

**BRANTFORD POLICE SERVICES BOARD
AGENDA
THURSDAY, APRIL 24, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

ROLL CALL

1. PRESENTATIONS/DELEGATIONS

Presentation

- 1.1** Robin Matthews-Osmond, Corporate Communications Manager
Re: Item 3.2.1 - BPS Website Redevelopment Update

2. DECLARATIONS OF CONFLICT OF INTEREST
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3. ITEMS FOR CONSIDERATION

- 3.1 Issues Update – Interim Deputy Chief Paolini**
Attached (2) Reports

3.1.1 Police Station Renovation Project Update

THAT the report from Interim Deputy Chief Paolini dated April 14, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

3.1.2 Monthly Statistical Analysis

THAT the report from Interim Deputy Chief Paolini dated April 14, 2025 regarding Monthly Statistical Analysis (February 2025) BE RECEIVED.

- 3.2 Issues Updates – Chief Saunders**
Attached (3) Reports

3.2.1 BPS Website Redevelopment Update

THAT the report from Robin Matthews-Osmond dated April 16, 2025 regarding BPS Website Redevelopment Update BE RECEIVED.

3.2.2 Provincial Bail Compliance Dashboard

THAT the report from Mike Potter, Information Technology Manager dated April 16, 2025 regarding Provincial Bail Compliance Dashboard BE RECEIVED.

3.2.3 County Funding for Local Court Security Costs

THAT the report from Inspector Bell-Samson dated April 16, 2025 regarding County funding for local Court Security Costs BE RECEIVED.

3.3 Financial Reports

3.3.1 Monthly Financial Reports

THAT the following Financial Reports dated March 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to April 14, 2025;
- Police Seized Currency Trust account – current to April 14, 2025;
- First Quarter Variance Report – current to March 31, 2025
- Monthly Overtime Report - current to March 31, 2025.

4. CONSENT ITEMS

4.1 Minutes

THAT the March 27, 2025 Regular Police Services Board Minutes BE APPROVED.

4.2 Annual Reports

THAT the following Annual Reports BE RECEIVED:

- 4.2.1 2024 Annual Canine Report.
- 4.2.2 2024 Annual Use of Force Report.

4.3 Quarterly Report – Q1 - 2025 – Public Complaints Against Police

THAT the First Quarter Report 2025 - Public Complaints Against Police Report dated April 9, 2025 BE RECEIVED.

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

5.2 New Business Matters from Members of the Board (no copy)

6. RESOLUTIONS

7. NOTICES OF MOTION

8. NEXT MEETING DATE

May 22, 2025

9. ADJOURNMENT



BOARD REPORT

Date: April 14, 2025

To: Chair and Members
Brantford Police Services Board

From: Rich Paolini
Interim Deputy Chief

Subject: Construction Update Report (Christina Bergman)
Construction Progress Chart (Rich Paolini)

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PURPOSE:

To provide the Brantford Police Services Board with an update on the status of construction at 344 Elgin Street.

BACKGROUND:

Construction continues at 344 Elgin Street and stakeholders continue to meet on a regular basis. The following information was reported by Melloul-Blamey on March 26, 2025:

Construction Activities Weeks of March 10 – 26, 2025:

Block A (3 Storey North Tower Addition)

- Parapet framing & steel stud wall framing continues
- Penthouse wall framing underway
- Penthouse roof installation started
- Electrical Conduit installations underway at 3rd floor
- Mechanical rough-ins and underground continuing

Block B (Garage Area, Detention Area, Generator Building)

- Exterior siding trims started
- Slab on grade complete at Generator Building
- Roofing installed at Generator Building
- Mechanical & Electrical rough-ins continue

- Cell block walls 80% complete
- Interior steel stud walls continuing

Construction Activities Anticipated April 2025:

Block A (3 Storey North Tower Addition)

- Final structural steel inspection scheduled
- Exterior steel stud framing & sheathing to continue
- Electrical conduit installations to continue
- Mechanical underground to be completed
- Clear stone deposit for ground floor
- Pouring concrete floor for 3rd floor
- Floor slab topping preparation

Block B (Garage Area, Detention Area, Generator Building)

- Mechanical & electrical rough-ins to continue
- Cell walls, tactical area walls & doors to continue
- Continue with siding clips & girts
- Masonry work to continue at shop area & generator building
- Cell deck installation, concrete topping to follow
- Rain-water leaders for Garage Area and Generator Building

These construction activities will continue into the end of April 2025. No delays of concern are expected.

The project remains on budget. The City has requested that the consultant review and monitor potential issues and complexities around tariffs, and cost avoidance has been realized for certain material orders. Value Engineering efforts are continually in progress.

See the attached Appendix A - Construction Progress Chart.

RECOMMENDATION:

Receive the Construction Update Report.

Construction Update - 344 Elgin Street

Brantford Police Service

Acting Deputy Chief Rich Paolini

Project start date: 2024-06-10

Scrolling increment: 276

Milestone description	Category	Progress	Start	End	Days
Phase 1	On Schedule	31%	2024-06-10	2026-01-06	575
Preparation of the construction site on the north side of the building. Construction of new generator site.	On Schedule				
Construction of new tower on northwest corner.	On Schedule				
Garage addition.	On Schedule				
Abatement of firing range.	On Schedule				
Renovation of interior area.	On Schedule				
Phase 2	On Schedule	0%	2024-06-10	2026-06-02	722
Demolition/renovation cell area.					
Demolition/renovation property section, offices, armoury and parade room and washrooms.					
Demolition/renovation offices, armoury and parade room, and washrooms.					
Phase 3	On Schedule	0%	2024-06-10	2026-11-30	903
Construction/renovation of classroom, offices and washroom.					
Renovation of existing Administration area.					

Legend:

On Schedule

Behind Schedule

Complete

[illegible]



BOARD REPORT

Date: April 14, 2025

To: Chair and Members
Brantford Police Services Board

From: Rich Paolini
Interim Deputy Chief

Subject: Monthly Statistical Analysis

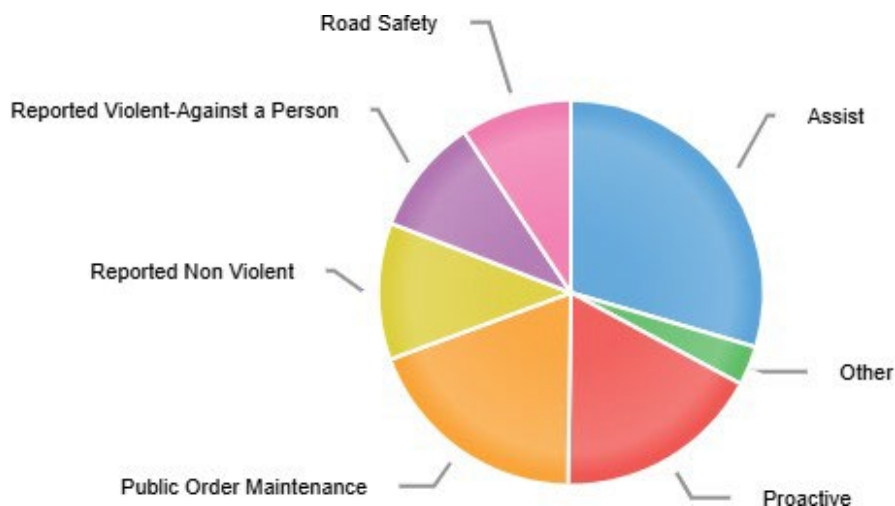
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PURPOSE:

To provide the Brantford Police Service Board with a high-level statistical report on the activities of the Service up to March 31, 2025.

BACKGROUND:

Most occurrences to date are in the “Assist” category (29.56%). The top three occurrences in this category are 9-1-1 calls (34.57%), compassion to locate (22.07%) and assist other service (11.72%). The remainder of the occurrences consist of various other types including missing person, child custody access and injured/sick persons.



Occurrence counts for a two-week period, month-to-date and year-to-date compared to the averages of the previous five years are provided below. This data is intended to provide a high-level overview only.

		Mar 16-31 2025	Mar 16-31 Hist. AVG	Mar 2025 to Date	Mar 2024 to Date	2025 YTD	YTD Hist. AVG
Property Occurrences	Occurrence						
	Break and Enter Totals*	12	19	21	37	63	111
	Break and Enters - Residential	5	9	10	21	27	64
	Break and Enters - Commercial	5	7	7	11	26	33
	Theft Under - Shoplifting	38	32	65	76	169	165
	Theft Under - Theft from Vehicles	19	26	28	33	78	136
	Theft Motor Vehicle	17	7	27	12	67	44
Public Disorder	Occurrence						
	Unwanted Person Total*	194	113	326	253	909	654
	Disturbances Total*	12	12	22	11	35	58
	Liquor Offences Total*	0	1	0	1	0	4
	Liquor Offences - Licensed	0	0	0	0	0	0
	Intoxicated Person Total*	7	7	10	11	32	40
	Intoxicated Person - Taken into Custody	2	2	2	4	11	10
Violent Occurrences	Occurrence						
	Robbery Total*	4	2	5	7	11	15
	Robbery - Commercial	1	1	2	4	2	5
	Robbery - Person on Person	2	2	2	2	6	8
	Assaults Totals *	18	19	33	37	92	95
	Offensive Weapons Total*	5	4	6	9	19	26
	Offensive Weapons - Possession of Weapons*	0	2	0	2	2	13
	Domestic Disputes Total*	67	61	144	101	375	337
	Domestic Others Total*	33	30	67	54	174	164
	Elder Abuse Total*	1	1	3	1	4	2
	Elder Abuse - Mandatory Reporting	0	0	0	0	0	1

Fraud	Number of Occurrences						
	Fraud Financial Institution Total*	0	2	0	7	0	18
	Fraud Financial Inst. - Credit Card Fraud	0	2	0	6	0	15
	General Fraud Total*	20	15	43	46	125	84
	General Fraud - Utter Forged Documents	6	2	7	2	8	11
	General Fraud - False Pretences	0	4	3	16	12	21
	General Fraud - Internet Fraud	3	7	11	18	24	30
	Counterfeit Total*	4	0	16	1	44	9
	Personal Fraud Total*	15	4	23	12	64	28
	Personal Fraud - Identity Theft	14	3	22	2	61	19
	Personal Fraud - Identity Fraud	1	2	1	10	2	8

Three occurrence types continue to trend upward when compared to the year-to-date historical average over five years; Theft of Motor Vehicles, Unwanted Persons and Fraud. The BPS continues to dedicate resources to address these occurrences, including,

- collaborating with local police agencies and participating in the Provincial Auto Theft and Towing (PATT) Unit to address motor vehicle theft,
- creating awareness of and providing fraud prevention education using social and print media, and
- increasing police visibility and presence through innovative techniques to address public disorder occurrences.

Occurrence data along with other reporting methods assist police to determine the most efficient use of police resources. Developing trends or changes are used by planners to develop programs and strategies to address public safety issues and crime preventions initiatives.

RECOMMENDATION:

Receive the Monthly Statistical Analysis Report.



BOARD REPORT

Date: April 16, 2025

To: Chair and Members
Brantford Police Services Board

From: Robin Matthews-Osmond, Corporate Communications Manager

Subject: BPS Website Redevelopment Update

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PURPOSE:

To provide the board with an update related to the redevelopment of the external Brantford Police Service website: www.brantfordpolice.ca

BACKGROUND:

We are pleased to report the successful redevelopment of the Brantford Police Service's website, the first major update since 2017. The new website was redesigned with a focus on enhancing user experience, increasing access to information, and streamlining navigation through a simplified, modern interface.

