intention to conduct a comprehensive audit of all police services across Ontario. The aim of this audit is to ensure the highest standards of integrity, accountability, and professionalism within the province's police agencies.

The audit will focus on the following key areas:

- **Supervision and Span of Control:** The Inspectorate will assess how officers are supervised and how effective that supervision is;
- **Screening and Vetting of Police Officers:** This includes a review of how officers are screened at recruitment and on an ongoing basis;
- **Access to Police Databases and Information Systems:** The audit will examine permissions, controls, and clearance procedures;

- **Evidence and Property Management Practices;** and
- **Substance Abuse and Fitness for Duty.**

The Brantford Police Services Board will be kept informed of the audit schedule, requirements, and any recommendations arising from the Inspectorate's review. The Service is committed to full cooperation with the Inspectorate and to implementing any best practices or corrective actions identified during the audit process.

It is important to note the Brantford Police Service's focus on continuous improvement processes, regular training, and ongoing oversight. Our Service has consistently demonstrated a commitment to upholding the highest standards in all areas of policing.

We are confident that the policies, procedures, and practices currently in place within the Brantford Police Service not only meet, but exceed the requirements outlined for this provincial audit. This notwithstanding, we will use this audit as an opportunity to conduct our own internal review of all of the noted points.

Accordingly, while we welcome the Inspectorate's efforts to further enhance policing standards across Ontario, we do not anticipate that any deficiencies will be identified within our Service. The Brantford Police Service remains committed to transparency and to the continuous pursuit of excellence on behalf of our community.



**Inspectorate  
of Policing**

**Service d'inspection  
des services policiers**

Office of the Inspector  
General of Policing

777 Bay St.  
7<sup>th</sup> Floor, Suite 701  
Toronto ON M5G 2C8

Bureau de l'inspecteur général  
des services policiers

777, rue Bay  
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Toronto ON M5G

## Inspector General of Policing Memorandum

**TO:** All Chiefs of Police and  
Commissioner Thomas Carrique, C.O.M.  
Chairs, Police Service Boards

**FROM:** Ryan Teschner, Inspector General of Policing of Ontario

**DATE:** **February 9, 2026**

**SUBJECT:** Inspector General Memo #9: Province-Wide Inspection on Police Integrity  
and Anti-Corruption Practices

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On February 5, York Regional Police announced the results of Project South, a complex criminal investigation into organized crime and corruption. The investigation identified serious allegations and resulted in the arrest of several current and former members of the Toronto Police Service and has prompted broader concerns about the integrity and public confidence in policing.

It is essential that these concerns are addressed directly, examined independently and handled in a manner that strengthens public trust. This is a responsibility the Inspectorate of Policing takes seriously.

After considering a request from the Toronto Police Service and the Toronto Police Service Board, I will be initiating a province-wide inspection on police integrity and anti-corruption practices. While the scope of the inspection is still to be finalized, it will focus on five defined areas, with the ability to examine additional areas should they arise:

- Supervision and span of control, including how officers are supervised and how effective that supervision is;
- Screening and vetting of police officers both at recruitment and on an ongoing basis;
- Access to police databases and information systems, including permissions, controls and clearances;
- Evidence and property management practices; and
- Substance abuse and fitness for duty.

Given the scope of this inspection and the importance of it being conducted in a timely manner, I will appoint an individual external to government to serve as lead inspector. Upon completion, the inspector will submit a report outlining their independent findings. I will review the report to determine whether there has been any non-compliance with the *Community Safety and Policing Act, 2019*, including a failure to provide adequate and effective policing. If there has been non-

compliance, I will determine whether to issue any legally binding Directions to ensure compliance and improve performance across Ontario's policing system.

As the Inspectorate of Policing's work moves forward, I encourage you to evaluate your policies, procedures and practices as they relate to the five issues identified. To the extent you may identify vulnerabilities and approaches to address them in your own organization, please continue to engage the Inspectorate of Policing through your Police Services Advisor for support and guidance as needed. As always, our Police Services Advisors are there to help you navigate emerging issues, provide guidance, and support your compliance with the *Community Safety and Policing Act, 2019*. Finally, and importantly, as this work unfolds, my team will be careful and thoughtful in both our planning and execution to avoid compromising any ongoing criminal or other proceedings. I will keep the policing sector apprised as planning for this inspection evolves.

I take seriously our shared responsibility to maintain public confidence in the strength and integrity of Ontario's policing system.

Sincerely,



*Ryan Teschner*  
**Inspector General of Policing of Ontario**

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Inspector M. Sciberras

Date: February 12, 2026

Subject: January Statistical Report – Downtown Core

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### **RECOMMENDATION:**

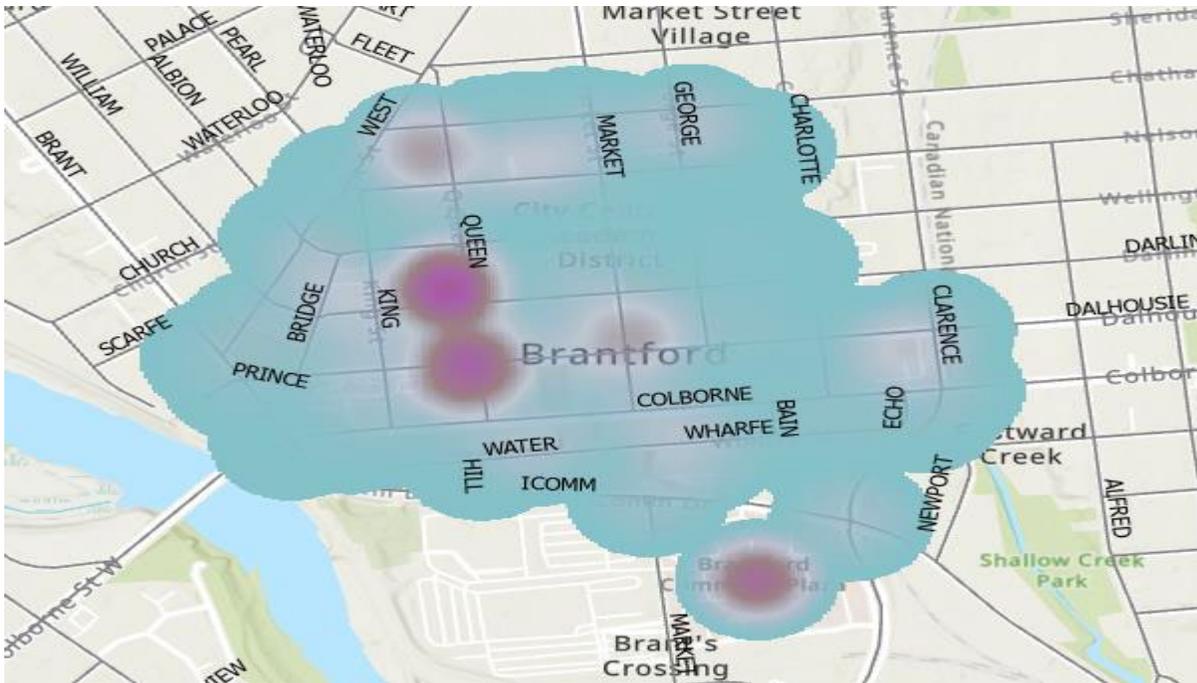
Acceptance of report.

### **PURPOSE:**

To provide the Brantford Police Service Board with a statistical oversight of police activity in the Downtown Core for January 2026.

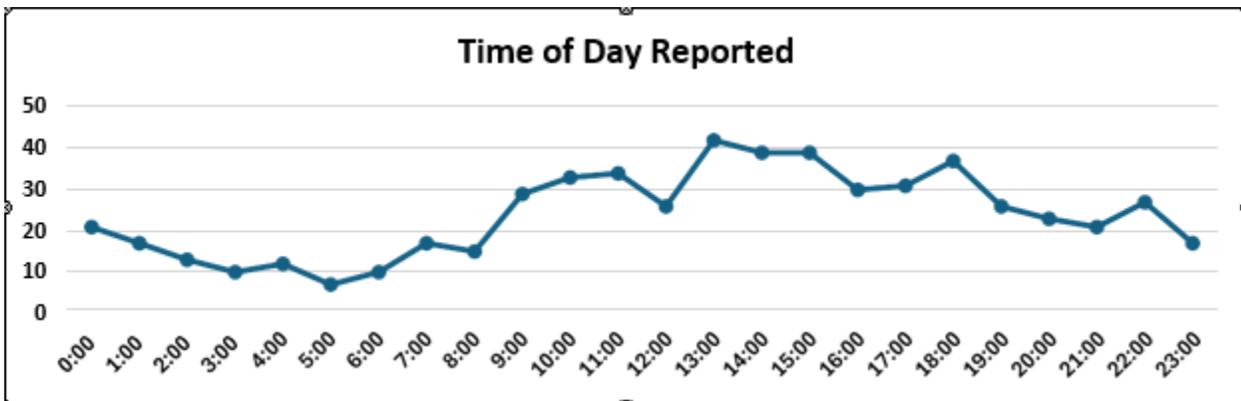
### **BACKGROUND:**

The map below indicates locations with the highest concentration of calls for the month of January, identified by the grey and pink areas.



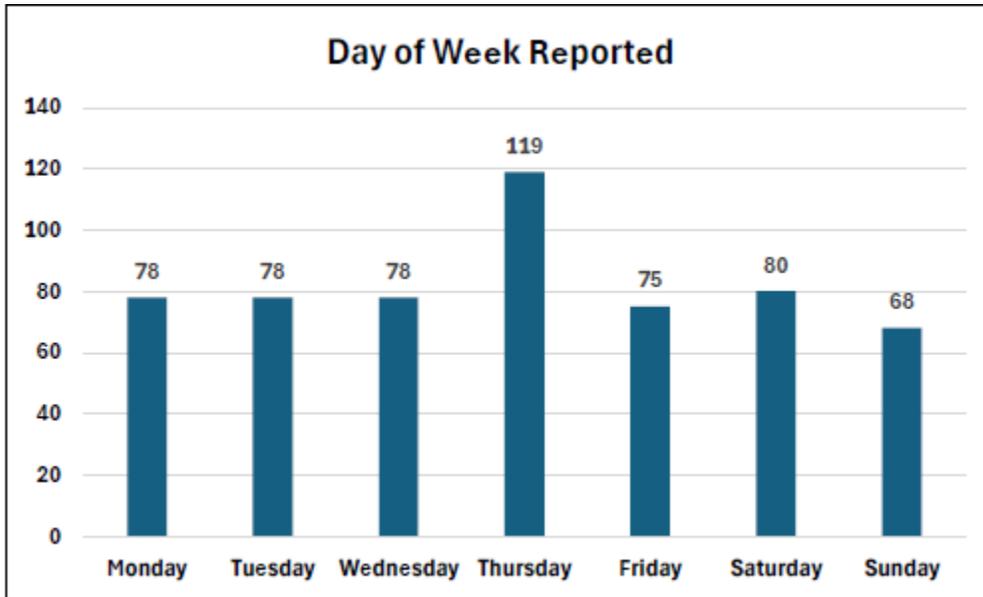
Source: H. Miles

Early afternoon saw the highest number of calls, peaking at 13:00 hrs, where there were 42 calls for service generated; 14:00 and 15:00 followed closely, each with 39 calls for service.



Source: H. Miles

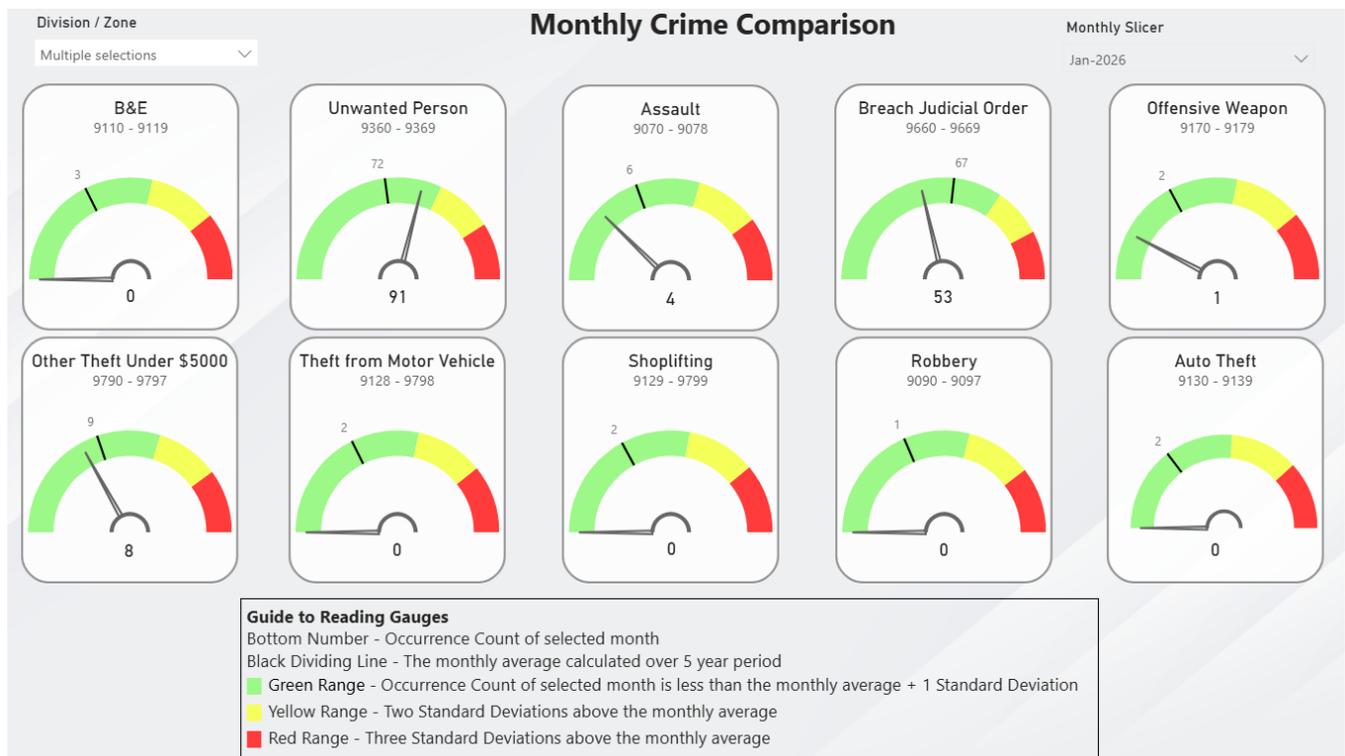
Thursdays were the day of the week with the highest volume of calls at 119, followed by Saturday at 80. Monday, Tuesday, and Wednesday all had 79 occurrences generated.



