

**BRANTFORD POLICE SERVICES BOARD  
AGENDA  
THURSDAY, JUNE 25, 2026 – 9:00 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

**ROLL CALL**

**1. PRESENTATIONS/DELEGATIONS**

**2. DECLARATIONS OF CONFLICT OF INTEREST**

**3. ITEMS FOR CONSIDERATION**

**3.1 Issues Update – Deputy Chief Reports**

Attached (3) Reports

**3.1.1 Monthly Statistical Analysis**

THAT the report from Deputy Chief Davies dated June 5, 2026 regarding Monthly Statistical Analysis (up to May 31, 2026) , including Downtown Core Statistical Report – May 2026 BE RECEIVED.

**3.1.2 Police Station Renovation Project Update**

THAT the report from Deputy Chief Paolini dated June 15, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

**3.1.3 Brantford Police Service 150<sup>th</sup> Anniversary in 2027**

THAT the report from Deputy Chief Paolini dated June 15, 2026 regarding Brantford Police Service 150<sup>th</sup> Anniversary in 2027 BE RECEIVED.

**3.2 Issues Updates – Chief Saunders**

Attached (2) Reports

**3.2.1 YES Program – May/June Update**

THAT the report prepared by Insp. M. Sciberras dated June 12, 2026 regarding YES Program – May/June Update BE RECEIVED.

**3.2.2 Ministry of Labour Field Visit Report**

THAT the report prepared by A/Insp. D. Disher dated May 28, 2026 regarding Ministry of Labour Field Visit Report BE RECEIVED.

**3.3 Financial Reports**

**3.3.1 Monthly Financial Reports**

(NOTE: Financial Reports / Verbal Update to be provided at the meeting)

**3.4 Auction Proceeds Account - Request for Funds**

**3.4.1 Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program**  
(\$300 recommendation)

THAT the Brantford Police Services Board approves the transfer of **\$(insert donation)** from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the 42<sup>nd</sup> Annual Rotary Classic Run event held June 7, 2026 which supports Lansdowne Childrens Centre and Boys and Girls Club of Brantford.

**3.4.2 Auction Proceeds Account - Request for Funds – Ronald McDonald House Canada South Central Ontario** (Request from B. Fleming - \$500 donation in 2023)

THAT the Brantford Police Services Board approves the transfer of **\$(insert donation)** from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Ronald McDonald House Canada South Central Ontario.

**3.5 Report on Section 81(1) Investigations (SIU)**

**3.5.1 SIU Investigation 26-OFD-024**

THAT the report prepared by Inspector Kevin Reeder dated June 2, 2026 regarding SIU Investigation 26-OFD024 (January 16, 2026 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

**3.6 Brantford Police Service Board Policy Manual – Review and Updates**

THAT the report from V. Kershaw, Executive Assistant dated June 25, 2026 regarding Brantford Police Services Board Policy Manual – Review and Updates BE RECEIVED; and

THAT all updated and new Brantford Police Services Board Policies, detailed in this Report and presented at the June 25, 2026 Board Meeting, BE APPROVED.

**3.7 2026 Meeting Dates – Remainder of Year**

THAT the report from V. Kershaw, Executive Assistant, dated June 17, 2026, regarding 2026 Meeting Dates – Remainder of the Year BE RECEIVED; and

THAT the following dates BE APPROVED for meetings being held by the Brantford Police Services Board for remainder of 2026:

July & August 2026	Call of Chair (no change)
September 2026	September 24, 2026 (no change)
October 2026	October 15, 2026 (change)
November 2026	Call of Chair (cancel November 26)
December 2026	December 10, 2026 - tentative

**4. CONSENT ITEMS**

**4.1 Minutes**

THAT the May 28, 2026 Regular Police Services Board Minutes BE APPROVED.

**4.2 Annual Reports**

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2025 Canine Unit Annual Report
- 4.2.2 2025 Accessibility Report – Status Update
- 4.2.3 2025 Annual Report – Brantford Police Service (sent under separate email)
- 4.2.4 2025 Annual Report on Secondary Activities

**4.3 Information Items**

THAT the following Information Items BE RECEIVED:

- 4.3.1 All Chiefs Memo dated June 11, 2026 regarding Police Service Board and OPP Detachment Board Members and Elections
- 4.3.2 Letter dated June 16, 2026 from Association of Condominium Managers of Ontario / Canadian Condominium Institute re. Incidents of Violence and Harassment in Condominium Communities, Improved Police Presence, Responsiveness and Intervention Required.

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

**5.2 New Business Matters from Members of the Board (no copy)**

**6. RESOLUTIONS**

**6. NOTICES OF MOTION**

**8. NEXT MEETING DATE**

September 24, 2026

July & August – Call of Chair

**9. ADJOURNMENT**



## BOARD REPORT

Date: June 5, 2026

To: Chair and Members  
Brantford Police Services Board

From: Grant Davies  
Deputy Chief - Operations

Subject: Monthly statistical analysis

.....

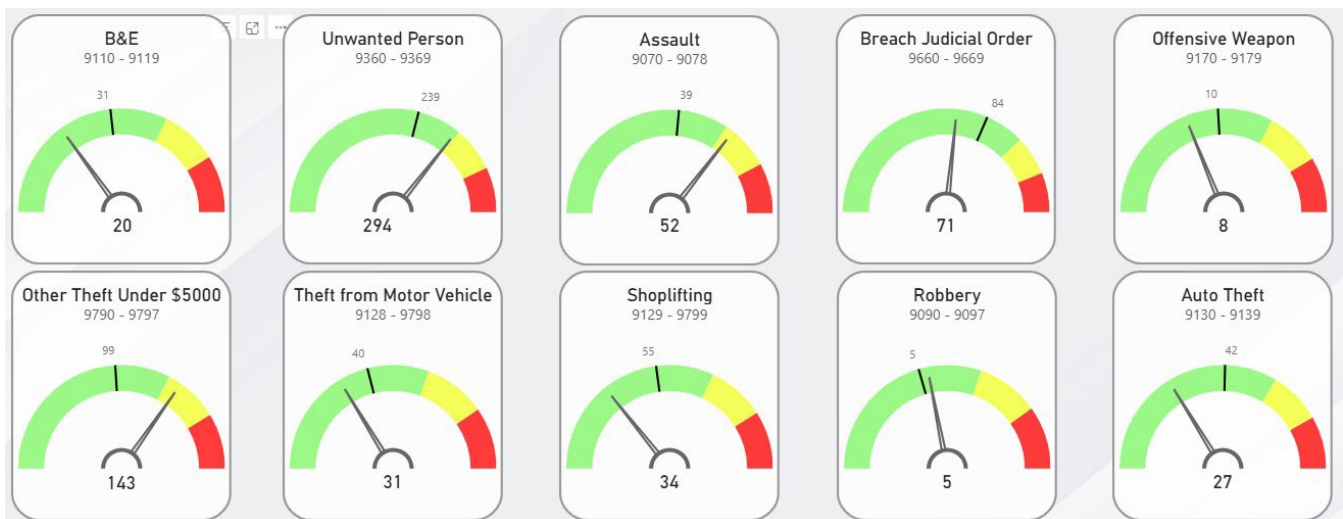
### PURPOSE:

To provide the Brantford Police Service Board with a high-level statistical report on the activities of the Service up to May 31<sup>st</sup>, 2026.

### BACKGROUND:

#### 30-Day Crime Comparison Overview

This data is collected with Niche Dashboards Power BI tools. The gauges show 30-day occurrence counts compared to the five-year average for the same period.



**Guide to Reading Gauges**

- Bottom Number - Occurrence Count of last 30 days in this Category
- Black Dividing Line - The 5 year average over the same 30 days
- Green Range - Occurrence Count of last 30 days is less than the 5 year average + 1 Standard Deviation
- Yellow Range - Two Standard Deviations above the 5 year average
- Red Range - Three Standard Deviations above the 5 year average

Although assault reports remain above the historical average, they have declined slightly since last month. Robberies and weapons offences have also decreased.

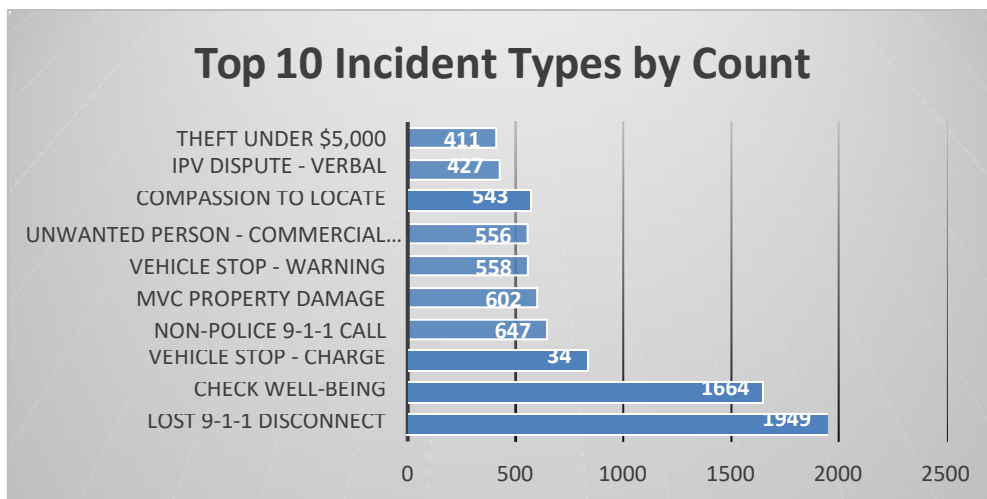
**Calls For Service – Year to Date**

YEAR	CALLS FOR SERVICE - YTD	YEAR OVER YEAR CHANGE
2022	21,828	-
2023	24,397	11.8%
2024	23,142	-5.1%
2025	21,553	-6.9%
2026	21,539	-0.1%

Source: ESCO Power BI (YTD as of June 5 of each year)

Calls for service remain consistent with 2025 levels.

The Real Time Operational Center will launch this month, with a Sergeant and members of the Alternate Response Unit leading the initial implementation.



Source: ESCO Power BI

**May Statistics**

Category	May 2026	May 2025	2026 % Difference
Domestic Disputes Total	131	150	-12.7
Domestic Others Total	65	75	-13.3
Elder Abuse Total	0	0	0
Mental Health Total	120	112	7.1
Mental Health - Apprehended w. Order	8	13	-38.5
Mental Health - Apprehended w/o Order	55	46	19.6
Disturbance Total	17	18	-5.6
Offensive Weapon	9	11	-18.2
CDSA Total	14	10	40
Fraud Total	53	47	12.8

Source: Niche RMS

**Traffic Safety**

Category	May 2026	May 2025	2026 % Difference
MVC Property Damage	193	192	0.5
MVC Personal Injury	16	16	0
MVC Hit and Run	37	33	12.1
MVC Fatality	1	0	
Impaired Driver	11	11	0
Driving Complaint - Total	163	167	-2.4

Source: Niche RMS

The STEEP officer continues to work with the City of Brantford’s Traffic Safety Supervisor to identify community safety zones with higher rates of non-compliance. In May, 137 traffic stops were conducted in these zones, resulting in 82 charges. The officer also delivered a road safety presentation to elementary school children.

**Zone 488/499 (Downtown)**

See Appendix ‘A’ - authored by Inspector Sciberras.

**Community Engagement Highlights**

- Badging ceremony recognizing the Service's newest officers
- Police Family Fun Day held during Police Week
- Participation in Wheels on the Pavement Event
- Involvement in the YES Program
- Safety Patroller Appreciation Night

The Crime Prevention Officer attended 15 community events and engaged with over 650 elementary students.

**RECOMMENDATION:**

Receive the Monthly Statistical Analysis Report.

Grant  
Davies  
GS (M)

Digitally signed  
by Grant Davies  
GS (M)  
Date: 2026.06.16  
14:00:34 -04'00'



Appendix 'A'



BOARD REPORT

Date: June 11, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Inspector M. Sciberras  
Subject: May Statistical Report- Downtown Core

.....

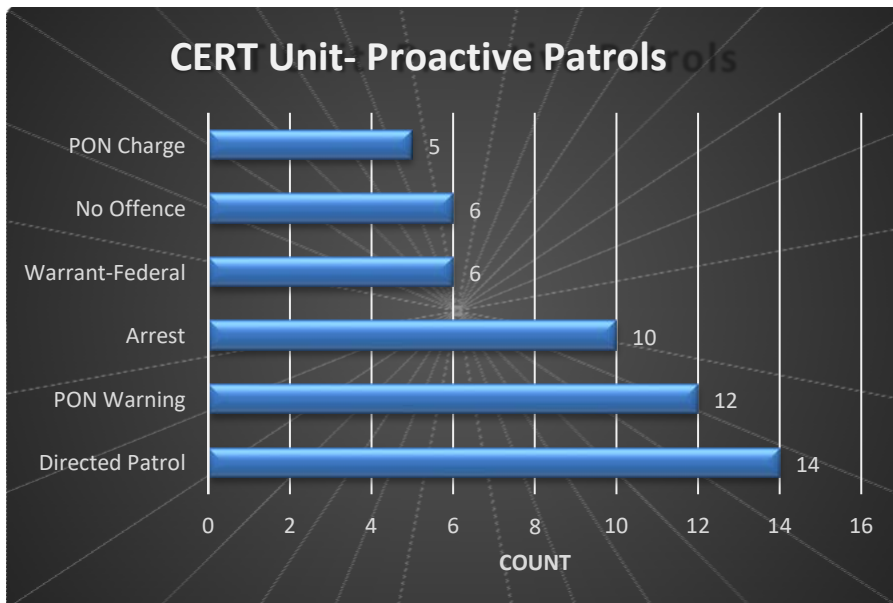
**PURPOSE:**

To provide the Brantford Police Service Board with a statistical oversight of police activity in the Downtown Core for May 2026.

