

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, APRIL 23, 2026 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Councillor Mandy Samwell in the Chair

ROLL CALL

PRESENT: Councillor Mandy Samwell, Chair
Dan Houssar Vice-Chair
Mayor Kevin Davis
Allan Lovett
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
Deputy Chief Rich Paolini / Deputy Chief Grant Davies
Police Staff - Insp. K. Bell-Samson, Insp. M. Sciberras, Insp. K. Tollar, A/Insp.
D. Disher, Insp. K. Reeder, T. Fischer, R. Matthews-Osmond, V. Kitchen-
Janzen
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

None

2. DECLARATIONS OF CONFLICT OF INTEREST

None

3. ITEMS FOR CONSIDERATION

Items 3.1, 3.2, and 3.3 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items.

3.1 Issues Update – Deputy Chief Reports

Deputy Chief Paolini and Deputy Chief Davies addressed the Board and provided their reports. Questions of clarification were answered by Staff.

Moved by A. Lovett
Seconded by D. Houssar

THAT all Deputy Chiefs Issues Update Reports BE APPROVED:

3.1.1 Monthly Statistical Analysis

THAT the report from Deputy Chief Davies dated April 6, 2026 regarding Monthly Statistical Analysis (up to March 31, 2026) , including Downtown Core Statistical Report – March 2026 BE RECEIVED.

3.1.2 Police Station Renovation Project Update

THAT the report from Deputy Chief Paolini dated April 14, 2026 regarding 344 Elgin Street Construction Update BE RECEIVED.

3.1.3 Research Advisory Committee: The Future Implications of AI for Policing

THAT the report from Deputy Chief Davies dated April 9, 2026 regarding Research Advisory Committee: The Future Implications of AI for Policing BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Verbal updates were provided by Chief Saunders on the recent Retirement Banquet held by the Association and potential policy change for “Buy Ontario Products” first. Questions of clarification were answered by Staff.

Moved by A. Lovett
Seconded by D. Houssar

THAT all Chief Saunders Issues Update reports BE APPROVED:

3.2.1 2025 Annual Use of Force Report

THAT the report prepared by Sgt. Chris Grantham dated April 13, 2026 regarding 2025 Annual Use of Force Report BE RECEIVED.

3.2.2 Court Security Grant

THAT the report from Chief Saunders dated March 31, 2026 regarding Court Security Grant BE RECEIVED.

3.2.3 Wilfrid Laurier Special Constable Program Update

THAT the report prepared by Insp. M. Sciberras dated April 9, 2026 regarding Wilfrid Laurier Special Constable Program Update BE RECEIVED.

3.2.4 Strategic Plan Update

THAT the report prepared by V. Kitchen-Janzen dated April 15, 2026 regarding Strategic Plan Update BE RECEIVED.

CARRIED

3.3 Financial Reports

3.3.1 Monthly Financial Reports

Moved by A. Lovett
Seconded by D. Houssar

THAT the following Financial Reports from Insp. K. Bell-Samson dated April 13, 2026 BE RECEIVED:

- Monthly Overtime Report - current to March 31, 2026.

CARRIED

3.3.2 Yearly Comparison of Overtime Usage for High Use Sectors

Moved by A. Lovett
Seconded by D. Houssar

THAT the report from Insp. K. Bell-Samson regarding Yearly Comparison of Overtime Usage for High Use Sectors dated April 13, 2026 BE RECEIVED.

CARRIED

3.4 Auction Proceeds Account - Request for Funds

**3.4.2 Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program
(Annual request)**

Moved by A. Lovett
Seconded by D. Houssar

THAT the Brantford Police Services Board approves the transfer of \$1500 (4 - \$375 awards) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the CAA Safety Patrol Program – (4) Awards for Brantford's Patrollers of the Year Recipients.

CARRIED

3.5 Ontario Association of Police Service Boards – 2026 OAPSB Spring Conference – June 1-3, 2026

Moved by A. Lovett
Seconded by D. Houssar

THAT Dan Houssar BE AUTHORIZED to attend the June 1-3, 2026 OAAPSB Spring Conference being held in Niagara Falls, Ontario.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by A. Lovett
Seconded by D. Houssar

THAT the March 26, 2026 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Quarterly Report – Q1 - 2026 – Public Complaints Against Police

Moved by A. Lovett
Seconded by D. Houssar

THAT the First Quarter Report 2026 - Public Complaints Against Police Report dated April 1, 2026 BE RECEIVED.

CARRIED

4.3 Information Items

Moved by A. Lovett
Seconded by D. Houssar

THAT the following Information Items BE RECEIVED:

4.3.1 Communique from Ontario Association of Police Service Boards (OAPSB) dated April 13, 2026 launching new public-facing identity – Police Governance Ontario (PGO).

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

The Chair reported on the Retirement Banquet she attended on behalf of the Board.

5.2 New Business Matters from Members of the Board (no copy)

None

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

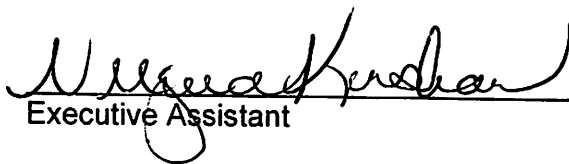
May 28, 2026

9. ADJOURNMENT

The meeting adjourned at 9:24 a.m.

The minutes of this meeting were adopted on May 28, 2026.


Chair


Executive Assistant