

**BRANTFORD POLICE SERVICES BOARD
AGENDA
THURSDAY, FEBRUARY 27, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

ROLL CALL

1. PRESENTATIONS/DELEGATIONS

2. DECLARATIONS OF CONFLICT OF INTEREST
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3. ITEMS FOR CONSIDERATION

3.1 Issues Update – Interim Deputy Chief Paolini

Attached (1) Reports

3.1.1 Police Station Renovation Project Update

THAT the report from Interim Deputy Chief Paolini dated February 18, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

3.1.2 Monthly Statistical Analysis

THAT the report from Interim Deputy Chief Paolini dated February 17, 2025 regarding Monthly Statistical Analysis (January 2025) BE RECEIVED.

3.2 Issues Updates – Interim Chief Saunders

Attached (2) Report

3.2.1 Community Events

THAT the report from Interim Chief Saunders dated February 10, 2025 regarding Community Events BE RECEIVED.

3.3 Financial Reports

3.3.1 Monthly Financial Reports

THAT the following Financial Reports dated February 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to February 28, 2025;
- Police Seized Currency Trust account – current to February 28, 2025;
- 2024 Year End Budget Variance Report – current to December 31, 2024

- Monthly Overtime Report - current to January 31, 2025.

3.3.2 2024 Deficit/Surplus

THAT the preliminary 2024 surplus report dated February 17, 2025 BE RECEIVED; and

THAT upon completion of the audited 2024 Financial Statements the final 2024 Police Operating Surplus BE TRANSFERRED to the Police Reserve (RF0490)

3.4 Report on Section 81(1) Investigations (SIU)

Attached (4) Reports

3.4.1 SIU Investigation 24-OCI-429

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025 regarding SIU Investigation 24-OCI-429 (November 8, 2022 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

3.4.2 SIU Investigation 24-OCI-443

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025 regarding SIU Investigation 24-OCI-443 (October 16, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

3.4.3 SIU Investigation 24-OCI-433

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025 regarding SIU Investigation 24-OCI-433 (October 10, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

3.4.4 SIU Investigation 24-OCI-425

THAT the report prepared by Inspector Kevin Reeder dated February 11, 2025 regarding SIU Investigation 24-OCI-425 (October 4, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

- 3.5 Ontario Association of Police Service Boards – 2025 OAPSB Spring Conference – June 3-5, 2025** (Authorization of Board required for member to attend as per Brantford Police Services Board Policy #94-01) (Note: K. Shah has indicated he would like to attend – registration has been completed).

THAT Krupesh Shah BE AUTHORIZED to attend the June 3 to 5, 2025 OAAPSB Spring Conference being held in London, Ontario.

4. CONSENT ITEMS

4.1 Minutes

THAT the January 23, 2025 Regular Police Services Board Minutes BE APPROVED.

4.2 Annual Reports

THAT the following Annual Reports BE RECEIVED:

4.2.1 2024 BEAT/Outward Facing Special Constables Report

4.3 Fourth Quarter Report 2024 – Public Complaints Against Police

THAT the Fourth Quarter Report 2024 - Public Complaints Against Police Report dated February 5, 2025 BE RECEIVED.

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

5.2 New Business Matters from Members of the Board (no copy)

6. RESOLUTIONS

7. NOTICES OF MOTION

8. NEXT MEETING DATE

March 27, 2025

9. ADJOURNMENT



BOARD REPORT

Date: February 18, 2025

To: Chief of Police
Chair and Members
Brantford Police Services Board

From: Rich Paolini
Interim Deputy Chief

Subject: 344 Elgin Street – Construction Update (Christina Bergman)
Construction Progress Chart (Rich Paolini)

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PURPOSE:

To provide the Brantford Police Service Board with an update on the status of construction at 344 Elgin St.

BACKGROUND:

Construction continues at 344 Elgin Street and stakeholders continue to meet on a regular basis. The following information was reported by Melloul-Blamey on February 3, 2025: Construction Activities Weeks of January 13-31, 2025: Block A (3 Storey North Tower Addition)

- Steel structure exterior mainframe & 2nd Floor complete
- 2nd Floor precast installations underway

Block B (Garage and Generator Building Additions)

- Exterior steel stud & parapets complete
- Exterior sheathing underway
- Hoarding underway
- Trench drain form & pour underway
- Floor pour prep continues
- Generator Building exterior framing and parapets underway

Construction Activities Anticipated February 2025:

Block A (3 Storey North Tower Addition)

- Complete 2nd Floor precast
- Structural steel erection to continue
- 3rd Floor precast and stairs to be started

Block B (Garage and Generator Building Additions)

- Exterior sheathing and parapets to continue
- Roofing to be started
- Masonry to continue at Generator Building, followed by detention cell walls
- Hoarding to be completed
- Trench drain forming & pouring
- Floor slab pours to continue
- Detention cell frames to be delivered
- 4th Floor & Penthouse Floor precast to be delivered
- Majority of electrical panes expected to arrive

These construction activities will continue into the end of February 2025. The project remains on budget. No delays of concern are expected.

See the attached Appendix A – Construction Progress Report

RECOMMENDATION:

Receive the Construction Update Report

Construction Update - 344 Elgin Street

Brantford Police Service

Acting Deputy Chief Rich Paolini

Project start date: 2024-06-10

Scrolling increment: 229

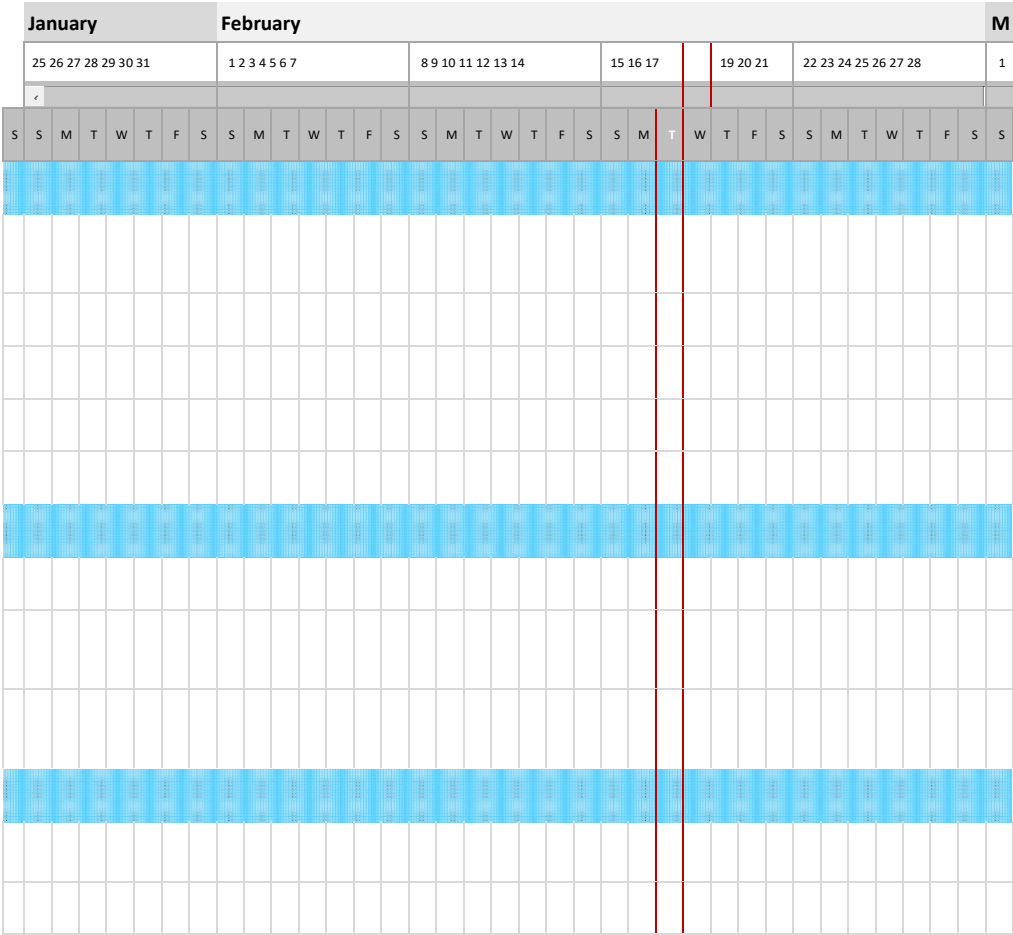
Milestone description	Category	Progress	Start	End	Days
Phase 1	On Schedule	7%	2024-06-10	2026-01-06	575
Preparation of the construction site on the north side of the building. Construction of new generator site.	On Schedule				
Construction of new tower on northwest corner.	On Schedule				
Garage addition.	On Schedule				
Abatement of firing range.	On Schedule				
Renovation of interior area.	On Schedule				
Phase 2	On Schedule	0%	2024-06-10	2026-06-02	722
Demolition/renovation cell area.					
Demolition/renovation property section, offices, armoury and parade room and washrooms.					
Demolition/renovation offices, armoury and parade room, and washrooms.					
Phase 3	On Schedule	0%	2024-06-10	2026-11-30	903
Construction/renovation of classroom, offices and washroom.					
Renovation of existing Administration area.					

Legend:

On Schedule

Behind Schedule

Complete





BOARD REPORT

Date: February 17, 2025

To: Chair and Members
Brantford Police Services Board

From: Rich Paolini
Interim Deputy Chief

Subject: Monthly statistical analysis.

