

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, FEBRUARY 14, 2019**  
**10:35 A.M., BOARDROOM**  
**VISITORS AND TOURISM CENTRE, BRANTFORD**

<b>ROLL CALL</b>
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**PRESENT:** Vincent Bucci, Chair  
Brendan Ryan, Vice Chair  
Mayor Kevin Davis  
Councillor Greg Martin  
Mark Littell

**ALSO PRESENT:** Chief W. Geoff Nelson  
Deputy Chief Rob Dinner  
Inspector Donald Pancoe  
Margaret Eves, Executive Assistant

<b>ADOPTION OF IN-CAMERA MOTIONS</b>
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Moved by Vice Chair Brendan Ryan  
Seconded by Councillor Greg Martin

THAT the motions made at the in-camera session be adopted.

CARRIED

<b>1. PRESENTATIONS/DELEGATIONS</b>
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There were no presentations or delegations.

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>3. MINUTES</b>
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Moved by Vice Chair Brendan Ryan  
Seconded by Councillor Greg Martin

THAT the minutes of the meetings held November 8, 2018, and January 10, 2019, be adopted.

CARRIED

<b>4. REPORTS</b>
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**4.1 Issues Update – Chief G. Nelson**

Chief Nelson reported that the Service was taking applications for participants in the upcoming 20<sup>th</sup> Citizens' Police Academy. He also informed the Board that confirmation had not yet been received on the status of Provincial grants which total over \$2 million.

He spoke of an incident of a lost 8-year old child and the compassion shown by Csts. Archi and Batson and how proud he was of the officers.

He reported that since October 17, 2018, the Service had received 113 cannabis-related calls for service, 91% of which required response by front-line officers.

**4.2 Statistical Reports**

**4.2.1 *Monthly Reports – May and June 2018***

These reports were received. Deputy Chief Dinner indicated the issue of timeliness of the reports was the result of staffing shortages in Records.

**4.2.2 *Five-Year Semi-Annual Analysis – January to June 2018***

Deputy Chief Dinner highlighted points of interest in this report.

**4.3 Budget**

**4.3.1 *2018 Fourth Quarter Report***

Inspector Donald Pancoe presented his report. He indicated that since the report had been compiled, new information has been received that the 2018 surplus will be \$834,281.

**4.3.2 Capital Project Financials**

Inspector Pancoe presented his report of January 29, 2019, in which he sought the approval of the Board to close the Renovation Furniture capital project and move the allotted amount into Minor Capital reserves. He noted that given the recent review of the current facility and the proposed recommendation for construction of a new facility, these funds will not be required at this time.

Moved by                      Mark Littell  
Seconded by                Councillor Greg Martin

THAT the Brantford Police Services Board approves the cancellation of the 2018 approved minor capital project for Renovation Furniture (PD 1806) in the amount of \$30,000

AND FURTHER that the funds be returned to Police Minor capital reserve RF0491.

CARRIED

**4.4 Auctions Proceeds Account**

**4.4.1 *2018 Fourth Quarter Report***

This quarterly report was received which indicated the balance at December 31, 2018, was \$21,121.57.

**4.4.2 *Request for Funds – CAA Safety Patrol Program***

A letter dated January 31, 2019, was received from Cst. P. Minotti, Community Safety and Crime Prevention Officer, requesting support for the School Safety Patrol Program.

Moved by                      Mayor Kevin Davis  
Seconded by                Mark Littell

WHEREAS the Brantford Police Services Board recognizes the School Safety Patrol Program as being a valuable asset to our community

AND WHEREAS the Board supports recognizing “Patroller of the Year” recipients

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$1,500 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (132016), and that this amount be used to fund four \$375.00 awards for Brantford “Patroller of the Year” recipients.

CARRIED

**4.5 High School Resource Officer Program Meeting with Boards of Education**

Vice Chair Brendan Ryan reported that he and Chief Nelson had met with Mr. Wayne Baker of the Grand Erie District School Board and Mr. Mike McDonald, Superintendent of Education with the Brant Haldimand Norfolk Catholic District School Board on January 9, 2019, to discuss funding for this program.

He indicated that the time officers are devoting to the program has been diminished due to manpower demands. The Board of Education representatives were asked to consider providing funding for the High School Resource Officers. All agreed that the program was effective and beneficial to all. The representatives indicated they would recommend this funding to their respective Boards of Education.

Chief Nelson reported that he had been advised that the Grand Erie District School Board turned down the funding request; however, the Catholic School Board would be moving forward to recommend the funding of one officer to the trustees.