**BACKGROUND:**

Officer Activity in the Core

CERT conducted 58, down from 84 in April proactive enforcements in the core, 14 of which were directed patrols. Additionally, platoons have been directed to assign a patrol car in the core for both days and nights on the weekends until the CERT reorganization is complete.



Source: BI Tool

Activity	Sworn Officers	Special Constable	Platoons
On Duty/Available - Downtown	81 Hours	80 Hours	96 Hours
Community Visits (per unit)	66	54	
Investigations	293 Hours	42 Hours	
Warrants	6	0	
Court House Security		261Hours	

Source: Sgt. G. Billone/InTime

Looking Forward

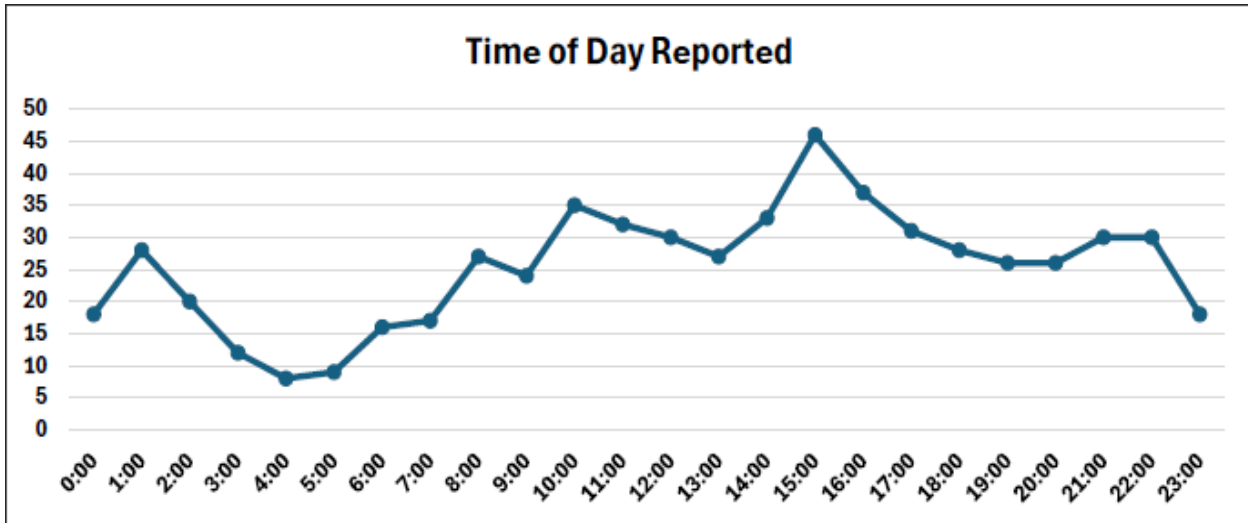
CERT is on schedule to be fully staffed by early September. A leadership change in the unit has been postponed until January 2027. Special Constables have assisted with community initiatives during May. This includes the YES program, NXT Drop in, and visits to businesses and city owned properties. With a decrease in activity at 53 Dalhousie and 90 Queen St., CERT officers have been directed to enhance patrols with focus on open air drug use and trafficking. Additionally, illicit activity within Victoria Park will be a focus over the summer months.

The map below indicates locations with the highest concentration of calls for the month of April, identified by the red and yellow areas.



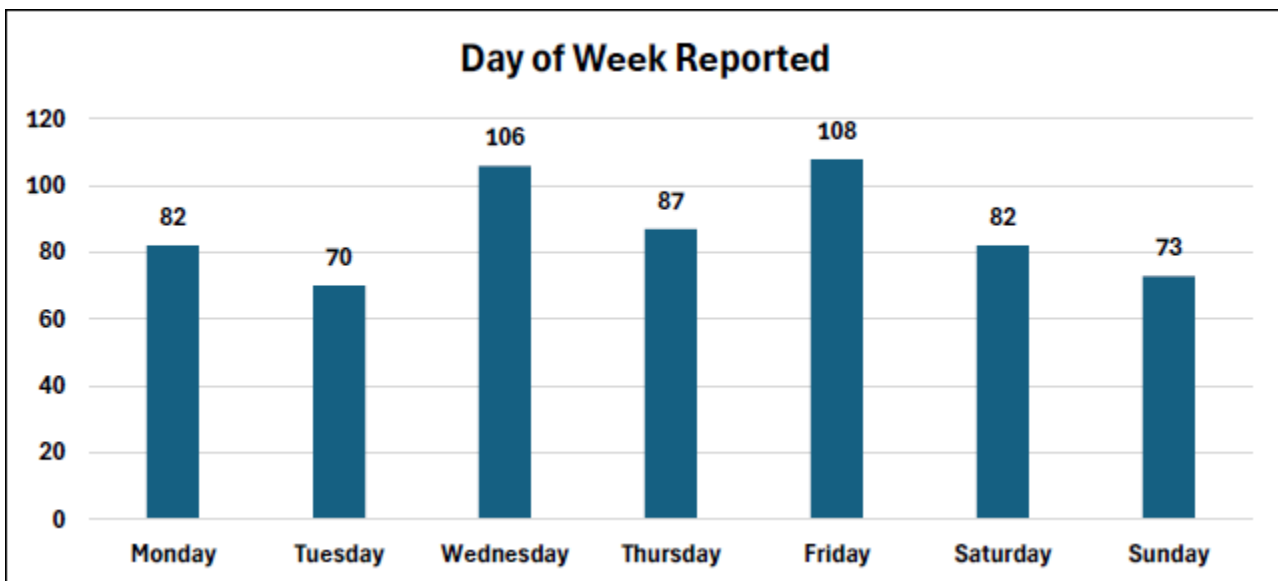
Source: H. Miles

In May, 109 George Street saw the highest concentration of calls in the downtown core. Activity at 53 Dalhousie has cooled. Mid afternoon saw the highest number of calls, peaking at 15:00 hrs with just over 45 calls reported on average. There is little pattern change from previous months.



Source: H. Miles

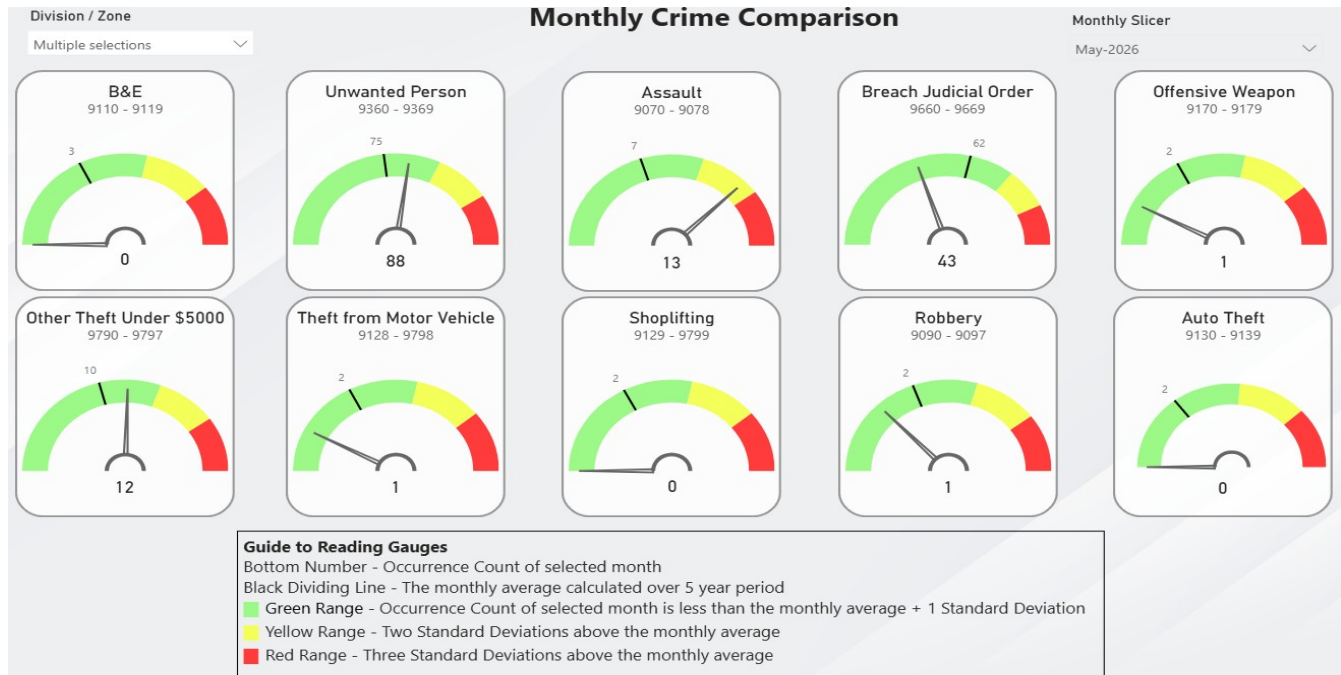
Friday was the day of the week with the highest volume of calls at 108, followed by Wednesday at 106.



Source: H. Miles

### Monthly Crime Comparasion

Derived from the Niche BI Power Tool, this data presents activity in the core as compared over the month of May for the last five years. Unwanted Persons, although a notable decrease from April, continues to be an issue in the core, while Assaults and Theft Unders presenting above the monthly average for the month of May. The remaining call types are below the 5 year trend. The images below depict results for May and April, 2026.



Source: BI Tool

### Top 10 Locations Visited by Count

Rank	Address	Count
1	109 GEORGE ST, BRANTFORD	61
2	44 QUEEN ST, BRANTFORD	43
3	187 DALHOUSIE ST, BRANTFORD	36
4	53 DALHOUSIE ST, BRANTFORD	34
5	100 WATER ST, BRANTFORD	27
6	42 NELSON ST, BRANTFORD	24
7	59 ICOMM DR, BRANTFORD	18
8	173 COLBORNE ST, BRANTFORD	17
9	38 DARLING ST, BRANTFORD	13
10	89 DALHOUSIE ST, BRANTFORD	11

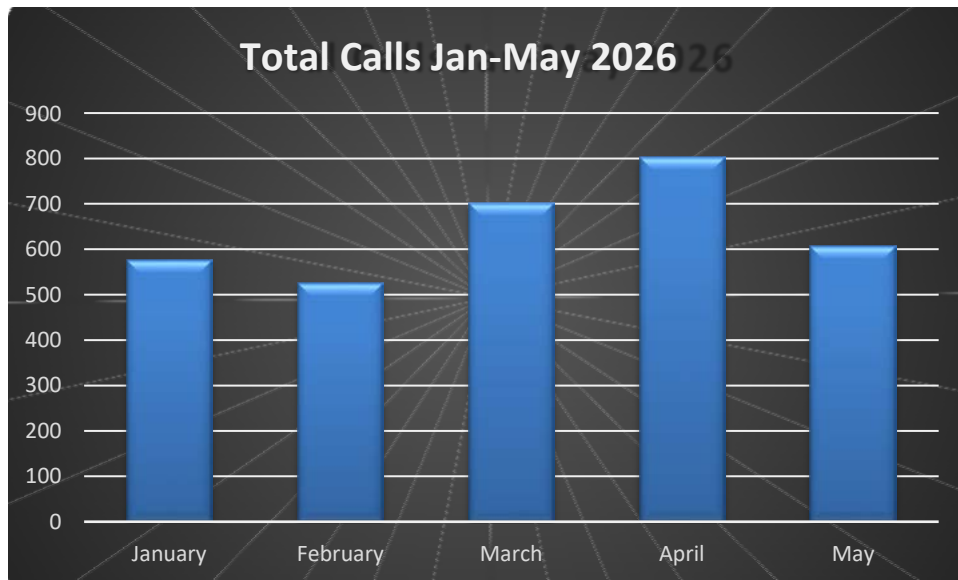
Source: BI TOOL/CoPilot (excludes 50 Market St South)

### Top 10 Occurrence Types

Description	Count
Check Well-Being	75
Unwanted Person-At Commercial Property	32
Fail to Appear-Court / Ident	31
Medical Service	30
Unwanted Person-At Residential Property	20
Assist Other Service	18
Unwanted Person-At Other Institutional/Public Property	17
Unwanted Person	14
Directed Patrol	14
MVC	13

Source: BI TOOL/CoPilot (excludes 50 Market St South)

In the month of May 2026, there were 608 calls for service in zones 488, 499, 2 Icomm Dr, 59 Icomm Dr and at 50 Market St S combined. This is marked decrease from 802 in April and 701 in March (see table below). Calls have diminished at 53 Dalhousie St after repeated patrols and projects targeting petty crime and drugs, along with target hardening by the property owner. The youth facility at 109 George St has emerged as the top user of police resources in May. Continued efforts to build relationships at the location has had little impact in mitigating police attendance.



Source: BI Tool/CoPilot

### RECOMMENDATION:

Acceptance of report.

-----  
Michael Sciberras  
Inspector of Operations



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Deputy Chief Rich Paolini

Date: June 15, 2026

Subject: Construction Update Report

---

### RECOMMENDATION:

Receive the Construction Update Report.