Key Improvements and Features:

- **User-Friendly Design:** Simplified layout and intuitive navigation for easier access to resources.
- **Enhanced Accessibility:** Improved structure to better support users on all devices and comply with accessibility standards.
- **Subscription Features:** Users can now subscribe to receive updates for media releases, news, events, and job postings.
- **Online Services:** Includes online crime reporting capabilities for greater public convenience.
- **Secure Retiree Portal:** A secure, dedicated area for retirees to access relevant documents and updates.

- **Community Engagement Tools:**

- Public calendar featuring upcoming board meetings and community events.
- Clearer visibility into police service initiatives and public communications.

The website is scheduled to go-live Tuesday, April 22, 2025, and utilized the vendor GHD (formally e-solutions).


This important redevelopment initiative required substantial technical updates, design enhancements, and extensive content revisions, all managed internally with current resources. The successful outcome of this project significantly improves the way we serve and engage with the public.


This redevelopment represents a meaningful step forward in transparency, communication, and public engagement. We look forward to continued improvements as we gather information and feedback from the community.

RECOMMENDATION:


This report is provided for information only. No action required.

Home Page:



Emergency: 911 Non-Emergency: 519-756-7050 

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— START YOUR CAREER WITH BPS

Join our Team


Interested in an exciting career in policing?
A dynamic career working with the Brantford Police Service will provide you with opportunities for advancement in specialized areas while you are able to contribute to the safety and well-being of the Brantford community. Click here to learn more about the exciting Civilian and Sworn Officer positions available.

Join Our Team




Report Crime Online

Many incidents can be reported online from home. Click here to learn more.




A Safer Community

The Brantford Police Service is committed to enhancing safety for all, by engaging and supporting a unified community.




Road Safety

Road and traffic safety is a shared responsibility. Through education and enforcement we can work together to create safer roadways.




Special Duty Officer

Click here for more information and an application to request an officer for special duty.



Record Checks

Click here to apply for a police record check.



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Media Releases

BRADLEY GEORGE SAUNDERS - ARRESTED for 2nd DEGREE MURDER
Apr 04, 2025

Increased Visibility for BPS Core Engagement and Response Team with New Battenburg Vehicles
Mar 27, 2025

BPS charge 48-year-old Brantford man for murder
Mar 23, 2025


BPS drug investigation results in the arrest of two; drugs and currency seized
Mar 13, 2025

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Contact Us

Brantford Police Service
344 Elgin Street
Brantford, Ontario
N3T 5T3






Non-Emergency: 519-756-7050
Emergencies: 9-1-1

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BOARD REPORT

Date: April 16, 2025

To: Chair and Members
Brantford Police Services Board

From: Mike Potter – Information Technology Manager

Subject: Provincial Bail Compliance Dashboard

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PURPOSE:

Implementation of the Provincial Bail Compliance Dashboard tool developed by O.P.P.

BACKGROUND:

The Provincial Bail Compliance Dashboard (PBCD) is a situational awareness tool, intended to provide policing partners with critical information regarding persons released on bail for firearm offenses within their jurisdiction.

The PBCD provides a visual dashboard for officers with spatial and near real-time information related to individuals in the community on bail for firearms offences, informing officer and public safety, as well as supporting the completion of bail compliance checks.

In response to the increasing concerns related to individuals on bail and the rising levels of serious and violent crime across the province, Toronto Police Services (TPS) pioneered the creation of a bail compliance dashboard for firearms offences, built on ESRI GIS technology with focus on efficient frontline usage. In partnership with Durham Regional Police Services, TPS evolved the dashboard application and data sharing model.

In May 2023, the Ontario Treasury Board asked the OPP to partner with the Toronto Police Service to build out this foundational work to support a Provincial model for all Ontario police services.

The OPP PBCD team is collaborating with partner ministries and law enforcement agencies to enhance and extend the current bail dashboard model pioneered by the Toronto Police Service to all Ontario law enforcement agencies.

RECOMMENDATION:

Report only.



BOARD REPORT

Date: April 16, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Subject: County Funding for Local Court Security Costs

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PURPOSE:

To report on the status of funding requested by Chief Saunders for Court Security costs.

BACKGROUND:

In October of 2024, the Brantford Police Service requested consideration from the County of Brant to cover a portion of the City of Brantford costs to operate the court houses.

At that time, the proposed contribution was to cover a portion of the anticipated increase in 2025 operating expense, proportionate to the shared cost structure of other such services.

On April 3, 2025, Chief Saunders received notification that the County of Brant had agreed to contribute \$46,500 toward local court security costs.

We appreciate the County of Brant's willingness to supplement our costs and value our partnership with them moving forward.

RECOMMENDATION:

Report Only



BOARD REPORT

Date: April 14, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kristen Bell-Samson, Administration

Subject: April Financial Report

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PURPOSE:

To provide the April Financial and Overtime reports.

BACKGROUND:

Appendix A – Auction Proceeds Trust Account for the period ending April 14, 2025
Appendix B – Police Seized Currency Trust Account for the period ending April 14, 2025
Appendix C – First Quarter Variance Report current to March 31, 2025
Appendix D – Monthly Overtime Report current to March 31, 2025

RECOMMENDATION:

Report only

Appendix A - Auction Proceeds Trust Account (TF0706)			
For the period ending April 14, 2025			
2024 ending balance			\$ 76,798.47
Revenue			
Auction Net Proceeds - as per policy #07-01(132016.67590)			
	February	388.98	
Total Auction Net Proceeds			388.98
Investment Income earned (TF0706.43410)			
			-
Found money - as per policy #91-04 (132001.43722)			
	February	846.92	
	March	80.05	
	April	122.15	
Total Found Money			1,049.12
Total Revenue			1,438.10
Expenditures (132016.45115)			
Date	Sec.	Description	
23-Jan-25	3.5	Auction Proceeds Account - Request for Funds – 2025 Special Olympics Summer Provincial Games Sponsorship	2,095.77
23-Jan-25	3.6	Auction Proceeds Account – Annual Contribution – Children’s Safety Village as per 2025 budget	10,000.00
27-Mar-25	3.4.1	Auction Proceeds Account – Request for Funds - Brantford Police Association/Charity Golf Tournament – June 13, 2025	2,000.00
27-Mar-25	3.4.3	Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program	1,500.00
Total Expenditures as approved by board motion			15,595.77
Balance at April 14, 2025			\$ 62,640.80

Appendix B - Police Seized Currency Trust Account (TF0707)				
For the period ending April 14, 2025				
2024 ending balance		\$	61,654.97	
2025 Deposits:				
Deposit date:	Incident #	Date Seized	Amount	Notes
Disbursements:				
Total balance as at April 14, 2025		\$	61,654.97	

Year End Budget Variance Report

Appendix C

Estimated as at March 31, 2025

YTD Budget % 25%

Brantford Police Service	Annual		YTD		Available Balance	% Rec'd/Spent	Comments (YTD)
	Budget	Projected	Budget	Actual			
Revenues	A			B	A-B	B/A	
Grants and Subsidies	\$ 3,461,699	\$ 3,457,985	\$ 865,425	\$ 165,778	\$ 3,295,921	5%	The YTD revenue (14%) is less than anticipated (25%) due to all Q1 grants being received in May when grants' final reports are submitted by the end of April 2025
Fees and Services Charges	\$ 1,128,000	\$ 986,546	\$ 282,000	\$ 149,259	978,741	13%	
Other Operating Recoveries	\$ 1,787,911	\$ 1,933,677	\$ 446,978	\$ 598,080	1,189,831	33%	
Total Revenues	6,377,610	6,378,207	1,594,403	913,116	5,464,494	14%	Overall, revenues are estimated within budget targets at year end
Expenses							
Wages and Benefits	50,730,682	\$ 50,780,457	\$ 12,682,671	\$ 12,676,718	38,053,964	25%	The YTD Actual (27%) is more than anticipated (25%) mainly due to the entire amount of \$1.3 million transferred to reserve has been reflected in the first quarter of the year.
Overtime Costs	2,005,000	\$ 2,775,838	\$ 501,250	\$ 698,176	1,306,824	35%	
Other Labour Costs inc. EAP & Recruitment etc	389,958	\$ 389,958	\$ 97,490	\$ 106,997	282,961	27%	
Goods incl. Material, Supplies, Hardware, Equipment & Furniture etc	979,457	\$ 949,146	\$ 244,864	\$ 184,326	795,131	19%	
Training - Conference&Courses&Other	409,759	\$ 409,759	\$ 102,440	\$ 87,863	321,896	21%	
Travel Expenses							
ESCO (Emergency Services Cooperative of Ontario, rebranded from PRIDE)	1,262,797	\$ 1,262,797	\$ 315,699	\$ -	1,262,797	0%	
Services - Professional	283,200	\$ 283,200	\$ 70,800	\$ 40,613	242,587	14%	
Security Service	354,340	\$ 354,340	\$ 88,585	\$ 85,612	268,728	24%	
IT - Computer Software & Hardware License, R & M, Internet, Telephone, Cell phones & Other	1,499,789	\$ 1,549,096	\$ 374,947	\$ 482,972	1,016,817	32%	
Facilities & Fleet R & M	808,013	\$ 791,114	\$ 202,003	\$ 145,937	662,076	18%	Overall, expenditures are anticipated within budget targets at year end
Lease & Rent incl. Equipment	718,791	\$ 759,118	\$ 179,698	\$ 530,109	188,682	74%	
Property & Vehicle							
Inter-departmental Charges	51,523	\$ 51,523	\$ 12,881	\$ 0	51,523	0%	Net Budget is anticipated within budget targets
Operating Financing	1,300,000	\$ 1,300,000	\$ 325,000	\$ 1,300,000	-	100%	
Total Expenses	60,793,309	61,656,347	15,198,327	16,339,322	44,453,987	27%	
Total Net Expenditure	\$ 54,415,699	\$ 55,278,139	\$ 13,603,925	\$ 15,426,205	\$ 38,989,494	28%	

Appendix D - Monthly Overtime Hours Report March, 2025

Below is an overview of monthly overtime report from January to March 2025. Business units that have been highlighted show an elevated level of overtime hours (3-Month Average) >15 hours/FTE/Month, relative to the number of full-time employees in that business unit.