**4.6 Service Delivery Review Update**

Chief Nelson reported that work was continuing on the review and that Met-Scan staff was meeting with focus groups. The consultant has been invited to provide a presentation on the status of the Review at the March Board meeting.

**4.7 Ontario Association of Police Services Boards**

**4.7.1 *2019 Membership***

Moved by	Councillor Greg Martin
Seconded by	Mark Littell

THAT the Brantford Police Services Board renews their membership for 2019 in the Ontario Association of Police Services Boards, at a cost of \$4,832.94.

CARRIED

**4.7.2 *2019 Zone 4 Membership***

Moved by	Mark Littell
Seconded by	Councillor Greg Martin

THAT the Brantford Police Services Board renews their membership for 2019 in the Ontario Association of Police Services Boards Zone 4, at a cost of \$50.00.

CARRIED

**4.8 Ontario's Risk-Driven Tracking Database 2017 Annual Report**

This report was received.

4.9 Secondary Court Holding Facility – Update

A letter was received from Sylvia Jones, Minister of Community Safety and Correctional Services indicating that the Ministry is not in a position to commit any funding to staff a secondary holding facility.

4.10 Adult School Crossing Guard Study – Francis Street at Varadi Avenue

A report was received from Ting Ku, Manager of Transportation Services, advising that a conflict study/observations had been conducted at the above intersection and concluded that an adult school crossing guard was not warranted at the location.

Moved by Vice Chair Brendan Ryan  
Seconded by Mark Littell

WHEREAS a request was received from Greenbrier School for the placement of an adult school crossing guard at the intersection of Francis Street and Varadi Street

AND WHEREAS the City of Brantford Engineering Services has conducted a warrant study, assessed the results, and do not recommend placing a guard at this location

NOW THEREFORE BE IT RESOLVED that the Board supports the recommendation of staff to not approve the placement of an adult school crossing guard at this location.

CARRIED

4.11 2018 Annual Reports

4.11.1 *Biased-Based Policing Report*

This report was received.

4.11.2 *Training Report*

This report was received.

4.11.3 *Complaints Against Police Report*

This report was received.

4.11.4 *Collection of Identifying Information Analysis*

This report was received.

**4.11.5 *Community Partnerships***

This report, prepared by Inspector D. Pancoe, listed the community groups, agencies or other community partnerships for which members represent the Brantford Police Service.

Moved by                Mark Littell  
Seconded by            Greg Martin

WHEREAS the 2018 Community Partnerships Annual Report has been received

AND WHEREAS the report indicates that 50 Police Service members are actively involved with 72 different community groups, programs or agencies

AND WHEREAS the Board encourages this type of involvement in the community

THEREFORE BE IT RESOLVED that the Chief of Police and Chair of the Police Services Board send a letter of thanks to these members for their active involvement in our community.

CARRIED

**4.11.6 *Suspect Apprehension Pursuits***

This report was received.

**4.11.7 *Recruitment Plan Analysis***

This report was received.

**4.11.8 *Auxiliary Section***

This report was received.

**4.12 *Cannabis Control Act***

The Board received a copy of a letter addressed to Heads of Council from Vic Fedeli, Minister of Finance, which outlined tools available to municipalities with respect to the *Cannabis Control Act, 2017*. It was noted that municipalities are entitled to retain the fine revenues collected under the legislation and that Bylaw Enforcement Officers can be designated to enforce the Act.

<b>5. NEXT MEETING DATE SCHEDULE 2019</b>
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- 5.1 THAT the following 2019 schedule of meeting dates for the Brantford Police Services be approved:

March 7  
April 11  
May 9  
June 6  
September 12  
October 10  
November 14

AND that the in-camera sessions be held at 9:30 a.m., and the public sessions at 10:30 a.m. in the board room at the Brantford Police Station, 344 Elgin Street, Brantford.

The meeting adjourned at 11:15 a.m. at which time the in-camera session was held. The meeting re-convened at 12:35 p.m. Councillor Martin left due to a previous commitment.

<b>6. NEW BUSINESS</b>
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- 6.1 2019 Police Budget

Moved by                      Mark Littell  
Seconded by                Mayor Kevin Davis

THAT the Police Services Board approves a 2019 operating budget of \$33,228,650, a 2.42% increase over the 2018 operating budget.

CARRIED

<b>7. ADJOURNMENT</b>
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Moved by      Mark Littell

THAT the meeting be adjourned. (12:36 p.m.)

CARRIED

The minutes of this meeting were adopted this 7<sup>TH</sup> day of March, 2019.

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Vincent Bucci, Chair

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Margaret Eves, Executive Assistant