

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, MAY 28, 2026 – 9:05 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Chair
Dan Houssar Vice-Chair
Mayor Kevin Davis
Allan Lovett

ALSO PRESENT: Chief Jason Saunders
Deputy Chief Rich Paolini / Deputy Chief Grant Davies
Police Staff - Insp. M. Sciberras, A/Insp. D. Disher, Insp. K. Reeder, T. Fischer, R. Matthews-Osmond, V. Kitchen-Janzen
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff. Staff were requested to provide data with information on the number of hours we have officers on patrol in the downtown area. Discussions have recently occurred with Laurier Brantford representatives on safety in the downtown including their Special Constables Patrol program.

Moved by D. Houssar
Seconded by A. Lovett

THAT all Deputy Chiefs Issues Update Reports BE APPROVED:

3.1.1 Monthly Statistical Analysis

THAT the report from Deputy Chief Davies dated May 4, 2026 regarding Monthly Statistical Analysis (up to April 30, 2026) , including Downtown Core Statistical Report – April 2026 BE RECEIVED.

3.1.2 Police Station Renovation Project Update

THAT the report from Deputy Chief Paolini dated May 20, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Verbal updates were provided by Chief Saunders on a high school officer funding announcement coming soon. Questions of clarification were answered by Staff.

Moved by D. Houssar
Seconded by A. Lovett

THAT all Chief Saunders Issues Update reports BE APPROVED:

3.2.1 Real Time Operations Centre (RTOC) – Staffing Request

THAT the report prepared by Insp. M. Sciberras dated May 14, 2026 regarding Re BE RECEIVED; and

THAT the costs associated with the hiring of additional (2) Cadets BE OFFSET by the Police Admin Civilian budget for remaining of 2026 and incorporated into future Police budgeting moving forward.

3.2.2 Strategic Plan Update

THAT the report prepared by V. Kitchen-Janzen dated May 28, 2026 regarding Strategic Plan Update BE RECEIVED.

3.2.3 YES Program – March Update

THAT the report prepared by Insp. M. Sciberras dated April 14, 2026 YES Program - March Update BE RECEIVED.

3.2.4 YES Program – April Update

THAT the report prepared by Insp. M. Sciberras May 13, 2026 YES Program - April Update BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by D. Houssar

Seconded by A. Lovett

THAT the following Financial Reports from Insp. K. Bell-Samson dated May 13, 2026 BE RECEIVED:

- 2026 Actual vs Budget Comparison Summary – current to May 9, 2026
- Monthly Overtime Report - current to April 30, 2026.

CARRIED

3.3.2 May 2026 Financial Report – Income Services Fee Schedule

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Insp. K. Bell-Samson dated May 14, 2026 regarding Income Services Fee Schedule BE RECEIVED; and

THAT, the Brantford Police Services Board APPROVE revisions to the Income Services Fee Schedule to remove the following items:

1. Motor Vehicle Accident Reports
2. Photographic Images, Video Tapes, and Audio Tapes
3. Individual components of the Accident Reconstruction Reports.
4. Civil Fingerprints (Immigration, Record Suspension, US Waivers etc); and

THAT the fees associated with the remaining items in Income Services Fee Schedule REMAIN UNCHANGED as detailed in Schedule “B” to the Report.

CARRIED

3.4 Report on Section 81(1) Investigations (SIU)

3.4.1 SIU Investigation 25-OCI-525

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 7, 2026 regarding SIU Investigation 25-OCI-525 (December 21, 2025 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

3.4.2 SIU Investigation 26-OCI-147

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 6, 2026 regarding SIU Investigation 25-OCI-147 (March 27, 2026 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

3.5 Biannual Report – Disciplinary Measures Imposed

Moved by D. Houssar
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 25, 2026 regarding Disciplinary Measures Imposed – Biannual Report (December 1st, 2025 to June 1st, 2026) BE ACCEPTED as required under the Community Safety & Policing Act, Section 215(1); and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report and forwarded to the Law Enforcement Complaints Agency (LECA) on behalf of the Board.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by A. Lovett

THAT the April 23, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.3 Information Items

Moved by D. Houssar
Seconded by A. Lovett

THAT the following Information Items BE RECEIVED:

4.3.1 Letter from Inspector General Of Policing, Ryan Teschner dated April 23, 2026 regarding Province-Wide Inspection of Police Integrity and Anti-Corruption Practices Update.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

The Chair reported on her attendance at the Women in Policing event, Auxiliary Officers event and Chief's Youth Advisory Committee and Wheels on Pavement event.

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None


8. NEXT MEETING DATE

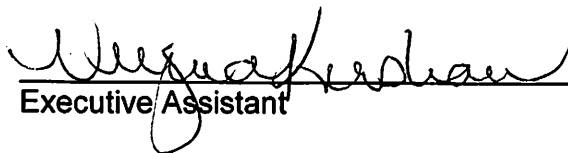
June 25, 2026

9. ADJOURNMENT

The meeting adjourned at 9:40 a.m.

The minutes of this meeting were adopted on June 25, 2026.


Chair


Executive Assistant