PURPOSE:

To provide the Brantford Police Service Board with a high-level statistical report on the activities of the Service up to January 31, 2025.

BACKGROUND:

This report reflects occurrence counts for a two week period, month-to-date and year-to-date compared against the averages of the previous five years. It is intended to provide a high-level overview only.

		Jan 16-31 2025	Jan 16-31 Hist. AVG	Jan 2025 to Date	Jan 2024 to Date	2025 YTD	YTD Hist. AVG
Property Occurrences	Occurrence						
	Break and Enter Totals*	16	21	30	32	30	44
	Break and Enters - Residential	9	12	13	22	13	26
	Break and Enters - Commercial	6	6	13	7	13	11
	Theft Under - Shoplifting	39	31	63	71	63	53
	Theft Under - Theft from Vehicles	19	25	27	37	27	49
	Theft Motor Vehicle	4	7	16	20	16	16

Violent Occurrences	Occurrence						
	Robbery Total*	3	2	3	5	3	5
	Robbery - Commercial	0	1	0	2	0	2
	Robbery - Person on Person	1	2	1	2	1	3
	Assaults Totals *	16	15	32	23	32	29
	Offensive Weapons Total*	3	4	6	12	6	8
	Offensive Weapons - Possession of Weapons*	0	2	0	7	0	5
	Domestic Disputes Total*	57	57	112	107	112	114
	Domestic Others Total*	24	27	46	68	46	58
	Elder Abuse Total*	0	1	0	0	0	1
	Elder Abuse - Mandatory Reporting	0	0	0	0	0	0
Mental Health	Occurrence						
	Sudden Death - Suicide	0	0	0	0	0	0
	Attempt Suicide*	4	5	10	6	10	10
	Mentally Ill*	36	39	56	61	56	72
	Mentally Ill - Apprehended w. Order	6	4	9	9	9	7
	Mentally Ill - Apprehended w/o Order	16	15	22	22	22	27
	Mentally Ill - Voluntary Transport	3	4	7	5	7	8
	Mentally Ill - GOA & Insufficient grounds	5	13	11	15	11	23
Public Disorder	Occurrence						
	Unwanted Person Total*	160	113	333	252	333	211
	Disturbances Total*	2	9	6	9	6	19
	Liquor Offences Total*	0	2	0	0	0	4
	Liquor Offences - Licensed	0	0	0	0	0	0
	Intoxicated Person Total*	7	7	16	9	16	12
	Intoxicated Person - Taken into Custody	3	2	8	4	8	3

Fraud	Number of Occurrences						
	Fraud Financial Institution Total*	0	5	0	7	0	7
	Fraud Financial Inst. - Credit Card Fraud	0	4	0	5	0	6
	General Fraud Total*	20	10	40	39	40	26
	General Fraud - Utter Forged Documents	1	1	1	2	1	3
	General Fraud - False Pretences	2	4	4	5	4	6
	General Fraud - Internet Fraud	4	5	8	23	8	10
	Counterfeit Total*	4	5	6	10	6	7
	Personal Fraud Total*	15	5	25	13	25	9
	Personal Fraud - Identity Theft	14	4	24	6	24	7
	Personal Fraud - Identity Fraud	0	4	0	6	0	3

The Brantford Police Service responded to over 50 000 calls for service in 2024. Occurrence and charge counts along with other reporting methods assist police to determine the most efficient use of police resources. Developing trends or changes are used by planners to develop programs and strategies to address public safety issues and crime preventions initiatives.

RECOMMENDATION:

Receive the Monthly Statistical Analysis Report.



BOARD REPORT

Date: February 10, 2025

To: Chair and Members
Brantford Police Services Board

From: Interim Chief Jason Saunders

Subject: Community Events

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PURPOSE:

To provide the Board with information on upcoming and past community events.

BACKGROUND:

On February 9, 2025, a group of sworn and civilian staff participated in the annual wheelchair basketball tournament in support of Brantwood and Participation support services. This year, our team made it to the finals and defeated the "Acquittables", a team of local lawyers.

The annual polar plunge for Special Olympics will take place on March 6, 2025, at the Wayne Gretzky Centre. Our Service will be raising funds to help support the 2025 summer games. Board members are invited to join us in jumping into freezing water to support this great cause.

During the week of March 24, 2025, members from the Brantford Mosque will be attending the Police Station to share a meal and Ramadan celebrations with our members. Board members are invited to attend.

On March 27, 2025, at 6:00pm, members of our Service will take on athletes from our local Special Olympics group in a basketball game. Our officers have a dismal 0-3 record against our local athletes and look to turn it around in 2025.

The Ride to Remember is returning in 2025 with our members riding their bikes with 200 other officers from Aylmer to Ottawa to raise funds and awareness for the families of officers killed in the line of duty. The ride ends at the Ottawa Police Memorial. The Canada Police Memorial will be held on September 28, 2025, and I encourage Board members to attend. For 2025, members of our Service will also be participating in the Run to Remember that leaves from Toronto and arrives in Ottawa at the same time as the Ride to Remember.

CONCLUSION:

The Board Receives this report.



BOARD REPORT

Date: February 17th, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Subject: Monthly Financial Report

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PURPOSE:

To provide the projected 2024 year end budget variance report as well as year to date Trust Account and Overtime values.

BACKGROUND:

Appendix A – Auction Proceeds Trust Account for the period ending February 28th, 2025
Appendix B – Police Seized Currency Trust Account for the period ending February 28th, 2025
Appendix C – 2024 Year End Budget Variance Report current to December 31st, 2024
Appendix D – Monthly Overtime Report current to January 31st, 2025
Appendix E – Open Capital Projects (update to be provide at the March meeting)

RECOMMENDATION:

Report only.

Appendix A - Auction Proceeds Trust Account (TF0706)			
For the period ending February 28, 2025			
2024 ending balance			\$ 76,798.47
Revenue			
Auction Net Proceeds - as per policy #07-01(132016.67590)			
	February	388.98	
Total Auction Net Proceeds			388.98
Investment Income earned (TF0706.43410)			
			-
Found money - as per policy #91-04 (132001.43722)			
	February	846.92	
Total Found Money			846.92
Total Revenue			1,235.90
Expenditures (132016.45115)			
Date	Sec.	Description	
Approved			
23-Jan-25	3.5	Auction Proceeds Account - Request for Funds – 2025 Special Olympics Summer Provincial Games Sponsorship	2,095.77
23-Jan-25	3.6	Auction Proceeds Account – Annual Contribution – Children’s Safety Village as per 2025 budget	10,000.00
Total Expenditures as approved by board motion			12,095.77
Balance at February 28, 2025			\$ 65,938.60

Appendix B - Police Seized Currency Trust Account (TF0707)

For the period ending February 28, 2025

2024 ending balance	\$	61,654.97
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2025 Deposits:

Deposit date:	Incident #	Date Seized	Amount	Notes

Disbursements:

Total balance as at February 28, 2025	\$	61,654.97
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Year End Budget Variance Report
Estimated as at December 31, 2024