Source: H. Miles

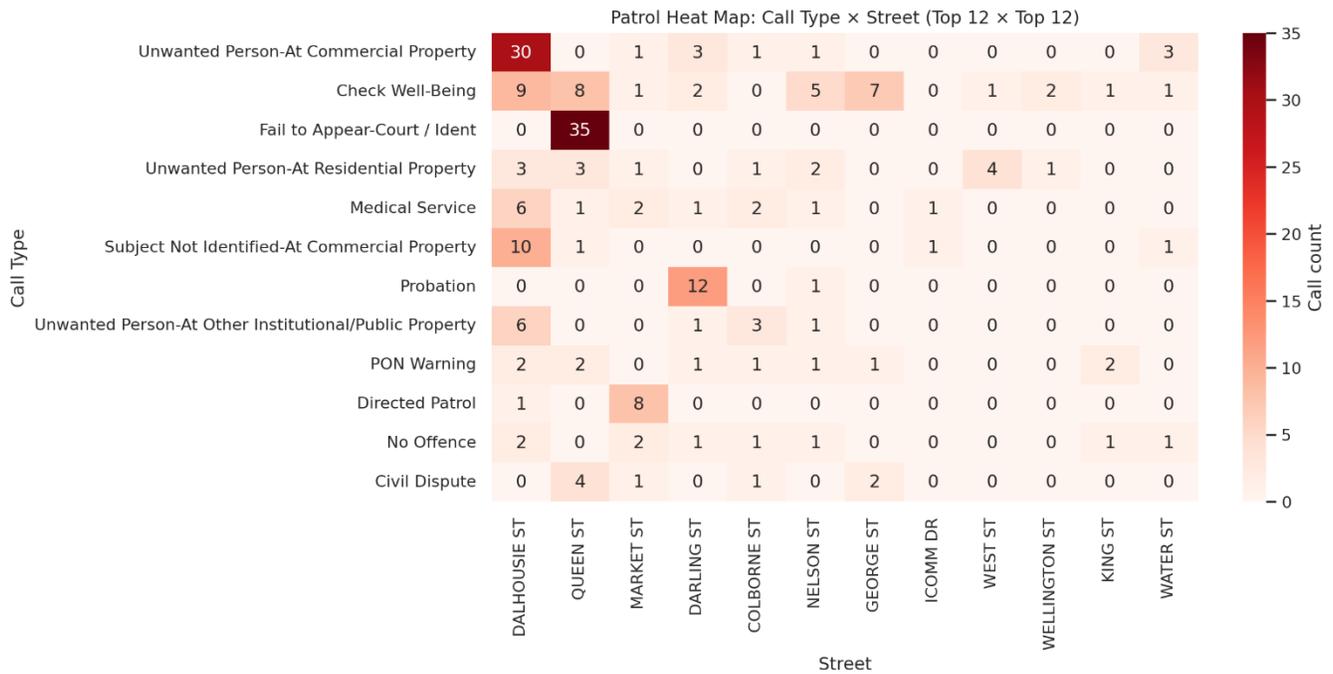
### Monthly Crime Comparasion

Derived from the Niche BI Power Tool, this data presents activity in the core as compared over the month of January for the last five years. Aside from Unwanted Persons, the nine remaining call types are below the five-year trend.



Source: BI Tool

### Top 12 Locations (Street) Versus Top 12 Occurrence Types (Heat Map)



Source: BI TOOL/CoPilot

January saw 576 incidents in the downtown core, with a high concentration in the Dalhousie Street and Queen Street corridor. This data is inclusive to 50 Market Street South. The courthouse at 44 Queen Street is an outlier in the statistics as Fail to Attend for Court/ Breach Court Order charges comprise a large amount of the reported activity. Top visited location per incident can be reported as:

1. **44 QUEEN ST, BRANTFORD (Courthouse) — 51 incidents**
2. **53 DALHOUSIE ST, BRANTFORD — 44**
3. **42 NELSON ST, BRANTFORD — 17**
4. **90 QUEEN ST, BRANTFORD — 16**
5. **109 GEORGE ST, BRANTFORD — 15**
6. **38 DARLING ST, BRANTFORD — 14**
7. **187 DALHOUSIE ST, BRANTFORD — 13**
8. **100 WATER ST, BRANTFORD — 12**
9. **173 COLBORNE ST, BRANTFORD — 11**
10. **59 ICOMM DR, BRANTFORD — 11**

Source: BI Tool/CoPilot

Officer Activity in the Core

Brantford Police conducted 25 directed patrols in January to offset the impact of Special Constables being assigned court security duty. Additionally, platoons have been directed to assign a patrol car in the core for both days and nights until the Core Engagement Response Team (CERT) reorganization is complete. Platoon officers completed approx. 100 hours of patrol time in the core. In total, officers conducted 73 proactive initiatives in January:



Looking Forward

Staffing arrangements have been completed in early February to complement CERT as per the Board’s recent resolution of six sworn officers, two Special Constables, and one Sergeant, who will join CERT in a staggered fashion.

Special Constable selections will take place soon. Additionally, CERT officers are now responsible to patrol the locations on the West side of Market Street South inclusive to the skate park, Casino, Civic Centre and Earl Haig, and Clarence Street Dental properties, thus giving the unit carriage over the “Lower Bowl” portion of the downtown.

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Michael Sciberras  
Inspector of Operations



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Date: February 18, 2026

Subject: February Financial Report

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### **RECOMMENDATION:**

Report only

### **PURPOSE:**

To provide the year-to-date financial reports and overtime statistics.

### **BACKGROUND:**

Appendix D – Monthly Overtime Report current to January 31, 2026.

### Appendix D - Monthly Overtime Hours Report January, 2026

Below is an overview of monthly overtime report from January 2026. Business units that have been highlighted show an elevated level of overtime hours >15 hours/FTE in January, relative to the number of full-time employees in that business unit.

BU Numb	BU Name	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Average	Head Count (FTE)	Average/Head Count
132000	POLICE DEPARTMENT ADMIN						-	2.00	-
132002	CANINE UNIT	63.00					63.00	3.00	21.00
132003	EMERGENCY RESPONSE TEAM						-		
132005	COMMUNITY SAFETY&CRIME PREVENT	40.13					40.13	8.00	5.02
132007	INFORMATION TECHNOLOGY SYSTEM						-	4.00	-
132010	COURT SECURITY	144.38					144.38	24.00	6.02
132014	SCHOOL SAFETY PROGRAM						-	1.00	-
132023	POLICE FACILITY MAINTENANCE	8.25					8.25	6.00	1.38
132024	POLICE FLEET MANAGEMENT						-	2.00	-
132120	CORPORATE COMMUNICATION						-	1.00	-
132130	HUMAN RESOURCES						-	3.00	-
132131	RECRUITING						-	2.00	-
132140	BPS SPECIAL PROJECTS	117.50					117.50	9.00	13.06
132200	DEPUTY CHIEF						-	2.00	-
132300	INSPECTOR - ADMIN						-	1.00	-
132310	FINANCE						-	3.00	-
132410	PLATOON A	445.13					445.13	25.00	17.81
132411	PLATOON B	468.63					468.63	25.00	18.75
132412	PLATOON C	460.75					460.75	28.00	16.46
132413	PLATOON D	467.25					467.25	28.00	16.69
132414	CORE ENFORCEMENT RESPONSE TEAM	34.00					34.00	3.00	11.33
132415	ALTERNATIVE RESPONSE UNIT(ARU)	5.00					5.00	7.00	0.71
132416	TRAFFIC	60.88					60.88	6.00	10.15
132417	OUTWARD FACING	5.00					5.00	5.00	1.00
132430	TRAINING	167.88					167.88	6.00	27.98
132500	CRIMINAL INVESTIGATION	101.75					101.75	5.00	20.35
132510	CHILD ABUSE/SEXUAL ASSAULT	28.50					28.50	5.00	5.70
132511	DOMESTIC VIOLENCE	149.75					149.75	8.00	18.72
132512	FORENSIC IDENTIFICATION	43.00					43.00	6.00	7.17
132513	CRIME ANALYSIS	56.00					56.00	1.00	56.00
132514	FRAUD						-		
132550	MAJOR CRIME	25.00					25.00	5.00	5.00
132551	HIGH RISK/REPEAT OFFENDER	34.00					34.00	2.00	17.00
132552	INTERNET CHILD EXPLOITATION	58.63					58.63	5.00	11.73
132553	CRIMINAL INTELLIGENCE UNIT						-	8.00	-
132554	DRUG FIREARMS ENFORCEMENT UNI	106.00					106.00	11.00	9.64
132600	QUALITY ASSURANCE						-	1.00	-
132610	COMMUNICATIONS	598.88					598.88	23.00	26.04
132640	PROFESSIONAL STANDARDS						-	1.00	-
132630	RECORDS	368.00					368.00	35.00	10.51
132670	EVIDENCE MANAGEMENT						-	4.00	-
<b>Total - Current Year</b>		<b>4,057.25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,057.25</b>		
<b>Total - Last Year</b>		<b>4,885.75</b>	<b>4,839.85</b>	<b>5,205.20</b>	<b>5,138.73</b>	<b>5,384.11</b>	<b>5,049.08</b>		
<b>Difference</b>		<b>-828.50</b>	<b>-4,839.85</b>	<b>-5,205.20</b>	<b>-5,138.73</b>	<b>-5,384.11</b>	<b>-991.83</b>		

Ontario Association of Police Services Boards  
 PO Box 43058  
 London RPO Highland, ON N6J 0A7  
**Tel** 1-800-831-7727  
**E-Mail** oapsb@oapsb.ca



Ontario  
 Association of  
 Police Services  
 Boards

INVOICE 398	PO NUMBER	2025-10-30
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**BILL TO**

**MESSAGE**

Brantford Police Service Board  
 Virginia Kershaw  
 344 Elgin Street P.O. Box 1116  
 Brantford, ON N3T 5T3

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Zone 4 Dues	150.00	150.00
	SUBTOTAL		150.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	<b>TOTAL</b>		<b>150.00</b>
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	<b>TOTAL DUE BY 2026-01-31</b>		<b>150.00</b>

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
12,252.30	0.00	0.00	0.00	12,252.30

[Submit payment online here](#)

Ontario Association of Police Services Boards  
 PO Box 43058  
 London RPO Highland, ON N6J 0A7  
 Tel 1-800-831-7727  
 E-Mail oapsb@oapsb.ca



Ontario  
 Association of  
 Police Services  
 Boards

INVOICE 692	PO NUMBER	2026-01-14
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**BILL TO**

**MESSAGE**

Brantford Police Service Board  
 Virginia Kershaw  
 344 Elgin Street P.O. Box 1116  
 Brantford, ON N3T 5T3

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Force Size Over 300	10,710.00	10,710.00
	SUBTOTAL		10,710.00
	SALES TAX		1,392.30
	SHIPPING & HANDLING		0.00
	<b>TOTAL</b>		<b>12,102.30</b>
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	<b>TOTAL DUE BY 2026-01-14</b>		<b>12,102.30</b>

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
12,252.30	0.00	0.00	0.00	12,252.30

[Submit payment online here](#)



**Special Olympics**  
Ontario



**Subject: 2026 Special Olympics Polar Plunge Sponsorship**

**To: The Brantford Police Services Board**

Special Olympics is the world's largest movement dedicated to promoting respect, acceptance, inclusion and dignity for people with intellectual disabilities through sports, training and competition. In Ontario, over 26 000 athletes of all ages are participating in Special Olympics programs year round.

The true value of a donation goes far beyond a one-time gift. Special Olympics Ontario provides a lifetime role for athletes and for the families raising a child with special needs. Your financial support will be felt in the hearts and homes of those we help forever.

Last year, the Brantford Police Service Board made a generous donation of \$2000 towards the Polar Plunge that served as a fundraiser for the 2025 Special Olympic Provincial Summer Games. The strong partnerships formed as a result of the Games is evident as this years Polar Plunge on April 4th, 2026, is being hosted together between the Brantford Police Service, Ontario Provincial Police and Woodstock Service with a goal of raising \$15 000.

It is hoped that the Brantford Police Services Board can support this fundraising event through Gold sponsorship in the amount of \$1500. Please refer to the Polar Plunge sponsorship package for further details about the event. I wish to thank the Brantford Police Services Board in advance for their consideration in supporting this event to ensure that Special Olympics programming remains a possibility!

Yours respectfully,

*Christine McCallum#352*

Detective Christine McCallum#352

*Special Olympics Ontario*

65 Overlea Blvd, Suite 200, Toronto, ON, M4H1P1  
Tel 416-447-8326 / 1-888-333-5515 Fax 416-447-6336  
www.specialolympicsontario.com Twitter @SOOntario

Registered Charitable Number - 11906 8435 RR0001

Created by the Joseph P. Kennedy Jr. Foundation for the benefit of persons with intellectual disabilities.

# FREEZIN'



# FOR A REASON!

Hosted by Norfolk County OPP, Woodstock Police Service and the Brantford Police Service

Ontario Law Enforcement Torch Run (OLETR) and Special Olympics Ontario invite you to “Take the Plunge” and join one of the largest and fastest growing fundraisers in Ontario!

Join us for the 4th Annual Norfolk County Polar Plunge for Special Olympics Ontario, a thrilling one of a kind event where participants take the plunge into the frigid waters of Lake Erie to support Special Olympic athletes across Ontario. This event is presented by Norfolk County OPP, and is open to anyone brave enough to join us to make a splash for a great cause.

Last year thanks to our amazing plungers and supporters, we raised an incredible \$13,000, and since the inaugural event we have raised over \$50,000 for the athletes of Special Olympics Ontario. Your contributions helps provide vital sport training, competitions, and life changing opportunities for athletes with intellectual disabilities.

Partnering with the Polar Plunge will link your business to not only one of Canada’s (and the world’s) most recognizable causes, but will tie you to an event that is experiencing exponential growth in attendance and media awareness.

Special Olympics is the world’s largest movement dedicated to promoting respect, acceptance, inclusion and dignity for people with intellectual disabilities through sports, training and competition. With programs across the province, over 26,000 athletes of all ages are participating in Special Olympics Ontario’s programs year round.

The true value of a donation goes far beyond a one-time gift. Special Olympics Ontario provides a lifetime role for athletes and for the families raising a child with special needs. Your financial support will be seen on the softball fields, basketball courts and soccer fields –and it will be felt in the hearts and homes of those we serve forever.

Each of our relationships is individually structured to best meet the wishes and ideals of the individual donor and fulfill the true mission of Special Olympics Ontario. It is important to note that the aforementioned sponsorship levels are based on cash sponsorship. Special Olympics Ontario is also open to discussing how a cash sponsorship can be paired with in-kind donations, as well as cause-related campaigns held within your business. We look forward to working with you on your perfect sponsorship opportunity.

All donations will receive a tax receipt from Special Olympics.

Thank you for your support!

**Event Details:**

***Saturday April 4th 2026***

***Turkey Point Beach***

***116 Cedar Dr. Turkey Point***

***Registration 12:00 pm***

We encourage your Company and individuals in the community to participate and raise funds. This is a great teambuilding opportunity for such a worthy cause.

***Our 2026 Goal is to Raise \$15,000 for Special Olympics athletes***

***Register and Online Donations:***

***<https://soopolarplunge.crowdchange.ca/128143>***

**2026 POLAR PLUNGE**

**SPONSORSHIP PACKAGE**

**Gold \$1500**

**SPONSORS BENEFITS:**

- Recognized as a Gold Sponsor on all Polar Plunge material
- 4 Paid Plunger registration to represent your company
- Company logo posted on the Polar Plunge page, partner sites, and social media
- Banner with company logo displayed during plunge (preferred placement)



## Silver \$1,000

### SPONSORS BENEFITS:

- Recognized as a Silver Sponsor on all Polar Plunge material
- 2 Paid Plunger registration to represent your company
- Company logo posted on the Polar Plunge page, partner sites, and social media
- Banner with company logo displayed during plunge (preferred placement)

## Bronze \$500

### SPONSORS BENEFITS:

- Recognized as a Bronze Sponsor on all Polar Plunge material
- Company logo posted on the Polar Plunge page, partner sites, and social media
- Banner with company logo displayed during plunge

### Mailing Address:

Norfolk County OPP  
Attention: PC Jeremy Renton  
548 Queensway W. Simcoe, ON  
N3Y 4T2



***Special Olympics***  
***Ontario***



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Date: February 4, 2026

Subject: 2026 International Women's Day Event in Support of Nova Vita

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### **RECOMMENDATION:**

That the Board supports the Brantford Police Service's participation in the International Women's Day Event in Support of Nova Vita by using funds from the Auction Fund to purchase two tables for members to attend.

