



Brantford Police Services Board

Policy #19-01

Municipal Conflict of Interest Act Policy

Description

Purpose

This policy sets out provisions on how to properly declare Municipal Conflicts of Interest by members of Brantford Police Services Board.

General

Relevant Sections of the Municipal Conflict of Interest Act

1. Requirement to establish registry

Registry

6.1 (1) Every municipality and local board shall establish and maintain a registry in which shall be kept,

- a copy of each statement filed under section 5.1; and
- a copy of each declaration recorded under section 6. 2017, c. 10, Sched. 3, s. 5.

2. Access to registry

(2) The registry shall be available for public inspection in the manner and during the time that the municipality or local board, as the case may be, may determine. 2017, c. 10, Sched. 3, s. 5.

3. Written statement re disclosure

5.1 At a meeting at which a member discloses an interest under section 5, or as soon as possible afterwards, the member shall file a written statement of the interest and its general nature with the clerk of the municipality or the secretary of the committee or local board, as the case may be. 2017, c. 10, Sched. 3, s. 4.

4. Disclosure to be recorded in minutes

6 (1) Every declaration of interest and the general nature thereof made under section 5 shall, where the meeting is open to the public, be recorded in the minutes of the meeting by the clerk of the municipality or secretary of the committee or local board, as the case may be. R.S.O. 1990, c. M.50, s. 6 (1).

Local Board Meaning

“local board” means a school board, board of directors of a children’s aid society, committee of adjustment, conservation authority, court of revision, land division committee, municipal service board, public library board, board of management of an improvement area, board of health, police services board, planning board, district social services administration board, trustees of a police village, board of trustees of a police village, board or committee of management of a long-term care home, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act in respect of any of the affairs or purposes, including school purposes, of one or more municipalities or parts thereof, but does not include a committee of management of a community recreation centre appointed by a school board or a local roads board; (“conseil local”)

Form

Municipal Conflict of Interest Declaration Form

Declaration of Interest – Municipal Conflict of Interest Act

Meeting Date and Name:

Subject Matter:

I (insert name) declare a potential (deemed, direct or indirect) pecuniary interest with respect to (insert conflict) on the Brantford Police Services Board meeting dated (insert date) for the following reason (state the general nature of the pecuniary interest).

Legislative Reference

Board Policy / Municipal Conflict of Interest Act

Passed / Reviewed and/or Updated

Passed: April 11, 2019

Reviewed/Updated: September 2024