Appendix C

YTD Budget % 100%

Brantford Police Service	Annual		YTD		Comments	Year End Variance
	Budget	Projected	Budget	Actual		
Revenues	A		B			
Grants and Subsidies	\$ 3,319,556	\$ 3,421,448	\$ 3,319,556	\$ 3,421,448	Grants are more than anticipated by \$102K due to unanticipated grant funding sources.	\$ 101,892
Fees and Services Charges	\$ 1,032,400	\$ 1,026,617	\$ 1,032,400	\$ 1,026,617	Fees and Services Charges is within budget targets.	- 5,782.60
Other Operating Recoveries	\$ 1,097,040	\$ 2,087,917	\$ 1,097,040	\$ 2,087,917	Revenue is more than anticipated mainly due to: • WSIB Recovery • Wages Recovery 5 new seconded officer • Unbudgeted Rebate	990,876.73
Reserves/Capital Recoveries	-	12,181	\$ -	12,181	Revenue is more than anticipated due to unbudgeted funding from City Council Priorities Reserve for Adult School Crossing Guards Re: 3 new intersections for 2023-2024 school year by \$12K	12,181
Total Revenues	5,448,996	6,548,163	5,448,996	6,548,163	Overall, revenues are estimated over Budget targets by \$1.1M	1,099,167
Expenses						
Wages and Benefits	46,662,815	\$ 46,273,208	\$ 46,662,815	\$ 46,273,208	<u>Actual greater than budget:</u> • Wages & Benefits impacted by Board Approved changes • Manulife premiums on EHC & Dental unexpected increase by <u>Savings:</u> • Budgeted 6 1st class vacancies vs Actual 6 OPC Cadet intakes • Vacancies and more new hires at a lower rate than anticipated Net Impact on Wages & Benefits is in a surplus of \$390K	389,607
Overtime Costs	1,906,579	\$ 2,635,295	\$ 1,906,579	\$ 2,635,295	Overtime actual at year end at \$2.64M which is in a deficit	- 728,716
Other Labour Costs inc. EAP & Recruitment etc	322,087	\$ 332,838	\$ 322,087	\$ 332,838	Increased recruitment & Testing costs due to employee turnover	- 10,751
Goods incl. Material, Supplies, Hardware, Equipment & Furniture etc	1,078,263	\$ 884,765	\$ 1,078,263	\$ 884,765	<u>Extra Costs:</u> • Furniture Expense increased - Disclosure Unit • Meals for prisoner expense increased <u>Savings:</u> • Uniform savings (Auxiliary) • Gasoline savings • Armourers, Equipment, and Office Supplies Net expenses savings by \$193K	193,498
Training - Conference&Courses&Other	454,218	\$ 366,552	\$ 454,218	\$ 366,552	Conference & courses related expense savings	87,666
Services - PRIDE	1,130,384	\$ 1,264,502	\$ 1,130,384	\$ 1,264,502	ESCO expenses in a deficit due to unexpected items	- 134,118
Services - Professional	352,490	\$ 350,346	\$ 352,490	\$ 350,346	Legal expenses anticipated within budget target	2,144
Security Service	347,400	\$ 336,076	\$ 347,400	\$ 336,076	Security Service in a saving	11,324
IT - Computer Software & Hardware License, R & M, Internet, Telephone, Cell phones & Other	1,083,932	\$ 1,162,806	\$ 1,083,932	\$ 1,162,806	<u>Additional Costs:</u> • Late invoicing received from 2023 • IT software (unexpected) -Disclosure Unit <u>Savings:</u> • Telephone Landline, Mobile service and Data Communications • Computer Hardware and Hardware Repairs and Maintenance, cancelling redundant software • Data Communications Repairs and Maintenance, Refund Net expenses increased by (\$79K)	78,874
Facilities & Fleet R & M	740,680	\$ 741,605	\$ 740,680	\$ 741,605	<u>Actual Greater than Budget:</u> • Vehicle Repairs and Maintenance over budget • Building Repairs and Maintenance over budget <u>Savings:</u> • Snow & Waste Removal in savings • Outsourcing of WSIB claims in a savings • Repairs and Maintenance on Equipment • Other savings i.e. Electricity, Water & Sewer and Natural gas Facilities & Fleet R & M anticipated within budget target	- 925
Lease & Rent incl. Equipment Property & Vehicle	744,187	\$ 646,941	\$ 744,187	\$ 646,941	Lease & Rent incl. Equipment Property & Vehicle in savings at \$97K • Lease equipment from Axon in a saving due to their fiscal year and billing to Capital Project • Lease of vehicle costs reduced	97,246
Internal Recoveries	17,567	\$ 10,898	\$ 17,567	\$ 10,898	Insurance premiums, insurance claims costs and other internal charges from the City less than anticipated	6,669
Operating Financing	100,000	\$ 100,000	\$ 100,000	\$ 100,000		-
Total Expenses	54,940,602	55,105,830	54,940,602	55,105,830	Overall, expenditures are over budget by \$165K	- 165,228
Total Net Expenditure	\$ 49,491,606	\$ 48,557,667	\$ 49,491,606	\$ 48,557,667	Net Budget in a surplus of \$934K at year end	\$ 933,939

Appendix D - Monthly Overtime Hours Report

January, 2025

Below is an overview of monthly overtime report from January 2025. Business units that have been highlighted show an elevated level of overtime hours (1-Month OT (January) >15 hours/FTE)), relative to the number of full-time employees in that business unit.

BU Number	BU Name	Jan-25	Average (1-Month)	Head Count (FTE)	Average/ Head Count
132000	POLICE DEPARTMENT ADMIN		-	2	-
132002	CANINE UNIT	66.50	66.50	3	22.17
132003	EMERGENCY RESPONSE TEAM		-		
132005	COMMUNITY SAFETY&CRIME PREVENT	46.75	46.75	8	5.84
132007	INFORMATION TECHNOLOGY SYSTEMS		-	4	-
132010	COURT SECURITY	183.00	183.00	22	8.32
132014	SCHOOL SAFETY PROGRAM		-	1	-
132023	POLICE FACILITY MAINTENANCE	12.00	12.00	4	3.00
132024	POLICE FLEET MANAGEMENT		-	1	-
132120	CORPORATE COMMUNICATION	20.50	20.50	1	20.50
132130	HUMAN RESOURCES		-	2	-
132131	RECRUITING		-	2	-
132140	BPS SPECIAL PROJECTS	245.50	245.50	10	24.55
132200	DEPUTY CHIEF		-	1	-
132300	CHIEF FINANCIAL OFFICER		-	1	-
132310	FINANCE		-	3	-
132410	PLATOON A	531.75	531.75	27	19.69
132411	PLATOON B	581.88	581.88	24	24.24
132412	PLATOON C	429.25	429.25	27	15.90
132413	PLATOON D	521.38	521.38	24	21.72
132414	BETTER ENFORCEMENT ACTION TEAM	48.50	48.50	4	12.13
132415	ALTERNATIVE RESPONSE UNIT(ARU)	6.00	6.00	6	1.00
132416	TRAFFIC	184.50	184.50	6	30.75
132417	OUTWARD FACING	56.50	56.50	9	6.28
132430	TRAINING	175.75	175.75	7	25.11
132500	CRIMINAL INVESTIGATION	51.50	51.50	4	12.88
132510	CHILD ABUSE/SEXUAL ASSAULT	114.50	114.50	5	22.90
132511	DOMESTIC VIOLENCE	72.50	72.50	3	24.17
132512	FORENSIC IDENTIFICATION	100.00	100.00	6	16.67
132513	CRIME ANALYSIS	63.00	63.00	1	63.00
132514	FRAUD	117.50	117.50	3	39.17
132550	MAJOR CRIME	146.75	146.75	9	16.31
132551	HIGH RISK/REPEAT OFFENDER	32.00	32.00	2	16.00
132552	INTERNET CHILD EXPLOITATION	9.50	9.50	6	1.58
132553	CRIMINAL INTELLIGENCE UNIT	68.25	68.25	8	8.53
132554	T.I.G.E.R	21.75	21.75	3	7.25
132555	HEAT	27.00	27.00	4	6.75
132600	QUALITY ASSURANCE		-	1	-
132610	911 CALL CENTRE	851.00	851.00	22	38.68
132640	PROFESSIONAL STANDARDS		-	1	
132630	RECORDS	100.75	100.75	30	3.36
132660	CALEA		-	1	-
132670	EVIDENCE MANAGEMENT		-	4	-
Total - Current Year		4,885.75	4,885.75		
Total - Last Year		4,842.63	5,108.18		
Difference		43.12	-222.43		



BOARD REPORT

Date: February 17, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Subject: 2024 Deficit/Surplus

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PURPOSE:

In the event the 2024 budget results in a surplus amount, we are requesting that 2024 surplus monies be transferred to the Police Reserves account.

BACKGROUND:

It is anticipated that at the end of the 2024 budget cycle, the Brantford Police Service may be in a surplus situation.

During the 2025 budget discussions, it was suggested that the Service fund their budget moving forward. Transferring the anticipated 2024 surplus to the Police Reserves would place the Service in a better position to do so.

The entire Service has made considerable efforts to reduce spending where possible to curb what was earlier this year forecasted to be a significant deficit. A reduction in spending, a review of unnecessary software, and other measures taken by staff across the Service have contributed to not only a reduction in the deficit forecast, but a possible surplus.

RECOMMENDATION:

THAT the preliminary 2024 surplus report BE RECEIVED;

THAT upon completion of the audited 2024 Financial Statements, the final 2024 Police Operating Surplus BE TRANSFERRED to the Police Reserve (RD0490).

Bell Samson, Kristen

Digitally signed by Bell Samson,
Kristen
Date: 2025.02.17 14:59:03 -05'00'



BOARD REPORT

Date: February 11, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Report on Section 81(1) SIU Investigation
(SIU 24-OCI-429)

PURPOSE:

Section 81(1) of the *Community Safety and Policing Act* directs that if the SIU Director causes an incident to be investigated under Section 15 of the *Special Investigations Unit Act, 2019* involving a member of a police service, other than a Deputy Chief of Police, the Chief of Police of the police service shall investigate:

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the Chief of Police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Service Board.

Section 8(3) of Ontario Regulation 90/24 directs that a Chief of Police who is required to report on an investigation under Section 81(1) shall give the report to the Police Service Board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a Police Service Board shall publish the report on the internet no later than 30 days after receiving the report.

BACKGROUND:

Members of the Brantford Police Service Tactical Intelligence Generated Enforcement and Response (TIGER) unit entered into a drug trafficking investigation in the month of October of 2022. The investigation concluded on November 8, 2022, with the execution of a Section 11 Controlled Drugs and Substances Act Search Warrant with the assistance of members of the Emergency Response Team (ERT). The warrant was executed on a motel room on Colborne Street East.

Officers approached the front door to the unit that was to be breached and announced their presence. Upon entry, members observed a male with his fists clenched and raised near his face in a fighting stance as he began to charge towards the door. This male attempted to close the door on officers, which was prevented. During that interaction, a conducted energy weapon (CEW) was deployed on this male who was demonstrating assaultive behaviour toward officers

One of the probes from the CEW struck this male in the face. This occurred when an officer was in the process of deploying his CEW and his arm was bumped by another officer. Officers entered the room and took this male into custody. There was a total of four persons located inside. The male who was struck by a probe from the CEW was taken to the Brantford General Hospital for medical assessment and treatment. He was cleared medically with no serious injuries being reported. As such, there was no requirement to notify the Special Investigations Unit (SIU) at that time.

In October of 2024 (2 years later), Brantford Police received information that the subject male may have suffered injuries that would be considered serious and would fall within the mandate of the SIU. As a result, the SIU was contacted and initiated an investigation.

On January 31, 2025, the SIU Director closed the investigation reporting the following decision:

Pursuant to section 25(1) of the Criminal Code, police officers are immune from criminal liability for force used in the course of their duties provided such force was reasonably necessary in the execution of an act that they were required or authorized to do by law.