### **BACKGROUND:**

"Nova Vita works to end interpersonal violence and abuse by supporting individuals and families who have experienced domestic violence, intimate partner violence, or gender-based violence through the provision of crisis intervention, emergency shelter, transitional support, children's programs, and counselling; and by fostering accountability for those who harm through intervention, counselling, public education, and systemic advocacy."

The annual International Women's Day event raises money and awareness of Nova Vita's programs and services to provide hope for those seeking safe shelter and support.

Individual tickets: **\$160**

Table (10 people): **\$1,600**



# BRANTFORD POLICE SERVICE INFORMATION

26-025 International Women's Day Event

2026-02-04



Empower women in your community at Nova Vita Celebrates International Women's Day 2026! Win prizes, enjoy delicious food, rejoice with friends, and provide hope to those seeking safe shelter and support at Nova Vita. We can't wait to celebrate with you on Wednesday, March 11, 2026 at the Brantford Golf & Country Club.

Cocktail hour, silent auction and wine wall open at 5PM, with dinner and program beginning at 6PM.

Further information can be found at [www.novavita.org/participate](http://www.novavita.org/participate)

Members interested in attending the event are asked to contact Kelly Dzuba ([kdzuba@police.brantford.on.ca](mailto:kdzuba@police.brantford.on.ca)) by **February 11, 2026.**

*Please note that seating is limited. The Service will cover registration costs for attending, but any member wishing to attend will need to do so on a voluntary basis.*



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Inspector Michael Sciberras

Date: February 11, 2026

Subject: YES Program Funding Request

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### RECOMMENDATION:

**THAT the Brantford Police Services Board fund the continuation of the YES Program until December 31, 2026 at a cost of \$7,000 from the Auction Proceed Trust Fund Account.**

### BACKGROUND:

The YES Program is a critical youth initiative overseen by the Brantford Police in the downtown core. Traditional grant funding is not currently available. For further details, see the attached report prepared by Sergeant G. Billone.

2026-02-18

X *Michael Sciberras*

Michael Sciberras

Signed by: Michael Sciberras MM (M)



# Funding Request: Youth Engagement Series (Y.E.S.)

**Amount Requested:** \$7,000

**Submitted to:** Police Services Board

**Submitted by:** Sergeant Giovanni Billone

**Program Lead:** Core Engagement and Response Team (C.E.R.T.)/Operations Branch

---

## 1. Summary

The **Youth Engagement Series (Y.E.S.)** is a free, community-focused initiative at the downtown Y.M.C.A. that offers prosocial programming for youth aged 14–18. The program integrates mentorship, life skills development, and police–youth engagement to foster positive relationships, reduce risk-taking, and enhance community safety.

Y.E.S. is currently funded through the Building Safer Communities Grant (awarded to the City of Brantford), which is set to expire March 31st, 2026.

To continue the program through the remaining 3/4 of 2026, we request \$7,000 in funding. This will cover program materials, branded items, transportation, and food for participants. Y.E.S. directly supports the Brantford Police Service’s focus on prevention, community partnerships, and youth crime reduction.

---

## 2. Background & Rationale

Local schools, community partners, and frontline officers have identified a growing need for structured, accessible youth programming. Many youth lack positive after-school or evening activities, which leads to:

- Heightened vulnerability to negative peer influence
- Increased risk of involvement in minor criminal activity or victimization
- Social isolation and disengagement from school or community supports

Proactive relationship-building leads to more effective police–youth interactions. Programs like Y.E.S. help prevent negative outcomes by providing safe spaces, mentorship, and opportunities for youth to build confidence and leadership.

Supporting Y.E.S. aligns with the Police Services Board’s mandate under the **Community Safety and Policing Act** and our Strategic Plan to prioritize **community-based crime prevention, improve trust, and deepen community partnerships**.

A tertiary function of the program is to build on the public’s positive experiences in Brantford’s downtown core, contributing to its continued revitalization and appeal to young persons.



### 3. Program Description

Y.E.S. cohorts are held over six consecutive Tuesdays during the school year, from 4 PM to 6 PM. The first hour consists of rapport building in a gymnasium through teamwork, encouragement, and positive reinforcement. The second hour is held in a classroom, where the youth learn important life skills and safety lessons in an interactive environment.

#### Core Components

- **Week 1 - Mental Health & Introduction to Community Agencies:**  
Community partners and resources, including the Y.M.C.A., Brantford Police Service, Brantford General Hospital, and Woodview Community Services, are introduced. The session covers decision-making, social media safety, and mental wellness.
- **Week 2 - Bullying and School Safety:**  
Students meet current High School Resource Officers and discuss school safety, bullying, and online presence.
- **Week 3 - Internet Safety & Social Media:**  
Students participate in an interactive game to assess their knowledge and learn safe social media practices.
- **Week 4 - Healthy Relationships:**  
Students learn to identify different types of relationships, distinguish between healthy and unhealthy dynamics, and recognize protective strategies.
- **Week 5 - Substance Abuse & Addiction:**  
Students engage in an open discussion about substance abuse, including cannabis and alcohol, and learn strategies for safely navigating encounters with narcotics and paraphernalia.
- **Week 6 - Celebration & Review:**  
The program concludes with an interactive summary game, a pizza party, a police fitness test, and a graduation ceremony.

#### Program Delivery

- **Target Age:** 14–18
- **Class Size:** 15 youths per cohort (120 youths annually)
- **Frequency:** Six consecutive Tuesdays. Eight cohorts a year.
- **Location:** Laurier Brantford Y.M.C.A. (100 Water Street, Brantford)
- **Partners:** City of Brantford, Y.M.C.A. of Hamilton, Burlington & Brantford, Wilfrid Laurier University.

**Note:** Wilfrid Laurier University is our newest partner as of January 2026. This intake, C.E.R.T., is supervising three student placements from courses in Policing, Psychology, and Adolescence. The motivation behind this undertaking is to have the participating youth identify with young adults striving for higher education and potentially envision themselves as students at Wilfrid Laurier Brantford in the near future.



## 4. Objectives & Expected Outcomes

### Objectives

- Provide supportive, prosocial environments for at-risk and community-engaged youth.
- Strengthen positive relationships between youth and police.
- Reduce engagement in risky or harmful behaviours.
- Equip youth with practical life skills and confidence.
- Increase community safety through prevention-focused programming.

### Expected Outcomes

#### Short-Term:

- Increased youth participation and consistent attendance
- Positive interactions between youth and officers
- Improved youth self-esteem and sense of belonging

#### Medium-Term:

- Reduction in negative contacts involving program participants
- Increased school/community engagement
- Enhanced trust and communication with the police

#### Long-Term:

- Reduction in youth involvement in criminal activity
  - Healthier police–community relationships
  - Sustainable youth engagement infrastructure
-



## 5. Budget Breakdown – Request for \$7,000

ITEM	COST	ESTIMATED ANNUAL TOTAL	NOTE
T-Shirts	\$15/T-shirt (discounted when ordered in bulk)	\$1,800	
Honoraria	\$20/participant (each cohort aims to enroll 15 participants)	\$2,400	The honoraria is currently provided to the youth in the form of a \$20 gift card to Walmart.
Pizza	\$80 cohort	\$640	
Snacks & drinks	Variable; Approx \$75 per cohort	\$600	
Swag	\$5/participant	\$600	Pens, keychain, fidget spinner & stickers,
Bus Passes	\$3.00/pass = 150 bus passes	\$1,150	
Buffer (covers unanticipated inflation on snacks, swag, additional youth served)		\$1,150	
		\$8,340	

## 6. Evaluation & Accountability

To ensure strong oversight and transparent use of funds, the Y.E.S. program has been and will continue to:

- Track attendance and participation metrics
  - Collect anonymous participant feedback after each session block. We would be willing to:
- Report progress to the Police Services Board on the final scheduled P.S.B. meeting of 2026 (currently **Thursday, November 26th, 2026**).
- Conduct a year-end review summarizing outcomes and challenges.

A designated supervisor will oversee expenditures and ensure compliance with financial policies.

## 7. Alignment with Police Service Mandate & Strategic Priorities

Y.E.S. supports the Police Service's strategic priorities by:

- **Advancing crime prevention** through early intervention
- **Building strong community partnerships**
- **Enhancing youth engagement** to reduce future harm
- **Promoting trust and transparency** between police and young residents

These objectives align with the Community Safety and Policing Act and the Police Service Board's expectations around community safety, equity, and proactive policing.

---

## 8. Conclusion & Formal Request

The Youth Engagement Series (Y.E.S.) is a proven, community-driven initiative that supports youth, strengthens community relationships, and contributes directly to safer neighbourhoods. An investment of **\$7,000** will sustain this valuable program for the remainder of 2026. During this period, C.E.R.T. will have time to seek another funding stream.

We respectfully request that the Police Services Board approve this funding.

We welcome the opportunity to answer questions or present further information at a future Board meeting.

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, JANUARY 22, 2026 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

**ROLL CALL**

PRESENT: Allan Lovett  
Councillor Mandy Samwell  
Mayor Kevin Davis  
Dan Houssar  
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders  
Deputy Chief Rich Paolini / Deputy Chief Grant Davies  
Police Staff - Insp. M. Sciberras, Insp. K. Tollar, A/Insp. D. Disher, T. Fischer,  
R. Matthews-Osmond  
Virginia Kershaw, Executive Assistant

**ELECTION OF CHAIR AND VICE-CHAIR - 2026**

V. Kershaw, Executive Assistant advised that it is the requirement of the *Community Safety & Policing Act, 2019* that a Chair and Vice Chair must be elected at our first Board meeting of the year.

V. Kershaw requested nominations from the floor for the position of Chair.

D. Houssar made the following nomination:

THAT Councillor Mandy Samwell BE NOMINATED to the position of the Chair of the Brantford Police Services Board for 2026.

Councillor Samwell accepted the nomination for position of Chair. Allan Lovett nominated himself as Chair for the Board for 2026.

A recorded vote was taken on the nominations for Chair:

Councillor Mandy Samwell – Votes – D. Houssar, K. Shah, M. Samwell

Allan Lovett – Votes – A. Lovett, Mayor Davis

Councillor Mandy Samwell was elected Chair of the Brantford Police Services Board for 2026. The Chair assumed the position and called for nominations to the position of Vice-Chair.

K. Shah made the following nomination

THAT Dan Houssar BE NOMINATED to the position of the Vice-Chair of the Brantford Police Services Board for 2026.

Dan Houssar accepted the nomination for position of Vice-Chair. Allan Lovett nominated himself as Vice-Chair for the Board for 2026.

A recorded vote was taken on the nominations for Vice-Chair:

Dan Houssar – Votes – D. Houssar, K. Shah, M. Samwell

Allan Lovett – Votes – A. Lovett, Mayor Davis

Dan Houssar was elected Vice-Chair of the Brantford Police Services for 2026.

## **1. PRESENTATIONS/DELEGATIONS**

### **1.1 Presentation of Police Exemplary Service Medals**

Twenty years of Service Bars / Police Exemplary Service Medals were presented to the following members of the Service:

#### 20 Years of Service Bars

- Detective Constable Michael Aasla
- Deputy Chief Grant Davies
- Detective Constable Saundra Glover
- Detective Constable Chad Johnson
- Sergeant David Parker
- Constable Justin Torek
- Sergeant Mark Baxter

## **2. DECLARATIONS OF CONFLICT OF INTEREST**

None

## **3. ITEMS FOR CONSIDERATION**

Items 3.1 and 3.2 and 3.3.1 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

### **3.1 Issues Update – Deputy Chief Reports**

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff.

#### **3.1.1 2025 Annual Update – Ontario Sex Offender Registry**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated January 6, 2026 regarding 2025 Annual Update – Ontario Sex Offender Registry BE RECEIVED.

CARRIED

**3.1.2 Monthly Statistical Analysis**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Deputy Chief Davies dated January 2, 2026 regarding Monthly Statistical Analysis (up to December 31, 2025) BE RECEIVED.

CARRIED

**3.1.3 Police Station Renovation Project Update**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Deputy Chief Paolini dated January 9, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

**3.2 Issues Updates – Chief Saunders**

Chief Saunders addressed the Board and provided his reports. Questions of clarification were answered by Staff.

**3.2.1 Goals and Objectives**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Chief Saunders dated January 2, 2026 regarding Goals and Objectives BE RECEIVED; and

THAT the following suggestions for 2026 goals and objectives BE CONSIDERED:.

- Consideration of a Community Watch Program in cooperation with the Community and Neighborhood Associations.
- Traffic concerns including speeding and enforcement for neighborhood safety.
- Enforcement and education related to Noise Bylaw complaints.
- Continuation of enhanced Community Engagement

CARRIED

**3.2.2 Incomplete Donation**

Moved by D. Houssar  
Seconded by K. Shah

THAT the report from Chief Saunders dated January 13, 2026 regarding Incomplete Donation BE RECEIVED; and

THAT the following motion approved by the Board on October 23, 2025 BE RESCINDED:

THAT the report from Chief Saunders dated October 14, 2025 regarding Request for Donation to Assist Cancer Patients BE RECEIVED; and

THAT the Brantford Police Services Board approves the transfer of \$500.00 from the Auction Fund Account to the Special Projects Account #132016 to Brandi Franklin to assist with the purchase of parking passes at Juravinski Hospital.

CARRIED

### **3.3 Financial Reports**

#### **3.3.1 Monthly Financial Reports**

Moved by D. Houssar  
Seconded by K. Shah

THAT the following Financial Reports from Insp. K. Bell-Samson dated January 13, 2026 BE RECEIVED:

- Auction Proceeds Trust Account – current to December 31, 2025;
- Police Seized Currency Trust account – current to December 31, 2025;
- Monthly Overtime Report - current to December 31, 2025.

CARRIED

#### **3.3.2 Auction Proceeds Account – Annual Contribution – Children’s Safety Village** (\$10,000 annual contribution – Board decision during 2025 budget process)

Moved by D. Houssar  
Seconded by K. Shah

THAT the Brantford Police Services Board approves the transfer of \$10,000 from the Auction Fund Account to the Special Projects Account #132016 to provide funds for the operation of the Children’s Safety Village in 2026.

CARRIED

### **3.4 Police Association of Ontario – Police Employment Conference - February 24-25, 2026**

Moved by D. Houssar  
Seconded by K. Shah

THAT Dan Houssar and Allan Lovett BE AUTHORIZED to attend the February 24-25, 2025 Police Employment Conference being held in Toronto, Ontario.