BU Number	BU Name	Jan-25	Feb-25	Mar-25	Average (3-Month)	Head Count (FTE)	Average/ Head Count
132000	POLICE DEPARTMENT ADMIN				-	2	-
132002	CANINE UNIT	66.50	44.25	32.45	47.73	3	15.91
132003	EMERGENCY RESPONSE TEAM				-		
132005	COMMUNITY SAFETY&CRIME PREVENT	46.75	80.00	65.38	64.04	8	8.01
132007	INFORMATION TECHNOLOGY SYSTEMS				-	4	-
132010	COURT SECURITY	183.00	256.13	201.13	213.42	22	9.70
132014	SCHOOL SAFETY PROGRAM				-	1	-
132023	POLICE FACILITY MAINTENANCE	12.00	20.00	3.75	11.92	6	1.99
132024	POLICE FLEET MANAGEMENT				-	2	-
132120	CORPORATE COMMUNICATION	20.50		2.63	7.71	1	7.71
132130	HUMAN RESOURCES				-	2	-
132131	RECRUITING		3.00		1.00	2	0.50
132140	BPS SPECIAL PROJECTS	245.50	296.50	262.25	268.08	10	26.81
132200	DEPUTY CHIEF				-	1	-
132300	CHIEF FINANCIAL OFFICER				-	1	-
132310	FINANCE				-	3	-
132400	OPERATIONS				-		
132410	PLATOON A	531.75	452.50	379.88	454.71	26	17.49
132411	PLATOON B	581.88	697.63	647.88	642.46	22	29.20
132412	PLATOON C	429.25	406.48	352.88	396.20	27	14.67
132413	PLATOON D	521.38	502.25	596.50	540.04	24	22.50
132414	BETTER ENFORCEMENT ACTION TEAM	48.50	35.13	15.75	33.13	4	8.28
132415	ALTERNATIVE RESPONSE UNIT(ARU)	6.00		1.50	2.50	7	0.36
132416	TRAFFIC	184.50	150.25	172.25	169.00	6	28.17
132417	OUTWARD FACING	56.50	35.88	61.50	51.29	8	6.41
132430	TRAINING	175.75	139.50	149.25	154.83	6	25.81
132500	CRIMINAL INVESTIGATION	51.50	7.75	75.00	44.75	4	11.19
132510	CHILD ABUSE/SEXUAL ASSAULT	114.50	76.00	35.25	75.25	5	15.05
132511	DOMESTIC VIOLENCE	72.50	56.38	67.00	65.29	3	21.76
132512	FORENSIC IDENTIFICATION	100.00	144.38	138.75	127.71	6	21.28
132513	CRIME ANALYSIS	-	-	-	-	1	-
132514	FRAUD	117.50	31.00	29.00	59.17	3	19.72
132550	MAJOR CRIME	146.75	106.13	189.50	147.46	9	16.38
132551	HIGH RISK/REPEAT OFFENDER	32.00	36.00	5.63	24.54	2	12.27
132552	INTERNET CHILD EXPLOITATION	9.50	12.00	32.75	18.08	6	3.01
132553	CRIMINAL INTELLIGENCE UNIT	68.25	82.50	137.00	95.92	8	11.99
132554	T.I.G.E.R	21.75	51.75	81.25	51.58	4	12.90
132555	HEAT	27.00	56.25	133.50	72.25	4	18.06
132600	QUALITY ASSURANCE				-	1	-
132610	911 CALL CENTRE	914.00	847.25	962.13	907.79	22	41.26
132640	PROFESSIONAL STANDARDS				-	1	-
132630	RECORDS	100.75	213.00	373.50	229.08	35	6.55
132660	CALEA				-	1	-
132670	EVIDENCE MANAGEMENT				-	5	-
Total - Current Year		4,885.75	4,839.85	5,205.20	4,976.93		
Total - Last Year		4,842.63	5,485.00	3,638.63	5,108.18		
Difference		43.12	-645.15	1,566.58	-131.24		

**BRANTFORD POLICE SERVICES BOARD
MINUTES
THURSDAY, MARCH 27, 2025 – 9:00 A.M.
BOARDROOM, 344 ELGIN STREET, BRANTFORD**

Allan Lovett in the Chair

ROLL CALL

PRESENT: Allan Lovett
 Councillor Mandy Samwell
 Mayor Kevin Davis
 Dan Houssar
 Krupesh Shah

ALSO PRESENT: Chief Jason Saunders
 Interim Deputy Chief Rich Paolini
 Police Staff – Insp. K. Bell-Samson, Insp. K. Tollar, Insp. K. Reeder,
 A/Insp. G. Davies, A/Insp. M. Sciberras, R. Matthews-Osmond, T. Fischer
 Virginia Kershaw, Executive Assistant

1. PRESENTATIONS/DELEGATIONS

Swearing In Ceremony – Police Chief Jason K. Saunders

Justice Colette Good administered the Oath of Office to newly appointed Chief Jason Saunders. Members of the Board, family of Chief Saunders and Police Service staff were in attendance at the Swearing In Ceremony.

2. DECLARATIONS OF CONFLICT OF INTEREST
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None

3. ITEMS FOR CONSIDERATION

Item 3.1, 3.2, 3.3 and 3.4 were separated for discussion purposes prior to calling the vote on all Items for Consideration and Consent Items. An additional agenda item 3.4.3 (CAA Safety Patrollers Program Event) was added to the agenda due to the timeliness of the event.

3.1 Issues Update – Interim Deputy Chief Paolini

Interim Deputy Chief Paolini addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

3.1.1 Police Station Renovation Project Update

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paoloni dated March 17, 2025 regarding 344 Elgin Street Construction Update BE RECEIVED.

CARRIED

3.1.2 Monthly Statistical Analysis

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Interim Deputy Chief Paolini dated March 18, 2025 regarding Monthly Statistical Analysis (February 2025) BE RECEIVED.

CARRIED

3.2 Issues Updates – Chief Saunders

Chief Saunders addressed the Board and provided his reports. Questions of clarification on the various reports made were answered by Staff.

3.2.1 Section 28 of the Community Safety and Policing Act

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Chief Saunders dated March 17, 2025 regarding Section 28 of the Community Safety and Policing Act BE RECEIVED.

CARRIED

3.2.2 Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting)

Moved by D. Houssar
Seconded by M. Samwell

THAT the report from Chief Saunders dated March 17, 2025 regarding Purchasing Policy relating to decision of City Council (March 4, 2025 Special Meeting) BE RECEIVED.

CARRIED

3.2.3 2023 Use of Force Statistical Report

Moved by D. Houssar
Seconded by M. Samwell

THAT the Report from Chief Saunders dated March 17, 2025 regarding 2023 Use of Force Statistical Report BE RECEIVED.

CARRIED

3.3 Financial Reports

Moved by D. Houssar
Seconded by M. Samwell

3.3.1 Monthly Financial Reports

THAT the following Financial Reports dated March 17, 2025 BE RECEIVED:

- Auction Proceeds Trust Account – current to March 31, 2025;
- Police Seized Currency Trust account – current to March 31, 2025;
- 2024 Year End Budget Variance Report – current to March 17, 2025
- Monthly Overtime Report - current to February 28, 2025.

CARRIED

3.4 Auction Proceeds Account - Request for Funds

3.4.1 Brantford Police Association/Charity Golf Tournament – June 13, 2025

Moved by D. Houssar
Seconded by M. Samwell

THAT the Brantford Police Services Board approves the transfer of \$2,000 from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the Brantford Police Association/Charity Golf Tournament in support of Stedman Community Hospice event being held on June 13, 2025.

CARRIED

3.4.2 Brant Community Health Care System Foundation – Swing for Healthcare Golf Tournament – June 24, 2025

No motions of support for funding were made by the Board members.

3.4.3 Auction Proceeds Account - Request for Funds – CAA Safety Patrol Program (Annual request - \$1500)

Moved by D. Houssar
Seconded by M. Samwell

THAT the Brantford Police Services Board approves the transfer of \$1500 (4 - \$375 awards) from the Auction Fund Account to the Special Projects Account #132016 to provide a donation to the CAA Safety Patrol Program – (4) Awards for Brantford's Patrollers of the Year Recipients.

CARRIED

3.5 Report on Section 81(1) Investigations (SIU)

Attached (1) Report

3.5.1 SIU Investigation 24-OFP-439

Moved by D. Houssar

Seconded by M. Samwell

THAT the report prepared by Inspector Kevin Reeder dated March 5, 2025 regarding SIU Investigation 24-OFP-439 (October 15, 2024 Incident) BE ACCEPTED as required under the Community Safety & Policing Act; and

THAT the Board DIRECTS the Chief of Police to post this Report on the internet within 30 days of receiving the Report.

CARRIED

4. CONSENT ITEMS

4.1 Minutes

Moved by D. Houssar

Seconded by M. Samwell

THAT the February 27, 2025 Regular Police Services Board Minutes BE APPROVED.

CARRIED

4.2 Annual Reports

Moved by D. Houssar

Seconded by M. Samwell

THAT the following Annual Reports BE RECEIVED:

4.2.1 2024 Annual Report under Section 8 of the *Missing Persons Act, 2018*.

4.2.2 2024 Annual Training Report.

CARRIED

5. NEW BUSINESS

5.1 Chair Update on Activities on behalf of Board – (no copy)

None

5.2 New Business Matters from Members of the Board (no copy)

Chief Saunders reported on various events held in the community recently and upcoming.

6. RESOLUTIONS

None

7. NOTICES OF MOTION

None

8. NEXT MEETING DATE

April 24, 2025

9. ADJOURNMENT

The meeting adjourned at 10:10 a.m.

The minutes of this meeting were adopted on April 24, 2025.

Chair

Executive Assistant



BOARD REPORT

Date: April 10, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector M. Sciberras (Acting)

Author: Sergeant D. Parker

Subject: 2024 Canine Unit Annual Report and Statistics

.....

PURPOSE:

Board awareness and acceptance of 2024 Canine Unit activity and statistics.

BACKGROUND:

See attached report.

RECOMMENDATION:

Acceptance of report.

Michael
Sciberras MM
(M)

Digitally signed by
Michael Sciberras MM (M)
Date: 2025.04.10 11:48:02
-04'00'

Michael Sciberras
Inspector Operations (Acting)



Brantford Police Service

Canine Unit year end analysis report

2024



Our current Canine Teams

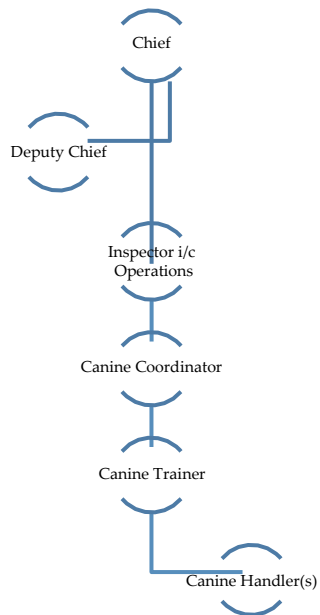


K91: PC Adam Fisher and PSD HANK



K92: PC Paul Wiacek and PSD MACK

The Brantford Police Service Canine Unit has two dedicated members, Police Constable Paul Wiacek (Police Service Dog MACK) and Police Constable Adam Fisher (Police Service Dog HANK).