The ERT had lawful authority, based on the warrant that had been issued, to enter the unit to conduct a search of the premises. Accordingly, when “the subject male” attempted to prevent them from entering, he rendered himself subject to arrest for obstructing justice.

With respect to the force used by the officers in effecting “the subject male’s” arrest, I am satisfied it was legally justified. The evidence indicates that “the subject male” pushed against the inside of the door to prevent the officers entering the room. While he made no mention of it, there is also evidence that “the subject male” attempted to push the officers away from the door’s threshold as he tried to close it shut. On this record, and in light of the need to move quickly to enter the room given the inherent risks associated with drug searches, I am unable to reasonably conclude that the use of the CEW was something other than a reasonable escalation in the officers’ use of force.

If it worked, “the subject male” would be sufficiently subdued so that the officers could open the door. That, in effect, is what happened. While it is regrettable that one of the weapon’s probes struck “the subject male” in the face, there is reason to believe the officer’s explanation that that was the unfortunate result of his aim being disrupted by the skirmish happening at the doorway. As for the strikes administered by two other officers, though not the focus of the SIU investigation, it would not appear that they were excessive given there is also evidence that “the subject male” physically resisted the officers’ efforts to arrest him once inside the room.

For the foregoing reasons, there is no basis for proceeding with criminal charges in this case. The file is closed.

CONCLUSION:

The ensuing Section 81(1) investigation found the conduct of the officers involved in this incident fell within the duties prescribed by the *Community Safety and Policing Act* and in accordance with Brantford Police Service policies and procedures.

No deficiencies were identified with the policies and procedures or services provided by members of the Brantford Police Service.

Also, the investigation did not reveal any evidence that members committed misconduct or unsatisfactory work performance.

As a result, no action is recommended to be taken.

RECOMMENDATIONS:

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.



BOARD REPORT

Date: February 11, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Report on Section 81(1) Investigation
(SIU) (SIU 24-OCI-443)

PURPOSE:

Section 81(1) of the Community Safety and Policing Act directs that if the SIU Director causes an incident to be investigated under section 15 of the Special Investigations Unit Act, 2019 involving a member of a police service, other than a Deputy Chief of Police, the Chief of Police of the police service shall investigate:

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the Chief of Police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Service Board.

Section 8(3) of Ontario Regulation 90/24 directs that a Chief of Police who is required to report on an investigation under section 81(1) shall give the report to the Police Service Board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a Police Service Board shall publish the report on the internet no later than 30 days after receiving the report.

BACKGROUND:

On October 16, 2024, officers and special constables from the Brantford Police Service responded to a report of a fight between two males in a financial institution located downtown.

Officers formed reasonable and probable grounds to arrest the subject male with assault and attempted to make an arrest. Several officers and special constables assisted in attempting to secure him, and despite being given the opportunity to surrender voluntarily, he continued resisting. The male was delivered several knee strikes from a special constable and was eventually taken to the ground and arrested. He was released from the scene on an appearance notice with a future court date.

On October 17, 2024, this same male was re-arrested for another police investigation and was held for bail. While in police custody, he notified officers that his ribs were sore which occurred when he was arrested on October 16, 2024. He was subsequently taken to the Brantford General Hospital where it was learned he had suffered a fractured rib. The Special Investigations Unit was subsequently contacted and initiated an investigation.

On February 10, 2025, the SIU Director terminated the SIU investigation as it was determined that the fractured rib was caused by knees delivered by a special constable, and as such, the SIU does not have jurisdiction to proceed with the investigation.

CONCLUSION:

The ensuing Section 81(1) investigation found the conduct of the officers involved in this incident fell within the duties prescribed in the *Community Safety and Policing Act* and in accordance with Brantford Police Service policies and procedures.

No deficiencies were identified with the policies and procedures or services provided by members of the Brantford Police Service.

Further, there was no evidence discovered that suggested members committed misconduct or unsatisfactory work performance.

As a result, no further action is recommended to be taken.

RECOMMENDATIONS:

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.



BOARD REPORT

Date: January 30, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Report on Section 81(1) Investigation (SIU)
(SIU 24-OCI-433)

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PURPOSE:

Section 81(1) of the *Community Safety and Policing Act* directs that if the SIU Director causes an incident to be investigated under Section 15 of the *Special Investigations Unit Act, 2019* involving a member of a police service, other than a Deputy Chief of Police, the Chief of Police of the police service shall investigate:

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the Chief of Police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Service Board.

Section 8(3) of Ontario Regulation 90/24 directs that a Chief of Police who is required to report on an investigation under Section 81(1) shall give the report to the Police Service Board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a Police Service Board shall publish the report on the internet no later than 30 days after receiving the report.

BACKGROUND:

On October 10, 2024, Brantford Police Officers attended an address in the Pearl Street area to execute an apprehension order that had been issued under authority of the *Mental Health Act* and to bring this female to the hospital for treatment. A combination of Patrol, Mobile Crisis Rapid Response Team, Emergency Response Team, Supervisors, and Paramedics responded.

When officers arrived, they found the female in a paranoid and delusional state. She had locked her family out of the residence, barricaded herself inside, and refused to cooperate with police. Officers negotiated with the female, attempting to deescalate her behavior and gain her compliance. However, the female armed herself with a screwdriver and made comments that she would rather die than go to the hospital.

Officers consulted the female's doctor and learned the apprehension form that had been issued was invalid due to a procedural issue. However, the officers formed grounds to apprehend her based on their observations and concerns she posed a danger to herself.

With negotiations being ineffective and concerned for this female's safety, officers breached a glass door and gave verbal commands. This female ran into the kitchen and began going through drawers before turning and running up a flight of stairs towards the second level. One officer was able to grab the back of her shirt to prevent her from going upstairs. The female lost her balance and fell back towards the officer. She was successfully apprehended and handcuffed.

After the apprehension, she was treated by paramedics on scene and found to have fractured her left knee and wrist. She was transported to the hospital and admitted for a psychiatric assessment and treatment for her injuries. Due to the injuries, the SIU was contacted and investigated.

On his assessment of the evidence, the SIU Director determined there were no reasonable grounds to believe that an officer committed a criminal offence in connection with the female's apprehension and injuries sustained. The SIU was satisfied that the force used by the officer was legally justified, reasonable in the circumstances, and not excessive. No officers were charged.

CONCLUSION:

The ensuing Section 81(1) investigation found the conduct of the officers involved in this incident fall within the duties prescribed in the *Community Safety and Policing Act* and in accordance with Brantford Police Service policies and procedures.

No deficiencies were identified with the policies and procedures of the Brantford Police Service.

As a result, no action is recommended to be taken.

RECOMMENDATIONS:

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.



BOARD REPORT

Date: February 5, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Report on Section 81(1) Investigation (SIU)
(SIU 24-OVI-425)

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PURPOSE:

Section 81(1) of the *Community Safety and Policing Act* directs that if the SIU Director causes an incident to be investigated under Section 15 of the *Special Investigations Unit Act, 2019* involving a member of a police service, other than a Deputy Chief of Police, the Chief of Police of the police service shall investigate:

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the Chief of Police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Service Board.

Section 8(3) of Ontario Regulation 90/24 directs that a Chief of Police who is required to report on an investigation under Section 81(1) shall give the report to the Police Service Board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a Police Service Board shall publish the report on the internet no later than 30 days after receiving the report.

BACKGROUND:

On October 4, 2024, a Brantford Police Service officer was travelling eastbound on Henry Street in response to a serious motor vehicle collision. The emergency equipment (lights) on the officer's fully marked police cruiser was activated. As the officer approached Garden Avenue, a vehicle also traveling eastbound ahead of the cruiser proceeded to execute a U-turn. This vehicle went directly across the path of the cruiser. While the officer steered to the left to avoid striking the vehicle, the front right corner of the cruiser struck the front left portion of the other vehicle. The driver was transported to the hospital where he was treated for a fractured shoulder and the SIU was contacted.

Based on the SIU's preliminary inquiries, Director Martino was satisfied the investigation should be discontinued. On this record, it was apparent that the actions of the man in failing to yield to the approaching emergency vehicle caused his injury. There being nothing to investigate as far as the potential criminal liability of any police officer, the file has been closed.

CONCLUSION:

The ensuing Section 81(1) investigation conducted by the Professional Standards Section found the conduct of the officers involved in this incident were in accordance with the requirements prescribed in the *Community Safety and Policing Act* and the Brantford Police Service policies and procedures.

There was no evidence to suggest the officers involved committed misconduct or unsatisfactory work performance.

The officers involved did not violate any policies or procedures.

However, the Section 81(1) investigation identified one minor policy update. This was an update to the definition of "emergency equipment" under policy "Responding to Emergency and Non-Emergency Calls for Service" to include both emergency lights and/or sirens.

As a result, no action is recommended to be taken.

RECOMMENDATIONS:

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.



2025 OAPSB Spring Conference



The OAPSB is pleased to share that the 2025 OAPSB Spring Conference will be held in London, Ontario from June 3-5, 2025.

As part of our 2025 Spring Conference program we will be including some hands-on workshops designed to further your training and understanding of various topics. Each attendee will be able to attend up to four workshops. To ensure that everyone is able to attend the sessions that interest them, in the coming weeks, we will be sending out a survey asking you to rank each of the 6 workshop topics identified for the conference.