### BACKGROUND:

Construction continues at 344 Elgin Street, and stakeholders meet on a regular basis. The expected occupancy date for Block A is June 2026. Timing may change depending on what areas need to be occupied first and if levels of "partial" occupancy can be achieved (specifically regarding the 911 Communication Centre or other critical areas). Any requests for changes initiated by the Service continue to focus on safety, security, and operational readiness. As of June 1, 2026, change orders to the project requested by the BPS for Phase 1 totaled \$364,463.95. The BPS identified \$142,259.06 in savings for a net total of \$222,204.89.

The Service has been preparing for Phase 2 of construction since early April 2026. The transition from the existing building to Block A will require organization and cooperation to ensure that police can maintain adequate and effective policing services.

The Service has delayed or deferred repairs to existing infrastructure and technology in anticipation of a completed project. The Service has noticed the effects of construction delays in the day-to-day operation of the existing building that may lead to increased operating costs until the completion of the project. These circumstances have eased somewhat as the new and existing buildings are becoming integrated.

Delays in occupancy translate into longer than expected use of off-site facilities to house employees displaced by construction activities. Off-site expenses incurred by the BPS have been \$5400 per month during Phase 1 of construction. This expense will decrease with only two temporary facilities being required upon the completion of this phase. The BPS will continue to collaborate with stakeholders to coordinate completion of the most critical areas and mitigate the need for other facilities.

Melloul-Blamey reported the following information on June 3, 2026:

Work completed in the previous two weeks.

- Remaining exterior siding/ACM/flashing & touch-ups continue.
- Deficiency work & touch-ups.
- Furniture installations underway.
- Mechanical Deficiencies, ASHP start-ups, CRAC unit is active.
- BPS installing infrastructure & connections for network.
- Controls & balancing continuing.
- Ground Floor clean, +VG deficiency reviews underway.
- ICAT & Security installations 90% complete.
- Galvanized Cage locker installation complete.
- BAS & Balancing underway.
- Duct shaft enclosures installed.
- Phase 2 & 3 material moved out.
- Generator Building final touch-ups.
- Remaining Phase 1 siding work finishing up.
- Cell Glass tinting completed.
- Topsoil has been added behind curbs.

Work to be completed June 3-17, 2026.

- Building Department Final Inspection for Phase 1 Partial Occupancy (all areas).
- Handover date to BPS June 30.
- Network to be activated.
- Phase 1 Training underway.
- Appliance deliveries.
- Remaining Locker Install.
- Phase 2 curbs & sidewalks.

See page 3 – Construction Progress Chart

# Construction Update - 344 Elgin Street

## Brantford Police Service

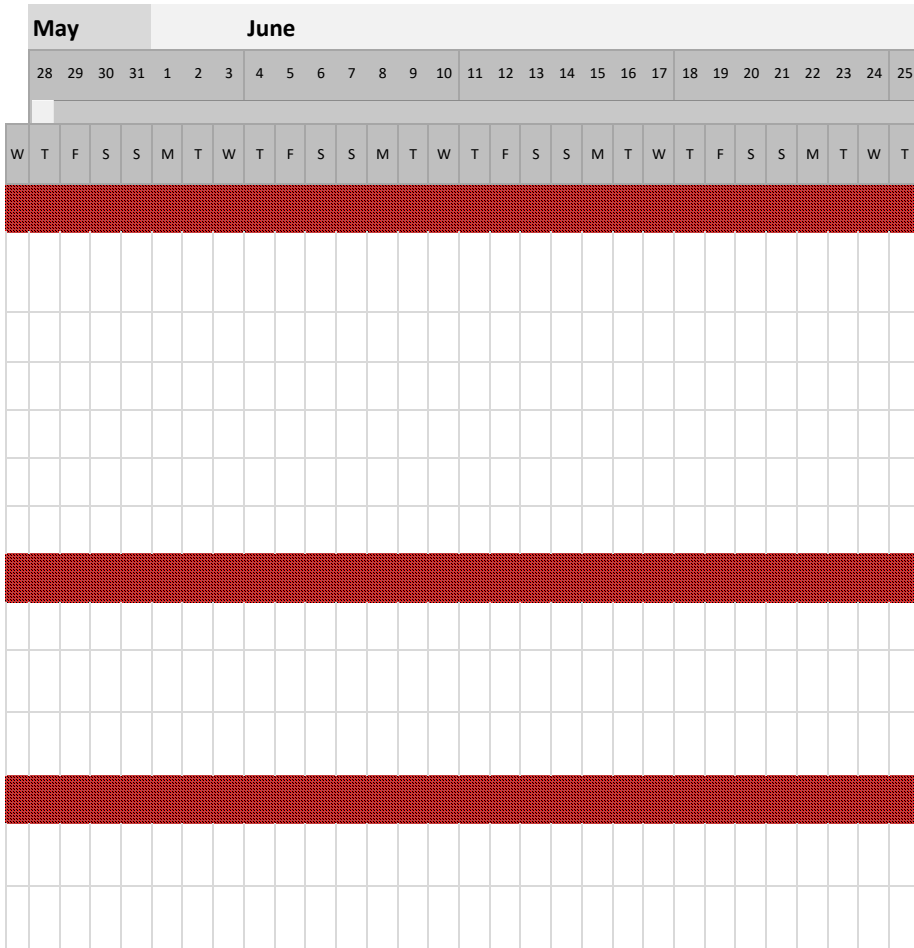
Deputy Chief Rich Paolini

Project start date: 10/06/2024

Scrolling increment: 352

Legend: On Schedule Behind Schedule Complete

Milestone description	Category	Progress	Start	End	Days
<b>Phase 1</b>	Behind Schedule	98%	10/06/2024	06/01/2026	575
Preparation of the construction site on the north side of the building. Construction of new generator site.	Complete	100%			
Construction of new tower on northwest corner.	Behind Schedule	98%			
Communications Centre	Behind Schedule	97%			
Garage addition.	Behind Schedule	99%			
Abatement of firing range.	Complete	100%			
Construction of new cells.	Behind Schedule	92%			
<b>Phase 2</b>	Behind Schedule	0%	10/06/2024	02/06/2026	722
Demolition/renovation cell area.					
Demolition/renovation property section, offices, armoury and parade room and washrooms.					
Demolition/renovation offices, armoury and parade room, and washrooms.					
<b>Phase 3</b>	Behind Schedule	0%	10/06/2024	30/11/2026	903
Construction/renovation of classroom, offices and washroom.					
Renovation of existing Administration area.					





## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Rich Paolini  
Deputy Chief of Police - Administration

Date: June 15, 2026

Subject: Brantford Police Service 150<sup>th</sup> Anniversary in 2027

---

### RECOMMENDATION:

Receive this report on the Brantford Police Service's 150th anniversary in 2027 and endorse the activities of the 150th Anniversary Committee.

### BACKGROUND:

The Brantford Police Service will mark its 150th anniversary in 2027. To recognize this milestone, the Chief of Police established a committee in January 2026 to explore ways to engage both the public and Service members in this historic celebration.

The committee, made up of sworn and civilian members, has been meeting monthly and has identified two key events to support the celebration.

- Enhanced Police Week activities focused on engaging the community while highlighting the Service's history.
- A 150th Anniversary Gala, tentatively planned for September 2027, that will bring together community members and Service personnel to celebrate the Brantford Police Service while supporting a local charity.

Additional event details will be shared in the coming months as plans are finalized.



## BOARD REPORT

Date: June 12, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Inspector M. Sciberras  
Subject: Yes Program- April/May Intake Progress Report

---

### **PURPOSE:**

Review of YES Program, current intake at June 2026.

### **BACKGROUND:**

See attached report authored by Sergeant J. Billone and Special Constable Mark Rutledge.

### **RECOMMENDATION:**

Acceptance of report.

---

Michael Sciberras  
Inspector of Operations



**PREPARED BY:** Brantford Police Service & the Y.M.C.A. of Hamilton / Burlington / Brantford

**REPORTING PERIOD:** May 15<sup>th</sup>, 2026 – June 16<sup>th</sup>, 2026

---

## 1. Program Overview

This month, we completed our next six-week cohort on June 2, 2026. Our next cohort will begin in the summer, running from July 7 to August 18, 2026.

## 2. Monthly Highlights

As expected, attendance rose and remained consistent throughout the program. Even though some youth missed either the first or second week, they expressed gratitude for joining, despite not getting the full experience.

The remaining sessions of the program operated smoothly and as expected. The topics that were presented pertained to the dangers of Substance Abuse and the impacts of Guns and Gangs within the community. We had a subject matter expert who had attended for the first time, to whom the youth responded very positively who spoke to guns and gangs:

**Det.Cst. Anas Hasan – Currently Seconded with O.P.P.**

The celebration week is always the highlight of the program, as youth enjoy a pizza party and participate in a fun, interactive team game that reviews the information learned throughout the program. The youth seem to really enjoy the game, as engagement levels and perceived enjoyment are quite high.

One highlight that stood out was from a specific youth member. He joined the program because of a friend, but was apprehensive about continuing in it as his comfort level with the police was quite low. However, during one of the last sessions of the program, as he was completing a session survey, he was asked what his favourite part of the session was, to which he responded, "just being here." He explained that because of this program, he felt much more comfortable with the police, specifically with Special Constable Rutledge, and did not want the program to end. This example speaks to the importance of this program and its value in boosting self-esteem, creating an environment where participants belong, and fostering positive perceptions of the Brantford Police Service.



### 3. Achievements & Positive Outcomes

#### PARTNERSHIPS

In addition to the community partnerships mentioned in the previous monthly report, Special Constable Rutledge secured another partnership with **Momoko Bubble Tea**, located in Harmony Square. They were very willing to collaborate and even provided some "prize packs" for the winning team of the celebration week.

Additionally, a new partnership was established with **Maria's Pizza** as the provider of pizza for the celebration week.

These partnerships not only promote and support local, family-owned businesses but also open the door to future collaboration, as they were excited to hear about the Y.E.S. program. Further community partnerships are being sought.

#### W.L.U. CO-OP

We had a new Wilfrid Laurier University co-op student begin their involvement during this cohort. In the short time the youth interacted with Helen Vinrod, her presence and level of engagement proved positive. We look forward to her continued involvement during the summer session.

As mentioned in the previous monthly report, Special Constable Rutledge has been in contact with the City of Brantford regarding bus passes for the program. Thanks to the prior rapport built with the Strategic Initiatives Department, we were gifted \$300 toward buying the passes, which were outside our own budget.

### 4. Challenges & Considerations

We are still waiting to hear back from one of the H.S.R.O.'s to see if they will be available to attend the summer cohort during "High School and Bullying" week. The rapport built between the youth and H.R.S.O. is invaluable and a foundational part of both service programs.



## 5. Costs

	RESOURCE	COST	NOTES
<b>STAFFING</b>	Special Constable x1 (12 hours)	N/A	
	Det.Constable x1 (1 hour)		
	<b>SUBTOTAL</b>	\$0	
<b>PROGRAM SUPPLIES &amp; MATERIALS</b>	<b>Finalized</b> cost of Y.M.C.A and B.P.S. swag bag items (remainder of 2026)	\$2,307.12	YMCA - \$1,208.75 B.P.S. - \$1,098.37
	<b>Gift cards:</b> Momoko Bubble Tea, From Scratch	\$900 (15 x 60 cards)	- 30 cards from Momoko - 30 cards from From Scratch
	<b>SUBTOTAL</b>	\$3,207.12	
<b>TRANSPORTATION SUPPORTS</b>	Bus passes	\$0	
	<b>SUBTOTAL</b>		
<b>FACILITY RENTAL</b>	Use of the Y.M.C.A. gymnasium and classroom.	\$0	
	<b>SUBTOTAL</b>		
<b>SNACKS &amp; REFRESHMENT</b>	Weekly food and drink	\$0	
	Pizza for the "celebration" – Week 6	\$260.60 (\$65.15 x 4)	Payment for pizza for the remaining "celebration" days
	<b>SUBTOTAL</b>	\$260.60	
	<b>GRAND TOTAL</b>	\$3467.72	



## 6. Upcoming Plans & Events

We are looking forward to the summer intake, scheduled to begin on July 7, 2026, during which we will lengthen the program from six **to seven weeks**. During this time, we plan to involve the youth in an outdoor scavenger hunt around the downtown core. This event has been done twice before, with great success in building rapport with officers, team building, and promoting the various historical and entertainment landmarks that Brantford has to offer.

## 7. Summary

The Y.E.S. program continues to build strong relationships between police and youth. Participants continue to gain skills and confidence that support their well-being. Engagement is positive, and upcoming activities will help the program make an even bigger difference.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Acting Inspector D. Disher

Date: May 28, 2026

Subject: Ministry of Labour Field Visit Report

---

### **RECOMMENDATION:**

That the Board receive this report.

### **BACKGROUND:**

The Ministry of Labour, Immigration, Training and Skills Development attended 44 Queen Street in response to an anonymous occupational health and safety complaint. A Ministry Inspector attended the facility with an occupational hygiene consultant to review the concerns raised and assess workplace conditions in relation to the *Occupational Health and Safety Act*.

Following the field visit and review, the Inspector and occupational hygiene consultant found no violations or contraventions of the *Occupational Health and Safety Act*. As a result, no orders were issued to the Brantford Police Service.

The Ministry provided three recommendations arising from the visit, which are administrative and preventative in nature. These recommendations are being reviewed and followed up by the Service and the facility maintenance team to support continued compliance and best practices related to workplace health and safety.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Date: June 8, 2026

Subject: Donation request

---

### **RECOMMENDATION:**

That the Board consider a \$300 donation to the Rotary Classic Run.

### **PURPOSE:**

To request a donation from the Board to the Rotary Classic Run.