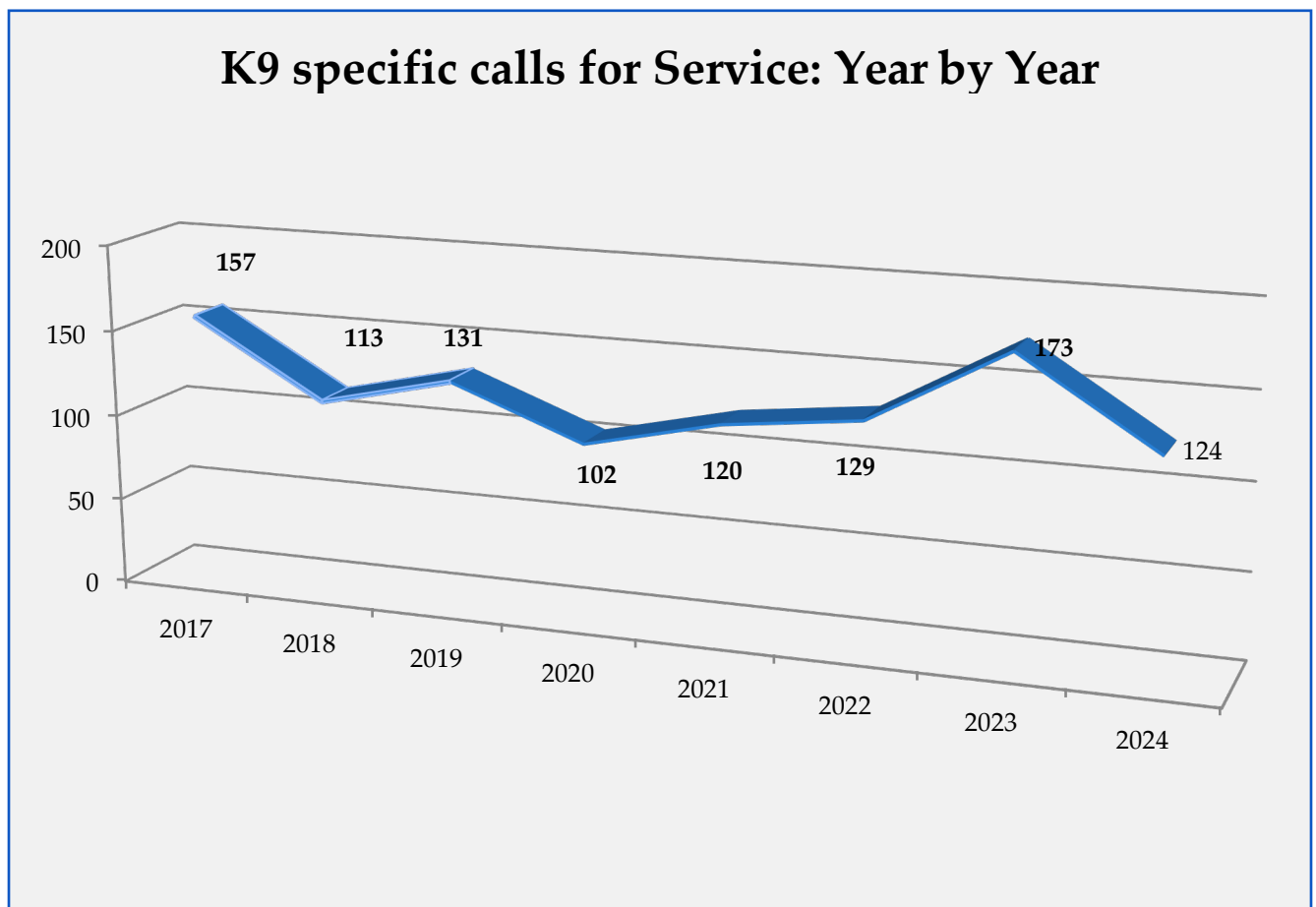
The Canine Unit organizational chart



2024 Canine calls for service

Our Canine teams responded to a total of **124** calls specifically relating to Canine in 2024. This number does not include a very high volume of incidents where the teams attended to assist front line officers/platoons with regard to other call types. There were a total of **40** calls classified as Canine Use of Force incidents¹

A specific breakdown of Canine use/call-types and use of force can be found in the “Canine Use of Force” and “Calls for Service” sections contained within this report.



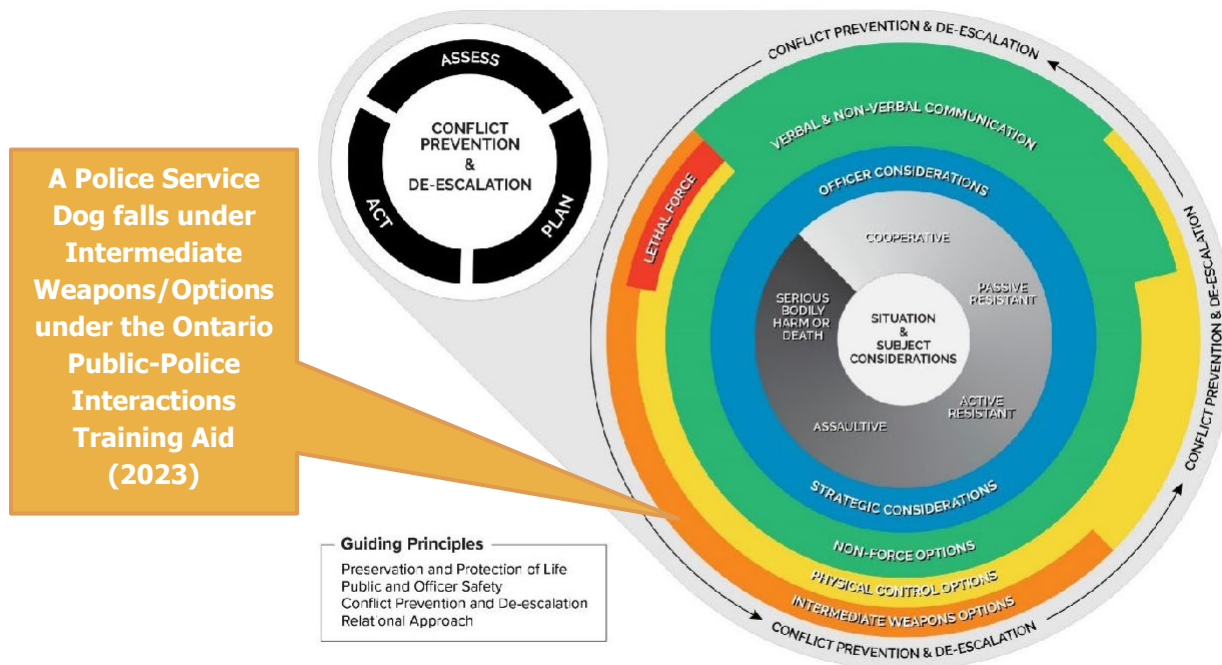
¹ There were 3 apprehensions by bite in 2024 – which is the only use of force for a Canine PSD that would necessitate a Use of Force report.



2024 Canine Use of Force

A Canine apprehension falls under “intermediate weapons/options” on the Ontario Public-Police Interactions Training Aid (2023). As such they may be used for suspects exhibiting behaviour deemed to be *Active Resistant* to *Serious bodily Harm and Death*. In a tactical setting, the PSDs are an excellent tool that can be used to gain control of an armed suspect. This limits the risk undertaken by the PSD’s human counterparts. The majority of Canine Use of Force incidents occur where the PSD is deployed for tactical containment, or used to supplement the Emergency Response Team resulting in a change of the suspect’s behaviour. This is reflected as a displayed option in the graphs to follow.

Ontario Public-Police Interactions Training Aid (2023)



The officer continuously assesses the interactions and selects the most reasonable option(s) relative to the subject and circumstances given available resources and time.

In 2024, there were a total of forty (40) Canine specific calls classified as Canine Use of Force incidents. Canine apprehensions can be utilized for higher end *Active Resistant* suspects, and are typically present whenever possible for incidents involving *Serious bodily harm and death* (with proper lethal offset). Multiple force options are in place whenever possible to ensure only



2024 K9 Unit analysis report

as much force as is reasonable and necessary in the circumstances is used by our team and members. This has historically led to the safe conclusion of our higher risk incidents.

Of these 40 Canine use of force calls, the breakdown of use is as follows;

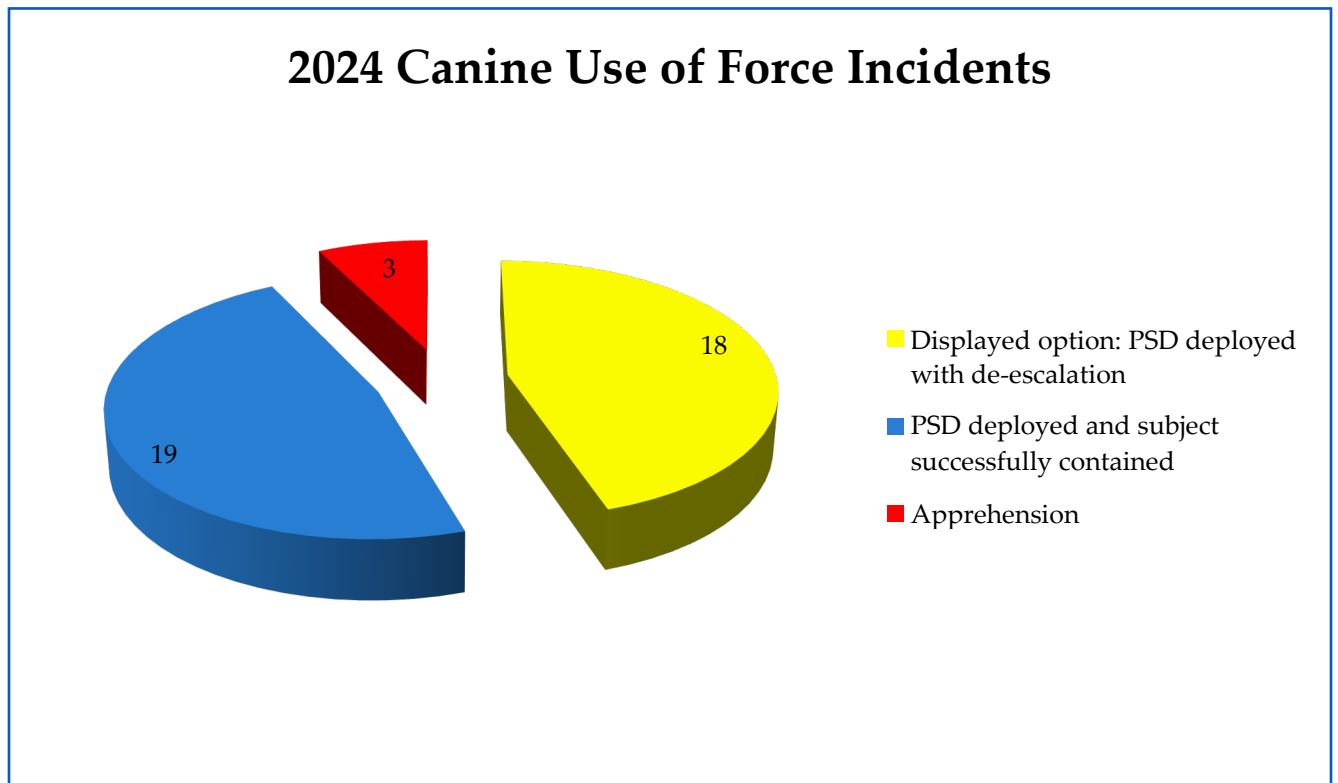
- 👑 Eighteen (**19**) incidents involved Canine as an additional *displayed use of force* option, typically to assist ERT (i.e. Pedestrian Takedowns, or weapons calls where an apprehension may be an option prior to lethal force (in conjunction with other force options).
- 👑 Four (**3**) incidents involved apprehensions by bite. These incidents can be found under; BR24012809, BR24015385, and BR24045253
- 👑 The remaining twenty six (**18**) incidents involved Canine use in tactical settings. The majority of these is for containment purposes while the ERT conducts entries (either planned or spontaneous).

Typically upon Canine arrival and deployment, suspect(s) will de-escalate their behaviour. A “displayed” (use of force) Canine deployment almost always reduces the need for further force. This in turn provides greater safety for our police members and the suspect.



2024 Use of Force Analysis

In 2024, three (3) apprehensions by bite occurred. The following graph shows the effectiveness of Canine showing **displayed force** (or presence) vs. **apprehension** (actual force used by PSD):



A breakdown of Canine calls for service

In the 2023 year, the Canine teams moved to 12 hour “night” shifts from 3:00pm – 3am (with the exception of training occurring on every other Wednesday). They teams now effectively work day shifts (08:00-18:00) and night shifts (15:00-03:00) This was in attempts to reduce call-back overtime and utilize the Canine teams more effectively when more use of force and violent crimes typically occur (after analyzing previous year Use of Force and Canine calls for service for the Brantford Police Service as a whole). With only two Canine teams in use by our service, we must make every attempt to be fiscally responsible and to not exhaust the teams with constant overtime.