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, JANUARY 23, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

ROLL CALL

PRESENT: Allan Lovett
 Councillor Mandy Samwell
 Dan Houssar
 Krupesh Shah

REGRETS: Mayor Kevin Davis

ALSO PRESENT: Interim Chief Jason Saunders
 Interim Deputy Chief Rich Paolini
 Police Staff – Insp. K. Bell-Samson, Insp. K. Reeder, Insp. K. Tollar, Insp.
 G. Davies, A/Insp. M. Scibberas, R. Matthews-Osmond, T. Fischer
 Virginia Kershaw, Executive Assistant

ELECTION OF CHAIR AND VICE-CHAIR - 2025
--

V. Kershaw, Executive Assistant advised that it is the requirement of the *Community Safety & Policing Act, 2019* that a Chair and Vice Chair must be elected at our first Board meeting of the year.

V. Kershaw requested nominations from the floor for the position of Chair.

K. Shah made the following nomination:

THAT Allan Lovett BE NOMINATED to the position of the Chair of the Brantford Police Services Board for 2025.

Prior to voting on the motion for election of Chair, A. Lovett confirmed that he would accept the nomination for the position of Chair. No further nominations were received.

Allan Lovett was elected Chair of the Brantford Police Services Board for 2025.

The Chair assumed the position and called for nominations to the position of Vice-Chair.

D. Houssar made the following nomination:

THAT Mandy Samwell BE NOMINATED to the position of the Vice-Chair of the Brantford Police Services Board for 2025.

Prior to voting on the motion, Mandy Samwell accepted the nomination for the position of Vice-Chair. No further nominations were received.

Mandy Samwell was elected Vice-Chair of the Brantford Police Services for 2025.

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Item 3.1, 3.2, 3.4, 3.5, 3.5B and 3.6 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Interim Deputy Chief Paolini

Attached (2) Reports

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

3.1.1 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paoloni dated January 10, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Deputy Chief Paolini dated January 10, 2025 regarding Monthly Statistical Analysis (December 2024) BE RECEIVED.

CARRIED

3.2 Issues Updates – Interim Chief Saunders

Attached (1) Report

Interim Chief Saunders addressed the Board and provided his report. Questions of clarification were answered by Staff.

3.2.1 Organizational Chart

Moved by D. Houssar
Seconded by K. Shah

THAT the report from Interim Chief Saunders dated January 13, 2025 regarding Organizational Chart BE RECEIVED.

CARRIED

3.3 Report on Section 81(1) Investigations (SIU) Attached (3) Reports

3.3.1 SIU Investigation 24-OFP-378

Moved by D. Houssar
Seconded by K. Shah

THAT the report prepared by Inspector Kevin Reeder dated January 9, 2025 regarding SIU Investigation 24-OFP-378 (September 12, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

3.4 Financial Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Financial Reports dated January 15, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to December 31, 2024.
- Police Seized Currency Trust account – current to December 31, 2024.
- Monthly Overtime Report - current to December 31, 2024.

CARRIED

3.5 Auction Proceeds Account - Request for Funds – 2025 Special Olympics Summer Provincial Games Sponsorship

Moved by K. Shah
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$2,000.00 (plus \$95.77 processing fee) from the Auction Fund Account to the Special Projects Account

#132016 to provide a sponsorship donation to the 2025 Special Olympics Summer Provincial Games.

CARRIED

3.5B BCHS Foundation - 6th Annual Read4BCHS Fundraiser in support of Pediatrics and Infant Care at the Brant Community Healthcare System

Moved by D. Houssar
Seconded by K. Shah

THAT the request from BCHS Foundation seeking a donation towards the 6th Annual Read 4BCHS Fundraiser in Support of Pediatrics and Infant Care BE RECEIVED; and

THAT BCHS Foundation BE INFORMED that no donation would be made to the campaign as it did not meet the criteria of the Auction Proceeds Fund Policy of the Board.

CARRIED

3.6 Auction Proceeds Account – Annual Contribution – Children’s Safety Village
(\$10,000 annual contribution – Board decision during 2025 budget process) (No copy)

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board approves the transfer of \$10,000 from the Auction Fund Account to the Special Projects Account #132016 to provide funds for the operation of the Children’s Safety Village in 2025.

CARRIED

3.7 Ontario Association of Police Services Board (OAPSB) – 2025 Membership

Moved by D. Houssar
Seconded by K. Shah

THAT the Brantford Police Services Board RENEW their membership for 2025 in the Ontario Association of Police Services Board (OAPSB), at a cost of \$9,605.00 (\$8500. + \$1105. HST).

CARRIED

- 3.8 Police Association of Ontario – Police Employment Conference - February 25-26, 2025** (Authorization of Board required for member to attend as per Brantford Police Services Board Policy #94-01) (Note: D. Houssar and A. Lovett have indicated they would like to attend – registration has been completed).

Moved by D. Houssar
Seconded by K. Shah

THAT Dan Houssar and Allan Lovett BE AUTHORIZED to attend the February 25-26, 2025 Police Employment Conference being held in Toronto, Ontario.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by K. Shah

THAT the November 28, 2024 Regular Police Services Board Minutes and the December 17, 2024 Special Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by K. Shah

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2024 Collection of Identifying Information Analysis Annual Report
- 4.2.2 2024 Public Complaints Annual Report
- 4.2.3 2024 Annual Vehicle Pursuit Report

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by K. Shah

THAT the following Information Items BE RECEIVED:

- 4.3.1 Letter from City Clerk dated November 27, 2024 regarding Council appointments to Brantford Police Services Board for term expiring November 14, 2026.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

February 27, 2025

9. ADJOURNMENT

The meeting adjourned at 9:24 a.m.

The minutes of this meeting were adopted on February 27, 2025.

Chair

Executive Assistant



BOARD REPORT

Date: January 15, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector M. Sciberras (Acting)

Subject: BEAT/Outward Facing Special Constables 2024 Annual Report

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PURPOSE:

Review of attached BEAT/Outward Facing Special Constables 2024 Annual Report.

RECOMMENDATION:

Acceptance of report.

Michael Sciberras
MM (M)

Digitally signed by Michael
Sciberras MM (M)
Date: 2025.01.16 12:18:30 -05'00'

Michael Sciberras
Inspector Operations (Acting)



FORWARD

The Police Services Board, in collaboration with the Brantford Police Service, released a Strategic Plan in October 2024, which is to function as a roadmap for the service over the next four years. During the consultation period (interviews, online community surveys, and community pop-ups), they learned that the top three priorities the public wanted the board to focus on were:

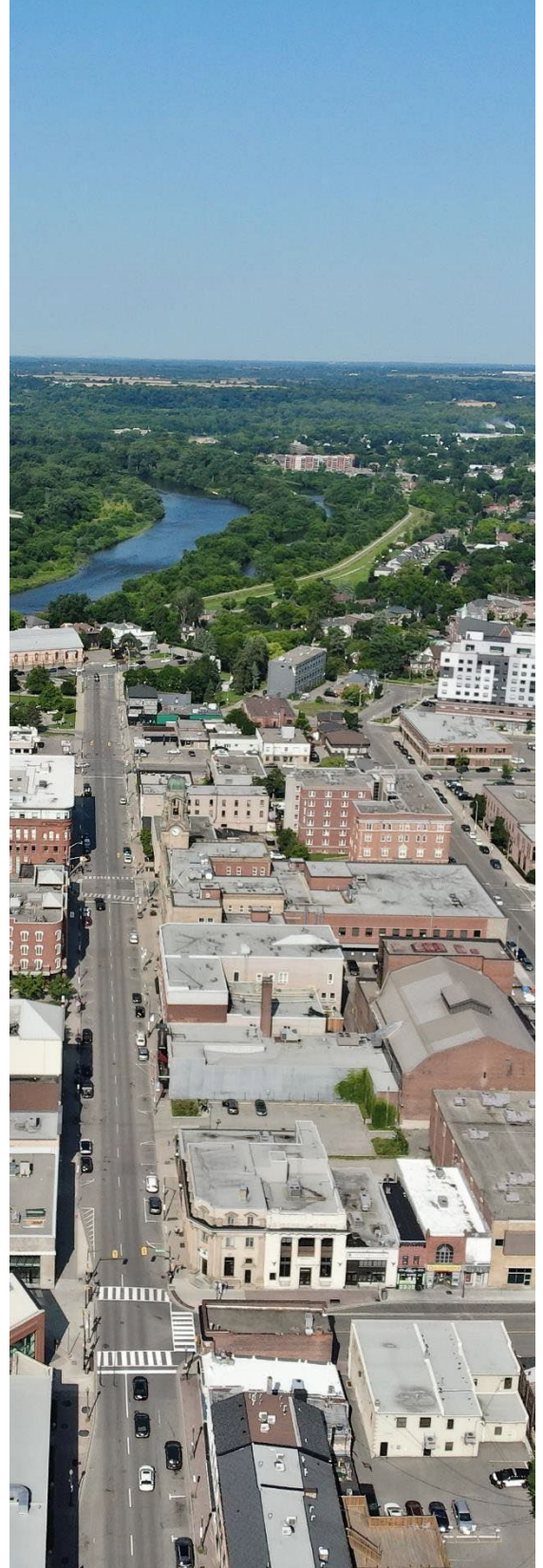
1. A downtown strategy to enhance safety and security
2. To address issues of major crime, drug trafficking, and organized crime activity
3. To address crimes related to theft, vandalism, or property

In addition to these priorities, key themes about the Downtown emerged:

- In recent years, some citizens have felt unsafe walking alone downtown. The increased police presence in the downtown core was a welcome change, though some felt that Police presence could still be improved.
- There was significant concern about homelessness and drug-related issues. It was suggested that Police could take more action against drugs, support the unhoused, keep public spaces safe, and partner with community organizations to provide support and resources.