CARRIED

### **3.5 Report on Section 81(1) Investigations (SIU)**

#### **3.5.1 SIU Investigation 25-0SA-037**

Moved by D. Houssar

Seconded by K. Shah

THAT the report prepared by Inspector Kevin Reeder dated January 12, 2026 regarding SIU Investigation 25-OSA-037 (September 23, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

<b>4. CONSENT ITEMS</b>
-------------------------

**4.1 Minutes**

Moved by D. Houssar  
Seconded by K. Shah

THAT the November 27, 2025 Regular Police Services Board Minutes and December 18, 2025 Special Police Services Board Minutes BE APPROVED.

CARRIED

**4.2 Annual Reports**

Moved by D. Houssar  
Seconded by K. Shah

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2025 Bias-Based Policing Policy Administrative Review Report
- 4.2.2 2024 Annual Vehicle Pursuit Report

CARRIED

**4.3 Information Items**

Moved by D. Houssar  
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

- 4.3.1 Letter from Solicitor General and Minister of Municipal Affairs & Housing dated January 12, 2026 regarding Police Services Board budget setting related to Strong Mayor Powers.
- 4.3.2 Letter from R. Teschner, Inspector General of Policing of Ontario dated December 15, 2025 regarding Inspector General Memo #8: Public release of the first Decisions by the Inspector General of Policing with accompanying Findings Reports.

CARRIED

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

None

**5.2 New Business Matters from Members of the Board (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None

**8. NEXT MEETING DATE**

February 26, 2026

**9. ADJOURNMENT**

The meeting adjourned at 9:42 a.m.

The minutes of this meeting were adopted on February 26, 2026.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Executive Assistant



## BOARD REPORT

To: Chief Jason Saunders  
Chair and Members  
Brantford Police Services Board

From: Inspector Kevin Reeder

Date: January 14, 2026

Subject: 2025 Collection of Identifying Information Analysis Annual Report

.....

### **RECOMMENDATION:**

Report only.

### **BACKGROUND:**

There were no “street checks” recorded on Niche Records Management System (Niche RMS) in 2025. The number of street checks conducted by the Brantford Police Service was already in decline when this annual report became law in 2017.

In 2025, there were a total of 457 person stops recorded on Niche RMS. An audit of these stops did not identify an occurrence in which officers collected or attempted to collect identifying information.

In 2025, the Brantford Police Service did not receive any freedom of information (FOI) requests pertaining to collection of identifying information.

As a result, there is no data reported in Appendix “A”, but it is included to fulfill the legislative requirements.

**Appendix “A”**

Section 15(2) of the Collection of Identifying Information in Certain Circumstances-Prohibitions and Duties, O.Reg 400/23 of the *Community Safety and Policing Act* requires every municipal police chief to include in their annual report to the police services board the following information in relation to the attempted collection of identifying information (Street Checks).

**1. Collection of Identifying Information (Street Checks)**

Number of Attempted Collections	Number of Attempted Collections in Which Identifying Information was Collected	Number of Individuals from Whom Identifying Information was Collected
0	0	0

**2. Provisions Relied Upon to Not Do Something That Would Otherwise Be Required**

Reasons why a police officer attempted to collect identifying information about an individual from the individual and did not,

- (a) inform the individual that they are not required to provide identifying information to the officer; and did not
- (b) inform the individual why the police officer is attempting to collect identifying information about the individual

Number of times an officer had a reason to believe that informing the individual as per (a) and (b) above might compromise the safety of an individual
0

Number of times a police officer was not required to inform an individual under (b) when the officer had a reason to believe that informing the individual under that clause:		
Would likely compromise an ongoing police investigation	Might allow a confidential informant to be identified	Might disclose the identity of a person contrary to the law, including disclose the identity of a young person contrary to the <i>Youth Criminal Justice Act (Canada)</i>
0	0	0

### 3. Receipts

Police officers are required to provide a receipt to an individual when they attempt to collect identifying information from the individual. Under certain circumstances the police are not required to provide a receipt.

Number of times a police officer who attempts to collect identifying information about an individual from the individual did not issue a receipt because the individual did not want it.	
0	

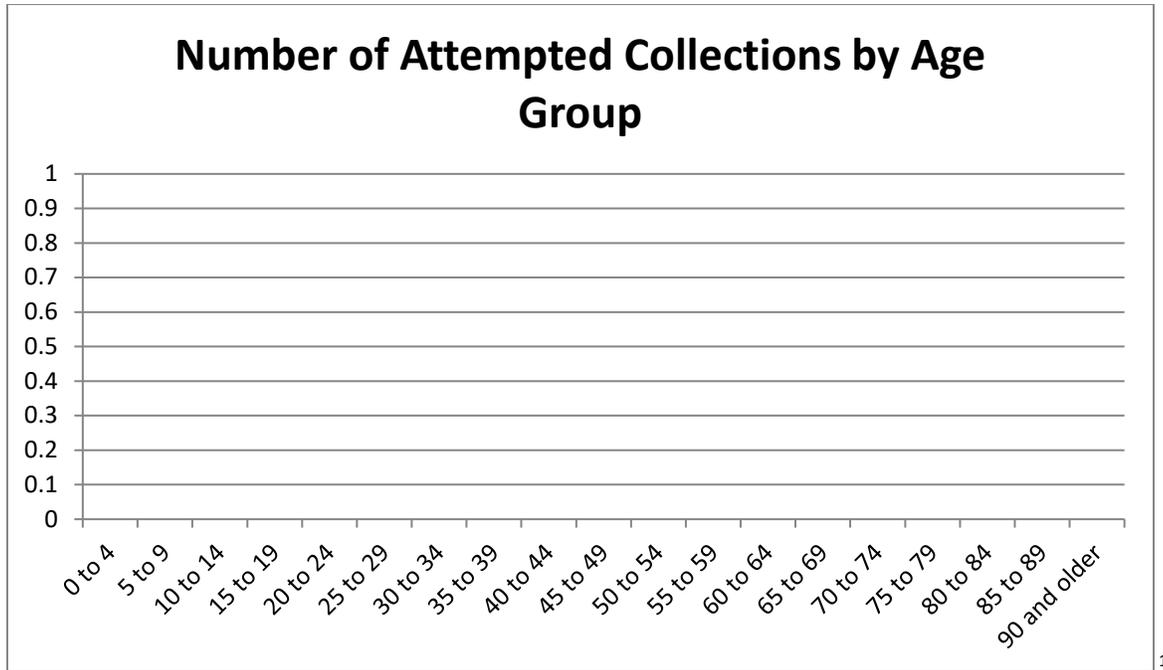
Number of times a police officer who attempted to collect identifying information about an individual from an individual did not provide a receipt because continuing to interact with the individual;	
Might compromise the safety of an individual	Might delay the officer from responding to another matter that should be responded to immediately
0	0

### 4. Groups

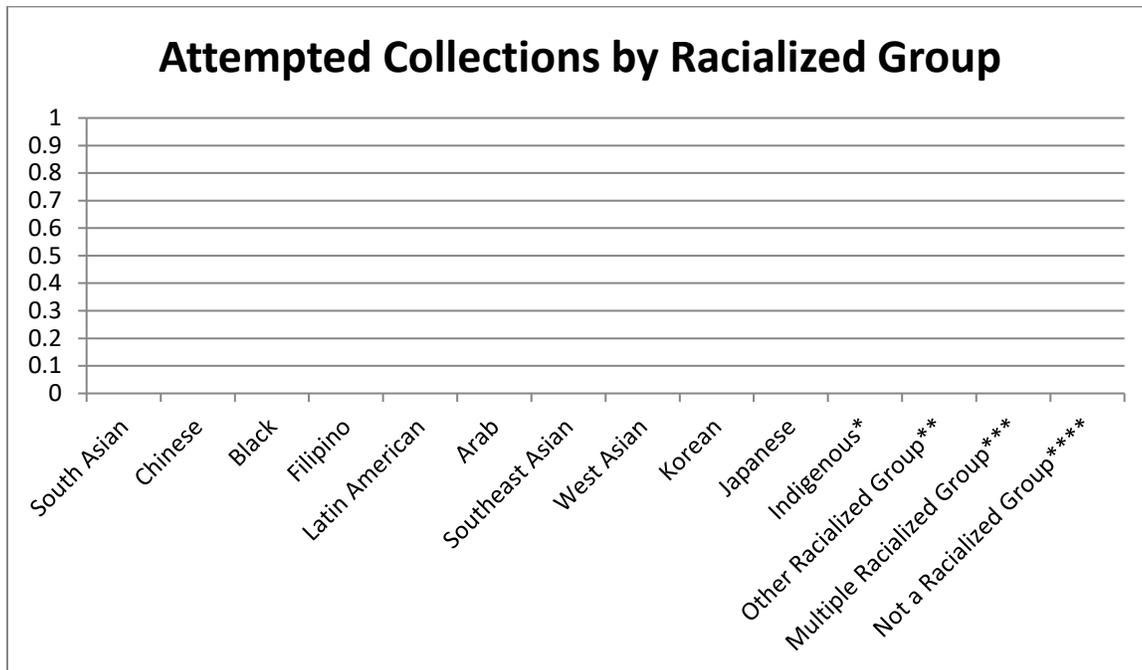
The Chief of Police is required to maintain detailed records about the individuals from whom the police attempt to collect identifying information.

Number of attempted collections from individuals who are perceived, by a police officer, to be:		
Male	Female	Transgender, non-binary, or other gender identity
0	0	0

For each of the following age groups established by the Chief of Police, the number of attempted collections from individuals who are perceived, by a police officer, to be within that age group.



For each of the following racialized groups<sup>2</sup> established by the Chief of Police, the number of attempted collections from individuals who are perceived, by a police officer, to be within that racialized group.



<sup>1</sup> Age groups are those used by Statistics Canada.

<sup>2</sup> The identified racialized groups are based on the 2021 Census released by the Government of Canada.

- \* Indigenous includes persons who identify as First Nations (North American Indian), Métis and/or Inuk (Inuit) and/or those who report being Registered or Treaty Indians (that is, registered under the Indian Act of Canada), and/or those who report having membership in a First Nation or Indian band.
- \*\* This category includes persons who provided responses that are classified as a visible minority, but that cannot be classified with a specific visible minority group. Such responses include, for example, "Guyanese," "Pacific Islander," "Polynesian," "Tibetan" and "West Indian."
- \*\*\* Multiple Racialized Group means individuals who identify as more than one racialized group.
- \*\*\*\* Not a Racialized Group means individuals who do not identify as a member of a visible minority/racialized group.

### 5. Disproportionate Report

This section is used for a “statement, based on an analysis of the information provided under this subsection, as to whether the collections were attempted disproportionately from individuals within a group based on the sex of the individual, a particular age or racialized group, or a combination of groups and if so, any additional information that the chief of police considers relevant to explain the disproportionate attempted collections” [O.Reg 400/23 CSPA s.15(9)].

	2021 Stats Can Visible Minority Population	Percentage of Total Population	Number of Attempts to Collect Information	Percentage of Total Attempts to Collect Information	Variance (%)
South Asian	6070	5.90%	0	0.00%	0.00%
Chinese	630	0.60%	0	0.00%	0.00%
Black	3570	3.50%	0	0.00%	0.00%
Filipino	1235	1.20%	0	0.00%	0.00%
Latin American	905	0.90%	0	0.00%	0.00%
Arab	665	0.60%	0	0.00%	0.00%
Southeast Asian	1150	1.10%	0	0.00%	0.00%
West Asian	245	0.20%	0	0.00%	0.00%
Korean	325	0.30%	0	0.00%	0.00%
Japanese	65	0.10%	0	0.00%	0.00%
Visible minority	370	0.40%	0	0.00%	0.00%
Multiple visible minorities	550	0.50%	0	0.00%	0.00%
Not a visible minority	87425	84.70%	0	0.00%	0.00%
Indigenous	5415	5.20%	0	0.00%	0.00%
<b>Total</b>	<b>108 620</b>		<b>0</b>		

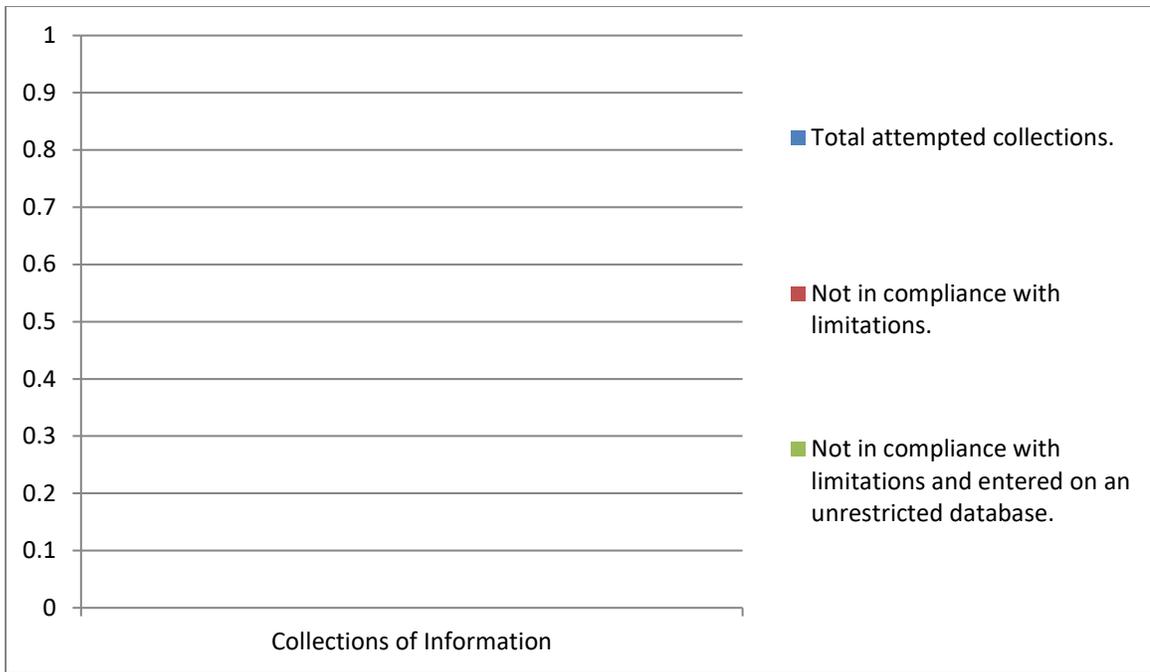
## 6. Neighbourhoods

For the purposes of this report, neighbourhoods are defined by ward boundaries. The neighbourhoods where collections were attempted and the number of attempted collections in each neighbourhood are represented below.