In 2024, the majority of Canine calls occurred during the Night shift. This is consistent with previous years. Day shift calls occur at a reduced number. It is important to note that the



2024 K9 Unit analysis report

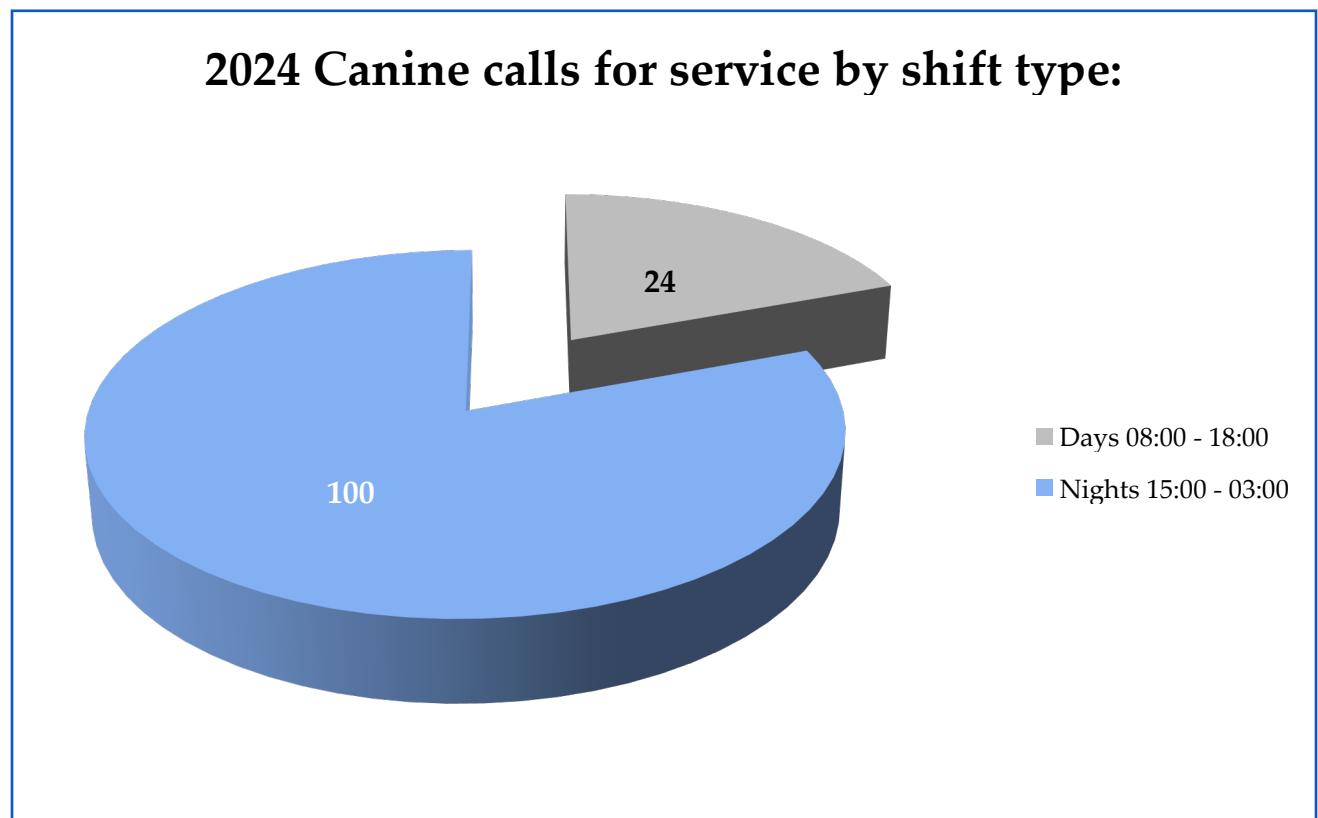
dayshift Canine calls are typically occurring primarily due to; a Canine team being available during dayshift training, and/or during planned early morning/daytime hours for ERT operations (they would normally not be called out for the incident).

In 2024, our Canine teams were called out to assist other services on 4 occasions. These services included; Six Nations Police Service (1 incidents), Waterloo Regional Police Service (2), and the Woodstock Police Service (1)

Out of a total of **124** Canine specific incidents, the following graphs show breakdowns for shift type, day of the week, and specific call types:

Dayshift: 24

Night shift: 100



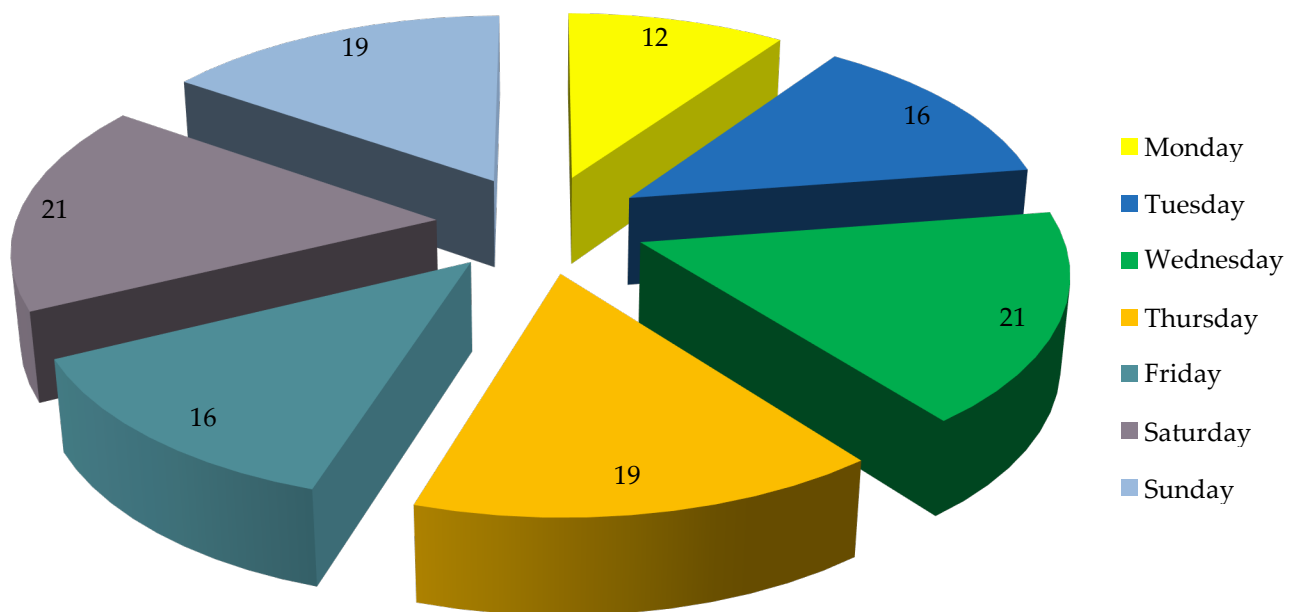
As shown above, the majority of Canine calls occur during our Night shift hours. This has been consistent for many years (with the new night shift hours absorbing the former afternoon shift hours) and follows the Use of Force statistics for the service.



2024 K9 Unit analysis report

The following graph breaks down Canine team usage by day of the week. As the Canine specific calls for service show, there is a fairly even distribution amongst the days of the week. As the unit continues, these statistics will assist in best deploying our Canine teams:

2024 Canine Calls for Service by Day of the Week:



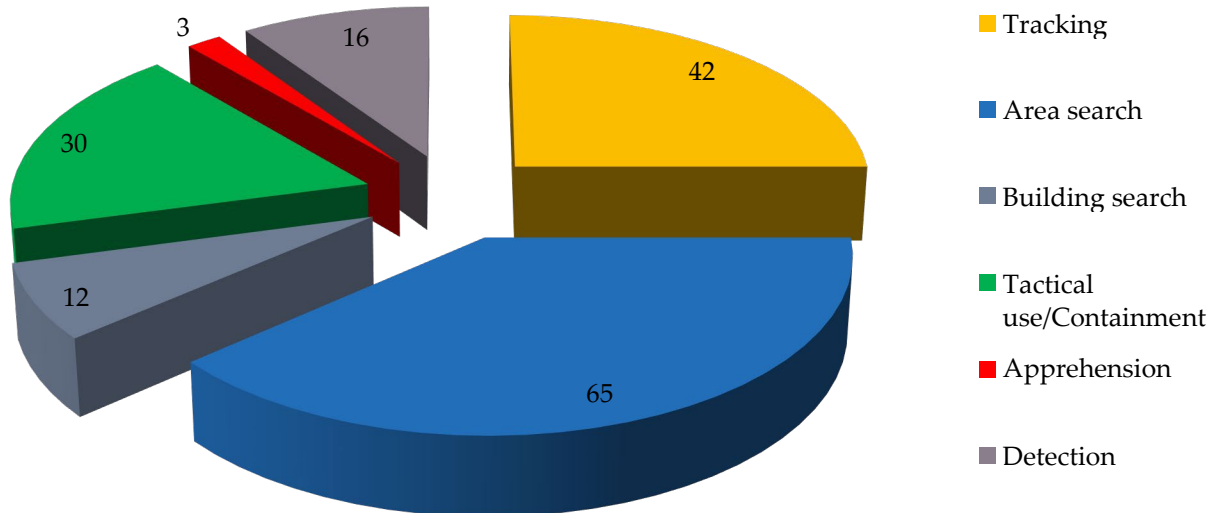
**Note: Sunday calls for service consist primarily of late Saturday night incidents*

In 2024 the Canine teams were used for a variety of purposes. The general breakdown for Canine specific calls is as follows (*note: Multiple uses may be shown below for incidents such as assisting with high risk arrest, then subsequent detection work. This makes the total more than the 124 calls for service*):



2024 K9 Unit analysis report

2024 Canine Calls for Service: Breakdown



**NOTE: During K9 deployments, the teams typically conduct several tactics (ie: assist with Tactical containment, then conduct detection at the conclusion of the event)*

“Tactical use” continues to increase due to planned operations, the successful integration of ERT and Canine, and the availability of the Canine members during spontaneous higher risk incidents. This category covers off Emergency Response Team operations to support Major Crime, the Tactical Intelligence Generating and Enforcement Response unit, and other sections. With the inception of TIGER and HEAT, and the dramatic increase in firearms and violent crime, Canine teams are utilized more often to assist with *Containment* and other tactical options such as *Pedestrian Takedowns*.



Canine Team Activity Reports

For every canine call for service, our handlers complete a Canine Team Activity Report. These reports are maintained by the Canine coordinator. For quick reference for the Canine unit, a synopsis of each event is recorded electronically.

Ongoing training

The Canine teams conduct regular training and attend courses and seminars as the opportunity presents itself. Canine also has regularly scheduled training with the ERT to ensure interoperability during high risk incidents.

For the 2024 year, the training of our Canine teams was continued by our Canine Consultant/Trainer, Lance Montigny. Throughout 2024, Lance Montigny has provided constant, consistent, and highly effective training to our Canine teams and for our ERT members during integration training. This training has had an unmeasurably positive impact on the success of our Canine teams and ERT by improving the confidence of each team in their existing abilities, and has been instrumental in developing further skills. The changes observed with Lance Montigny have been overwhelmingly positive and have shown consistent and solid results. As the dogs age/mature (and through this constant and regimented training) they are becoming more and more proficient at any task at hand.

The structure of the training enables our Canine teams to train alongside teams from other PRIDE services including Guelph Police Service and the Waterloo Regional Police Service. There is also regular maintenance training conducted with the Halton Regional Police Service, and the Windsor Police Service.