### **BACKGROUND:**

On June 7, 2026, the 42<sup>nd</sup> Rotary Classic Run was held. This event raises funds to support Landsdowne Children's centre and the Boys and Girls Club of Brantford.

This year, 13 members of our Service participated in the event. Our Auxiliary, traffic, and special duty officers also support a safe run.

### **CONCLUSION:**

The Board consider a \$300 donation to support this annual fundraising event.

Benjamin Fleming  
5 Briarfield St.  
Kitchener, ON N2A 4B6

Dear Brantford Police Service Board Members,

My Name is Ben Fleming and I have been working for the Brantford Police Service since April 2020. I enjoy working with a group of such generous people. There are often fundraisers for helping sports teams, or other groups which involve children of members. A fundraiser that my Family and I have been participating in since 2019 supports Ronald McDonald House Canada South Central Ontario (RMHCSCO). Many other members have contributed to this worthy charity.

My family and I spent some time staying at the RMHCSCO when our youngest son, Wesley, was born. The ability to stay just a short walk away from Wesley while he was in the NICU at McMaster Children's hospital gave us the opportunity to spend as much time as we could with him. Unfortunately, Wesley passed away at the age of 38 days.

RMHCSCO provided us with a place to rest, home-cooked meals, endless support and time to focus on each other when our world had turned completely upside down. We fundraise to support all the families whose children are being cared for and treated at local hospitals and are using the RMHCSCO to stay close-by. The sense of normalcy, kindness and care that was provided at RMHCSCO resonates in our hearts daily.

If the Brantford Police Service Board has any funds available for donations, I believe that the RMHCSCO is a worthy cause. The link to our fundraising page is:

<https://payitforwardforfamilies.ca/teamwesley>

I would be very excited to hear that you were able to contribute to our home away from home.

Thank you for your consideration,

Ben Fleming



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Inspector Kevin Reeder

Date: June 2, 2026

Subject: Report on Section 81(1) Investigation (SIU)  
(SIU# 26-OFD-024)

.....

### **RECOMMENDATION:**

THAT the Board accepts this report as required under the *Community Safety and Policing Act*, and

THAT the Board directs the Chief of Police to post this report on the internet within 30 days of receiving the report.

### **BACKGROUND:**

Section 81(1) of the *Community Safety and Policing Act* directs that if the SIU Director causes an incident to be investigated under Section 15 of the *Special Investigations Unit Act, 2019* involving a member of a police service, other than a Deputy Chief of Police, the Chief of Police of the police service shall investigate:

- (a) the member's conduct in relation to the incident;
- (b) the policing provided by the member in relation to the incident; and
- (c) the procedures established by the chief of police as they related to the incident.

The Chief of Police shall report the findings and any action taken or recommendations based on the findings of the Section 81(1) investigation to the Police Service Board.

Section 8(3) of Ontario Regulation 90/24 directs that a Chief of Police who is required to report on an investigation under Section 81(1) shall give the report to the Police Service Board. If no criminal charges are laid against a member of the police service, the report shall be given within 90 days after the SIU Director publishes a final report.

Section 8(5) of Ontario Regulation 90/24 directs that a Police Service Board shall publish the report on the internet no later than 30 days after receiving the report.

### **Summary of SIU Incident**

In the early morning of January 16, 2026, Brantford Police Service officers were dispatched to a residence in the area of Wayne Gretzky Parkway and Lynden Road, Brantford. One of the homeowners had called police to report a domestic disturbance between the couple residing in the basement apartment. The male had a knife and was threatening to kill the female.

Officers arrived on scene in the basement apartment at about 2:30 a.m. to find that the female was being held in a locked bedroom by the male. The female indicated through the door that the male was holding a knife to her neck and would kill her if police opened the door. Multiple officers responded and attempted to negotiate a peaceful resolution with the male. They assured the male that they were not there to hurt him and encouraged him to open the door and allow the female to leave. The male refused to open the bedroom door. He said he would not hurt the female if the officers did not enter the room.

Emergency Response Team (ERT) officers began arriving on scene and assumed charge of police operations outside the bedroom door at about 4:15 a.m. At a distance of several metres from the bedroom door, a trained negotiator tried to engage the male in conversation but he was mostly unresponsive. At about 4:30 a.m., the bedroom door opened and the female appeared in the doorway's threshold. The male had left her side

momentarily and she had seized the opportunity to try to escape. Before she could exit through the door, however, the male grabbed her by the hair, pulled her back into the room, and locked the bedroom door.

The officers feared for her life and made entry to the bedroom. The door was forced open and three ERT officers entered the room. The male grabbed the female from behind and held the knife to the back of her neck and head. The ERT officers feared the female would be stabbed and killed. From a distance of no more than a metre or two, the three ERT officers fired their service firearms at the male. One officer fired a Glock service handgun while the other two fired their service C8 rifles. The male sustained multiple gunshot wounds to the upper body and was immediately incapacitated. The female was not struck but did suffer a cut to her arm from the knife.

The male was immediately provided emergency medical attention but could not be saved. He was pronounced deceased at 4:46 a.m.

### **Cause of Death**

The pathologist at autopsy was of the preliminary view that the male's death was attributable to gunshot wounds of the neck and shoulder.

The Special Investigations Unit (SIU) was called and initiated an investigation. The SIU Director concluded that there were no reasonable grounds to believe that the officers committed any criminal offences in connection with the male's death. The SIU determined the officers were lawfully placed in the residence and used reasonable force. The Director's report stated:

*“Once inside the bedroom, I am satisfied that the officers who discharged their firearms did so to protect the female from a reasonably apprehended attack. Though the subject officials, as was their legal right, chose not to interview with the SIU to provide that evidence firsthand, their mindset is safely inferred from the circumstances. By the time they fired their weapons, the male had grabbed the female and given every indication of*

*stabbing her with the knife in his right hand.*

*I am also satisfied that the officers' resort to gunfire constituted reasonable force in defence of the female. The male was stabbing or was just about to stab the female when the subject officials fired their weapons. Her life was in danger at that moment and it is difficult to see what else the officers could have done in defence of her life. A physical engagement would have put the officers at risk of being injured by the knife while leaving time for the male to potentially inflict a grievous or mortal wound on the female. And less-lethal force did not have the immediate stopping power required of the moment. On this record, the evidence establishes that the subject officials comported themselves reasonably when they chose to meet a lethal threat with a resort to lethal force of their own.*

*For the foregoing reasons, there is no basis for proceeding with criminal charges in this case. The file is closed."*

### **Findings of the Section 81 Investigation**

The ensuing Section 81(1) investigation looked at the officers' conduct, the service provided and any deficiencies or violations of policy and procedure.

The investigator found no deficiencies with the policies and procedures or services provided by members of the Brantford Police Service.

Further, there was no evidence discovered that suggested members committed misconduct or unsatisfactory work performance.

As a result, no further action is recommended to be taken.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Virginia Kershaw, Executive Assistant

Date: June 25, 2026

Subject: Brantford Police Service Board Policy Manual – Review and Updates

---

### **RECOMMENDATION:**

THAT the report from Virginia Kershaw, Executive Assistant dated June 25, 2026 regarding Brantford Police Services Board Policy Manual – Review and Updates BE RECEIVED; and

THAT all updated and new Brantford Police Services Board Policies, detailed in this Report and presented at the June 25, 2026 Board Meeting, BE APPROVED.

### **BACKGROUND:**

At the Board's November 28, 2024 meeting, an updated Board Policy Manual was approved. As the Board is aware, the Policy Manual is a live document, which requires constant review and updating as new legislation is passed or changed, and new procedures and policies are implemented at the Service.

Since approval of the full Manual in November 2024, Staff have found the need for some changes to existing policies after further review and the need for new policies to be approved by the Board. It is anticipated that a bi-annual report will be presented to the Board outlining recommended changes and additions to the Manual moving forward. All changes and additions to the Manual ensure that the Board continues to be compliant with the Community Safety and Policing Act, 2019.

The following Policies have been reviewed and require modification as detailed below:

Policy # and Title	Modification Required	Recommended Changes
#24-01 – Adult School Crossing Guards – Guidelines, Secondary School Crossings, Nutrition Breaks and Medical Competency	Rescind	Policy not required any longer as City has assumed responsibility for Adult School Crossing Guards.
24-02 Legal Services	Include wording to provide for clarification on potential acceptance of gifts, etc. from legal counsel. Memo from Chief Saunders attached	ADD the following Section: The Board shall direct that the Chief of Police, Deputy Chief(s) and all senior managers do not accept any gratuity, meals, vacations or other gifts from any current, former or potential future legal counsel. The exemption to the above clause shall be at conferences, meetings or charity events where the legal counsel is the sponsor of the event, multiple police services are in attendance and everyone in attendance is receiving a meal, beverages or small gift not to exceed \$100.00.

The attached new Policy has been identified as needed to be adopted due to regulations of the new Act to ensure that the Board is compliant with the Act.

Policy Number	Title	Policy
26-01	Handling of Policing Complaints Received from the Inspector General of Policing Policy	Detailed policy regarding process of Handling of Policing Complaints to the Board from the IOP. This was not captured in the previous report review and is now included

*Virginia Kershaw*  
Executive Assistant  
June 25, 2026

Attachments.  
Updated Policies 24-02; Chiefs Memo regarding Changes  
New Policy 26-01



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Date: June 12, 2026

Subject: Recommended Change to Board Policy

---

### **RECOMMENDATION:**

That the Board approve an amendment to their policy on Legal Services.

### **PURPOSE:**

To recommend a change to Board policy related to Senior Managers' interactions with legal counsel.

### **BACKGROUND:**

The OCPC (Ontario Civilian Police Commission) recently concluded an investigation regarding the Durham Regional Police Service. Although much of the final report is heavily redacted, several recommendations are made.

One recommendation speaks to the relationship between the Board, Senior Managers – including the Chief – and legal counsel. The recommendation includes prohibiting the acceptance of vacations, gifts, and other gratuities from legal counsel. The recommended change to policy is to ensure the relationship between these parties is professional and does not financially benefit the Board or Senior Managers.

### **CONCLUSION:**

The Board approve the recommended changes.



Brantford Police Services Board

## **Policy #24-02**

### **Legal Services – Procedures for Accessing and Reporting**

---

#### **Description**

The Brantford Police Service Board recognizes that the use of legal services is an important aspect of the operations of the Police Service and further, the Brantford Police Service does not have in-house counsel and therefore requires the use of external counsel.

1. It is the policy of the Brantford Police Services Board that the use of all legal services shall be in accordance with the following procedures:
  - a) when the use of legal services is required but it is not anticipated to exceed a cost of over \$10,000, the Chief may contact and instruct counsel on behalf of the Service without Board approval.
  - b) When the use of legal services is required and it is anticipated to involve costs exceeding \$10,000, the Chief of Police, where practicable, shall notify the Board prior to engaging counsel.
  - c) The Chief of Police shall provide a written, quarterly update on all legal expenses to date. This report shall include the reasons for using legal counsel.
  - d) Notwithstanding paragraph c, all confidential and identifying information shall be vetted from the Chief's report prior to being presented to the Board. This report shall be provided during the in-camera portion of a regular board meeting.
2. The Board shall direct that the Chief of Police, Deputy Chief(s) and all senior managers do not accept any gratuity, meals, vacations or other gifts from any current, former or potential future legal counsel.

The exemption to the above clause shall be at conferences, meetings or charity events where the legal counsel is the sponsor of the event, multiple police services are in attendance and everyone in attendance is receiving a meal, beverages or small gift not to exceed \$100.00.

## **Legislative Reference**

Board Policy

### **Passed / Reviewed and/or Updated**

Passed: November 28, 2024

Reviewed/Updated: June 25, 2026.



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Virginia Kershaw  
Executive Assistant

Date: June 17, 2026

Subject: 2026 Meeting Dates – Remainder of Year

.....

### **RECOMMENDATION:**

THAT the report from V. Kershaw, Executive Assistant, dated June 17, 2026, regarding 2026 Meeting Dates – Remainder of the Year BE RECEIVED; and

THAT the following dates BE APPROVED for meetings being held by the Brantford Police Services Board for remainder of 2026:

July & August 2026	Call of Chair (no change)
September 2026	September 24, 2026 (no change)
October 2026	October 15, 2026 (change)
November 2026	Call of Chair (cancel November 26)
December 2026	December 10, 2026 - tentative

### **BACKGROUND:**

With the upcoming municipal elections, it is prudent to make some changes to the fall 2026 meeting schedule.

I am recommending the following changes to the meeting schedule for the following reasons:

- Move October 22 meeting to October 15, 2026. The municipal election is scheduled for October 26, and past history has shown that most meetings are moved away from that date to accommodate those running for election.
- Cancel November 26, 2026, noting that any meetings that may be required would be at the Call of the Chair. Appointments for current members of Council serving on the Board

expire mid-November and any new appointments required for elected positions to the Board will be done mid-November by the City. The transition of 1-2 members of Council will take time to occur as it involves on-line training, swearing in, meeting with Chief, etc.

- Set tentative date of December 10, 2026 for Board meeting, which allows for new Council members to be prepared for their Board duties and provide Police Staff to provide necessary reports prior to the end of 2026 (such as 2027 Budget).

These suggested changes will alleviate any concerns with quorums being met and ensure that all members of the Board are ready and eligible to participate fully in Board meetings and discussions.

The term of appointment for the City's current citizen appointee, Dan Houssar, ends November 14, 2026; however, there are provisions within the City's Appointment By-law and the *Community Safety and Policing Act, 2019* that allows for municipal citizen appointments to continue their appointment on the Board until such time as an appointment is subsequently made by City Council. Generally, citizen appointments to all Boards and Committees are made by City Council early in the new year after a municipal election. In this case, I would assume this will be completed in February / March 2027. If Mr. Houssar is not reappointed to the Board, there will be a transitional period for the new citizen appointee to ensure all training, swearing in, and briefing of this appointee occurs in a timely fashion.

