

**BRANTFORD POLICE SERVICES BOARD**  
**MINUTES**  
**THURSDAY, MARCH 28, 2013**  
**10:30 A.M., BOARD ROOM**

<b>ROLL CALL</b>
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**PRESENT:** Jean Anderson, Chair  
Todd Glaves, Vice Chair  
Cheryl Antoski  
Councillor Vince Bucci  
Mayor Chris Friel

**ALSO PRESENT:** Chief Jeff Kellner  
Deputy Chief W. Geoff Nelson  
Margaret Eves, Executive Assistant  
Constable Matt MacMillan, Licensing Officer

Moved by Vice Chair Todd Glaves  
Seconded by Councillor Vince Bucci

THAT motions made in the in-camera session be adopted.

CARRIED

<b>1. DECLARATION OF CONFLICTS OF INTEREST</b>
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There were no declarations of conflict of interest.

<b>2. PRESENTATIONS</b>
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2.1 Civilian Merit Awards

Civilian Merit Awards were presented to Barbara Lane and Raymond Brouillard for assisting the Brantford Police Service.

2.2 CopLogic On-line Reporting System – Staff Sergeant Rudy Jambrosic

Staff Sergeant Rudy Jambrosic, assisted by Mrs. Erminia Beckett, provided an informative presentation on a new on-line reporting portal, CopLogic, which would be used for selected, low-priority crimes and property-related incidents. It was anticipated the go-live date would be September 25, 2013.

<b>3. DELEGATIONS</b>
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3.1 Request for Amendments to Taxi Bylaw #99-01 – Steven Knowles

Mr. Steve Knowles, Manager, and Mr. Andy Atwal, President, of Bell Cabs attended to speak to their request for amendments to the Taxi Bylaw, which included the ability of a taxi plate owner to lease the taxi plate to another party. The reason for this request was economic. Mr. Knowles indicated they had no control over the rise in fuel and maintenance costs and would like to combat the increase in their expenses by leasing their plates to drivers. The delegation left the meeting at 11:05 a.m.

<b>4. MINUTES</b>
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Moved by                      Mayor Chris Friel  
Seconded by                Cheryl Antoski

THAT the minutes of the meeting held February 21, 2013, be adopted.

CARRIED

<b>5. REPORTS</b>
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5.1 Request for Bylaw Amendments – Steve Knowles

Constable Matt MacMillan, Licensing Officer, presented his report. He advised he did not support the requested changes.

With respect to the taxi plates, he indicated that the plates are owned by the Board and are issued every March. If leasing were approved, he felt the Board would lose control in enforcing the Bylaw. It was his opinion that if an individual leased a taxi plate from a broker, that individual would follow the rules/demands of the broker or else lose the plate as they would have invested a great deal of money to purchase a suitable vehicle and pay for the plate lease.

Cst. MacMillan stated he did not support removing the requirement for a vehicle inspection. He advised he felt the vehicle inspection by the Taxi Licensing Officer was a good idea as it was an opportunity to ensure the vehicles were conforming to requirements of the Bylaw.

He also did not support allowing a company to take over the meter checks. He felt the taxi meter checks should remain under the supervision of the Taxi Licensing Officer as he is in an unbiased position.

Moved by               Councillor Vince Bucci  
Seconded by         Cheryl Antoski

THAT the Brantford Police Services Board supports the recommendation of staff not to approve the requested amendments to Taxi Bylaw #99-01.

CARRIED

**5.2    Monthly Statistical Report – February 2013**

Deputy Chief Nelson presented the February 2013 report and highlighted points of interest.

**5.3    Monthly Budget Report – February 2013**

Chief Kellner presented this report, prepared by Inspector Kent Pottruff of the Administration Branch. He had no concerns with the budget.

**5.4    Notice of Ministry Inspection – April 22 to 26, 2013**

Notification was received that the Ministry of Community Safety and Correctional Services – Public Safety Division, would be attending to conduct an inspection of the Service from April 22 to April 26, 2013. The scope of the inspection will be bail and violent crime; police response to high risk individuals; missing persons, and preliminary perimeter control and containment.