Our Canine teams are very dedicated and they train and work together on a daily basis (both on and off duty) in order to maintain their skills. The two Canine teams train together a minimum of two days per month, however the actual number is closer to three days on average. During regular training, the teams train with the Emergency Response Team on; Pedestrian Takedowns, Open field movements and High risk tracking/area searches, and Building search



2024 K9 Unit analysis report



Joint K9/Tactical scenarios with; ERT, Guelph TRU, Brantford K9, Guelph K9, and Waterloo Regional Police Service K9





2024 K9 Unit analysis report



Joint K9/Tactical scenarios during the 2023 Tactical/Canine integration workshop

Canine Qualifications

During the 2024 year, both canine teams successfully met their qualification standards, according to Provincial Guidelines in all required areas, specifically:

- 🏆 Obedience
- 🏆 Agility
- 🏆 Tracking
- 🏆 Article Search
- 🏆 Apprehension 🏆
- Building Search 🏆
- Area Search
- 🏆 Detection



2024 K9 Unit analysis report

Canine unit community involvement

Our Canine unit members routinely take part in community events whenever possible. This includes; Wheels on the pavement, Police week, and Superhero day (Kids can fly).





2024 K9 Unit analysis report



Measuring Canine success

From a review of the calls for service, it can be said with certainty that the Canine Unit has become an invaluable support unit. The Canine unit has assisted in locating missing persons, firearms, and illegal substances. Both of our Canine teams take on great risk and have increased the safety of our police members. The Canine teams regularly work and train with ERT to increase the chances of success for high risk incidents. Canine regularly trains with our PRIDE member teams, and provides valuable support to our service, other PRIDE members, the Six Nations Police Service, and the Ontario Provincial Police.

There is truly no possible way to put a price on human life. Every day our PSDs and their handlers take on substantial risk to preserve the lives of our police members and members of our community.

Respectfully

Dave Parker #276

Dave Parker

Sergeant # 276

Canine Unit Coordinator



BOARD REPORT

Date: April 16, 2025

To: Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: 2024 Use of Force Annual Report

.....

PURPOSE:

To provide an annual administrative review of data from use of force report submissions. The data is used to analyze trends, biases and identify future training considerations and recommendations.

BACKGROUND:

Please refer to the attached report prepared by Sgt. Chris Grantham of the Training Unit.

RECOMMENDATION:

Report only.



2024 USE OF FORCE ANNUAL REVIEW

This report has been prepared utilizing data gathered from all 2024 Use of Force Report submissions. The data has been reviewed and analyzed for trends, biases, and adherence to Brantford Police Service Policy and Procedure. The information contained within this report will continue to be utilized for future training considerations and recommendations.

Prepared by Sergeant C Grantham

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OVERVIEW

This report has been prepared by Sergeant Chris Grantham, the Officer in Charge of the Training Unit. This report consists of data collected from the ministry required Use of Force reports submitted by members involved in higher risk incidents involving the use of force. This force may consist of actual or demonstrated force.

Great effort has been made to emphasize statistics and year-by-year comparisons. This will ensure that our Senior Staff members and the Police Services Board receive an unbiased report.

All of the involved Use of Force reports have been reviewed by a trained use of force analyst and have been found to be justified. Reports are audited to ensure compliance with the Criminal Code of Canada, Ontario Policing Standards, and policies and procedures of the Brantford Police Service.

Reports are submitted by individual members based on their own perceptions of the incident. If a use of force incident involves the Emergency Response Team when deployed as a team, one report is submitted for the actions of the entire team (unless specific force is undertaken by a member). The ministry has also expanded “team” reports which will affect statistics on individual use of force reports submitted for 2025.

All use of force utilized during the 2024 year met the “Three branch test”. This means that the actions taken of our members in the circumstances are **Lawful, Necessary, and Proportionate**.

Training Unit members are dedicated to the consistent delivery of mandated and optional training to ensure the safety of our members and ultimately the community we serve.



USE OF FORCE TRAINING

Regulations under the Community Safety and Policing Act outline approved use of force weapons, training, reporting, and technical specifications of equipment.

All active, sworn members of the Brantford Police Service receive annual refresher Use of Force training as per the Regulation. Training consists of the following topics per year (every 12 months):

Officer Safety	De-escalation & Tactical Communications
Mental Illness	Firearms
Hard & Soft Control Techniques	Judgment
Police Vehicle Operations	Intermediate Weapons (<i>OC, ASP Batons and CEW's</i>)

All training is developed, created, and evaluated by members of the Training Unit. Individual members are evaluated based on the training standard. All of our members must demonstrate proficiency in all areas in order to successfully complete the yearly training. Failing to meet standards in any area will result in additional or remedial training in order to meet or exceed the prescribed standard. **The goal of the Training Unit is to continue exceeding standards for our members to ensure officer and public safety for our community.**

In addition to Ministry mandated training, all sworn members and Special Constables receive skill development and refresher training on a number of topics that may vary slightly year by year. These additional topics include (but are not limited to) Immediate Rapid Deployment, basic first aid, CPR, advanced medical care, cultural awareness, traffic and radar updates, and crime scene management.



The following guidelines under Regulation O. Reg 391/23 (Use of Force) of the Community Safety and Policing Act of Ontario outline when officers SHALL submit a use of force report:

Use of force reporting — members of police service

13. (1) Subject to sections 15 and 16, a member of a police service shall submit a report to the chief of police whenever the member,

(a) draws a handgun in the presence of a member of the public;

(b) points a firearm at a person;

(c) discharges a firearm;

(d) uses a weapon on another person;

(e) draws and displays a conducted energy weapon to a person with the intention of achieving compliance;


(f) points a conducted energy weapon at a person;

(g) discharges a conducted energy weapon; or

(h) uses force on another person, including through the use of a horse or a dog, that results in an injury requiring the services of a physician, nurse or paramedic and the member is aware that the injury required such services before the member goes off-duty.

This report also contains information under 2024 Brantford Police Service Policy which further required members to submit a Use of Force Report when:

 A member demonstrates a *Use of Force* option

 A member of the Emergency Response Team or qualified Patrol Officer displays a carbine rifle operationally while on duty in view of the public

These reports were tracked initially and earlier in the 2024 year, then were removed due to the service removing itself from CALEA accreditation.

When a use of force incident meets the threshold for report submission, the involved member completes the report and submits it to an NCO for review. The report is then forwarded to a qualified

Training Officer/Analyst to ensure the use of force is appropriate, legal, and justified. The analyst's review is then forwarded up the chain of command to the Inspector of Quality Assurance.

RACE DATA COLLECTION

The Anti-Racism Act created legislative framework in Ontario to combat systemic racism and advance racial equality. Under this legislation, the Ministry of the Solicitor General required Police Officers to record race data in use of force incidents starting January 1, 2020. This requirement meets Ontario's Anti-Racism Data Standards and ensures consistent and effective practices are in place for reliable information gathering, decision making, and public accountability. Race data collected during 2024 will be summarized below in the appropriate section.

2024 USE OF FORCE DATA COLLECTED

The following information is from data contained in all 2024 use of force reports.

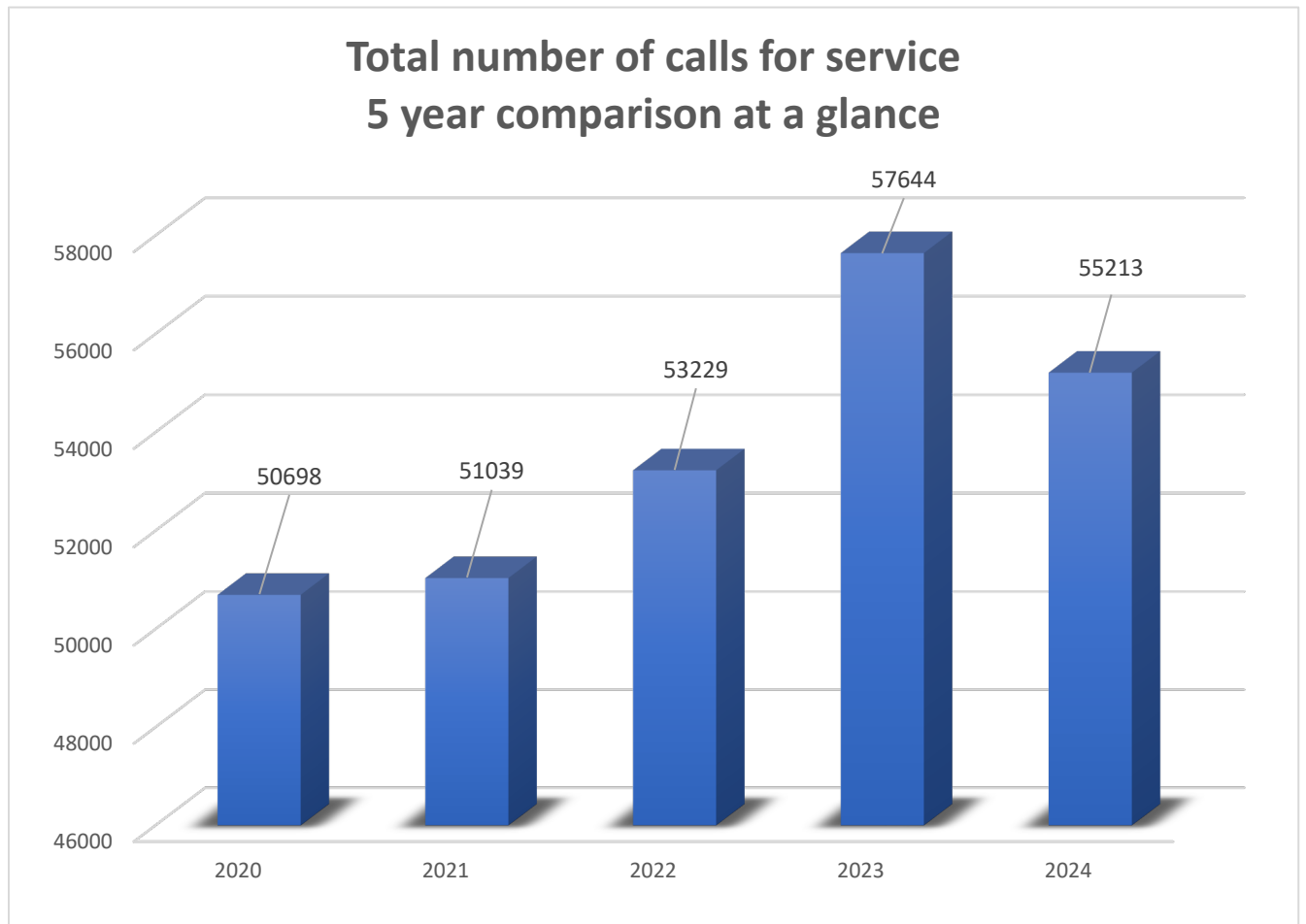


2024 TOTAL CALLS FOR SERVICE

Total number of calls for service:

55,213

Our calls for service over the previous five years have remained fairly consistent with increases year by year. There was a slight **decrease** in calls for service from 2023 to 2024.