With the suggested changes to the meeting schedule, the Board is still meeting the *Community Safety & Policing Act, 2019* on prescribed number of meetings per year required to be held to advance Board business.

*Virginia Kershaw*  
Executive Assistant

**BRANTFORD POLICE SERVICES BOARD  
MINUTES  
THURSDAY, MAY 28, 2026 – 9:05 A.M.  
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

**ROLL CALL**

PRESENT: Councillor Mandy Samwell, Chair  
Dan Houssar Vice-Chair  
Mayor Kevin Davis  
Allan Lovett

ALSO PRESENT: Chief Jason Saunders  
Deputy Chief Rich Paolini / Deputy Chief Grant Davies  
Police Staff - Insp. M. Sciberras, A/Insp. D. Disher, Insp. K. Reeder, T. Fischer, R. Matthews-Osmond, V. Kitchen-Janzen  
Virginia Kershaw, Executive Assistant

**1. PRESENTATIONS/DELEGATIONS**

None

**2. DECLARATIONS OF CONFLICT OF INTEREST**

None

**3. ITEMS FOR CONSIDERATION**

Items 3.1, 3.2, and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

**3.1 Issues Update – Deputy Chief Reports**

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff. Staff were requested to provide data with information on the number of hours we have officers on patrol in the downtown area. Discussions have recently occurred with Laurier Brantford representatives on safety in the downtown including their Special Constables Patrol program.

Moved by D. Houssar  
Seconded by A. Lovett

THAT all Deputy Chiefs Issues Update Reports BE APPROVED:

**3.1.1 Monthly Statistical Analysis**

THAT the report from Deputy Chief Davies dated May 4, 2026 regarding Monthly Statistical Analysis (up to April 30, 2026) , including Downtown Core Statistical Report – April 2026 BE RECEIVED.

**3.1.2 Police Station Renovation Project Update**

THAT the report from Deputy Chief Paolini dated May 20, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

**3.2 Issues Updates – Chief Saunders**

Chief Saunders addressed the Board and provided his reports. Verbal updates were provided by Chief Saunders on a high school officer funding announcement coming soon. Questions of clarification were answered by Staff.

Moved by D. Houssar  
Seconded by A. Lovett

THAT all Chief Saunders Issues Update reports BE APPROVED:

**3.2.1 Real Time Operations Centre (RTOC) – Staffing Request**

THAT the report prepared by Insp. M. Sciberras dated May 14, 2026 regarding Re BE RECEIVED; and

THAT the costs associated with the hiring of additional (2) Cadets BE OFFSET by the Police Admin Civilian budget for remaining of 2026 and incorporated into future Police budgeting moving forward.

**3.2.2 Strategic Plan Update**

THAT the report prepared by V. Kitchen-Janzen dated May 28, 2026 regarding Strategic Plan Update BE RECEIVED.

**3.2.3 YES Program – March Update**

THAT the report prepared by Insp. M. Sciberras dated April 14, 2026 YES Program - March Update BE RECEIVED.

**3.2.4 YES Program – April Update**

THAT the report prepared by Insp. M. Sciberras May 13, 2026 YES Program - April Update BE RECEIVED.

CARRIED

**3.3 Financial Reports**

**3.3.1 Monthly Financial Reports**

Moved by D. Houssar

Seconded by A. Lovett

THAT the following Financial Reports from Insp. K. Bell-Samson dated May 13, 2026 BE RECEIVED:

- 2026 Actual vs Budget Comparison Summary – current to May 9, 2026
- Monthly Overtime Report - current to April 30, 2026.

CARRIED

### **3.3.2 May 2026 Financial Report – Income Services Fee Schedule**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the report prepared by Insp. K. Bell-Samson dated May 14, 2026 regarding Income Services Fee Schedule BE RECEIVED; and

THAT, the Brantford Police Services Board APPROVE revisions to the Income Services Fee Schedule to remove the following items:

1. Motor Vehicle Accident Reports
2. Photographic Images, Video Tapes, and Audio Tapes
3. Individual components of the Accident Reconstruction Reports.
4. Civil Fingerprints (Immigration, Record Suspension, US Waivers etc); and

THAT the fees associated with the remaining items in Income Services Fee Schedule REMAIN UNCHANGED as detailed in Schedule “B” to the Report.

CARRIED

### **3.4 Report on Section 81(1) Investigations (SIU)**

#### **3.4.1 SIU Investigation 25-OCI-525**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 7, 2026 regarding SIU Investigation 25-OCI-525 (December 21, 2025 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

#### **3.4.2 SIU Investigation 26-OCI-147**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 6, 2026 regarding SIU Investigation 25-OCI-147 (March 27, 2026 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

### **3.5 Biannual Report – Disciplinary Measures Imposed**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the report prepared by Inspector Kevin Reeder dated May 25, 2026 regarding Disciplinary Measures Imposed – Biannual Report (December 1<sup>st</sup>, 2025 to June 1<sup>st</sup>, 2026) BE ACCEPTED as required under the Community Safety & Policing Act, Section 215(1); and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report and forwarded to the Law Enforcement Complaints Agency (LECA) on behalf of the Board.

CARRIED

## **4. CONSENT ITEMS**

### **4.1 Minutes**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the April 23, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

### **4.3 Information Items**

Moved by D. Houssar  
Seconded by A. Lovett

THAT the following Information Items BE RECEIVED:

4.3.1 Letter from Inspector General Of Policing, Ryan Teschner dated April 23, 2026 regarding Province-Wide Inspection of Police Integrity and Anti-Corruption Practices Update.

CARRIED

**5. NEW BUSINESS**

**5.1 Chair Update on Activities on behalf of Board – (no copy)**

The Chair reported on her attendance at the Women in Policing event, Auxiliary Officers event and Chief's Youth Advisory Committee and Wheels on Pavement event.

**5.2 New Business Matters from Members of the Board (no copy)**

None

**6. RESOLUTIONS**

None

**7. NOTICES OF MOTION**

None

**8. NEXT MEETING DATE**

June 25, 2026

**9. ADJOURNMENT**

The meeting adjourned at 9:40 a.m.

The minutes of this meeting were adopted on June 25, 2026.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Executive Assistant



## BOARD REPORT

Date: April 15, 2026  
To: Chair and Members  
Brantford Police Services Board  
From: Inspector M. Sciberras  
Subject: Canine Unit- 2025 Annual Report

---

### **PURPOSE:**

To inform the Board of Canine Unit activity in 2025.

### **BACKGROUND:**

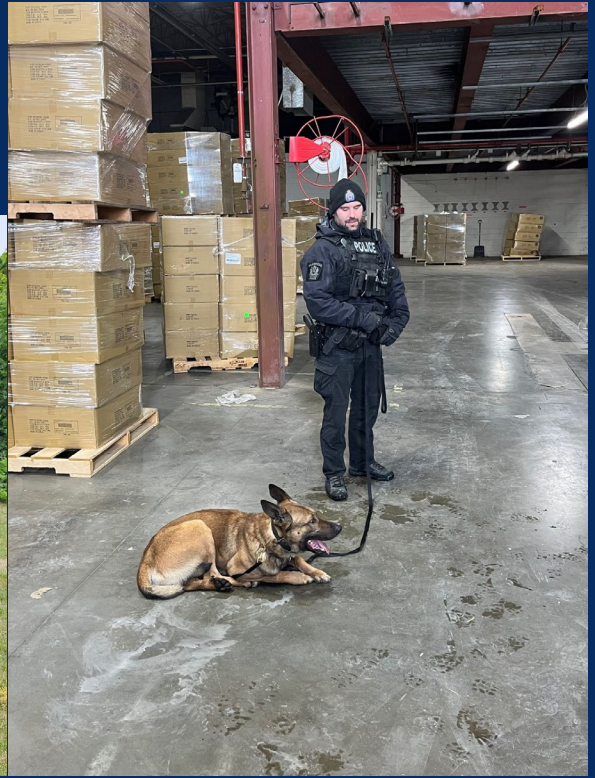
See attached, report authored by Sergeant D. Parker (NCO i/c ERT/K9)

### **RECOMMENDATION:**

Acceptance of report.

---

Michael Sciberras  
Inspector of Operations



# Brantford Police Service

---

Canine Unit year end analysis report

# 2025



2025 K9 Unit analysis report

# Our current Canine Teams

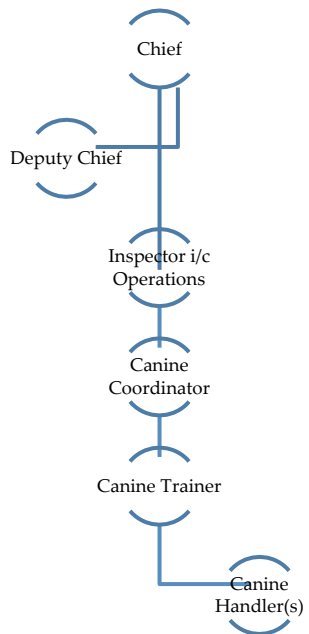
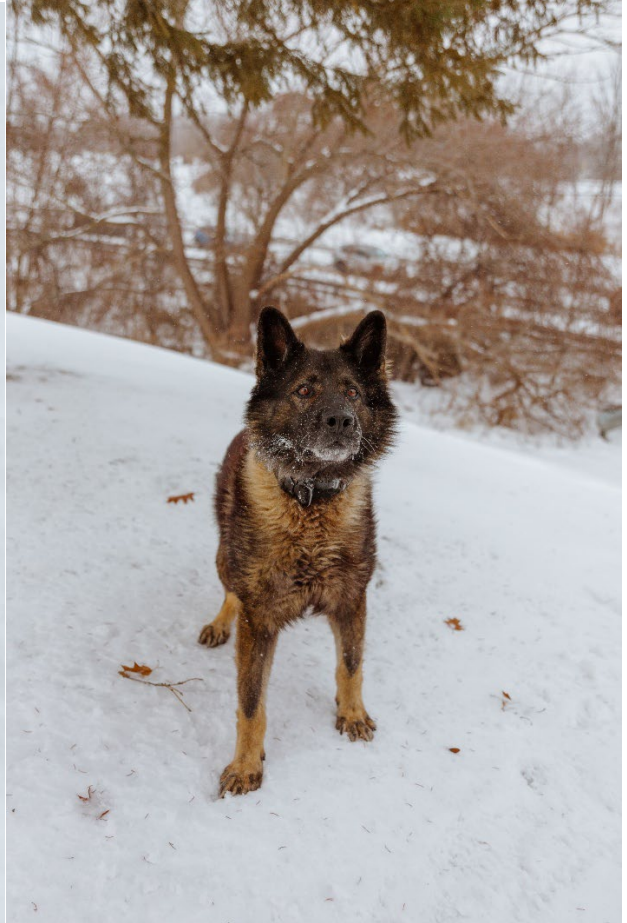
*K91: PC Adam Fisher and PSD HANK*

*K92: PC Paul Wiacek and PSD MACK*

The Brantford Police Service Canine Unit has two dedicated members, Police Constable Paul Wiacek (Police Service Dog MACK) and Police Constable Adam Fisher (Police Service Dog HANK).



## 2025 K9 Unit analysis report



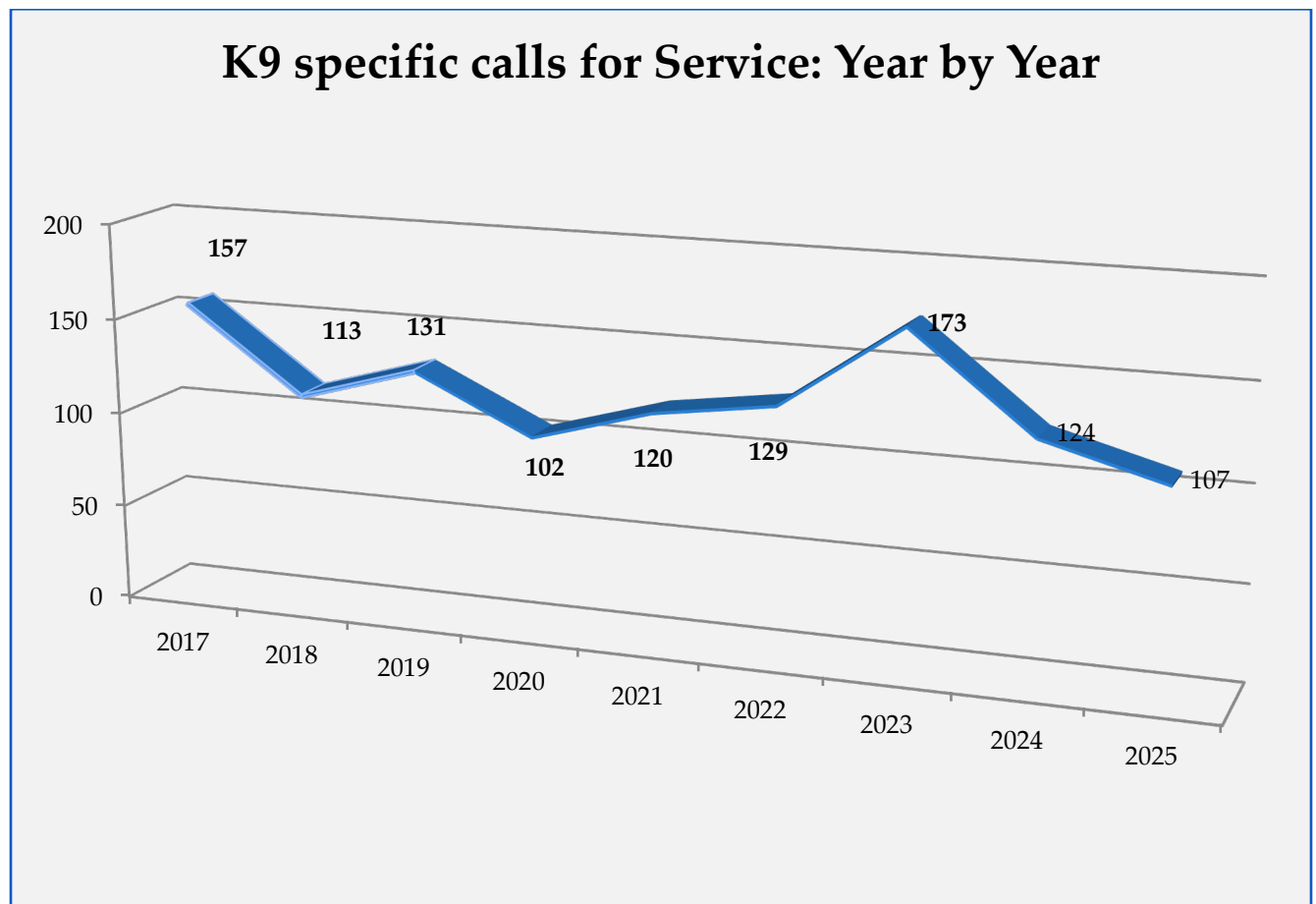
The Canine Unit organizational chart



## 2025 Canine calls for service

Our Canine teams responded to a total of **107** calls specifically relating to Canine in 2025. **This number does not include a very high volume of incidents where the teams attended to assist front line officers/platoons with regard to other call types.** There were a total of **32** calls classified as Canine Use of Force incidents<sup>1</sup>

