

BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, SEPTEMBER 13, 2018
10:35 A.M., BOARDROOM

ROLL CALL

PRESENT: Deb Cockerill, Chair
Brendan Ryan, Vice Chair
Vincent Bucci
Mayor Chris Friel
Councillor Greg Martin

ALSO PRESENT: Chief W. Geoff Nelson
Deputy Chief Rob Dinner
Margaret Eves, Executive Assistant

Moved by Vice Chair Brendan Ryan
Seconded by Vincent Bucci

THAT the motions made at the in-camera session be adopted.

CARRIED

1. PRESENTATIONS/DELEGATIONS

1.1 Police Exemplary Long Service Award

Sergeant Chris Grantham was presented with his 20-Year Police Exemplary Service Medal. The officer was thanked for his service to the community.

1.2 Service Delivery Review Update

Staff from Met-Scan, the firm retained to conduct a Service Delivery Review, attended and made a presentation on the project. Mr. James Brown, Mr. Angelo Christofaro, and Mr. Pete Lennox introduced themselves and provided an overview of their qualifications.

The Board was told that the first phase of the process began May 28 at which time they met with the Service Steering Committee. At the meeting, the project scope was identified which will include the examination of all internal systems, including human resources, assets, organizational structure, activities and partners. Following this, the identification of issues was discussed which included staffing, alternative revenue streams, long term absences and shift schedules. Stakeholders were identified and will

be consulted. Project artifacts will include the Project Charter and Project Communications Plan.

The review team reported on their project scoping exercise, as well as external and internal consultations.

Next steps were outlined, which included internal data analysis, analysis of data from internal consultations as well as examination of organizational structure, allocation of other agencies and outcomes and measurements from other agencies that impact upon the Service efforts.

The review team left at 11:20 a.m., at which time the meeting adjourned until the in-camera session was completed. The meeting resumed at 11:30 a.m.

2. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3. MINUTES

Moved by Councillor Greg Martin
Seconded by Vice Chair Brendan Ryan

THAT the minutes of the meetings held June 21, 2018, and August 28, 2018, be adopted.

CARRIED

4. REPORTS

4.1 Issues Update – Chief G. Nelson

Chief Nelson reported that he had received an email on July 17 from the Ministry of the Attorney General indicating that the renovation contract documents required for work at the Brantford Jail has been done, but tendering was on hold by the newly-elected Provincial Government. He expressed his concern about the lack of cell capacity at Provincial Court and reported that 436 over capacity incidents had taken place at the Court this year. He added that these circumstances continue to be a critical issue of liability for the Board as the over-crowding creates a safety risk for prisoners and staff.

Options available to staff were discussed. Chief Nelson reported that staff are making a judgment call on the placement of prisoners and have permission to leave prisoners in the OPP transport wagon if they feel it is

prudent. Chief Nelson added that MPP Bouma is aware of the situation and has attended a tour of the court facility.

Moved by Vice Chair Brendan Ryan
Seconded by Vincent Bucci

WHEREAS the Brantford Police Services Board has concerns about safety due to over-crowding of prisoners in cells at the Provincial Courthouse and the resulting inherent liability

THEREFORE BE IT RESOLVED that the Board directs Chief W.G. Nelson to prepare a report on the status of the situation and recommendations to resolve these concerns.

CARRIED

Chief Nelson then advised that he met with OPP commanders to discuss comments made by the OPP to the media regarding outlaw motorcycle gang activity in the City of Brantford. The Board was advised that a clubhouse has not been established in the City as was previously stated in the media.

4.2 Monthly Statistical Report

Deputy Chief R. Dinner highlighted points of interest in the March 2018 report.

4.3 Budget Report

Chief Nelson presented this report, which indicated the 2018 Operating Budget was within 1% of the estimate year to date. There were no areas of concern.