**5.5    Policy Amendment – Preliminary Perimeter Control & Containment**

Moved by               Cheryl Antoski  
Seconded by         Councillor Vince Bucci

THAT the amendments to Board Policy #00-47 – Preliminary Perimeter Control and Containment, be approved.

CARRIED

**5.6    Request for Financial Assistance – “Send a Kid to Camp”**

Moved by               Councillor Vince Bucci  
Seconded by         Mayor Chris Friel

WHEREAS a request has been received from the Community Recreation Development Team of Brantford Parks and Recreation to sponsor a week of camp for a child

AND WHEREAS the Brantford Police Services Board fully supports this concept

NOW THEREFORE BE IT RESOLVED that the Brantford Police Services Board approves the transfer of \$125.00 from the Police Services Board Auction Proceeds Trust Fund to the Police Services Board Special Projects Account (150500) and that this amount be used to sponsor a child to attend summer camp.

CARRIED

**5.7     Communications/Dispatch Service – Port Hope Police Service**

Correspondence was received from the Port Hope Police Services Board in which they indicated they planned to outsource its communications/dispatch service as of January 1, 2014, and invited the Board to bid on providing the service.

Moved by                 Cheryl Antoski  
Seconded by            Councillor Vince Bucci

THAT the Brantford Police Services Board not bid to provide communications/dispatch services to the Port Hope Police Service.

CARRIED

**5.8     CALEA Accreditation**

Chair Anderson reported that she had attended the CALEA re-accreditation hearings with Chief Kellner and staff and was pleased to report that the Service was successful in achieving its fourth re-accreditation. She thanked staff for the tremendous amount of work involved. A media release will be forthcoming.

**5.9     Traffic Safety Plan**

Deputy Chief Nelson presented the Traffic Safety Plan which outlined enforcement and education programs.

**5.10    Service Delivery Review**

Deputy Chief Nelson advised that beginning April 15, 2013, Sergeant K. Bell-Samson would begin a critical review of the Brantford Police Service call intake process. This review was an objective listed in the current Business Plan. The purpose of the review was to identify and implement enhancements to the Service call intake process in an effort to optimize its effectiveness and efficiency for both the community and the Service.

<b>6. NEXT MEETING DATE</b>
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The next meeting will be held April 18, 2013, at 10:30 a.m. The June meeting was moved from June 20 to June 19, 2013.

<b>7. NEW BUSINESS</b>
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**7.1 Request to Donate Used Equipment**

Chief Kellner advised that the Forensic Identification Section van is being refurbished and old kitchen cabinets and filing cabinets have been replaced and are to be disposed of through auction. The 1<sup>st</sup> Burford Cub Scouts have requested the donation of the used equipment to assist them with storage. The dollar value of the equipment is minimal.

Moved by                      Mayor Chris Friel  
Seconded by                Councillor Vince Bucci

THAT the used cabinets and filing cabinet previously housed in the Forensic Identification van be donated to the Burford Cub Scouts.

CARRIED

**7.2 Capital Budget**

A staff report was received indicating that \$51,500 had been placed in capital account PD1201 in 2012 for a new x-ray machine for the Explosives Disposal Unit (EDU). The funds remain unspent and following a review of the EDU, it has been determined that the x-ray machine will not be purchased. A request was received to earmark the \$51,500 for the purchase of materials for a Close Quarter Combat (CQB) training facility in the defensive tactics room. Deputy Chief Nelson indicated there is an urgent need for the CQB and it will be utilized on a regular basis for the training of Service members.

Moved by                      Mayor Chris Friel  
Seconded by                Councillor Vince Bucci

THAT the \$51,500 in Capital Account PD 12-01 for the purpose of an Explosives Disposal Unit x-ray machine be diverted to the purpose of materials for a Close Quarter Combat (CQC) training facility.

CARRIED

<b>8. ADJOURNMENT</b>
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Moved by               Councillor Vince Bucci  
Seconded by       Cheryl Antoski

THAT the meeting be adjourned. (11:40 a.m.)

CARRIED

The minutes of this meeting were adopted this 18<sup>th</sup> of April 2013.

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Jean Anderson, Chair

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Margaret Eves, Executive Assistant