A specific breakdown of Canine use/call-types and use of force can be found in the “Canine Use of Force” and “Calls for Service” sections contained within this report.



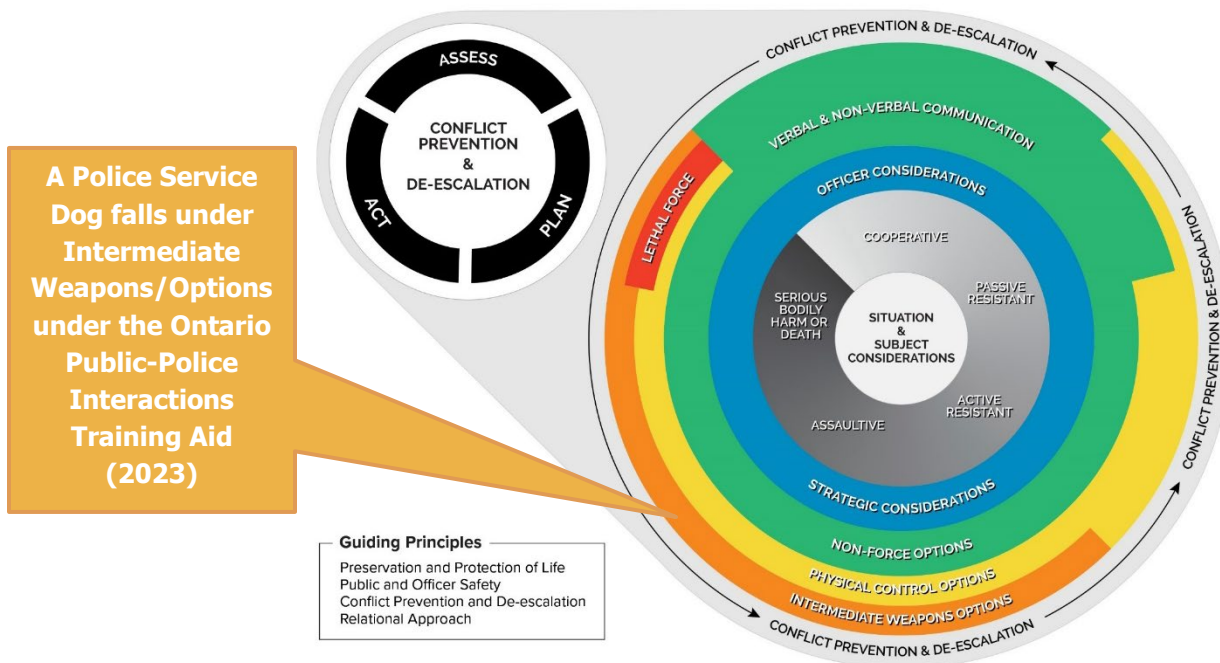
<sup>1</sup> There were 7 apprehensions by bite in 2025 – which is the only use of force for a Canine PSD that would necessitate a Use of Force report.



# 2025 Canine Use of Force

A Canine apprehension falls under “intermediate weapons/options” on the Ontario Public-Police Interactions Training Aid (2023). As such they may be used for suspects exhibiting behaviour deemed to be *Active Resistant* to *Serious bodily Harm and Death*. In a tactical setting, the PSDs are an excellent tool that can be used to gain control of an armed suspect. This limits the risk undertaken by the PSD’s human counterparts. The majority of Canine Use of Force incidents occur where the PSD is deployed for tactical containment, or used to supplement the Emergency Response Team resulting in a change of the suspect’s behaviour. This is reflected as a displayed option in the graphs to follow.

## Ontario Public-Police Interactions Training Aid (2023)



The officer continuously assesses the interactions and selects the most reasonable option(s) relative to the subject and circumstances given available resources and time.



In 2025, there were a total of thirty three (33) Canine specific calls classified as Canine Use of Force incidents. Canine apprehensions can be utilized for higher end *Active Resistant* suspects, and are typically present whenever possible for incidents involving *Serious bodily harm and death* (with proper lethal offset). Multiple force options are in place whenever possible to



## 2025 K9 Unit analysis report

ensure only as much force as is reasonable and necessary in the circumstances is used by our team and members. This has historically led to the safe conclusion of our higher risk incidents.

Of these 32 Canine use of force calls, the breakdown of use is as follows;

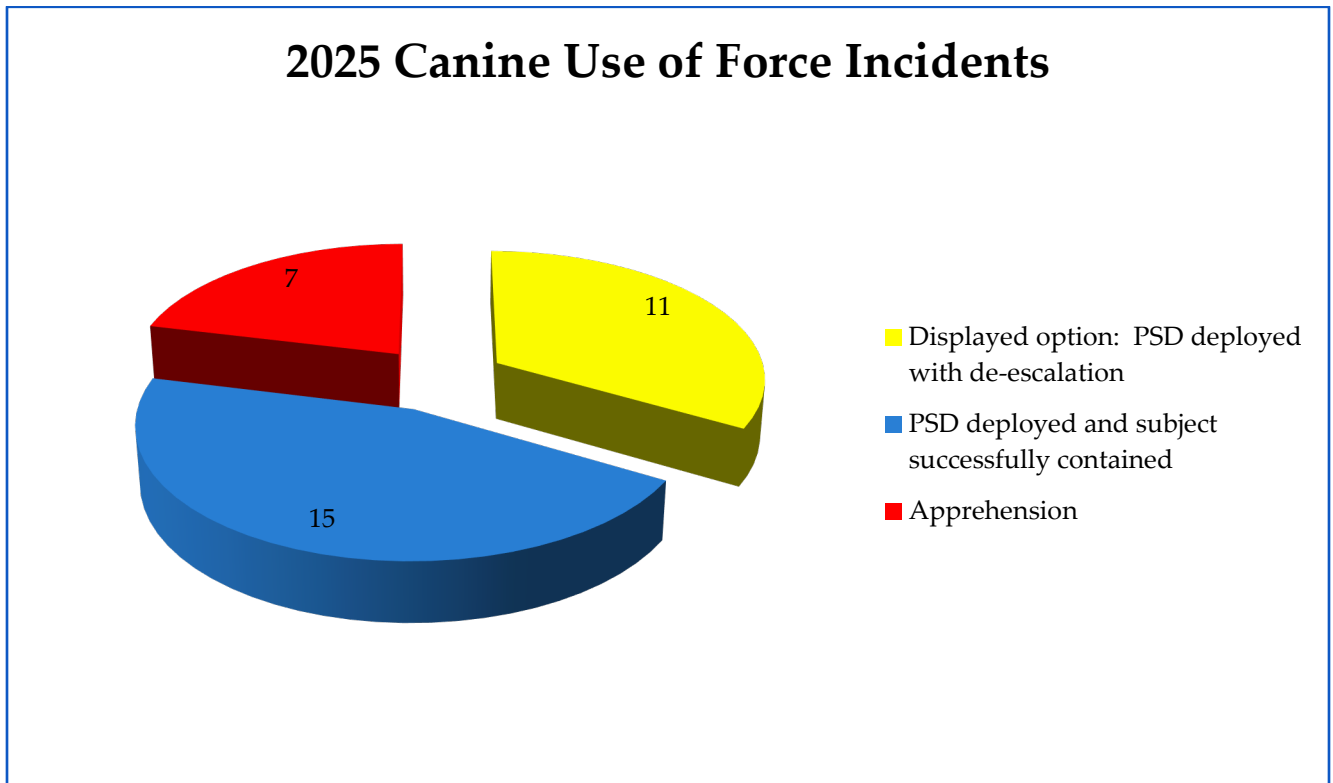
- 👑 Eleven (**11**) incidents involved Canine as an additional *displayed use of force* option, typically to assist ERT (i.e. Pedestrian Takedowns, or weapons calls where an apprehension may be an option prior to lethal force (in conjunction with other force options).
- 👑 Seven (**7**) incidents involved apprehensions by bite. These incidents can be found under; BR25003020, BR25010376, BR25023076, BR25024112, BR25025172, BR25030359 and BR25040149
- 👑 The remaining fifteen (**15**) incidents involved Canine use in tactical settings. The majority of these is for containment purposes while the ERT conducts entries (either planned or spontaneous).

Typically upon Canine arrival and deployment, suspect(s) will de-escalate their behaviour. A “displayed” (use of force) Canine deployment almost always reduces the need for further force. This in turn provides greater safety for our police members and the suspect.



## 2025 Use of Force Analysis

In 2025, seven (7) apprehensions by bite occurred. The following graph shows the effectiveness of Canine showing **displayed force** (or presence) vs. **apprehension** (actual force used by PSD):



## A breakdown of Canine calls for service

In the 2023 year, the Canine teams moved to 12 hour “night” shifts from 3:00pm – 3:00am (with the exception of training occurring on every other Wednesday). They teams now effectively work day shifts (08:00-18:00) and night shifts (15:00-03:00) This was in attempts to reduce call-back overtime and utilize the Canine teams more effectively when more use of force and violent crimes typically occur (after analyzing previous year Use of Force and Canine calls for service for the Brantford Police Service as a whole). With only two Canine teams in use by our service, we must make every attempt to be fiscally responsible and to not exhaust the teams with constant overtime, however an extension of the Wednesday shift to twelve hours (from the current 10) would increase the time that PSD teams are available to the community and would decrease overtime costs. This minor adjustment should be considered in the near future.



## 2025 K9 Unit analysis report

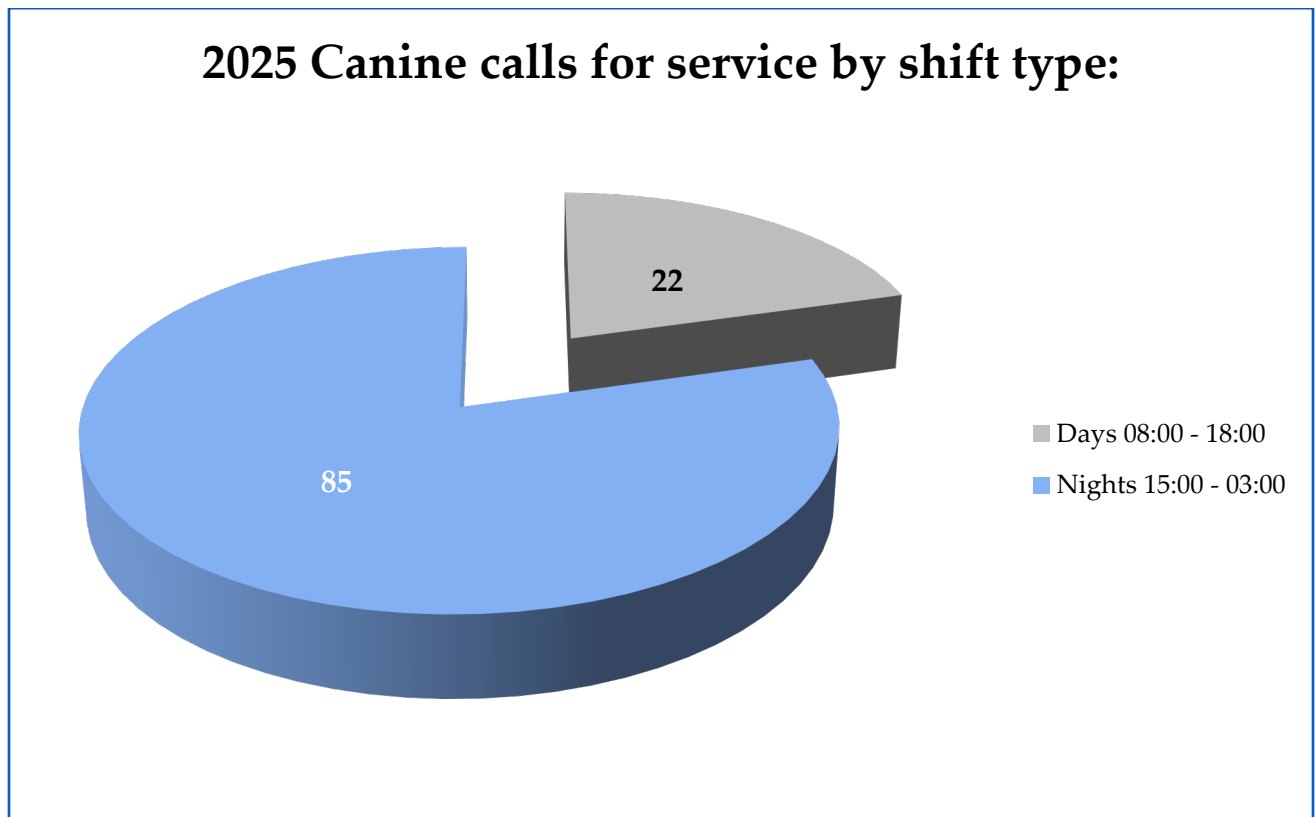
In 2025, the majority of Canine calls occurred during the Night shift. This is consistent with previous years. Day shift calls occur at a reduced number. It is important to note that the dayshift Canine calls are typically occurring primarily due to; a Canine team being available during dayshift training, and/or during planned early morning/daytime hours for ERT operations (they would normally not be called out for the incident).