In parallel to public sentiment, the City of Brantford has committed \$50 million to the Downtown Revitalisation project that will be implemented in stages from 2025 through 2027. The goal is to create an attractive, vibrant, and safe downtown while providing the infrastructure needed to handle growth in the City's core.

The redevelopment of downtown Brantford will be a significant focus for the municipality over the next two years. As a result, the B.E.A.T. & O.F.S.C. (C.E.R.T. as of January 2025) will strive to deliver solutions and enhance our response to help meet changing community needs.



THE B.E.A.T & O.F.S.C.

The Better Enforcement Action Team (B.E.A.T.) and the Outward Facing Special Constable unit (O.F.S.C.) are best discussed as a team with varying skill levels and authority levels. The approach of blending experienced and capable sworn officers with driven and eager-to-learn Special Constables has significantly impacted the Downtown as a deployment strategy with direct and indirect benefits.

A definite advantage is the ability to consistently dedicate a cost-effective solution to the core so that the service can quickly and appropriately respond to perpetual public disorder.

With more dedicated officers interacting with elements within the core, another benefit is the trust built with citizens and community partners. Brantford continues to expand and evolve. When citizens encounter a situation requiring assistance, they appreciate a knowledgeable officer aware of their unique context. The public wants someone they trust to respond, apply solutions, and advocate in their best interest.

An indirect benefit of this coupling is the officer development of both sworn and civilian members. Many Special Constables have joined the O.F.S.C. to gain foundational experience to assist them when applying to the sworn division. The special constables benefit from this association with sworn officers who can mentor and model foundational concepts such as interviewing, conflict resolution, and case building. The sworn members, in turn, develop their ability to be informal leaders, trainers, and communicators.



OUR GOALS

The combined goals of B.E.A.T. and O.F.S.C are to:

- Prevent crime by proactively identifying issues, building rapport, and becoming an easily accessible resource for all community members.
- Implementing foot and bicycle patrols to increase perceptions of officer presence.
- Increase officer accountability to their community (smaller zone / increased familiarity with officers).
- Opening clear lines of communication between the Police and the core about objectives and strategies.
- To establish collaborative partnerships with other organizations such as government agencies, community members, non-profit service providers, private businesses, and the media (City of Brantford Bylaw, Security and Housing Departments, D.B.B.I.A, A.G.C.O., W.L.U.S.C.S., Y.M.C.A.)
- Decentralize police authority, allowing patrol units to take more discretion and initiative (encouragement of proactive vs reactive engagement).
- To collaborate with social services to connect individuals to social workers, mental health resources, youth programs, and other supports to address underlying issues like poverty, inadequate housing, and lack of youth opportunities (Y.E.S & Youth Fusion).

THE IMPACT OF NEW LEGISLATION GOVERNING THE USE OF SPECIAL CONSTABLES

In December of 2023, the Province announced sweeping changes to the law governing policing in Ontario by introducing the [Community Safety and Policing Act, 2019](#) (C.S.P.A.). The C.S.P.A. took effect on April 1st, 2024, and replaced the Police Services Act (1990). The intent was to focus on community safety, enhancing police oversight, modernizing policing, and establishing consistent mandated training requirements.

When the new regulations were released, there was significant uncertainty relating to the role and capabilities of the Special Constable position. The Ministry of the Solicitor General left each jurisdiction to establish its own interpretation of the new framework, especially relating to Special Constables' proximity and obtaining direction from a sworn officer.

Despite this uncertainty, a new policy was developed and implemented with minimal service disruption to the Downtown. The new policy requires additional engagement from the sworn division to provide direction when needed (i.e. An arrest), which was primarily resolved by adding a sworn officer to each of the three teams of special constables.



STAFFING

The Better Enforcement Action Team (B.E.A.T.) started 2024 with the compliment of a single sergeant. The first new Constable was transferred in on April 1st, 2024. An additional two officers were added on September 2nd, 2024. Since September, these units and the associated specials have thrived, with a sworn constable assigned to each of the three teams.

The Outward Facing Special Constables (O.F.S.C.) started the year with 10 members. By March, that number had dropped to 7, with three members selected for sworn positions within the organization. The number of special constables remained at a total of 7 for the remainder of 2024.

SCHEDULING

The B.E.A.T. and O.F.S.C. units are currently deployed in three teams with rotating shifts throughout the week.

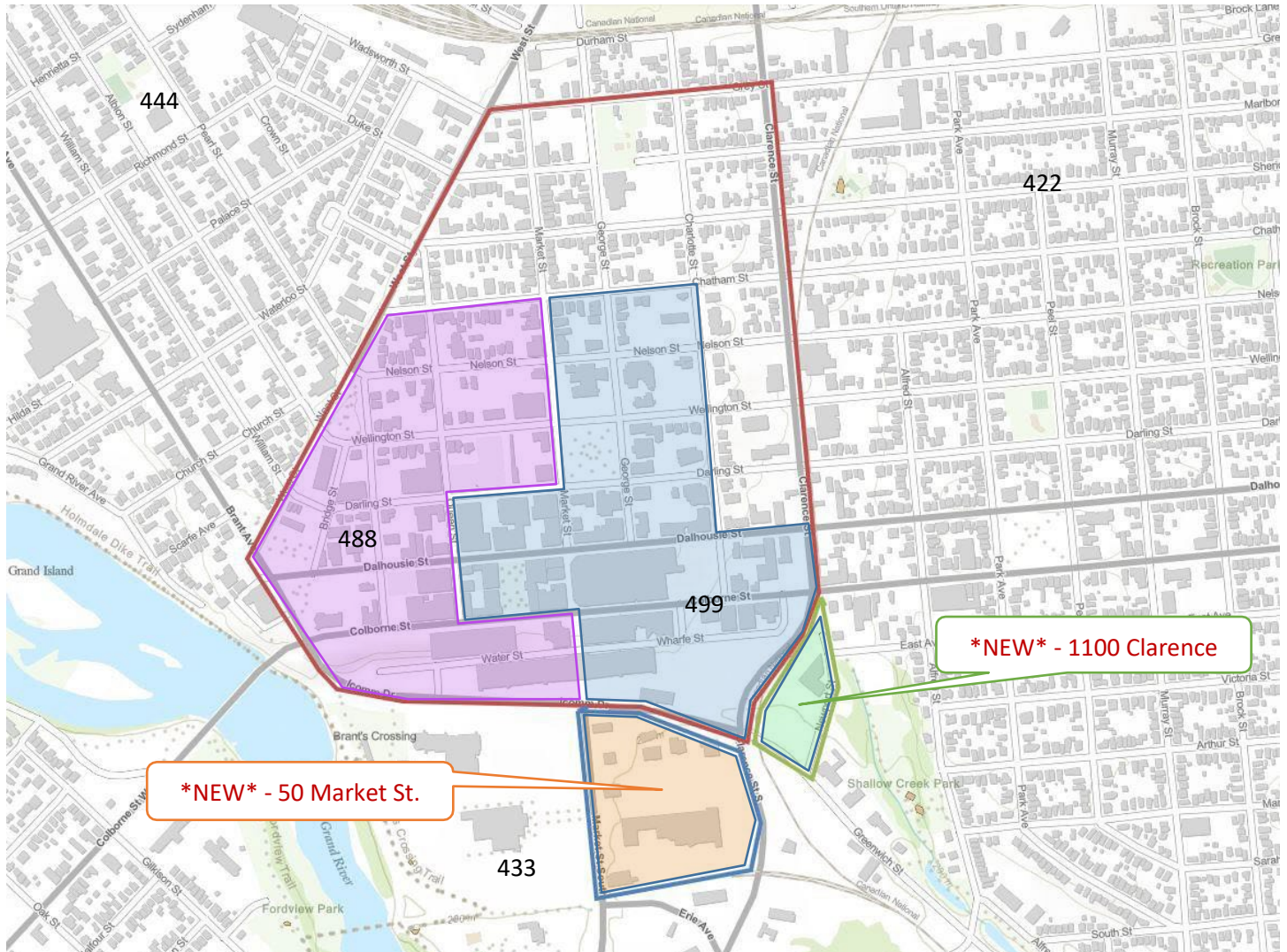
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OFF	Alternating 7:30 AM – 5:30 PM and 8:30 AM – 6:30 PM					
OFF			Alternating 8:30 AM – 6:30 PM and 7:30 AM – 5:30 PM			
OFF		1:00 PM – 11:00 PM				

The deployment model at this time is intended to maximize officer presence during the daytime hours when businesses, services, and schools are open. These numbers taper into the evening once these businesses close, and our team is supplemented with a uniform division response.

AREA OF DEPLOYMENT

On May 21st, 2024, 1100 Clarence St. S., Brantford (Brantford District Labour Centre) was added to our designated patrol area. On September 5th, the patrol area was expanded again to include 50 Market Street South in response to repeated community requests for increased Police presence.

Taking on this additional area has not diluted our results. Our members are generally known to the clientele engaged in both new areas, which assists in delivering solutions and alleviates the workload of the uniformed officer division.



COMMUNITY PARTNERSHIPS

In 2024, B.E.A.T. and O.F.S.C. have continued to strengthen bonds with our downtown community partners through increased proactive initiatives and reactive enforcement.