4.4 Auction Proceeds Account

4.4.1 *Second Quarter Report*

This report, for the period ending August 31, 2018, indicated the account held a balance of \$21,385.27.

4.4.2 *Request for Funding – Youth Hockey Program*

Moved by Vincent Bucci
Seconded by Vice Chair Brendan Ryan

WHEREAS a request has been received from Constable Curtis Logan for a contribution of \$5,000 towards this year's Youth Hockey Program

AND WHEREAS the Brantford Police Services Board supports this successful community program

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$5,000 from the Auction Fund Account to the Special Projects Account (#132016) and that this amount be used to financially assist the Youth Hockey Program.

CARRIED

4.5 Second Quarter Complaints Against Police Report

Inspector Paolini attended the meeting and presented his report, which indicated that 13 complaints had been received in the second quarter of 2018. Eight complaints had been screened out by the OIRPD.

4.6 Children's Safety Village – Memorandum of Understanding

Moved by Vice Chair Brendan Ryan
Seconded by Vincent Bucci

THAT the following motion of June 29, 2018, be ratified:

THAT the Brantford Police Services Board agrees to enter into a Memorandum of Understanding with the Children's Safety Village of Brant to use the Children's Safety Village facility to deliver the TICK Board's Grand 6 KIDS Program, in accordance with terms set out in the MOU, in consideration of an annual payment of \$10,000 to the Children's Safety Village by the Board.

CARRIED

4.7 Request to Waive Police Clearance Check Fees – Workforce Planning Board of Grand Erie

A request was received through Chief Nelson from Jill Halyk, Executive Director of the Workforce Planning Board of Grand Erie for the waiving of fees charged for police clearance checks for participants in the new training program designed to help vulnerable workers develop skills.

Moved by Vincent Bucci
Seconded by Vice Chair Brendan Ryan

THAT the Brantford Police Services Board denies the request of the Workforce Planning Board of Grand Erie to waive fees associated to Police Clearance Checks for participants in their new training program.

CARRIED

4.8 Provincial Strategy to End Human Trafficking Funding

Chief Nelson advised the Service was participating in Ontario's Strategy to End Human Trafficking and would receive funding in the amount of \$17,400 to develop a coordinated approach to addressing human trafficking.

4.9 CALEA

4.9.1 *CALEA Remote Assessment Results*

Inspector Paolini presented his report which provided the results of a recent remote assessment by CALEA assessor. He was pleased to report that we have met the standards.

4.9.2 *Transition to Tier One Accreditation*

A report from Inspector Paolini was received, which indicated that CALEA allows law enforcement agencies to choose between levels of CALEA accreditation based on the needs of the organization and its capacities. He recommended that the Service transition to tier one CALEA accreditation.

Moved by Vincent Bucci
Seconded by Vice Chair Brendan Ryan

THAT the Brantford Police Services Board supports the recommendation of staff and approve the transition to Tier One CALEA accreditation.

CARRIED

4.10 Drive-offs from Gas Stations – Crime Prevention Techniques

The Board received a copy of correspondence Chief Nelson has provided to a number of local gas station owners with advice on how to reduce the likelihood of incidents of drive-offs.

4.11 Request for Return of Replica Bullet

Moved by Councillor Greg Martin
Seconded by Mayor Chris Friel

THAT the Brantford Police Services Board approves the request of Willem Mulder to return the replica bullet to him, which he found and turned in to the Brantford Police Service, as the bullet was deemed a replica and did not to be destroyed.

CARRIED

4.12 2017 Annual Report

This report was received and reviewed.

5. NEXT MEETING DATE

The next public meeting will be held on October 11, 2018 at 10:30 a.m.

6. NEW BUSINESS

There was no new business to discuss.

7. ADJOURNMENT

Moved by

THAT the meeting be adjourned. (12:20 p.m.)

CARRIED

The minutes of this meeting were adopted this 11th day of October 2018.

Deb Cockerill, Chair

Margaret Eves, Executive Assistant