In 2025, our Canine teams were called out to assist other services on 9 occasions. These services included; Ontario Provincial Police Service (3 incidents), Waterloo Regional Police Service (4), and the Royal Canadian Mounted Police (2)

Out of a total of **107** Canine specific incidents, the following graphs show breakdowns for shift type, day of the week, and specific call types:

**Dayshift: 22**

**Night shift: 85**



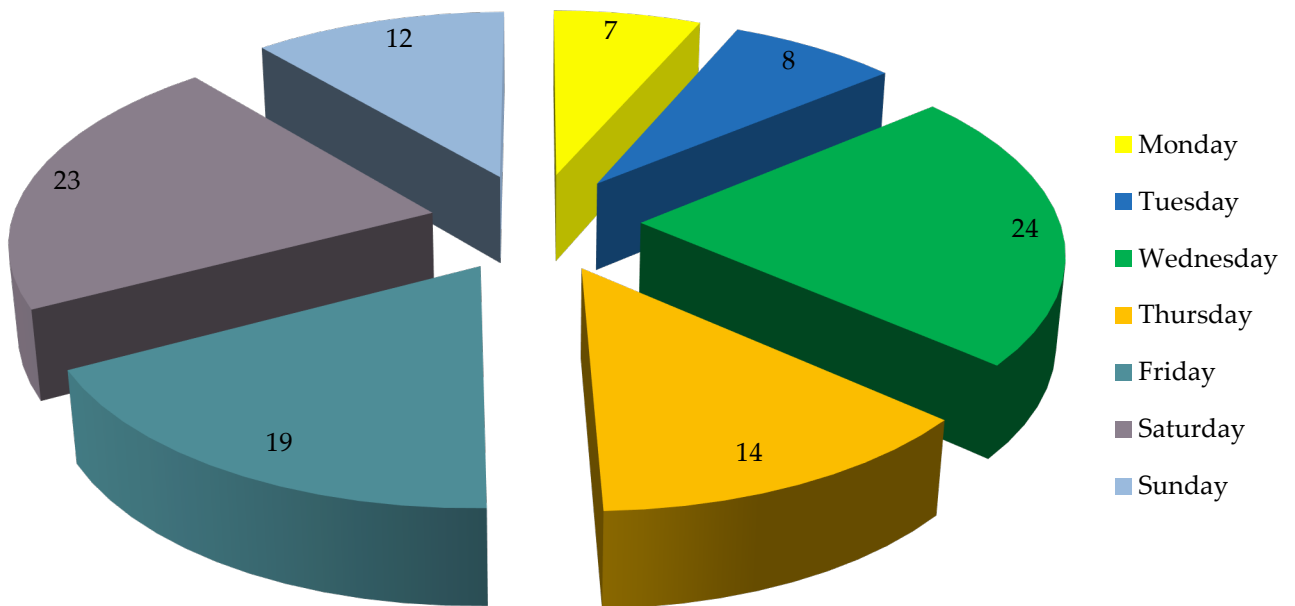


## 2025 K9 Unit analysis report

As shown above, the majority of Canine calls occur during our Night shift hours. This has been consistent for many years (with the new night shift hours absorbing the former afternoon shift hours) and follows the Use of Force statistics for the service.

The following graph breaks down Canine team usage by day of the week. As the Canine specific calls for service show, there is a fairly even distribution amongst the days of the week. As the unit continues, these statistics will assist in best deploying our Canine teams:

### 2025 Canine Calls for Service by Day of the Week:

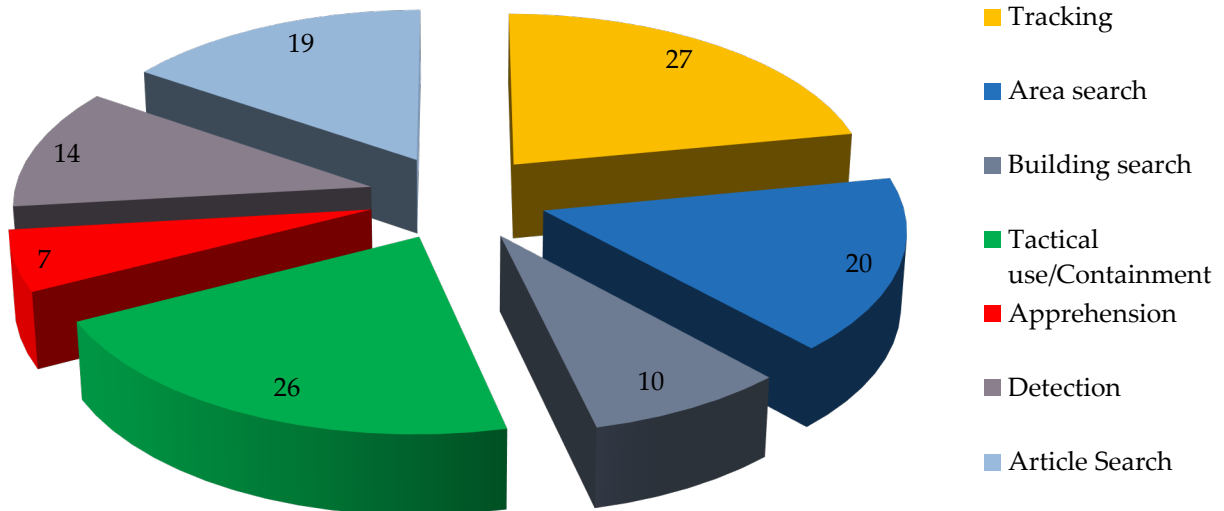


*\*Note: Sunday calls for service consist primarily of late Saturday night incidents*

In 2025 the Canine teams were used for a variety of purposes. The general breakdown for Canine specific calls is as follows (*note: Multiple uses may be shown below for incidents such as assisting with high risk arrest, then subsequent detection work. This makes the total more than the 106 calls for service*):



## 2025 Canine Calls for Service: Breakdown



*\*NOTE: During K9 deployments, the teams typically conduct several tactics (ie: assist with Tactical containment, then conduct detection at the conclusion of the event)*

*“Tactical use”* continues to increase due to planned operations, the successful integration of ERT and Canine, and the availability of the Canine members during spontaneous higher risk incidents. This category covers off Emergency Response Team operations to support Major Crime, the Drugs and Firearms Enforcement unit, and other sections. With the inception of DAFEU, and the dramatic increase in firearms and violent crime, Canine teams are utilized more often to assist with *Containment* and other tactical options such as *Pedestrian Takedowns*.



# Canine Team Activity Reports

For every canine call for service, our handlers complete a Canine Team Activity Report. These reports are maintained by the Canine coordinator. For quick reference for the Canine unit, a synopsis of each event is recorded electronically.

## Ongoing training

The Canine teams conduct regular training and attend courses and seminars as the opportunity presents itself. Canine also has regularly scheduled training with the ERT to ensure interoperability during high risk incidents.

For the 2025 year, the training of our Canine teams was continued by our Canine Consultant/Trainer, Lance Montigny. Throughout 2025, Lance Montigny has provided constant, consistent, and highly effective training to our Canine teams and for our ERT members during integration training. This training has had an unmeasurably positive impact on the success of our Canine teams and ERT by improving the confidence of each team in their existing abilities, and has been instrumental in developing further skills. The changes observed with Lance Montigny have been overwhelmingly positive and have shown consistent and solid results. As the dogs age/mature (and through this constant and regimented training) they are becoming more and more proficient at any task at hand.

The structure of the training enables our Canine teams to train alongside teams from other ESCO (Emergency Services Cooperative Ontario) services including Guelph Police Service and the Waterloo Regional Police Service. There is also regular maintenance training conducted with the Halton Regional Police Service, Belleville Police Service, Cobourg Police Service, Woodstock Police Service, and St Thomas Police Service.

Our Canine teams are very dedicated and they train and work together on a daily basis (both on and off duty) in order to maintain their skills. The two Canine teams train together a minimum of two days per month, however the actual number is closer to three days on average. During regular training, the teams train with the Emergency Response Team on; Pedestrian Takedowns, Open field movements and High risk tracking/area searches, and Building search



2025 K9 Unit analysis report





2025 K9 Unit analysis report





# Canine Qualifications

During the 2025 year, both canine teams successfully met their qualification standards, according to Provincial Guidelines in all required areas, specifically:

- 👑 Obedience
- 👑 Agility
- 👑 Tracking
- 👑 Article Search
- 👑 Apprehension
- 👑 Building Search
- 👑 Area Search
- 👑 Detection

## Canine unit community involvement

Our Canine unit members routinely take part in community events whenever possible. This includes; Wheels on the pavement, Police week, and Superhero day (Kids can fly) and numerous elementary school open houses / fun fairs. Our Canine unit also conducted a “team building event” with the Brantford Bulldogs OHL team along with our Emergency Response Team in November 2025.



2025 K9 Unit analysis report





2025 K9 Unit analysis report





## Measuring Canine success

From a review of the calls for service, it can be said with certainty that the Canine Unit has become an invaluable support unit. The Canine unit has assisted in locating missing persons, firearms, and illegal substances. Both of our Canine teams take on great risk and have increased the safety of our police members. The Canine teams regularly work and train with ERT to increase the chances of success for high risk incidents. Canine regularly trains with our PRIDE member teams, and provides valuable support to our service, other PRIDE members, the Six Nations Police Service, and the Ontario Provincial Police.

There is truly no possible way to put a price on human life. Every day our PSDs and their handlers take on substantial risk to preserve the lives of our police members and members of our community.

Respectfully

*Dave Parker #276*

Dave Parker

Sergeant # 276

Canine Unit Coordinator



Date: June 5, 2026

To: Chief Jason Saunders  
Chair and Members  
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Accessibility Report – Status Update

.....

**PURPOSE:**

To report a yearly status update on compliance with accessibility standards in accordance with Ontario Regulation 191/11, Integrated Accessibility Standards, for each of information and communications, employment, and transportation, customer service and built environment.

**BACKGROUND:**

The [Accessibility for Ontarians with Disabilities Act](#), 2005 (AODA) provided requirements that when implemented would lead to an accessible Ontario by 2025. Barriers will be removed and prevented, allowing all people to access goods and services.

The AODA contains five standards that are to provide a consistent means of measuring appropriate levels of accessibility. These standards, as listed below, are to be reviewed by the government every two years:

- Information and Communication;
- Employment;
- Transportation
- Customer Service; and
- Built Environment.

In 2017, the Police Services Board approved a new Five-Year Accessibility Plan that identified standards to be addressed by 2022. The Accessibility Standards for the Built Environment have been taken into consideration in the redesign and construction of the off-street parking and path of travel at 344 Elgin Street. The construction of the off-street parking and path of travel are complete.

Effective January 1, 2021, the Ministry for Seniors and Accessibility required all public websites and related web content to meet Web Content Accessibility Guidelines (WCAG) 2.0 Level AA (WCAG) to be deemed AODA compliant.

In 2020, several evaluations of the Brantford Police Service website were conducted and identified deficiencies were addressed. A final test verified compliance.

On April 22, 2025, the Brantford Police Service launched a new website. The Communications Manager worked diligently to recreate an updated version of our website, which included a modern and user-friendly experience. The Brantford Police Service 2023-2027 Accessibility Plan is posted on the site. Key updates to improve and modernize accessibility include:

- **Mobile-Friendly Design** – offering better accessibility across devices;
- **Subscription Features** – offering users the ability to subscribe to receive updates on media releases, news, events, and job postings;
- **Community Engagement Tools** – offering an events calendar ensuring citizens can access upcoming board meetings and community events from all cultures within our community;
- **Accessibility Enhancements** – ensuring the site is useable by all members of the community, including those using assistive technologies;
- **Language Line** – our Service subscribes to a Language Line Service which assists our Communications personnel in receiving information from non-English speaking 9-1-1 callers.

A 2023-2027 Accessibility Plan has been developed, approved, and posted. The plan specifically addresses the renovations and additions to police facilities at 344 Elgin Street and the new Brantford Police Service website. Both the facility and website are being designed and built to AODA standards. This project will continue in 2025.