The core is already home to approximately 190 unique businesses and services not found in other areas of our City. Some of the more significant services the Downtown is home to can be found below.

Municipal Government	City Hall – 58 Dalhousie Street
Judicial Structure	Ontario Court of Justice – 44 Queen Street Superior Court of Justice – 70 Wellington Street
Social Service Presence	Canadian Mental Health Association – 44 King Street Salvation Army Housing Resource Centre – 255 Colborne Street Salvation Army Booth Centre – 187 Dalhousie Street Ontario Works – 225 Colborne Street Rosewood House – 42 Nelson Street
Addiction Treatment Centres	Methadone clinics: <ul style="list-style-type: none">• trueNorth Medical Brantford – 160 Colborne Street• ACT Clinic Brantford – 193 Colborne Street• Brantford Clinic – 205 Colborne Street• TRC Brantford Clinic/Victoria Park Clinic – 95 Darling Street
Charitable Organizations	St. Andrews (Soup for the Soul Program) – 95 Darling Street.
Educational Organizations	Wilfrid Laurier University (Brantford Campus) – 73 George Street Conestoga College (Brantford Campus) – 274 Colborne Street
Transportation Agencies	Brantford Transit Bus Terminal – 59 Darling Street
Entertainment	Sanderson Centre for the Performing Arts – 88 Dalhousie Street

WILFRID LAURIER SPECIAL CONSTABLE SERVICE

Since 2022, B.E.A.T. and the O.F.S.C. have operated out of 45 Market Street, Brantford. This office is attached to the offices of the Wilfrid Laurier Special Constable Service. This partnership with Wilfrid Laurier has been mutually beneficial, as it allows for the sharing of information and assistance in investigations and training. Of note, as of June 2024, W.L.S.C.S. began sharing and submitting their investigations into Niche. In November 2024, a charge reporting procedure was developed and implemented to enable the W.L.S.C.S. to lay its own charges when applicable.

CITY OF BRANTFORD

Over the 2024 year, B.E.A.T. & O.F.S.C. have fostered a strengthened partnership with the City of Brantford to address common issues we had once independently engaged in the past. Brantford Bylaw has now taken the lead on a successful approach to encampment response involving contact from law enforcement and the application of social services from the Housing Resource Centre and the Brantford Downtown Outreach Team. Only the most extreme cases (5 out of 248 contacts in 2024) now require Police response, which we are happy to provide. In addition, Bylaw has assisted us in managing empty investment properties when unhoused persons make entries and cause damage.



COMMUNITY ENGAGEMENT

THE Y.M.C.A. & Y.E.S. PROGRAM

Starting April 16th, 2024, the Brantford Police Service collaborated with the Y.M.C.A. and the City of Brantford to introduce the Youth Engagement Series (Y.E.S.). The Y.E.S. Program pairs physical activity with educational sessions on a range of topics designed to help "at-risk" youth aged 12 to 18 make informed decisions about healthy relationships, online safety, substance abuse, and the dangers of gangs and gun violence.

[Youth Engagement Series provides a safe space for youth | BrantBeacon](#)

The benefits of this initiative are sometimes immediate, like seeing the excitement in the youth as they arrive, the rapport that progressively builds from weeks one through six, and the challenging questions and perspectives provided to officers during the in-class sessions. Some benefits come later, like a "hello" in passing, assistance in investigations, or the spark of interest that may lead some students to a future career in law enforcement.

Y.M.C.A. & YOUTH FUSION

Following the Y.E.S. program's initial success, the Y.M.C.A. invited officers to participate in the Youth Fusion program. Youth Fusion is a peer mentorship program designed for new arrivals to Canada. Through recreation and leadership, participants can learn new skills, connect with peers, and improve self-confidence. This association with Canadian law enforcement helps build community trust and rapport.

DOWNTOWN BRANTFORD BUSINESS IMPROVEMENT ASSOCIATION (D.B.B.I.A.)

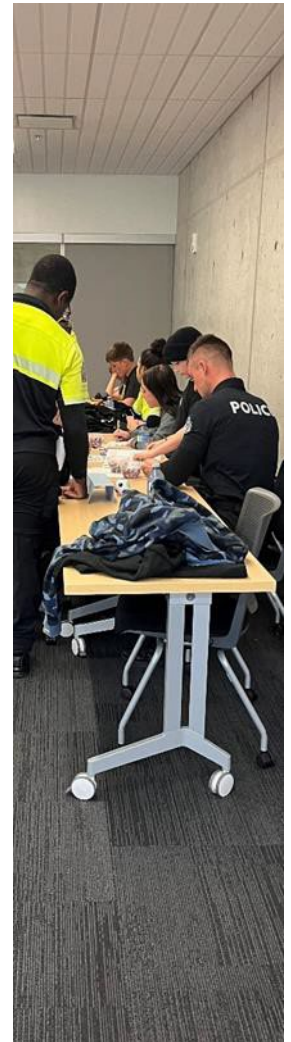
The Brantford Police Service holds an honorary spot on the D.B.B.I.A., where members work together to revitalize and promote the Downtown as a business and shopping destination. Meeting once a month, downtown merchants and honorary members discuss upcoming events and concerns and contribute step-by-step toward new goals.

BRANTFORD ENFORCEMENT REVIEW TEAM (B.E.R.T.)

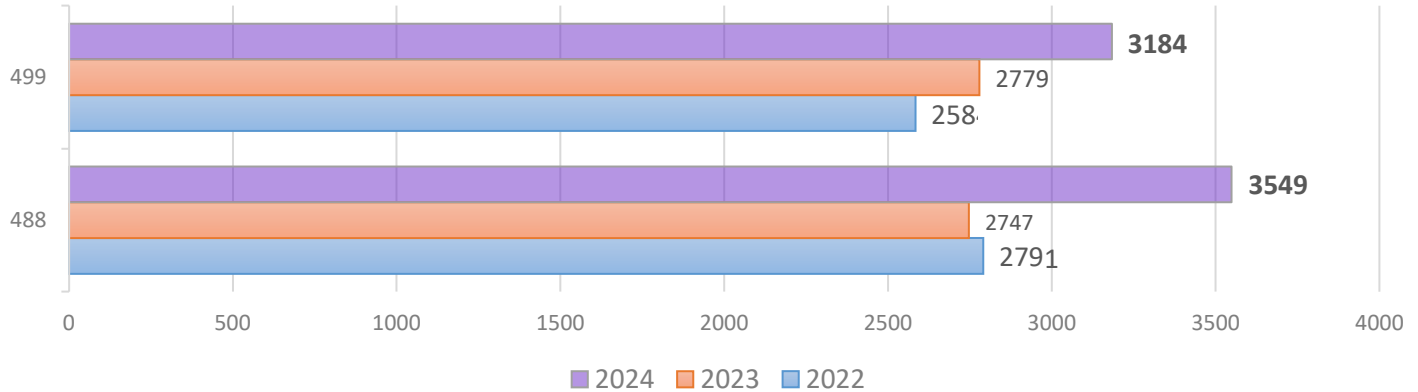
Recognizing that we could accomplish more together for the benefit of the Downtown, the first Brantford Enforcement Review Team meeting took place in April of 2024. Representatives from B.E.A.T., the City of Brantford (Bylaw and Security), Wilfrid Laurier Special Constable Service and Conestoga College met, shared information, discussed our ongoing challenges, and developed some solutions. We intend to continue these meetings quarterly to troubleshoot common issues collaboratively.

ALCOHOL & GAMING CORPORATION OF ONTARIO

B.E.A.T. members have traditionally had the additional responsibility of liaising with the Alcohol & Gaming Commission of Ontario. Our role is to educate, monitor and investigate matters concerning the licenced sale of alcohol and cannabis. Due to the lack of sworn members during the year's first half, engagement with the A.G.C.O. was limited. Since then, B.E.A.T. connected with the A.G.C.O. and conducted a joint service inspection in December 2024. We plan to increase our presence in licenced establishments through 2025.