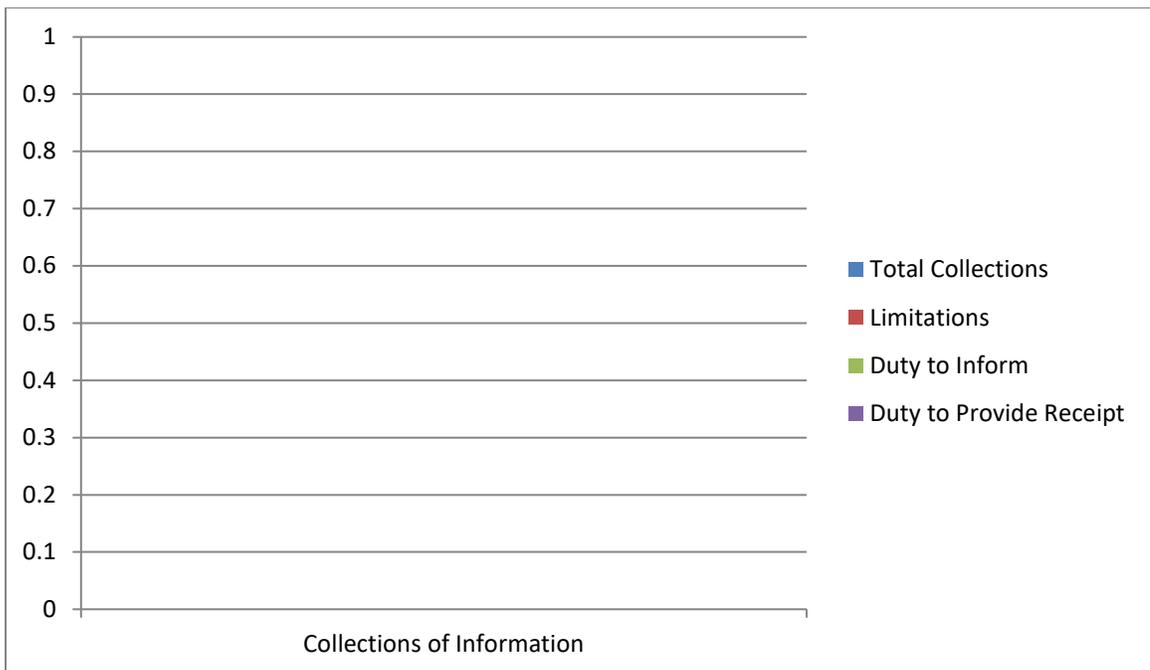


## 7. Collected Information in Police Databases

The conditions required for the collection of identifying information are strictly regulated. Collections that are not in compliance with the regulation are to be added to a restricted database. The legislation calls for this information to be audited annually. The number of collections not in compliance with the regulation and the number of those collections inadvertently entered on to an unrestricted database are represented below.



The Chief of Police is required to audit the attempted collections of identifying information annually. The audit must consider the number of attempted collections where a police officer fails to adhere to the limitations on the collection of certain information, fails to inform an individual of the reason for the attempted collection before attempting to collect identifying information from the individual or fails to comply with the duty to provide the individual with a receipt of the attempted collection of identifying information. The results of the audit are represented below.



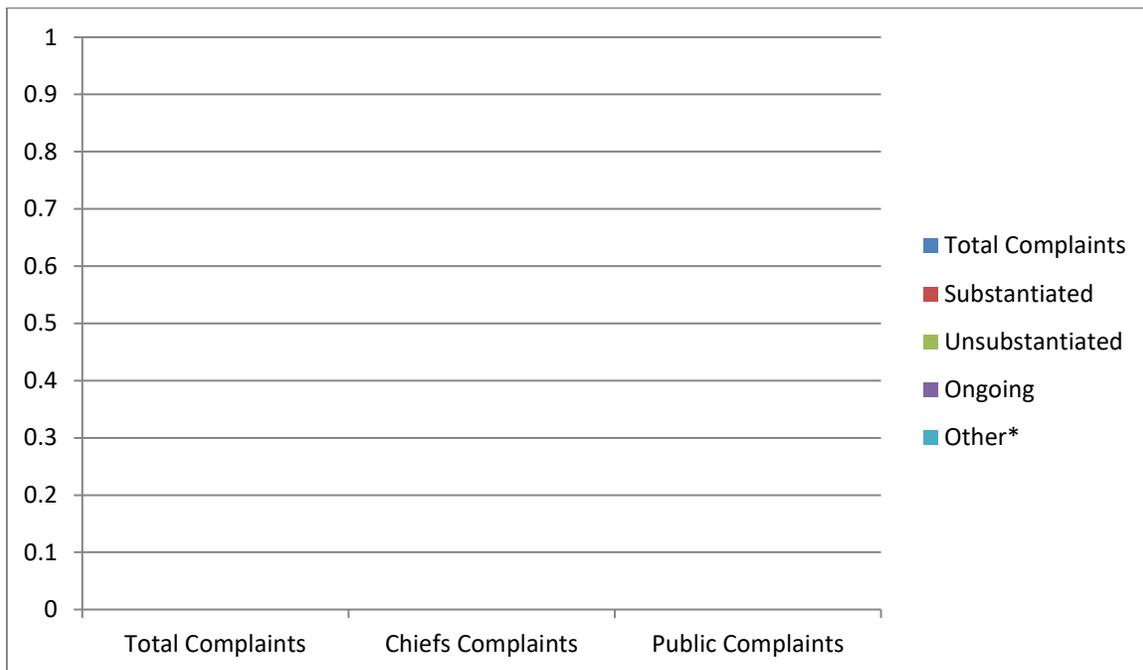
Access to identifying information in restricted databases is only granted for reasons listed in the legislation. The number of times members of the Brantford Police Service were permitted to access identifying information to which access must be restricted and the reasons for access being granted is identified below.

Reason for Access Granted to Restricted Information	Access Granted
Ongoing police investigation	0
Legal proceedings or anticipated legal proceedings	0
Part V of the Act or for the purpose of an investigation or inquiry under clause 25 (1) (a) of the Act.	0
To prepare this annual report or the report required under section 15.	0
For the purpose of complying with a legal requirement.	0
For the purpose of evaluating a police officer’s performance.	0
Total number of times access was granted.	0

**8. Additional Information Required for the Biannual Report to the Chief of Police. Information Not Required by the Legislation or Policy.**

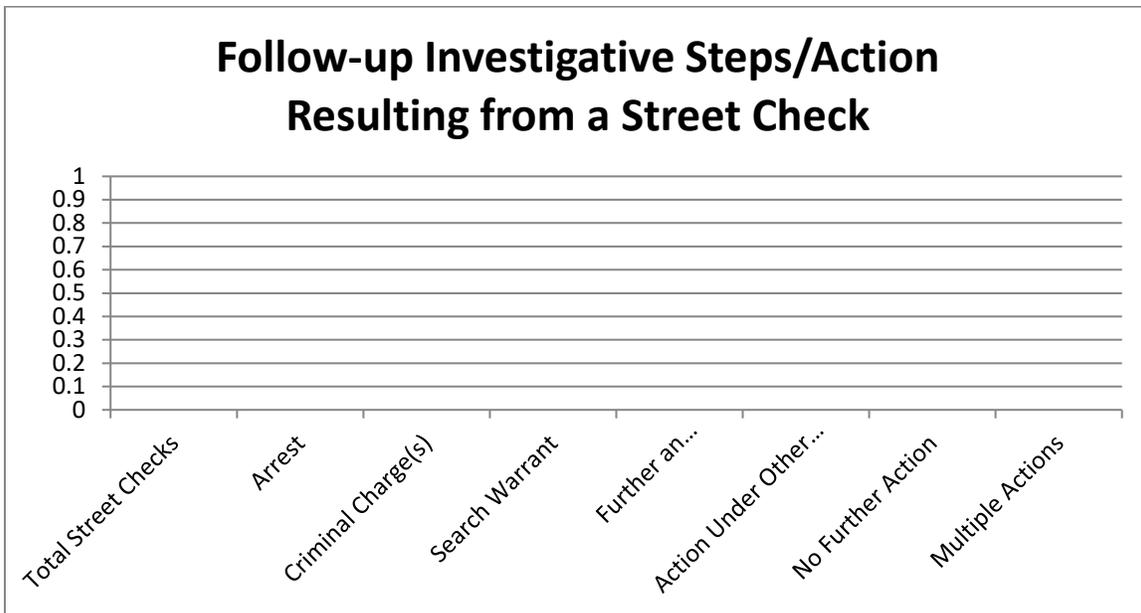
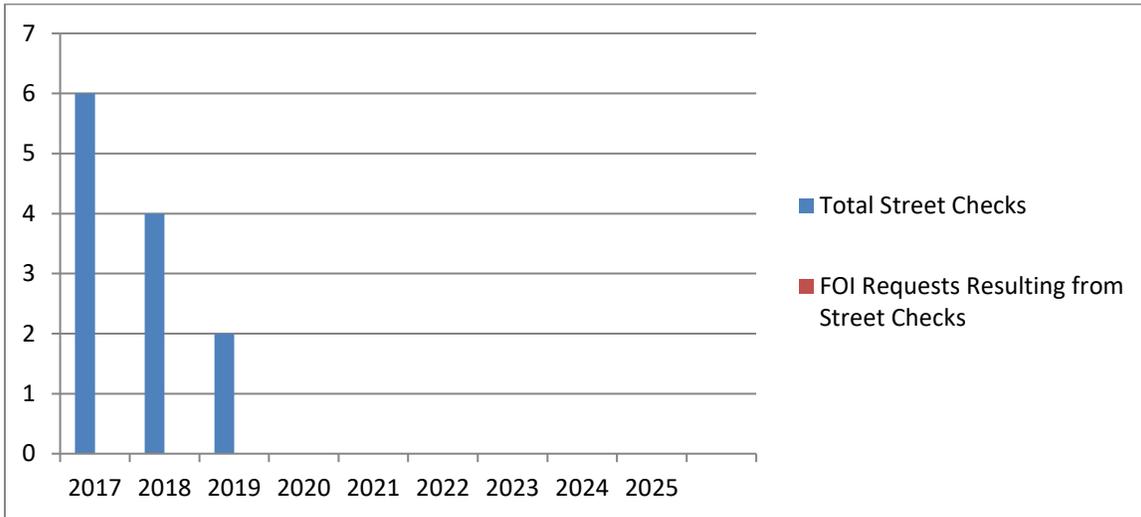
The information in this section is not required by the legislation.

The following information is a representation of the number of complaints resulting from or related to Street Checks. The information is shown as the total number of complaints received, the status of those complaints and then is broken down into type of complaint and status.



\* Refers to complaints that have been withdrawn, resolved by other means prior to being substantiated/unsubstantiated, the OIPRD has chosen not to proceed or are otherwise no longer active.

The receipt provided to individuals from whom identifying information has been collected notifies the individual that they may request access to information about the individual in the possession of the Brantford Police Service under the *Municipal Freedom of Information and Protection of Privacy Act*.





## BOARD REPORT

To: Chief Jason Saunders  
From: Inspector Kevin Reeder  
Date: January 13, 2026  
Subject: 2025 Public Complaints Annual Report

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### **RECOMMENDATION:**

That the Board receives the report (Report Only).

### **BACKGROUND:**

The *Community Safety and Police Act (CSPA)* defines misconduct as an offence prescribed in the CSPA or the code of conduct. The Code of Conduct for police officers is found in Ontario Regulation 407/23 and lists misconduct under 5 main categories:

1. Compliance with laws
2. Human Rights and the Charter
3. Interactions with the Public
4. Integrity
5. Performance of Duties

The Law Enforcement Complaints Agency (LECA) is responsible for receiving, managing, and overseeing public complaints about misconduct of police officers. Public complaints made regarding policies, services, or adequacy and effectiveness of a police service are under the jurisdiction of the Inspectorate of Policing.

When a public complaint is received by LECA, they will either screen the complaint in or out. If it is screened-out, then no further action is required. If it is screened-in, it will be investigated by the police service, LECA or another police service. Almost all public complaints are investigated by our own service.

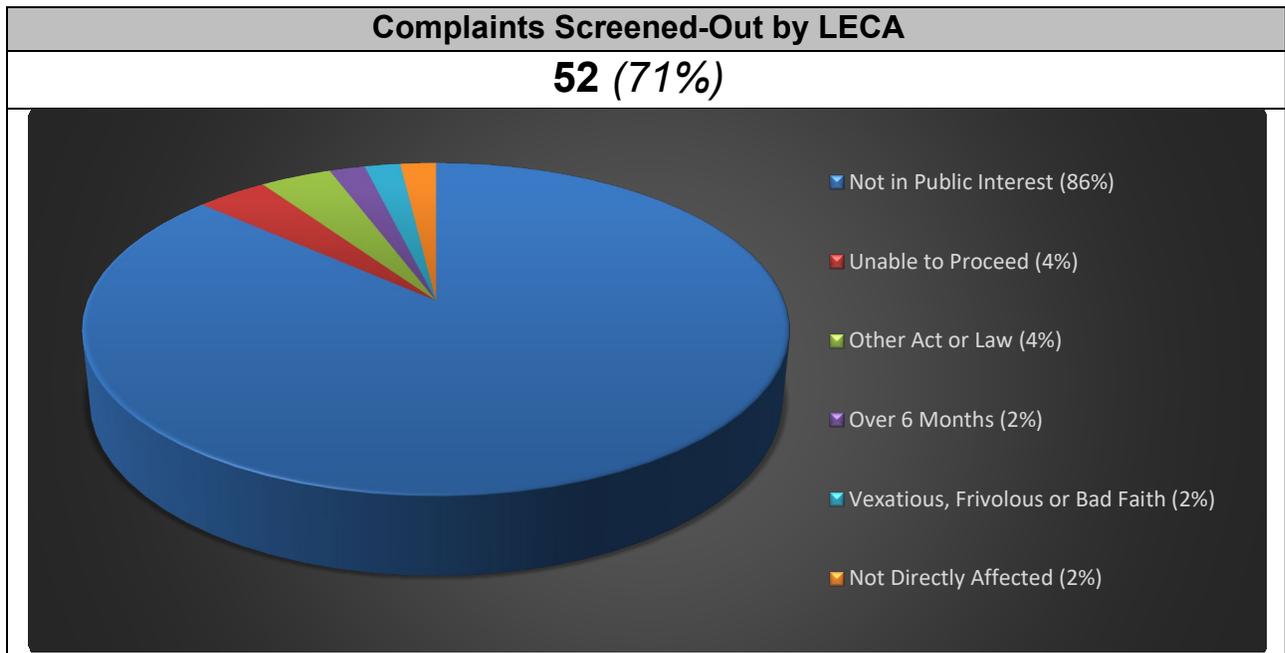
Typically, LECA screens out 60% to 70% of public complaints as a provincial average. LECA retains less than 0.5% of all complaints made provincially to be investigated by their agency.

The emphasis is to resolve complaints using alternative resolutions. If these resolutions are not possible then the investigation will proceed to a full investigation and determination will be made if the misconduct is substantiated or unsubstantiated. If it is unsubstantiated, no further action is taken. If it is substantiated, formal or informal disciplinary measures may be imposed.

The Brantford Police Service Professional Standards Section consists of one full-time member, holding the rank of Sergeant, who is dedicated to investigating public complaints, Chief's complaints, and SIU section 81 reviews.