The Service has hired a Human Resource Generalist who has EDI as a complement of their portfolio. This HR Generalist will be responsible for reviewing our accessibility plan and ensure our Service is following current best practices. This will assist in bolstering our accessibility plan.

The 2023-2027 Accessibility Plan is attached as Appendix “A”.

## **RECOMMENDATION:**

The AODA requires the establishment, implementation, maintenance, and documentation of a multi-year accessibility plan, which outlines the organization’s strategy to prevent and remove barriers and meet its requirements under the legislation.

No action is required by the Board, and steps are being taken to ensure compliance.



Brantford Police Service

# Accessibility Plan

## 2023-2027

3<sup>rd</sup> Edition  
Date: April 2023



## Introduction

Services provided by the Brantford Police Service should be accessible to all members of our community. The Service strives to provide goods, services and facilities that are accessible to everyone and to promote accessibility through the development of policy, procedures and practices which consider the needs of persons with disabilities by addressing integration, independence, dignity, and equal opportunity.

The Accessibility for Ontarians with Disabilities Act (AODA) 2005, outlines requirements that when implemented will lead to an accessible Ontario by 2025. This plan addresses those standards that apply to the Brantford Police Service.

- Customer Service
- Information and Communication
- Employment
- Design of Public Spaces - Built Environment

## Purpose of Plan

The purpose of the plan is to implement actions that the Brantford Police Service will develop and implement to prevent and remove barriers and improve opportunities for people with disabilities. It will also incorporate our Customer Service Plan.

## Customer Service Plan

The Brantford Police Service is committed to providing services to all members of the community, including persons with disabilities. The Service monitors plan actions and timelines and updates the plan when required.



## **Assisted Devices**

We ensure that our staff is trained and familiar with various assistive devices that may be used by individuals with disabilities while accessing our services.

## **Communication**

We communicate with persons with disabilities in ways that take into account their disability.

## **Service Animals**

Service animals are welcome in the public areas of our facility and in other areas of the facility when their handler is accompanied by a staff member. If a service animal is excluded from an area by law or where there are overriding health and safety considerations, reasonable efforts will be made to ensure the person with the disability will be adequately served.

## **Support Persons**

A person with a disability who is accompanied by a support person will be allowed to have that support person accompany them unless there are overriding health and safety concerns.

## **Notice of Temporary Disruption**

As we continue to grow, many changes will occur to our police station over the course of this plan. In the event of a planned or unexpected disruption to our services or facilities. (e.g., automatic doors, accessible washrooms, TTY, etc.), prompt notice will be provided by completing a "Notice of Disruption" form and posting it in a conspicuous place within the facility. The information will also be posted on our website where the duration of the disruption allows. The notice will include the facilities or services not



available; the reason they are not available; the anticipated duration of the disruption; and alternate facilities or services that may be available.

## **Training**

Training will be provided to our employees and volunteers in the following areas:

- Ontario Human Rights Code and accessibility awareness.
- AODA and the requirements of the customer service standard, purposes of the Integrated Accessibility Act and Regulations.
- Recommended practices for interaction with people with various types of disabilities and those who use a service animal, support person or assistive device.
- How to interact and communicate with people with a disability.
- How to use equipment or devices available on our premises that may help with providing goods or services to a person with a disability.
- How to assist if a person with a particular type of disability if they are having difficulty accessing our services; and
- Review of Service policy on accessibility.

Training records, including the dates when the training was provided and the number of personnel trained, are maintained by the Training Section in accordance with Accessibility Standards.

## **Availability of Documents**

The Brantford Police Service has prepared the documentation required under the Accessibility Standards for Customer Service and will provide copies upon request.



## **Design of Public Spaces – Built Environment**

The Brantford Police Service will meet the Accessibility Standards for the Design of Public Spaces – Built Environment when building or making major modifications to public spaces. Public spaces will typically include service counters, fixed queuing lines and waiting areas.

The Brantford Police Service will endeavor to prevent service disruptions to the accessible parts of its public spaces. The Service will inspect the accessible portions of its public spaces. When any deficiencies are noted that may impact accessibility, the Service will take steps to correct the deficiency within a reasonable time frame.

The Chief of Police will provide annual updates to the Police Services Board outlining the status of actions implemented to ensure compliance with the AODA. The Service will, when necessary, be in consultation with the City of Brantford Coordinator, Municipal Accessibility Plan and internal stakeholders including the Training Section and Human Resources Manager.

## **Feedback**

Individuals who wish to provide feedback on the way the Brantford Police Service provides services to persons with disabilities can contact direct their comments to the Chief of Police using any of the following methods:

Telephone: 519.756.7050

Facsimile: 519.751.1355

Email: [BPS02@police.brantford.on.ca](mailto:BPS02@police.brantford.on.ca)

Regular Mail

Brantford Police Service

P.O. Box 1116

Brantford, ON N3T 5T3



Attention: Chief of Police

Individuals can expect a timely response, usually within (five) 5 business days. Any complaints about services provided to persons with disabilities will be addressed according to our complaints policy and applicable legislation.



## Accessibility Plan 2023-2027 Status Report

Item	Requirement	Section	Action Necessary	Compliance Date	Date Complete
<b>Design of Public Spaces Standards (Accessibility Standards for the Built Environment)</b>					
1.	Obligated organizations, shall ensure that any exterior paths of travel that they construct or redevelop and intend to maintain meet the requirements	80(22)	Construction of a permanent path connecting the main property to a bus stop.	Jan 2022	November 2018
2.	Obligated organizations shall ensure that when constructing new or redeveloping off-street parking facilities that they intend to maintain, the off-street parking facilities meet the requirements	80(32)	Number of required parking spots will be created to meet requirements.	Jan 2022	November 2018
3.	Off-street parking facilities must have a minimum number of parking spaces for the use of persons with disabilities	80.36(1)	Number of required parking spots in new parking lot to meet minimum requirements.	Jan 2022	November 2018
<b>Information and Communication Standards (Accessible Websites and Web Content)</b>					
4.	Content posted to the website must meet the following success criterion for compliance: <ul style="list-style-type: none"> <li>•Content must be distinguishable (contrast, text size, text for images)</li> <li>•Content must be navigable (headings and labels)</li> <li>•Content must be readable (text content for images and diagrams)</li> <li>•Content must be presented in a consistent and predictable format (consistent identification)</li> </ul>	14(2)	Issues were corrected by working on the back end of the website, adjusting fonts, colours, adding text to images and consistent headers to allow information to be read by screen readers and other assistive devices. Some of the issues required collaboration with our web developer to remedy due to complex coding issues that could not be remedied from our end. A final test verified compliance.	Jan 2021	January 2020



## Accessibility Plan 2023-2027

Item	Requirement	Section	Action Necessary	Compliance Date	Date Complete
	Brantford Police Service facilities are being redesigned and renovated. The new facility is being designed and built to AODA standards.				
	The Brantford Police Service website is being completely redesigned. The new website is being designed and built to AODA standards.				



## BOARD REPORT

To: Chair and Members  
Brantford Police Services Board

From: Chief Jason Saunders

Date: June 11, 2026

Subject: Annual Report on Secondary Activities

---

### **RECOMMENDATION:**

The Board receives this report.

### **PURPOSE:**

To update the Board on secondary activities of Brantford Police Service members as per the *Community Safety & Policing Act, 2019*.

### **BACKGROUND:**

Attached to this document is the Secondary Activities Report for 2025.

## SECONDARY ACTIVITIES REPORT – 2025

### **SWORN**

Total Number of Applications of Secondary Activities to the Chief of Police	9
Nature or Type of Each Secondary Activity Applied for:	
<ul style="list-style-type: none"> <li>a. Instructor at Conestoga College (2)</li> <li>b. Process Server, Notary &amp; Commissioner of Oaths</li> <li>c. Server at Restaurant</li> <li>d. Side Business – eavestrough maintenance and repair services</li> <li>e. Side Business – gutter &amp; window cleaning services</li> <li>f. Side Business – landscape &amp; septic company</li> <li>g. Teaching de-escalation &amp; mental health</li> <li>h. Volunteer with Shelter Movers</li> </ul>	
Total Number of Secondary Activities Approved by the Chief of Police	9
Total Number of Secondary Activities Denied by the Chief	0

### **CIVILIAN**

Total Number of Applications of Secondary Activities to the Chief of Police	2
Nature or Type of Each Secondary Activity Applied for:	
<ul style="list-style-type: none"> <li>a. Certified Court Transcriptionist</li> <li>b. Security Officer</li> </ul>	
Total Number of Secondary Activities Approved by the Chief of Police	2
Total Number of Secondary Activities Denied by the Chief	0

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Service Boards and OPP Detachment  
Boards

**FROM:** Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** **Police Service Board and OPP Detachment Board  
Members and Elections**

<b>DATE OF ISSUE:</b>	<b>June 11, 2026</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>26-0032</b>
<b>PRIORITY:</b>	<b>Normal</b>

All members of a municipal police service board who will be running in the upcoming municipal elections in October 2026 should review [O. Reg. 408/23: Code of Conduct for Police Service Board Members](#).

Likewise, members of an Ontario Provincial Police (OPP) detachment board should review [O. Reg. 409/23: Code of Conduct for O.P.P. Detachment Board Members](#).

The ministry advises that a board member should disclose to the police service board or OPP detachment board their decision to be a candidate in a municipal election as soon as possible. Police service board members appointed by Lieutenant Governor in Council (LGIC) or Minister, as well as OPP detachment board members appointed by the Minister must inform the ministry as soon as possible. Please contact Gita Ramburuth, Appointments Officer, Training Strategy and Development Unit, Public Safety Division at [gita.ramburuth@ontario.ca](mailto:gita.ramburuth@ontario.ca) and [Minister.SOLGEN@ontario.ca](mailto:Minister.SOLGEN@ontario.ca).

Board members who are candidates in the October 2026 municipal election should also consider whether being a candidate creates a conflict of interest as defined in O. Reg. 408/23 and O. Reg. 409/23. "Conflict of interest" is defined as a situation in which the board member's private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the board. If a board member does have a conflict of interest, they must promptly disclose this.

In addition, they must not participate in discussion of or voting with respect to matters at board meetings if they have a conflict of interest in the matter.

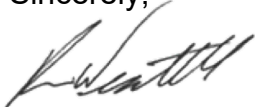
A police service board or OPP detachment board may have its own rules and procedures related to the political activity of its members that should be reviewed. Police service boards and OPP detachment boards may develop rules or procedures pursuant to s. 46 (1) and s. 67 (6) of the [Community Safety and Policing Act, 2019 \(CSPA\)](#).

Should a board member be elected to local office, the board member should consider notifying their police service board or OPP detachment board immediately, to determine next steps. Should a police service board member appointed by LGIC or Minister, or OPP detachment board member appointed by the Minister be elected to local office, the board member must notify the ministry immediately.

Inspector General of Policing (IG), Ryan Teschner, will be issuing an Advisory Bulletin in the coming weeks outlining key statutory obligations for police service board members and OPP detachment board members under the CSPA and its regulations, with a particular focus on board accountability and compliance requirements, as well as other applicable legislation.

Advisory Bulletins constitute the IG's advice pursuant to section 102 (4) of the CSPA and are intended to serve as a resource for the sector by offering the IG's general interpretation of various provisions of the CSPA. This Advisory Bulletin will be distributed by the Office of the Inspector General.

Sincerely,



Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

Ryan Teschner  
Inspector General of Policing

June 16, 2026

**Mayor Kevin Davis**  
City of Brantford  
58 Dalhousie Street,  
Brantford, Ontario N3T 2J2  
[officeofthemayor@brantford.ca](mailto:officeofthemayor@brantford.ca)

**Councillor Mandy Samwell**  
Brantford Police Service  
P.O. Box 1116  
Brantford, Ontario N3T 5T3  
[bpsb@police.brantford.on.ca](mailto:bpsb@police.brantford.on.ca)

Dear Mayor Davis and Councillor Samwell,

**Re: Incidents of Violence and Harassment in Condominium Communities  
Improved Police Presence, Responsiveness and Intervention Required**

We are writing on behalf of the Association of Condominium Managers of Ontario, the Canadian Condominium Institute (Toronto & Area and Eastern Ontario Chapters), and CAI Canada.

We would like to follow up on our letter dated June 24<sup>th</sup>, 2025. The letter requested improved police presence, responsiveness and intervention in condominium communities. We enclose a copy of the letter for your reference.

We continue to receive reports of escalating threats and intimidation directed at condominium directors and managers throughout Ontario. These individuals are volunteers and professionals who play a vital role in maintaining safe and well-managed communities, yet they are increasingly exposed to unreasonable levels of risk.

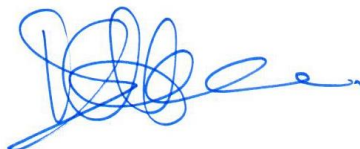
In our view, timely and consistent engagement from police services is critical to preventing incidents of harassment from worsening. Early intervention can stop harassment before it becomes violence, and it reassures residents and staff that their safety is a priority.

We recognize the pressures on police resources, but condominiums represent a significant portion of housing and tax revenue in your municipality, and their unique environment requires tailored attention.

We would greatly appreciate an update on your efforts at increasing police presence and intervention in condominiums and would welcome the opportunity to meet briefly to discuss that. We ask that you contact Deborah Howden at 416-214-5279 or by email at [deborah.howden@shibleyrighton.com](mailto:deborah.howden@shibleyrighton.com) in this regard.

Thank you for your attention to this important matter.  
Yours truly,

Signed,



On behalf of the CAI-C, CCI, ACMO Joint Safety Committee  
**Deborah Howden**