CALL VOLUME AND TYPE



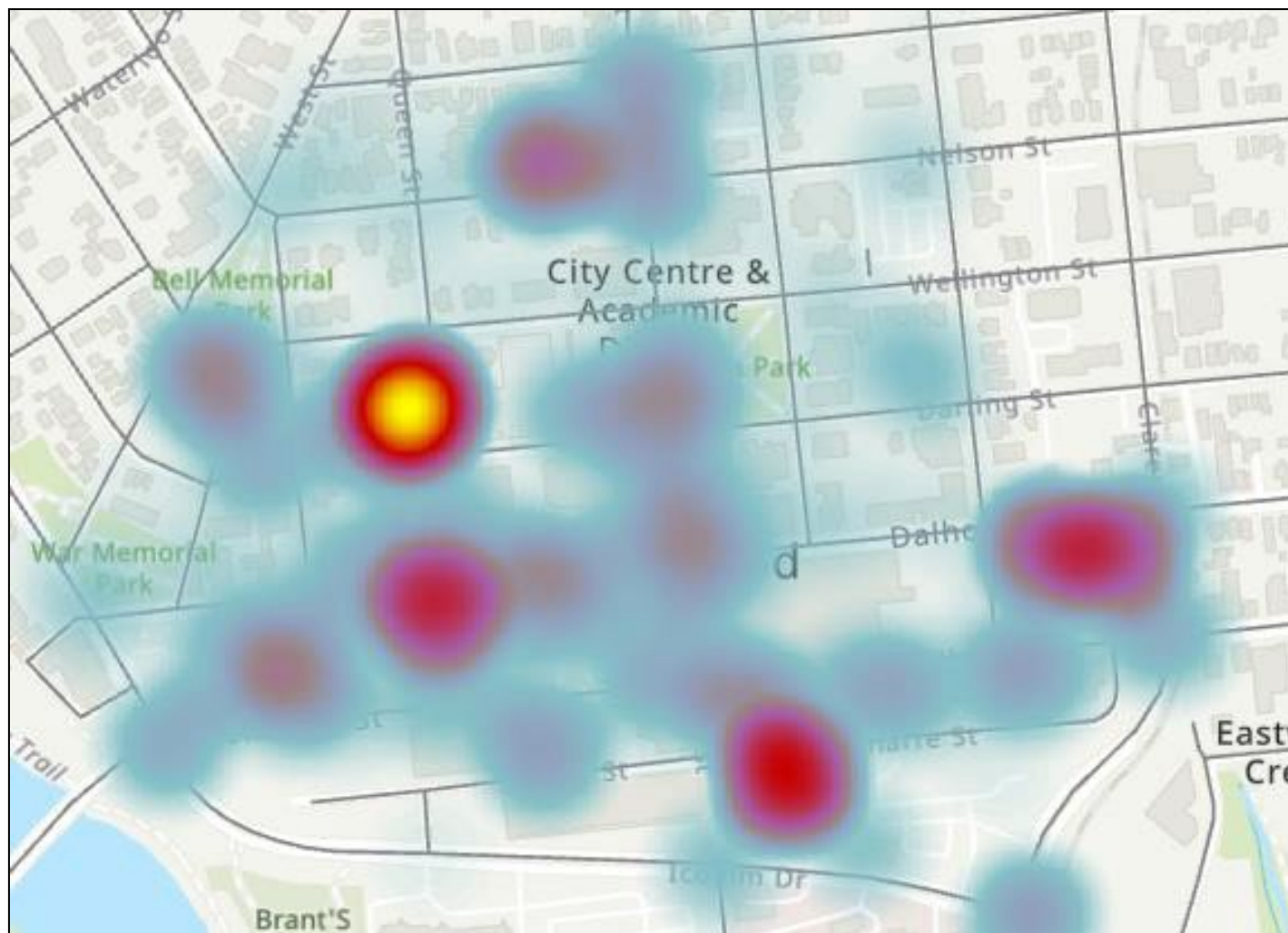
There has been a significant increase in calls for service generated/received for the 488 and 499 zones within the last year. These updated numbers do not include calls for service at 50 Market Street South or 1100 Clarence Street. Both areas are still considered part of 433 zone on C.A.D..

The two call types that reflect this increased volume would be "unwanted persons" and "arrests". Arrests are generated when a wanted party is taken into custody, although supplementary reports are submitted under the original incident.

No.	Call Type	Number of Calls 2024	Number of Calls 2023	Number of Calls 2022	Number of Calls 2021
1	Unwanted Person	1,047	765	616	724
2	Suspicious Person	798	789	850	880
3	Breach of Judicial Order	737	739	890	1017
4	Person Stop	404	367	217	57
5	Compassionate to Locate	361	346	286	311
6	Arrest	315	242	230	165
7	Assist other Service	288	326	369	261
8	Property Damage	185	184	213	88
9	9-1-1 Call	179	186	172	111
10	Dispute	179	163	129	184

2024 TOP 10 CALL LOCATIONS

According to C.A.D., calls for service are concentrated at the following top 10 addresses. These numbers are only indicators geographically of where the calls were generated and are not necessarily the source of the core issue:



No.	Location	Total Calls in 2024	Total Calls in 2023	Total Calls in 2022	Total Calls in 2021
1	44 Queen Street – Ontario Court of Justice	696	707	861	975
2	59 Icomm Drive – Municipal Parking Garage	486	441	314	115
3	53 Dalhousie Street – Tim Hortons	319	244	226	131
4	175 Dalhousie Street – Phoenix Place	270	131	154	193
5	187 Dalhousie Street – Salvation Army	256	303	221	200
6	42 Nelson Street (Rosewood House)	215	188	161	175
7	1 Wellington Street	153	128	108	39
8	38 Darling Street – Probation Services	150	147	133	92
9	173 Colborne Street – Brantford Public Library	135	141	86	45
10	100 Water Street – Y.M.C.A.	120	59	81	54

2025 AND BEYOND

The B.E.A.T. and O.F.S.C. units have significantly benefited from support provided by the current administration through the latter half of 2024 and early 2025. One of the first changes implemented in 2025 was a rebranding of the two teams into the singular Core Engagement and Response Team (C.E.R.T.). This name speaks more about what the team provides to the community and includes all members despite the two tiers of authority.

C.E.R.T. is now of adequate size to service our expanding zone. Ideally, two additional Special Constables would be added to our complement to round out each team with one Constable to three Special Constables. Having teams of four would allow splitting into smaller groups of two to double zone coverage and increase visibility to the public per team. Having two teams of three is inefficient in patrol and generating reports and packages when two can suffice.

To further address the growing patrol zone, it will be proposed in the spring that members regularly integrate patrol by bicycle. This deployment method will increase the speed of approach to community concerns such as open-air drug use, providing offenders less time to react and conceal illicit substances. This method will also decrease response times to calls at the extreme ends of our zone, introduce a Police presence on our trail systems, and maintain this learned skillset.

To address the inconsistency of Police presence at liquor-licensed establishments, the sworn members of C.E.R.T. will rotate responsibility every four months of liaising with the A.G.C.O., arranging joint inspections, and addressing service-wide concerns relating to over or underaged service, permitting rowdy behaviour, and addressing any other contraventions of the Liquor Licence and Control Act.

The opportunity remains to network more efficiently with other service providers in the downtown core. C.E.R.T. is often the first point of Police contact with persons new to the Downtown looking for a fresh start. It would benefit all stakeholders if a method is developed to streamline referrals to many social service agencies across the City (addictions counselling, mental health supports, housing services). A consultation with our own C.O.A.S.T. officer will be a first step.

2024 TEAM MEMBERS & CONTACT INFORMATION

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BOARD REPORT

Date: February 5, 2025

To: Chair and Members
Brantford Police Services Board &
Chief Jason Saunders

From: Inspector Kevin Reeder

Subject: Public Complaints Quarterly Report (Q4-2024)

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PURPOSE:

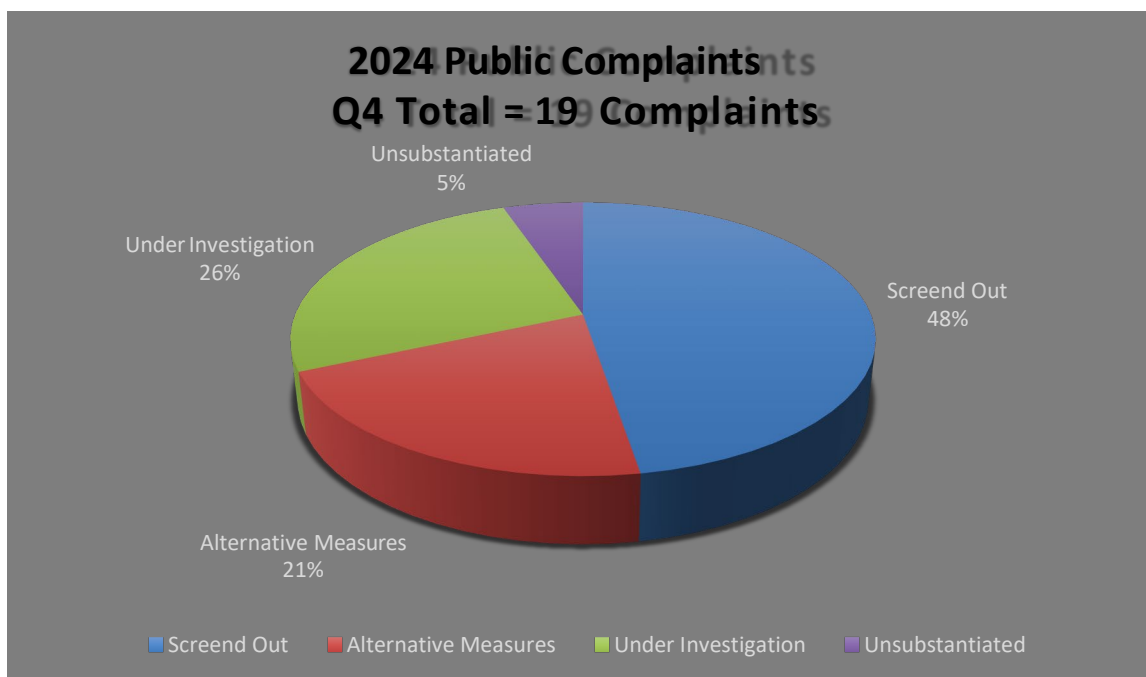
To provide the Police Services Board with an update on public complaints submitted to the Law Enforcement Complaints Agency (LECA) during the 4th quarter of 2024.

LECA accepts complaints from members of the public about the conduct of police officers.

BACKGROUND:

In the 4th quarter of 2024 (October to December), 19 public complaints involving a total of 27 allegations of misconduct were submitted to LECA against the Brantford Police Service.

Nine of these public complaints were screened out by LECA and required no further action. Four complaints were resolved using alternative methods. Six complaints proceeded to investigation in of which one was found to be unsubstantiated and five remain open and are currently being investigated.



RECOMMENDATION:

Report only.