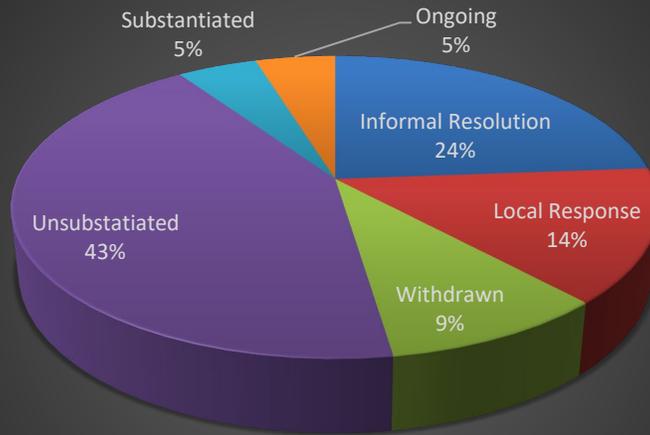
The following is a breakdown of all public complaints for 2025:

Total # of Public Complaints (LECA)	Total # of Individual Misconduct Allegations	Total # of Officers Involved
<b>73</b>	<b>85</b>	<b>99</b>



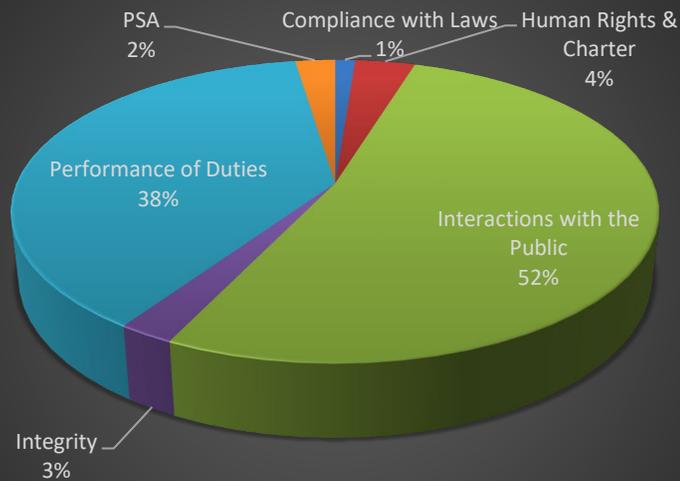
### Complaints Screened-In by LECA & Results

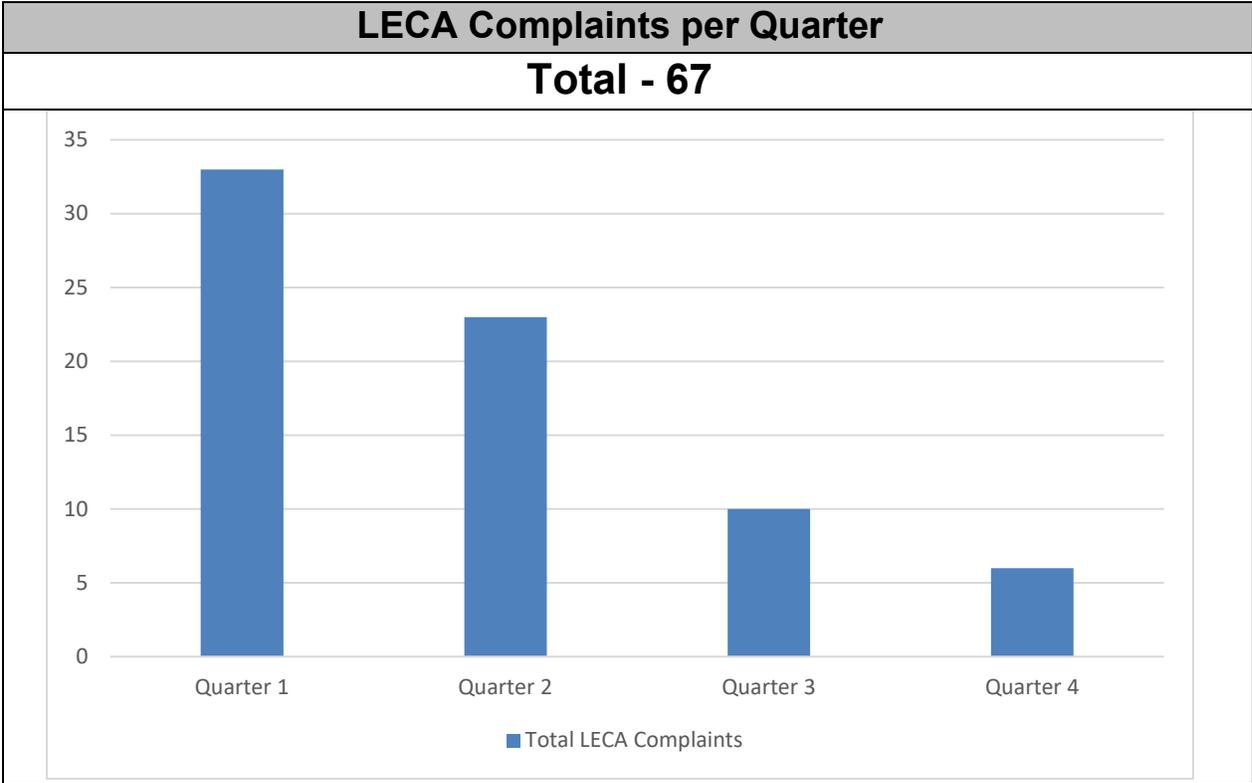
20 (29 %)



### Types of Allegations of Misconduct Made

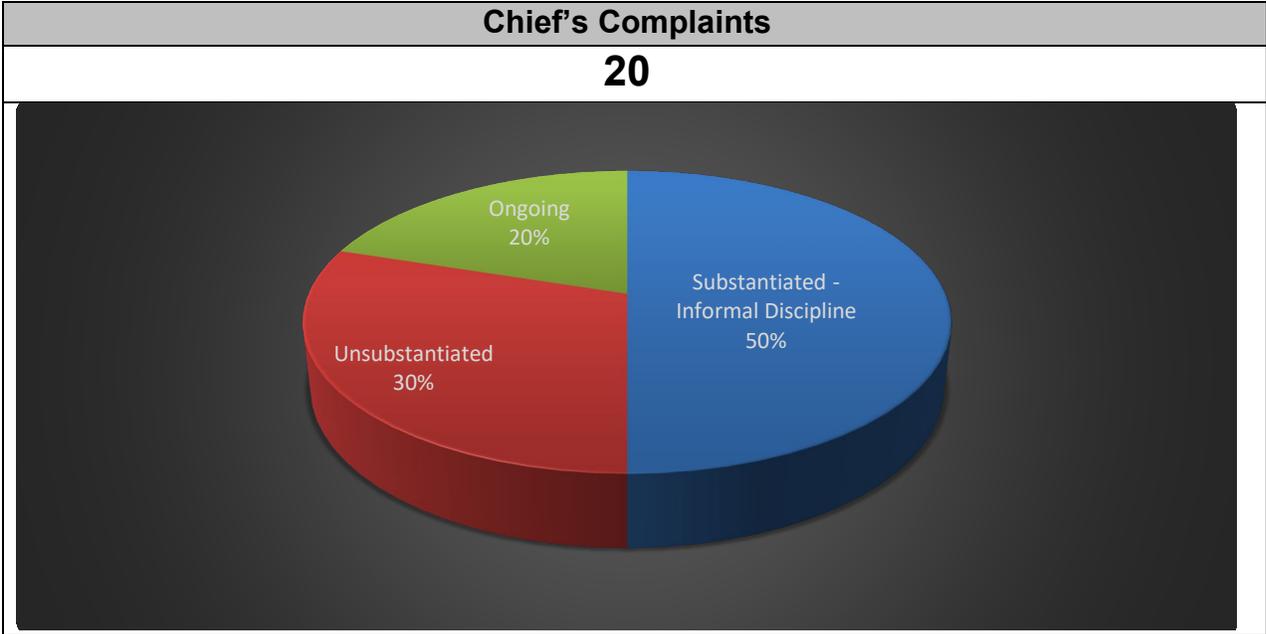
85





**Chief's Complaints**

In addition, there were 20 Chief's Complaint investigations initiated in 2025, of which 10 were substantiated resulting in informal disciplinary measures being imposed. An additional six were unsubstantiated, and four are currently under investigation.





## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Deputy Chief Rich Paolini

Date: February 18, 2026

Subject: 2025 Annual Training Report

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### RECOMMENDATION:

RECEIVE the 2025 Annual Training Report.

### BACKGROUND:

In 2025, the Brantford Police Service delivered a substantial and diverse training program, supporting frontline readiness, investigative capabilities, and professional development across the organization. The Service provided over 400 training opportunities, representing both internal and external training initiatives. Increasingly, training is provided by modern delivery models such as hybrid or digital training platforms. Training reflected a strong organizational commitment to skill enhancement, modernization, and compliance with emerging policing demands.

In general, internal training facilitated by the Training Unit provides mandatory instruction to satisfy the requirements of the Community Safety and Police Act, 2019. External training initiatives include mandatory role specific training and discretionary training intended to enhance the skills and knowledge of the membership. External training is managed by the office of the Deputy Chief of Police-Administration and is funded by the annual training budget. Post secondary education opportunities are also available to individual members on a cost recovery upon successful completion basis.

Training participation was broad, but several units demonstrated particularly high training engagement:

Unit	Number of Training Instances
Operations	128
Investigative Support	123

<b>Quality Assurance</b>	24
<b>Operational Support</b>	28
<b>Administrative Support</b>	16
<i>(Additional smaller-unit entries ranged from 1–4 training activities each.)</i>	

Training participation reflects engagement across virtually all units, including support, administrative, and executive areas. Operational and Investigative Support units accounted for ~60% of total training, consistent with frontline and investigative readiness demands.

### **Ontario Police College**

Under the auspices of the Ministry of the Solicitor General, the Ontario Police College (OPC) provides training to sworn and civilian police service members. All new police recruits in Ontario receive their basic constable training at the OPC. In 2025, 15 recruits completed Basic Constable Training.

The College also provides specialized training courses for experienced police officers in areas such as; leadership, criminal investigation, Major Case Management and forensics. A total of 54 Brantford Police Service members (sworn and civilian) attended courses facilitated by the Ontario Police College in 2025.

Training is also provided in-house, through Ontario Police College outreach and independently. Four courses were offered in-house in 2025 (28 members).

Hosting offers significant benefits to the Service by way of increased BPS member attendance and fewer ancillary costs such as lodging and training allowances. New and improved training facilities will allow the Service to increase outreach training.

### **Canadian Police College**

Located in Ottawa, the Canadian Police College (CPC) opened in 1976 and is the national police training school in Canada. The Government of Canada funds and administers the College through the Royal Canadian Mounted Police. The College offers educational opportunities to the Canadian and international policing community. The CPC offers courses ranging from computer crime and drug investigations to executive training. One member of the Service attended the CPC in 2025.

### **Canadian Police Knowledge Network (CKPN) – Online Training**

Canada's leading provider of online training solutions for police and law enforcement personnel, develops and delivers highly effective, economical, and engaging e-learning courses to meet the needs of frontline officers. The BPS has utilized this service since April 2014. CKPN provides modules for mandatory training and allows the Training Section to create its own courses and learning modules, depending on the specific needs of the Brantford Police Service. Our CPKN portal is now a staple component of our annual training program. The Service has increasingly relied on

the CKPN to provide training as the ability to provide in-class training has decreased due to scheduling and resources pressure.

### **Post-Secondary Courses**

Members of the Brantford Police Service are encouraged to be life-long learners. Members wishing to enroll in a college or university level course request authorization from the Chief of Police and upon successful completion, receive reimbursement for the cost of tuition and books. Members participate in these courses on their own time.

A total of 9 members successfully completed 13 post-secondary courses in 2025.

### **In-Service Training – Block Training**

The Brantford Police Service -Training Section is responsible for the coordination and delivery of all in-service training. Annual Block Training is intensive training over several days and is attended by sworn and special constable members of the Service. Training is designed to satisfy the requirements of the CSPA and other topics identified by the Training Committee. In 2025, the following subjects were taught during the block training sessions:

- Defensive Tactics (practical and academic)
- Firearms (practical and academic)
- De-escalation
- Officer Safety
- CEW (practical and academic)
- Judgment
- Police Vehicle Operations
- Criminal Code Offences
- Provincial Offences
- Active Threat (practical and academic)
- Communication

### **Emergency Response Team (ERT)**

The Emergency Response Team (ERT) is comprised of sworn officers that train on a weekly basis. All members demonstrated proficiency in the use of assigned specialized weapons systems during a semi- annual re-qualification.

The 2025 Training Program reflects a robust and strategically aligned investment in the Brantford Police Service's workforce. With more than 400 training activities the Service demonstrated strong commitment to frontline capacity, investigative excellence, organizational quality, and staff development.

This level of training activity supports both current operational demands and long-term organizational resilience.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Inspector Keith Tollar

Date: February 13, 2026

Subject: 2025 Anti-Terrorism Annual Report

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### **RECOMMENDATION:**

That the Board receives this report.

### **BACKGROUND:**

Ontario police services are mandated to have policies and procedures in place which support the Provincial Terrorism Plan. These policies aid in providing the structure for a coordinated and effective response to threats or acts of terrorism in Ontario (Policy 25-006 *Extreme Incident Response Plans*).

The Brantford Police Service did not undertake any anti-terrorism operations or investigations during the reporting period. The Service remains engaged through correspondence with the Provincial Anti-Terrorism Section, supporting broader initiatives as appropriate.



## BOARD REPORT

Date: February 6, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Inspector M. Sciberras  
Subject: Core Engagement Response Team (C.E.R.T) 2025 Annual Report

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### **PURPOSE:**

Review of C.E.R.T activities for 2025.

### **BACKGROUND:**

See attached report as authored by Sergeant J. Billone.

### **RECOMMENDATION:**

Acceptance of report.

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Michael Sciberras  
Inspector of Operations



## FORWARD

In 2025, following the roadmap laid out in 2024's Strategic Plan, the newly rebranded Community Engagement and Response Team (C.E.R.T) pushed to deliver solutions to two primary priorities the public had voiced to the Police Services Board:



- Prevent and reduce crime and increase community safety
- Improve trust and deepen community partnerships

Over the past year, C.E.R.T. has built upon our partnerships with the City of Brantford, Brantford Fire, A.G.C.O. and Wilfrid Laurier University.

We engaged in complaint-driven project work on the sale of cannabis/psilocybin, and addressed instances of open-air drug use and the transport of stolen property.

Our team refined the delivery of Y.E.S. and the NXT Youth Drop-In, creating new opportunities to connect with community youth.

Starting in September of 2025, downtown was undergoing significant changes as the Downtown Revitalization Project officially began, with infrastructure upgrades to enhance roadways, sidewalks, and underground services.

As we enter 2026, with a clearer understanding of the Community Safety and Policing Act, the Brantford Police Service is redefining the structure and deployment model of C.E.R.T. and how we meet changing community needs.

## C.E.R.T. DEFINED



In 2025, the Community Engagement and Response Team was a blend of service members with varying skills, experience, ranks and authority. The approach of mixing experienced, capable sworn officers with driven, eager-to-learn Special Constables has had a significant impact on Downtown, with both direct and indirect benefits.

A definite advantage is the ability to consistently deploy a cost-effective solution to the core, enabling the service to respond quickly and appropriately to ongoing public disorder.

With dedicated, identifiable officers interacting with elements within the core, another benefit is the trust built with citizens and community partners. Brantford continues to expand and evolve. When citizens encounter a situation requiring assistance, they appreciate a knowledgeable officer aware of their unique context. The public wants someone they trust to respond, apply solutions, and advocate in their best interest.

