

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, MARCH 27, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

ROLL CALL

PRESENT: Allan Lovett
Councillor Mandy Samwell
Mayor Kevin Davis
Dan Houssar
Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
Interim Deputy Chief Rich Paolini
Police Staff – Insp. K. Bell-Samson, Insp. K. Tollar, Insp. K. Reeder,
A/Insp. G. Davies, A/Insp. M. Sciberras, R. Matthews-Osmond, T. Fischer
Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

Swearing In Ceremony – Police Chief Jason K. Saunders

Justice Colette Good administered the Oath of Office to newly appointed Chief Jason Saunders. Members of the Board, family of Chief Saunders and Police Service staff were in attendance at the Swearing In Ceremony.

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Item 3.1, 3.2, 3.3 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items. An additional agenda item 3.4.3 (CAA Safety Patrollers Program Event) was added to the agenda due to the timeliness of the event.

3.1 Issues Update – Interim Deputy Chief Paolini

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

3.1.1 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paoloni dated March 17, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paolini dated March 18, 2025 regarding Monthly Statistical Analysis (February 2025) BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

3.2.1 Section 28 of the Community Safety and Policing Act

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Chief Saunders dated March 17, 2025 regarding Section 28 of the Community Safety and Policing Act BE RECEIVED.

CARRIED

3.2.2 Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting)

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Chief Saunders dated March 17, 2025 regarding Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting) BE RECEIVED.

CARRIED

3.2.3 2023 Use of Force Statistical Report

Moved by D. Houssar
Seconded by M. Samwell

THAT the Report from Chief Saunders dated March 17, 2025 regarding 2023 Use of Force Statistical Report BE RECEIVED.

CARRIED

3.3 Financial Reports

Moved by D. Houssar
Seconded by M. Samwell

3.3.1 Monthly Financial Reports

THAT the following Financial Reports dated March 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to March 31, 2025;
- Police Seized Currency Trust account – current to March 31, 2025;
- 2024 Year End Budget Variance Report – current to March 17, 2025
- Monthly Overtime Report - current to February 28, 2025.

CARRIED

3.4 Auction Proceeds Account - Request for Funds

3.4.1 Brantford Police Association/Charity Golf Tournament – June 13, 2025

Moved by D. Houssar
Seconded by M. Samwell

THAT the Brantford Police Services Board approves the transfer of \$2,000 from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Brantford Police Association/Charity Golf Tournament in support of Stedman Community Hospice event being held on June 13, 2025.

CARRIED

3.4.2 Brant Community Health Care System Foundation – Swing for Healthcare Golf Tournament – June 24, 2025

No motions of support for funding were made by the Board members.

3.4.3 Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program (Annual request - \$1500)

Moved by D. Houssar
Seconded by M. Samwell

THAT the Brantford Police Services Board approves the transfer of \$1500 (4 - \$375 awards) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the CAA Safety Patrol Program – (4) Awards for Brantford's Patrollers of the Year Recipients.

CARRIED

3.5 Report on Section 81(1) Investigations (SIU)
Attached (1) Report

3.5.1 SIU Investigation 24-OFP-439

Moved by D. Houssar
Seconded by M. Samwell

THAT the report prepared by Inspector Kevin Reeder dated March 5, 2025 regarding SIU Investigation 24-OFP-439 (October 15, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar
Seconded by M. Samwell

THAT the February 27, 2025 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar
Seconded by M. Samwell

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2024 Annual Report under Section 8 of the *Missing Persons Act, 2018*.
- 4.2.2 2024 Annual Training Report.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

Chief Saunders reported on various events held in the community recently and upcoming.

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

April 24, 2025

9. ADJOURNMENT

The meeting adjourned at 10:10 a.m.

The minutes of this meeting were adopted on April 24, 2025.


Chair


Executive Assistant