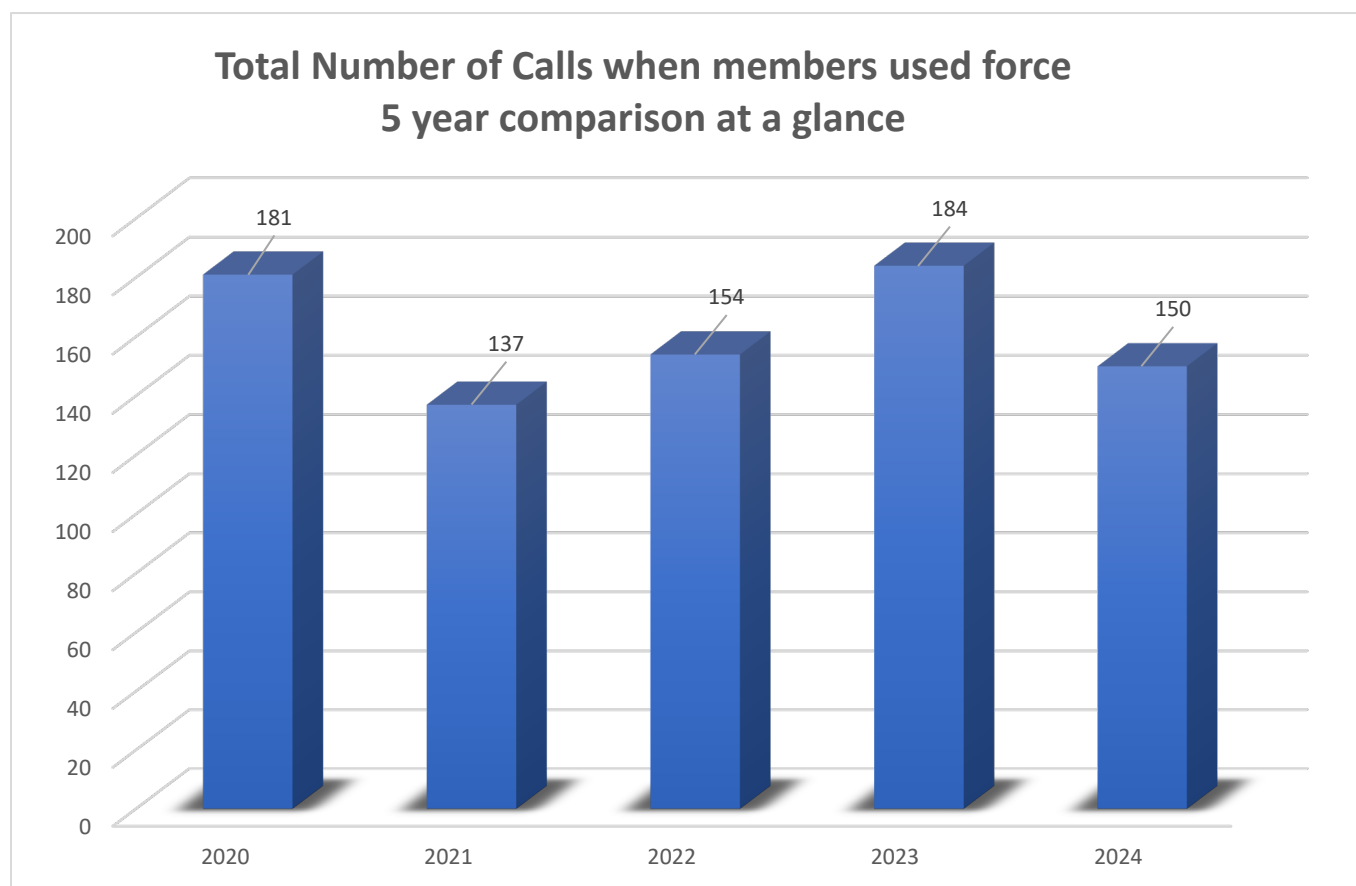


USE OF FORCE INCIDENTS COMPARED TO CALLS FOR SERVICE

Number of incidents in 2024 when members used reportable force: **150**

2024 Use of Force Incidents versus 2024 Calls for service: **.271%**

Force (also including displayed force) was only used .271% of the time during interactions with the public when compared to our overall calls for service.

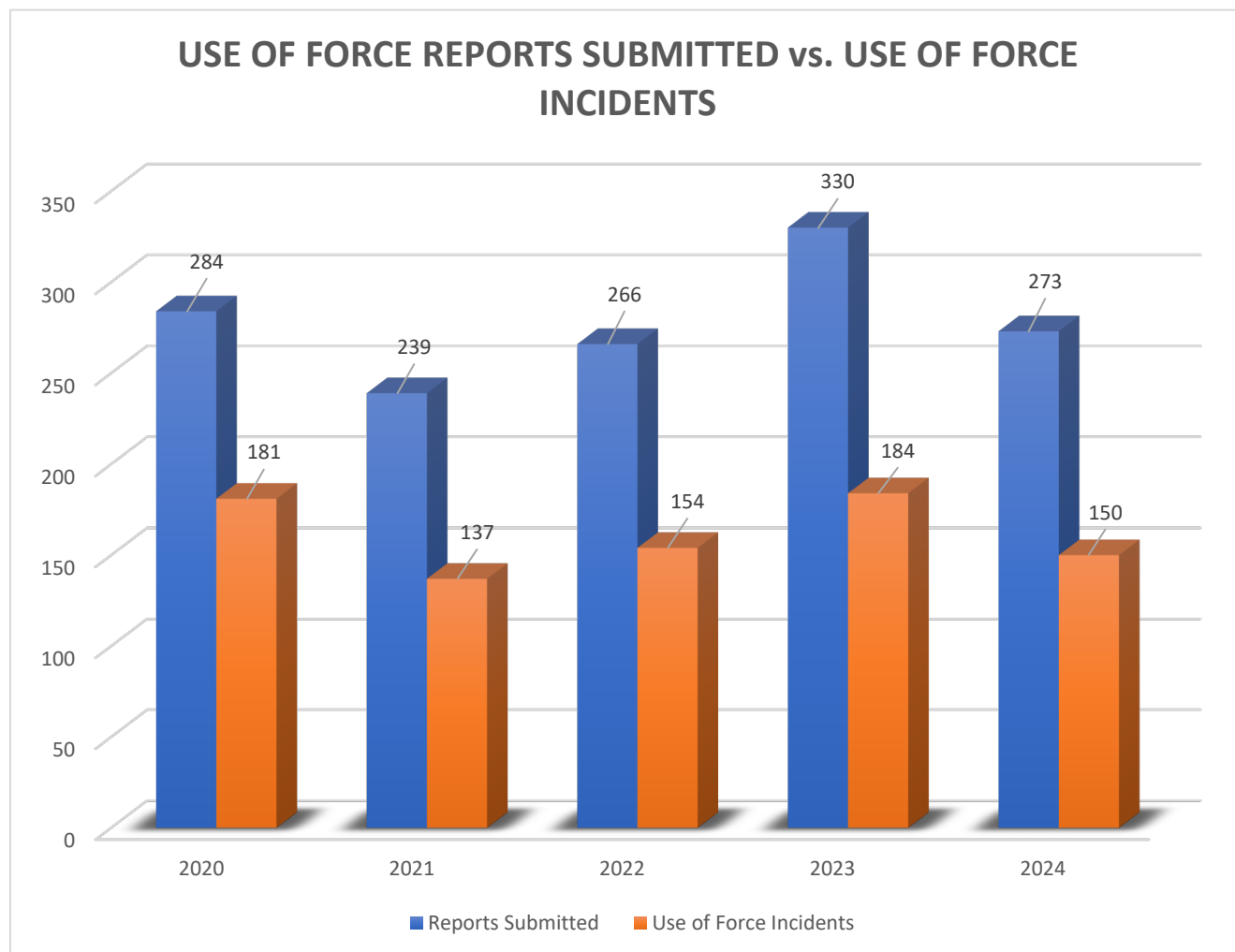


USE OF FORCE REPORT SUBMISSION

Total number of use of force reports submitted for 2024:

273

The graph below compares the number of use of force incidents to the number of use of force reports submitted in 2024.