An indirect benefit of this coupling has also been the development of both sworn and civilian members. Many Special Constables have joined C.E.R.T. to gain foundational experience to assist them when applying to the sworn division. The special constables have benefited from this association with sworn officers who can mentor and model foundational concepts such as interviewing, conflict resolution, and case building. The sworn members, in turn, develop their ability to be informal leaders, trainers, and communicators.

## GOALS

In C.E.R.T., we aim to:

- Prevent crime by proactively identifying issues, building rapport, and becoming an easily accessible resource for all community members.
- Increase perceptions of officer presence in this highly populated area through foot, bicycle, and vehicular patrols.
- Increase officer accountability to their community (smaller zone / increased familiarity with officers).
- Opening clear lines of communication between the Police and the core about objectives and strategies.
- To establish collaborative partnerships with other organizations such as government agencies, community members, non-profit service providers, private businesses, and the media (City of Brantford Bylaw, Security and Housing Departments, D.B.B.I.A, A.G.C.O., W.L.U. Special Constable Service, Y.M.C.A.)
- To collaborate with social services to connect individuals to social workers, mental health resources, youth programs, and other supports to address underlying issues like poverty, inadequate housing, and lack of youth opportunities (Y.E.S, NXT & Youth Fusion).

## THE IMPACT OF THE COMMUNITY SAFETY AND POLICING ACT

In December of 2023, the Province announced sweeping changes to the law governing policing in Ontario by introducing the [Community Safety and Policing Act, 2019](#) (C.S.P.A.). The C.S.P.A. took effect on April 1st, 2024, and replaced the Police Services Act (1990). The intent was to focus on community safety, enhance police oversight, modernize policing, and establish consistent mandated training requirements.

When the new regulations were released, there was significant uncertainty about the role and capabilities of the Special Constable position. The Ministry of the Solicitor General left each jurisdiction to establish its own interpretation of the new framework, especially relating to Special Constables' proximity and obtaining direction from a sworn officer.

Further evaluation of the C.S.P.A. has continued in parallel with the challenges our members have faced. There have been instances of elevated risk, despite successful outcomes. This hurdle has been addressed by reevaluating C.E.R.T.'s composition and increasing the number of sworn constables, given their greater versatility and additional training.



## STAFFING

The Community Engagement and Response Team (C.E.R.T.) started 2025 with a single Sergeant, three sworn officers, and seven Special Constables. The Special Constables have an approved complement of 9 going into the 2026 restructuring.

## SCHEDULING

Before September 15<sup>th</sup>, 2025, C.E.R.T. units were deployed in three teams with rotating shifts throughout the week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OFF	7:30 AM – 5:30 PM					
OFF			7:30 AM – 5:30 PM			
OFF			1:00 PM – 11:00 PM			

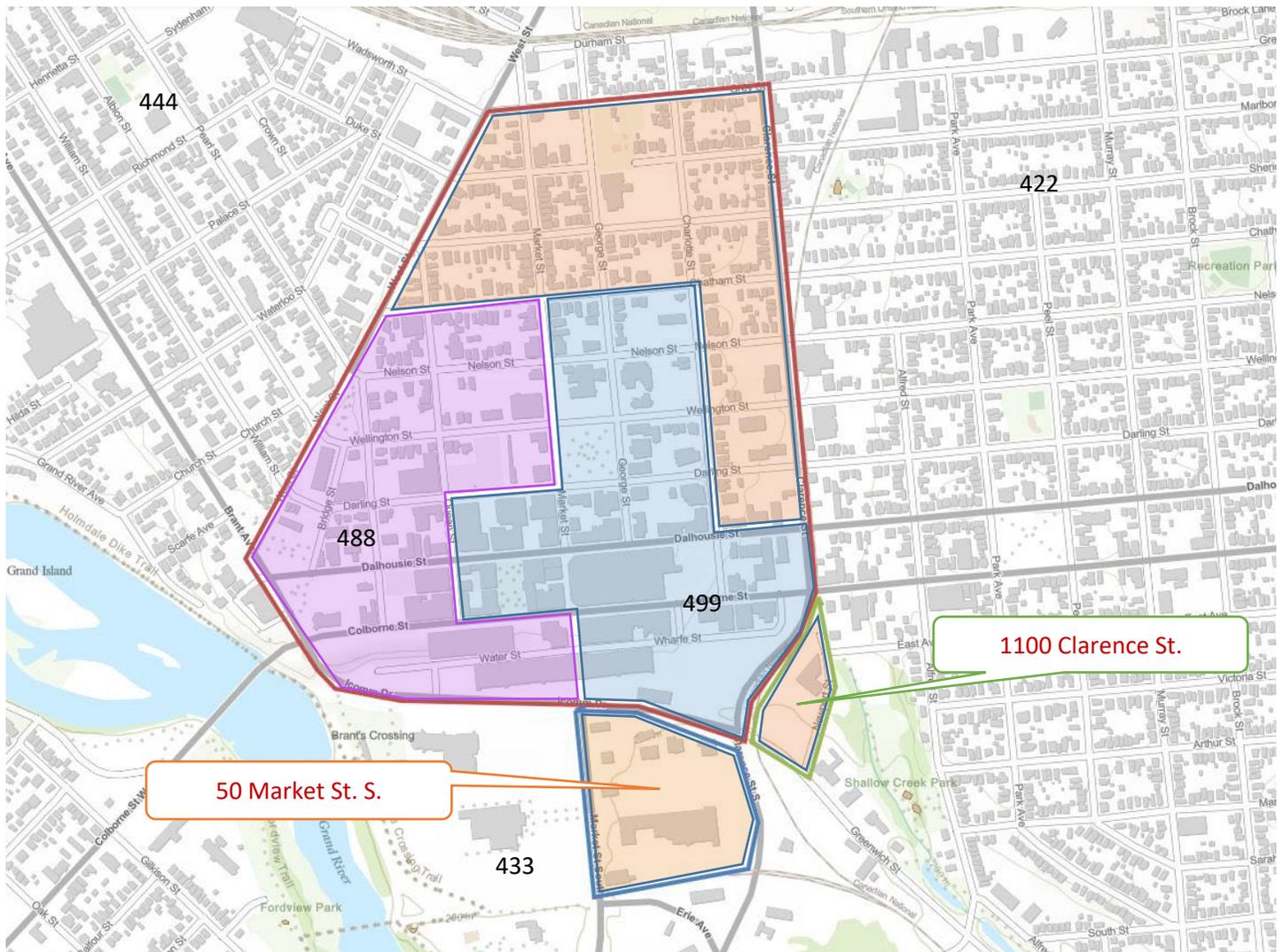
After September 15<sup>th</sup>, 2025, scheduling changed, discarding the afternoon shift to maximize officer presence during daytime hours when businesses, services, and schools are open, and was supplemented by a uniform division response after hours. This was done to accommodate assistance at the various courthouses in the core.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OFF	8:30 AM – 6:30 PM					
OFF			8:30 AM – 6:30 PM			
OFF			9:00 AM – 5:00 PM (COURTS)			

## AREA OF RESPONSIBILITY

C.E.R.T.'s area of responsibility is shown in the coloured zones below. Please note that in December 2025, a new Patrol Zone Assessment Committee was created to review our current patrol zone boundaries and the frontline deployment model, and to provide recommendations for improvement. The antiquated patrol designations of 488 and 499 are contained within this area and will be subject to this review.

C.E.R.T. has operated outside this designated area at times throughout the year to address escalated community concerns. Some of these concerns were addressed by the generation of Crime Prevention Through Environmental Design audits and enforcement efforts relating to the sale of illicit cannabis and psilocybin.



## COMMUNITY PARTNERSHIPS

In 2025, C.E.R.T. continued to strengthen bonds with our downtown community partners through increased proactive initiatives and reactive enforcement. Some of our most significant successes this year have been collaborations with the City of Brantford, such as with the Bylaw department, which have had a positive effect on our parks and open spaces. Similar efforts with the property manager at the City-owned affordable housing complex, 40 Queen Street, have been equally beneficial in ensuring occupants have a safe and secure place to live while working towards goals such as stabilizing their mental health, reducing their substance use, or obtaining employment.

### WILFRID LAURIER SPECIAL CONSTABLE SERVICE

Since 2022, C.E.R.T. has operated out of 45 Market Street, Brantford. This office is attached to the offices of the Wilfrid Laurier Special Constable Service. This partnership with Wilfrid Laurier has been mutually beneficial, as it allows for the sharing of information and assistance in investigations and training. Of note, as of June 2024, W.L.S.C.S. began sharing and submitting their investigations into Niche. In November 2024, a charge reporting procedure was developed and implemented, enabling the W.L.S.C.S. to lay its own charges when applicable.

### ALCOHOL & GAMING CORPORATION OF ONTARIO

Sworn C.E.R.T. members have the additional responsibility of liaising with the Alcohol & Gaming Commission of Ontario. Our role is to educate, monitor and investigate matters concerning the licenced sale of alcohol and cannabis. C.E.R.T. periodically connects with the A.G.C.O., conducts joint service inspections throughout the year, and facilitates the sharing of information for the [Last Drink Program](#).



# COMMUNITY ENGAGEMENT

## Y.E.S. PROGRAM

Starting April 16th, 2024, the Brantford Police Service collaborated with the Y.M.C.A. and the City of Brantford to introduce the Youth Engagement Series (Y.E.S.). The Y.E.S. Program pairs physical activity with educational sessions on a range of topics designed to help "at-risk" youth aged 12 to 18 make informed decisions about healthy relationships, online safety, substance abuse, and the dangers of gangs and gun violence.

[YouTube - Youth Engagement Series \(YES\) Program](#)

The benefits of this initiative are sometimes immediate, such as seeing the excitement in the youth as they arrive, the rapport that builds over weeks one through six, and the challenging questions and perspectives officers encounter during in-class sessions. Some benefits come later, like a "hello" in passing, assistance in investigations, or the spark of interest that may lead some students to a future career in law enforcement.



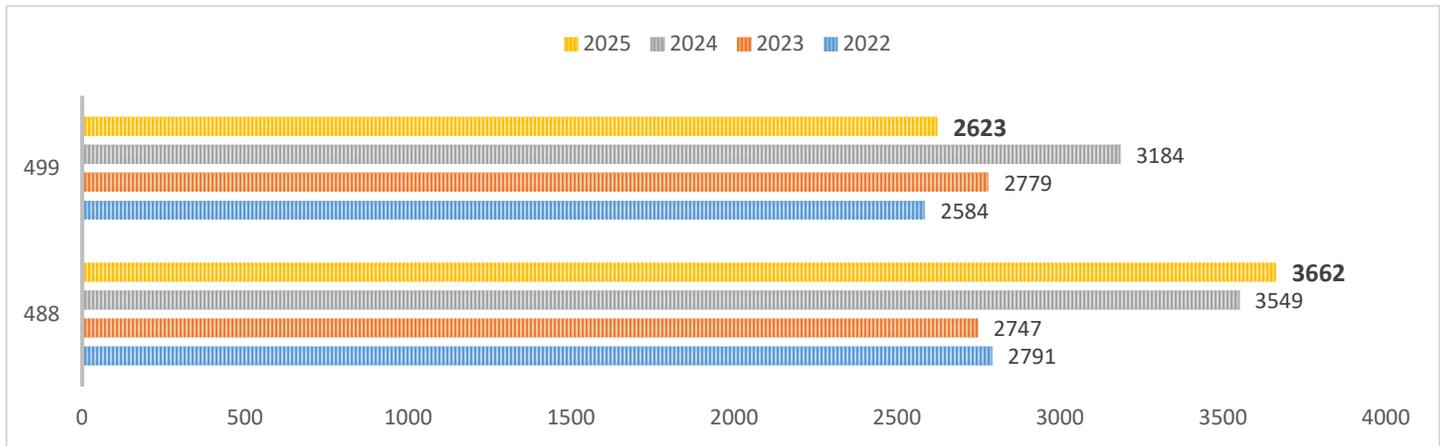
## Y.M.C.A. NXT YOUTH DROP-IN PROGRAM

Following the Y.E.S. program's initial success, the Y.M.C.A. invited officers to participate in the free NXT Youth Drop-In Program starting July 2025. The NXT program is a place for Brantford youth ages 12+ to unwind, connect, and stay active after school every Wednesday. The additional association with law enforcement helps build community trust and rapport.

## DOWNTOWN BRANTFORD BUSINESS IMPROVEMENT ASSOCIATION (D.B.B.I.A.)

The Brantford Police Service holds an honorary spot on the D.B.B.I.A., where members work together to revitalize and promote the Downtown as a business and shopping destination. Meeting once a month, downtown merchants and honorary members discuss upcoming events and concerns, and contribute, step by step, toward new goals.

## CALL VOLUME AND TYPE



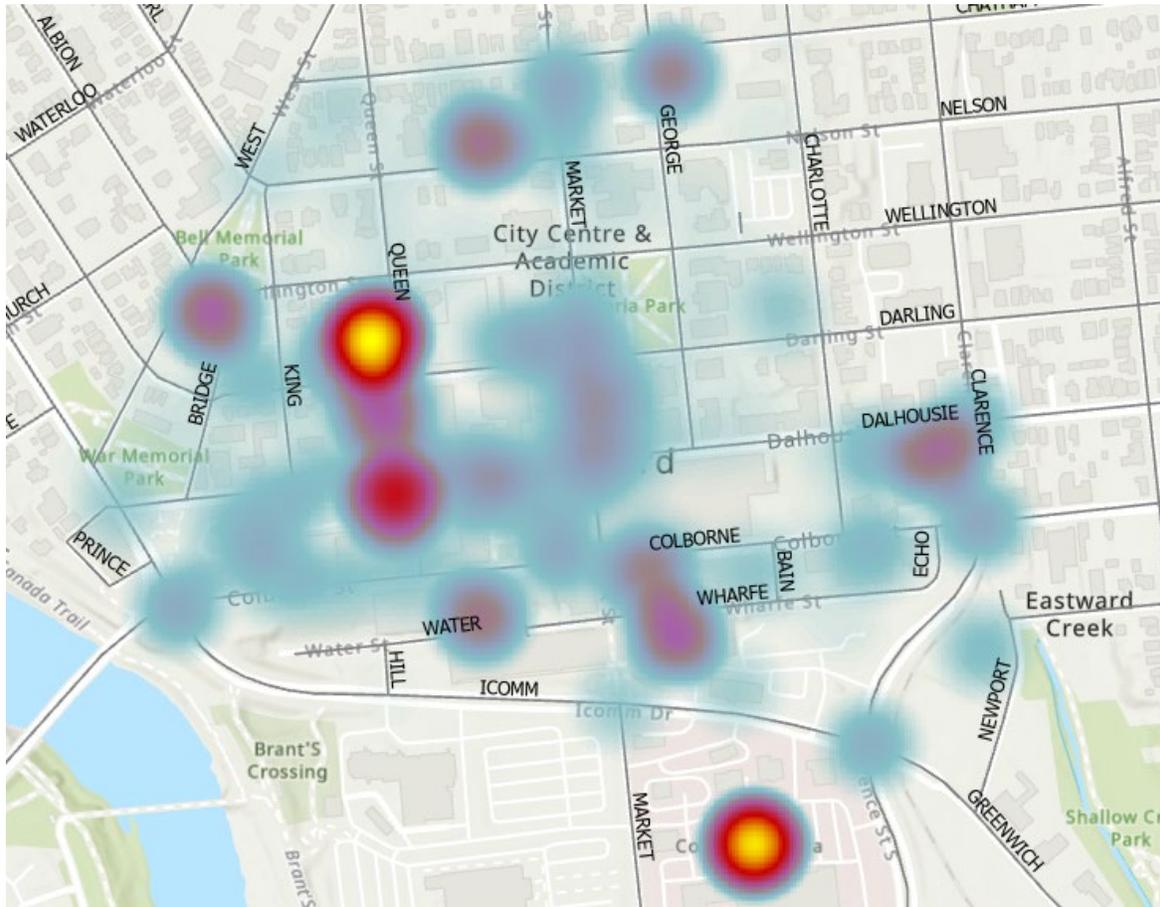
There has been a slight increase in calls for service generated/received for the 488 zone, and a more significant decrease in the 499 zone over the last year. Independent of these two numbers, 50 Market Street South accounted for 761 calls for service. 1100 Clarence Street was the site of an additional 67 calls for service. Both those addresses are still considered part of the 433 zone on C.A.D.

