

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, FEBRUARY 8, 2018**  
**10:30 A.M., BOARDROOM**

<b>ROLL CALL</b>
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**PRESENT:** Deb Cockerill, Chair  
Brendan Ryan, Vice Chair  
Vincent Bucci  
Councillor Greg Martin  
Councillor John Utley

**ALSO PRESENT:** Chief W. Geoff Nelson  
Deputy Chief Rob Dinner  
Margaret Eves, Executive Assistant

Moved by Vice Chair Brendan Ryan  
Seconded by Vincent Bucci

THAT the motions made at the in-camera session be adopted.

CARRIED

<b>1. PRESENTATIONS/DELEGATIONS</b>
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There are no presentations/delegations.

<b>2. DECLARATIONS OF CONFLICT OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>3. MINUTES</b>
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Moved by Councillor John Utley  
Seconded by Vice Chair Brendan Ryan

THAT the minutes of the meeting held January 11, 2018, be adopted.

CARRIED

<b>4. REPORTS</b>
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4.1 Issues Update – Chief G. Nelson

Chief Nelson informed the Board that as a result of the upcoming retirements of two Inspectors, the Senior Officer Review Committee had been convened to select their replacements. He was pleased to advise that the successful candidates were Staff Sergeant Rich Paolini and Staff Sergeant Kristen Bell-Samson, and provided a brief bio of each officer.

4.2 Monthly Statistical Report – July 2017

Deputy Chief Dinner highlighted points of interest in this report. He indicated that Sexual Offences had increased over July 2016 from 5 to 11, and that year over year, they were trending higher. He also stated that Robberies with Weapons had increased from 1 to 6 over 2016, but the year to date was stable at 23. He was pleased to report Theft of Motor Vehicle had decreased from 65 to 42, although the year to date was higher. Offensive Weapons had increased from 9 to 27, but year over year; the figure was down by 14. Total motor vehicle accidents had decreased from 176 to 164. He noted that total calls for service were up from 4393 to 4689, and had increased 27845 in 2016 to 29039 in 2017. Overall absenteeism continued to increase.

4.3 Monthly Budget Report

4.3.1 *December 2017*

Chief Nelson reviewed this report, which indicated a 1.48% surplus. He noted that the 2.04% surplus in the Protection and Investigation account was due to WSIB revenue.

4.3.2 *January 2018*

Chief Nelson noted he had no concerns. He added that some of the accounts appeared overspent, but the funds had been transferred to reserve accounts.

4.4 2017 Annual Reports

4.4.1 *Training Report*

Deputy Chief Dinner reviewed this report, which outlined training received by members of the Service at the Ontario Police College, Canadian Police College, other facilities, post-secondary courses taken by members, in-service training, Canadian Police Knowledge

Network (CPKN) on-line courses, and training completed by the Emergency Response Team.

He noted that on-line training was being expanded and was found to be most cost-effective. Training at the Ontario Police College had decreased due to increased fees.

#### *4.4.2 Complaints Against Police Report*

Chief Nelson presented this report, prepared by Inspector Donald Pancoe, which indicated that 27 public complaints were received concerning the conduct of sworn members, the policies of or services provided by the Service. He noted this was 10 more complaints than what was received in 2016. Nine matters were screened out, five investigations are ongoing, one investigation substantiated the allegation and five of the complaints were found to be unsubstantiated.

#### **4.5 Repeal of Board Bylaw 99-01**

Moved by                      Councillor John Utley  
Seconded by                Councillor Greg Martin

WHEREAS Brantford Police Services Board Bylaw 99-01, passed March 16, 1999, provided for the licensing, regulating and governing of owners and drivers of taxicabs used for hire within the City of Brantford

AND WHEREAS these responsibilities have been transferred to the City of Brantford

NOW THEREFORE BE IT RESOLVED that Board Bylaw 99-01 be repealed.

CARRIED

#### **4.6 Request for Return of Found Property**

Moved by                      Councillor Greg Martin  
Seconded by                Councillor John Utley

THAT the Brantford Police Services Board approves the request of Rob Willmott for the return of a television and entertainment system, which he found and turned in to the Brantford Police Service, as the owner of the property has not been located.

CARRIED

**4.7 Dry Cleaning Tender Extension**

A memorandum dated February 1, 2018, was received from Inspector Kent Pottruff recommending the extension of the current Dry Cleaning Tender Contract to Burtol Cleaners.

Moved by Vincent Bucci  
Seconded by Vice Chair Brendan Ryan

THAT the Brantford Police Services Board extend the current dry cleaning contract with Burtol Cleaners to provide their dry cleaning services, with the addition of a ten per cent increase, from May 15, 2018, at 18:00 hours to May 15, 2020, at 08:00 hours

AND FURTHER that the contract continue to have provisions to be extended for an additional two-year term, if mutually agreed upon

AND FURTHER that these extensions, as outlined in the 2016-2018 Dry Cleaning Contract, must be mutually agreed upon at least 60 days prior to the expiration of the contract.

CARRIED

**4.8 Major Case Management Inspection**

Correspondence was received from the Ministry of Community Safety and Correctional Services, Public Safety Division, indicated the Ministry will be conducting a focused inspection of the Brantford Police Service on the Major Case Management Regulation. Chief Nelson indicated that A/Inspector R. Paolini will be designated as the Inspection Liaison to act as the primary point of contact for the Inspection Team.

**4.9 Request for Financial Assistance – BPA Charity Golf Tournament**

Moved by Vice Chair Brendan Ryan  
Seconded by Vincent Bucci

WHEREAS a request has been received from the *Brantford Police Association* for a financial donation to their Annual Charity Golf Tournament

AND WHEREAS the Brantford Police Services Board supports this community event

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$1,000 from the Auction Fund Account to the Special Projects Account (#132016) and that this amount be used to

financially assist the Brantford Police Association Annual Charity Golf Tournament.

CARRIED

**4.10 Board Membership – Expiration of appointment of Councillor John Utley**

Chair Cockerill announced that the temporary appointment of Councillor John Utley to the Board would expire March 12, 2018, and took the opportunity to thank Councillor Utley for his contribution to the Board.

<b>5. NEXT MEETING DATE</b>
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The next public meeting will be held on March 8, 2018 at 10:30 a.m.

<b>6. NEW BUSINESS</b>
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**6.1 Request for Financial Assistance – Canada Day Celebrations**

A request was received to financially support the City of Brantford's Canada Day celebrations. Discussions were held regarding recurring commitments to local charities. After considering the request, a decision was reached that they were unable to assist this year.

<b>7. ADJOURNMENT</b>
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Moved by Vice Chair Brendan Ryan

THAT the meeting be adjourned. (11:15 a.m.)

CARRIED

The minutes of this meeting were adopted this 8<sup>th</sup> day of March, 2018.

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Chair

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Margaret Eves, Executive Assistant