The two call types that reflect this increased volume would be "compassionate to locate" (primarily check well-being calls) and "arrests". Arrests are generated when a wanted party is taken into custody, although supplementary reports are submitted under the original incident.

No.	Call Type	Number of Calls in 2025	Number of Calls in 2024	Number of Calls in 2023
1	Unwanted Person	1048	1047	765
2	Breach of Judicial Order	687	737	739
3	Suspicious Person	614	798	789
4	Compassionate to Locate	480	361	346
5	Theft Under	474	355	286
6	Arrest	404	315	242
7	Person Stop	252	404	367
8	Assist other Service	247	288	326
9	Dispute	197	179	163
10	Property Damage	176	185	184

## 2025 TOP 10 CALL LOCATIONS

According to C.A.D., calls for service are concentrated at the following top 10 addresses. These numbers are only indicators geographically of where the calls were generated and are not necessarily the source of the core issue:



No.	Location	Total Calls in 2025	Total Calls in 2024
1	50 Market Street South	761	748
2	44 Queen Street – Ontario Court of Justice	689	696
3	53 Dalhousie Street – Tim Hortons	356	319
4	40 Queen Street – Lucy Marco	258	55
5	59 Icomm Drive – Municipal Parking Garage	246	486
6	1 Wellington Street	228	153
7	42 Nelson Street (Rosewood House)	203	215
8	100 Water Street – Y.M.C.A.	198	119
9	187 Dalhousie Street – Salvation Army	186	256
10	173 Colborne Street – Brantford Public Library	178	135

## 2026 AND FURTHER

The start of 2026 has been challenging for C.E.R.T. as it works to influence downtown behaviours will going through a restructuring to a compliment of 1 Sergeant, 6 sworn officers, and two Special Constables.

Moving forward , we expect our patrol zone to expand to include Elements Casino, the TD Civic Centre (including new construction), and the area leading to Erie Avenue. To maintain high visibility, we will regularly deploy bicycle patrols in the spring. This approach will allow for faster response to community concerns, such as open-air drug use, giving offenders less time to react and conceal substances. It will also reduce response times to calls at the edges of our zone and establish a police presence on local trail systems.

The transition from special to sworn constables will enable us to address a broader range of calls. This change will also allow for more effective responses to the root causes of public disorder, including the flow and use of illicit narcotics.

We will address inconsistent police presence at liquor-licensed establishments. Sworn constables will liaise with the A.G.C.O., coordinate joint inspections, address concerns about over- or underage service and rowdy behaviour, and respond to any other violations of the Liquor Licence and Control Act.

We hope to have greater opportunities to collaborate with other service providers in the downtown core. C.E.R.T. often serves as the first point of contact for individuals new to downtown who are seeking a fresh start. As the City of Brantford takes a more hands-on approach, all stakeholders would benefit from a streamlined referral process to social service agencies, including addiction counselling, mental health supports, and housing services.

## 2025 TEAM MEMBERS & CONTACT INFORMATION

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## BOARD REPORT

To: Chief Jason Saunders  
Chair and Members of Brantford Police Services Board

From: Inspector Kevin Reeder

Date: December 1, 2025

Subject: Disciplinary Measures Imposed – Biannual Report (December 1<sup>st</sup>)

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### **RECOMMENDATIONS:**

That the Police Services Board accepts this report and directs that it be published on the Internet within 30 days of receiving it.

That the report be forwarded to the Law Enforcement Complaints Agency (LECA) by the Chief on behalf of the Board.

### **BACKGROUND:**

This report will provide the Police Services Board with an update on aggregate disciplinary measures the Chief of Police has imposed as required under section 215(1) of the *Community Safety and Policing Act*.

Section 215 (1) of the *Community Safety and Policing Act* (the Act) directs that chief of police shall report, in accordance with the regulations (O.Reg. 90/24), to the police service board regarding the aggregate disciplinary measures the chief has taken under Part XII of the Act. The police services board is required to publish the reports on the internet within 30 days of receiving it from the Chief of Police and forward them to the Complaints Director.

This report satisfies the requirements of the Act imposed on the Chief of Police.

The Chief of Police shall, at a minimum, provide a report to the police service board or the Minister under subsection 215 (1) of the Act by June 1 and December 1 of every year.

The report shall contain the following information respecting the period covered by the report.

This report will cover the time period of **June 1, 2025 to December 1, 2025**.

NOTE: This report may include disciplinary measures imposed under authority of the *Police Services Act*, RSO 1990 and the *Community Safety and Policing Act*, 2019. This report only lists the code of conduct in which disciplinary measures were imposed and is not a full list of the code of conduct.

**Disciplinary Measures Imposed**  
***(June 1, 2025 to December 1, 2025)***

<b>Type &amp; Number of Disciplinary Measures Imposed</b>
Each provision of Ontario Regulation 407/23 (Code of Conduct for Police Officers) made under the Act under which a disciplinary measure was imposed, which type of measure was imposed, and the number of times that each type of measure was imposed in relation to the provision.
<b>See appendix A.</b>
<b>Suspension, forfeit of pay, reprimands, counselling, treatment, training or specified program or activity etc. (Without Hearing)</b>
The number of times a disciplinary measure was imposed under section 200 of the Act, without a hearing under section 201 of the Act.
<b>10</b>
<b>Suspension, forfeit of pay, reprimands, counselling, treatment, training or specified program or activity etc. (Following a Hearing)</b>
The number of times a disciplinary measure was imposed, under section 200 of the Act, following a hearing under section 201 of the Act.
<b>0</b>
<b>Termination of Employment or Demotion – Following a Hearing</b>
The number of times a disciplinary measure was imposed, following a hearing under section 202 of the Act.
<b>0</b>

<b>Suspension &amp; Foreit of Pay – Average # of Days/Hours</b>
If a disciplinary measure referred to in paragraph 1, 2 or 3 of subsection 200 (1) of the Act was imposed, for each paragraph, the average number of days or hours.
<b>8 hours</b>

<b>Suspension &amp; Foreit of Pay – Total # of Days/Hours</b>
If a disciplinary measure referred to in paragraph 1, 2 or 3 of subsection 200 (1) of the Act was imposed, for each paragraph the total number of days or hours.
<b>32 hours</b>

<b>Previous Disciplinary Measure (without a hearing) which have been subject to a hearing in this reporting period</b>
Any imposition of a disciplinary measure under section 200 of the Act without a hearing under section 201 of the Act in a previous period that was upheld, varied or overturned following a hearing during the period covered by the report, and information respecting any consequent effect on information included in a previous report.
<b>0</b>

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**Appendix A**

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<b>Disciplinary Measures Imposed (June 1, 2025 to December 1, 2025)</b>			
<b>Code of Conduct</b>	<b>Act</b>	<b>Disciplinary Measure Imposed</b>	<b>Total # of Times Imposed</b>
Damage to police property (s.28)	CSPA	Written reprimand	1
Damage to police property (s.28)	CSPA	8 hours forfeit	1
Fail to comply with procedures (s.27)	CSPA	Written reprimand	1
Fail to perform duties (s.19)	CSPA	Written reprimand	2
Conduct undermines public trust (s.10)	CSPA	Written reprimand	2
Damage to police property (s.28)	CSPA	2 hours forfeit	1
Fail to perform duties (s.19)	CSPA	12 hours forfeit	1
Discreditable Conduct	PSA	10 hours forfeit	1



## BOARD REPORT

To: Chief Jason Saunders  
Chair and Members  
Brantford Police Services Board

From: Inspector Kevin Reeder

Date: January 26, 2026

Subject: 2025 Public Complaints – Q4 Report

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### **BACKGROUND:**

This report will provide the Police Services Board with an update on public complaints submitted to the Law Enforcement Complaints Agency (LECA) and the Inspectorate of Policing during the 4<sup>th</sup> quarter of 2025.

LECA accepts complaints from members of the public about the conduct of police officers. The Inspectorate of Policing accepts complaints relating to adequacy and effectiveness of policing, including policy and service complaints.

In the 4<sup>th</sup> quarter of 2025 (October to December), six public complaints were submitted to LECA against the Brantford Police Service.

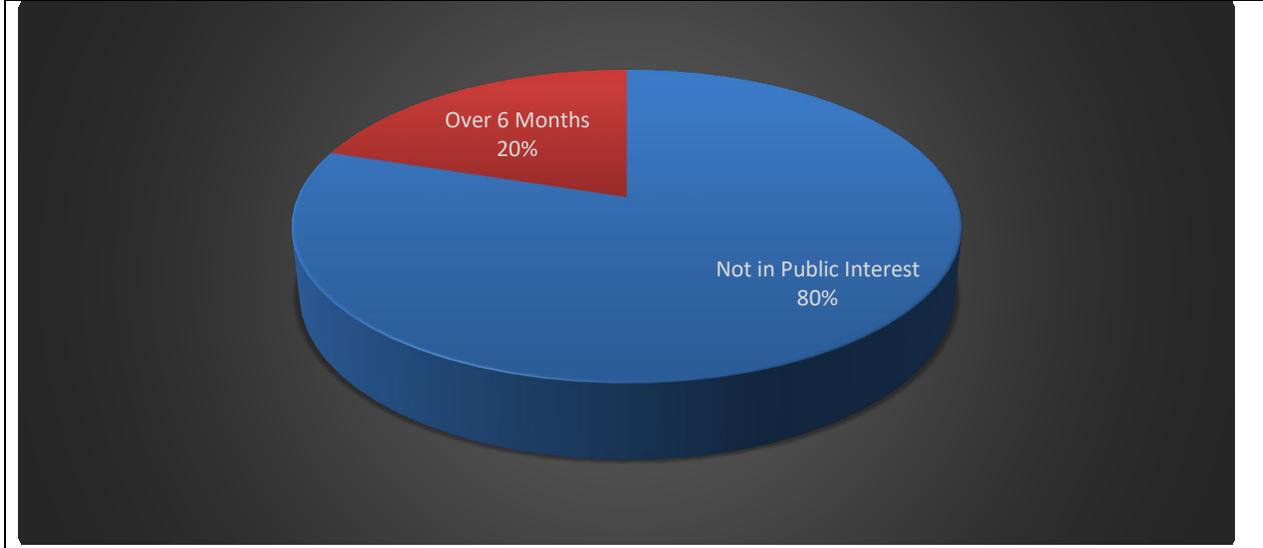
Five of these public complaints were “screened-out” by LECA and required no further action. One public complaint was “screened-in” and investigated. That complaint was found to be substantiated and resolved with disciplinary measures being imposed.

No complaints were made to the Inspectorate of Policing in Q4.

Total # of LECA Complaints in Q4	Total # of Individual Misconduct Allegations	Total # of Officers Involved
<b>6</b>	<b>6</b>	<b>10</b>

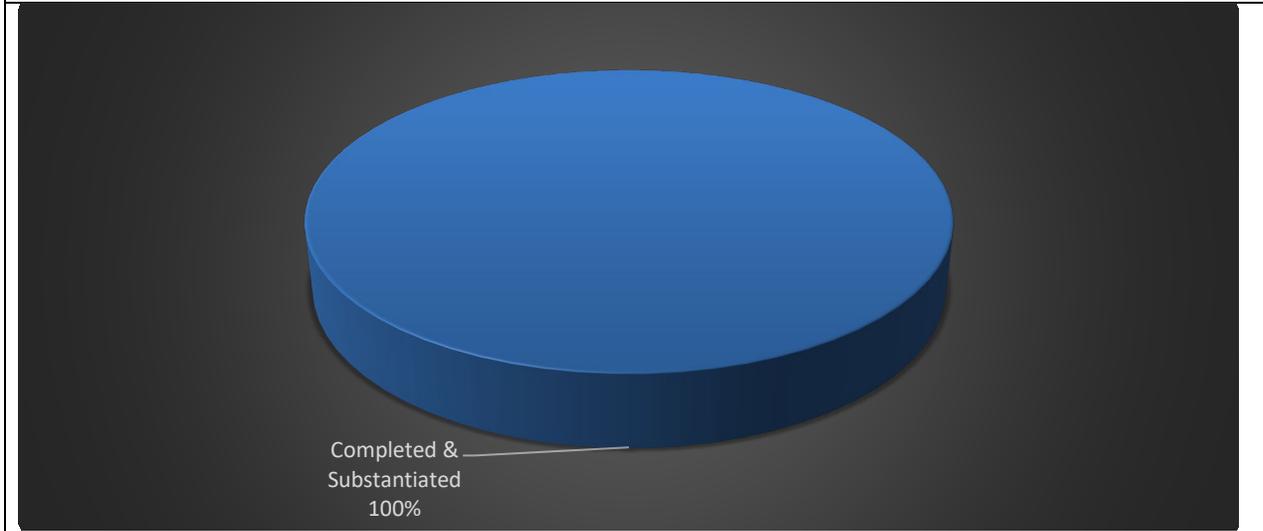
**Complaints “Screened-Out” by LECA**  
*(No Investigation Required)*

**Total - 5 (83%)**



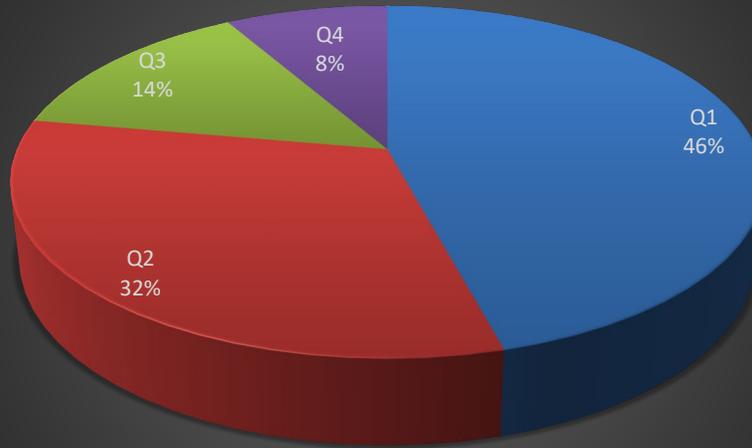
**Complaints “Screened-In” by LECA**  
*(Investigation Required)*

**Total - 1 (17%)**



**LECA Complaints per Quarter**  
*(Investigation Required)*

**Total - 73**



**Total Complaints in 2025**

**LECA Complaints – 73**  
**Chief's Complaints – 20**  
**Inspectorate of Policing Complaints – 3**