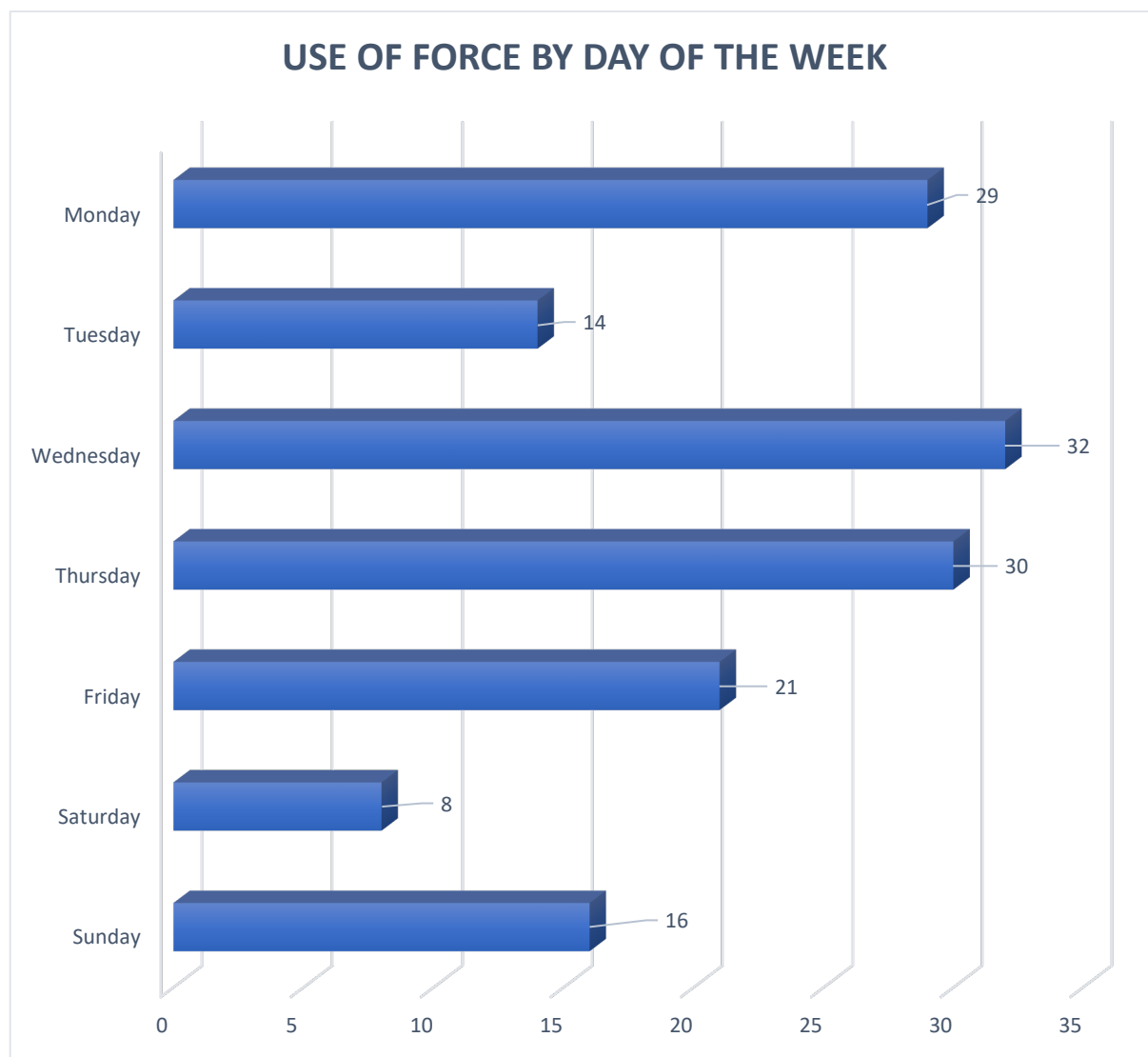


USE OF FORCE BY DAY OF THE WEEK AND TIME

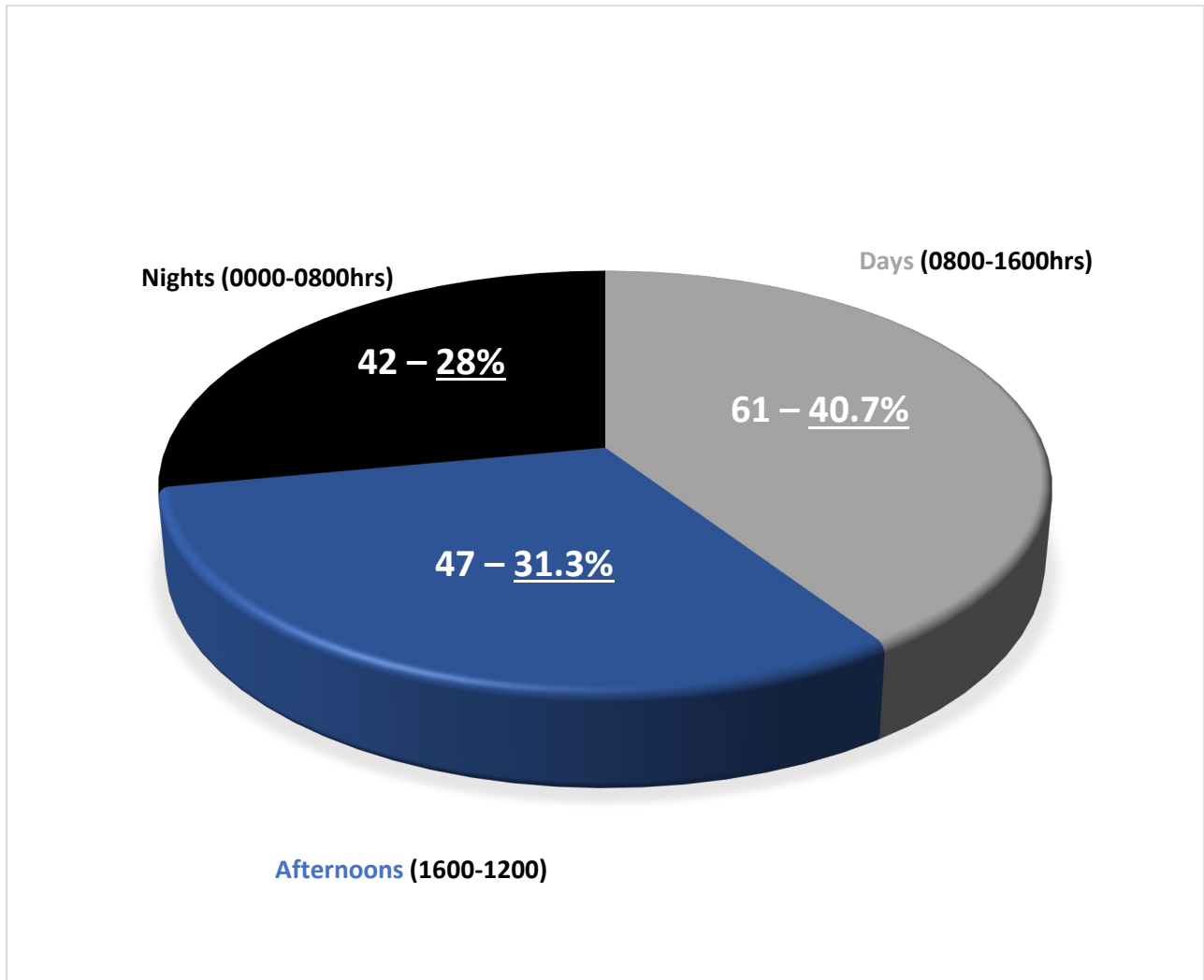
The Brantford Police Service frontline uniform patrol section consists of 4 Platoons working 12-hour shifts. Based on previous reports, and to maintain consistency with statistical information, the calls have still been classified into the following “Shifts”; **Days** 08:00-16:00, **Afternoons** 16:00-00:00, and **Nights** 00:00-08:00.

The following graphs break down when use of force incidents occurred; by day of the week, and by time (shift).

USE OF FORCE BREAKDOWN BY DAY OF THE WEEK

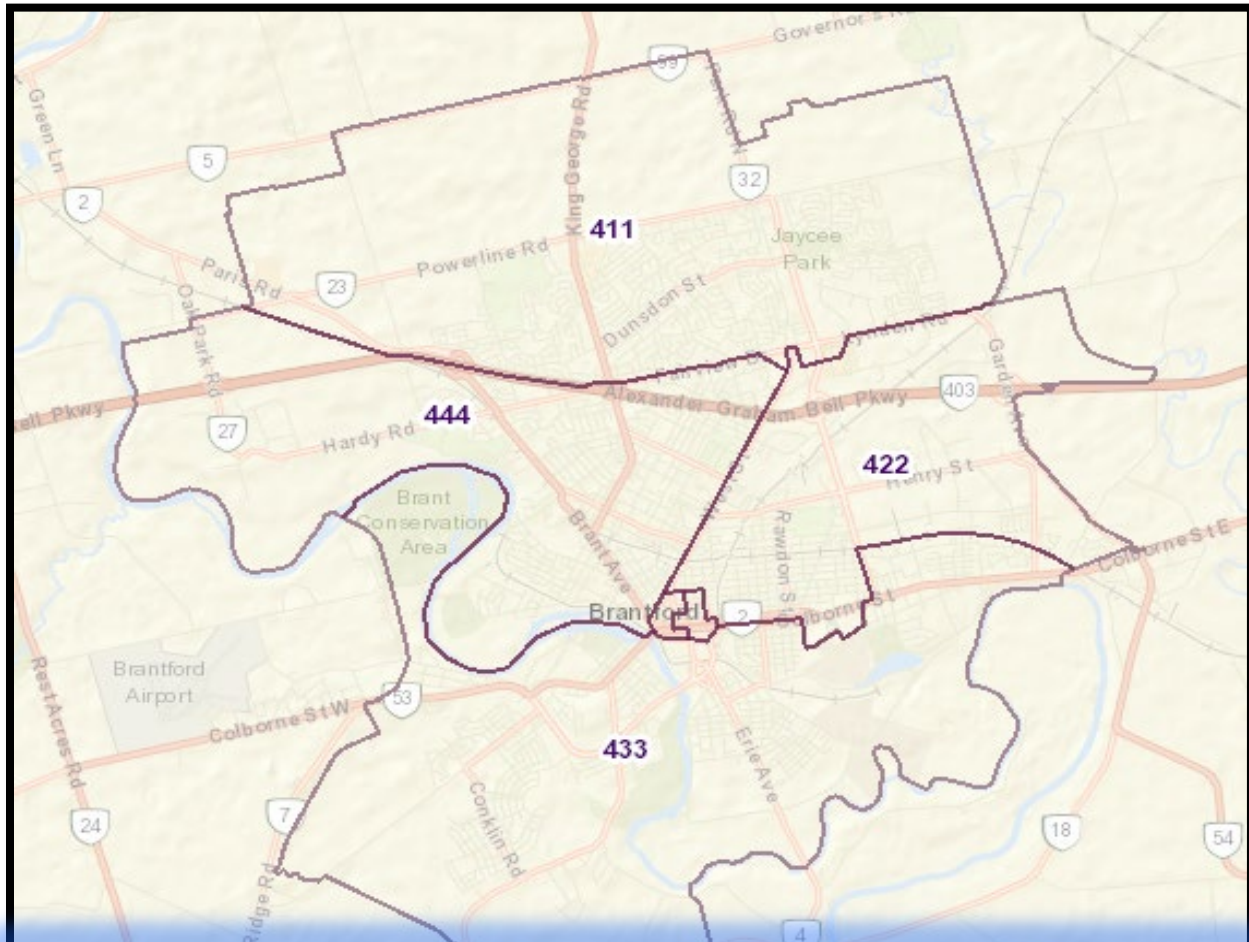


USE OF FORCE BREAKDOWN BY TIME (SHIFT)



USE OF FORCE INCIDENTS BY PATROL ZONE

The City of Brantford is divided into five patrol zones based on geographical boundaries. The zones are defined as 410, 420, 430, 440 and CORE (downtown core). The following graph outlines use of force by zone.



#1: 430 Zone with **61 incidents**

#2: 420 Zone with **35 incidents**

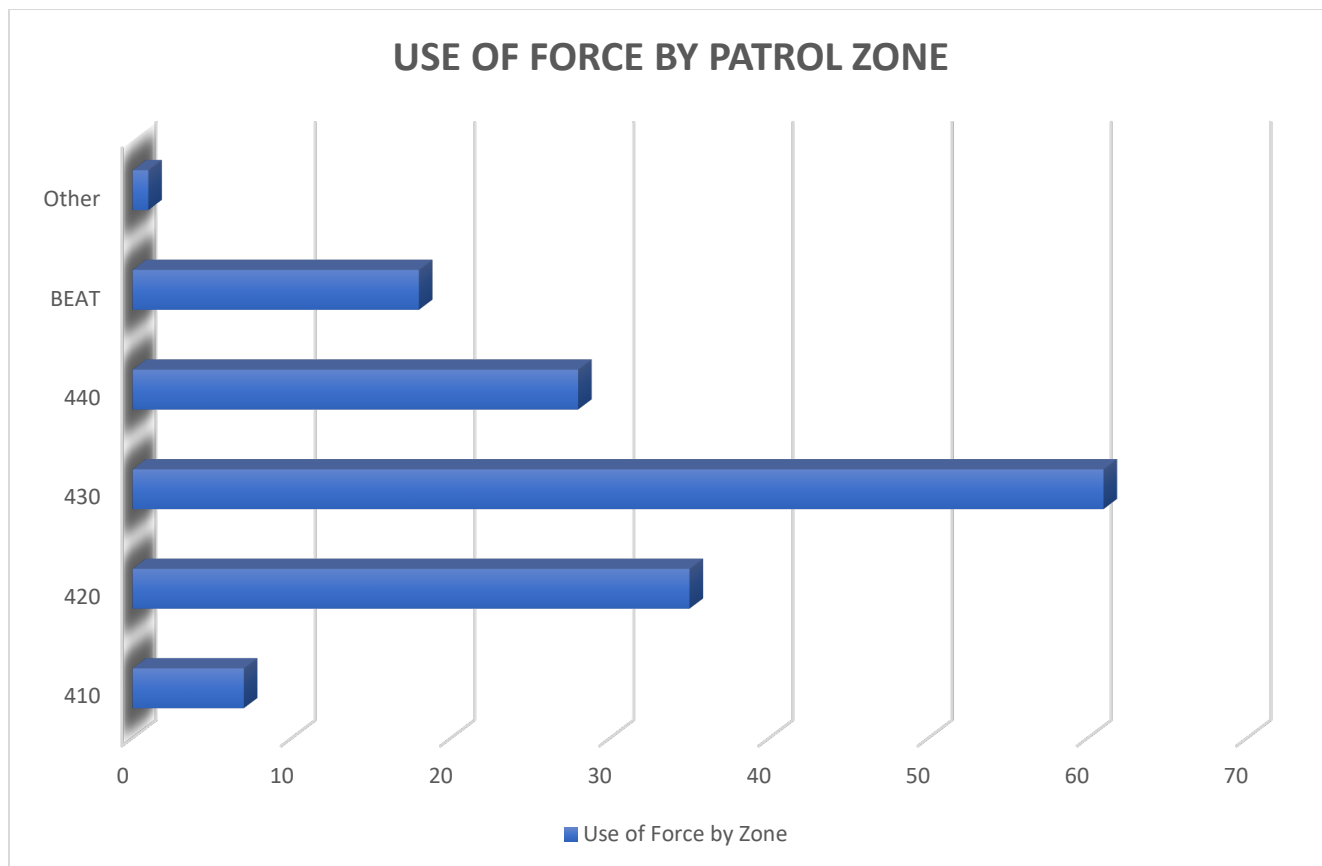
#3: 440 Zone with **28 incidents**

#4: BEAT zone with **18 incidents**

#5: 410 Zone with **7 incidents**

#6: Other with **1 incident**

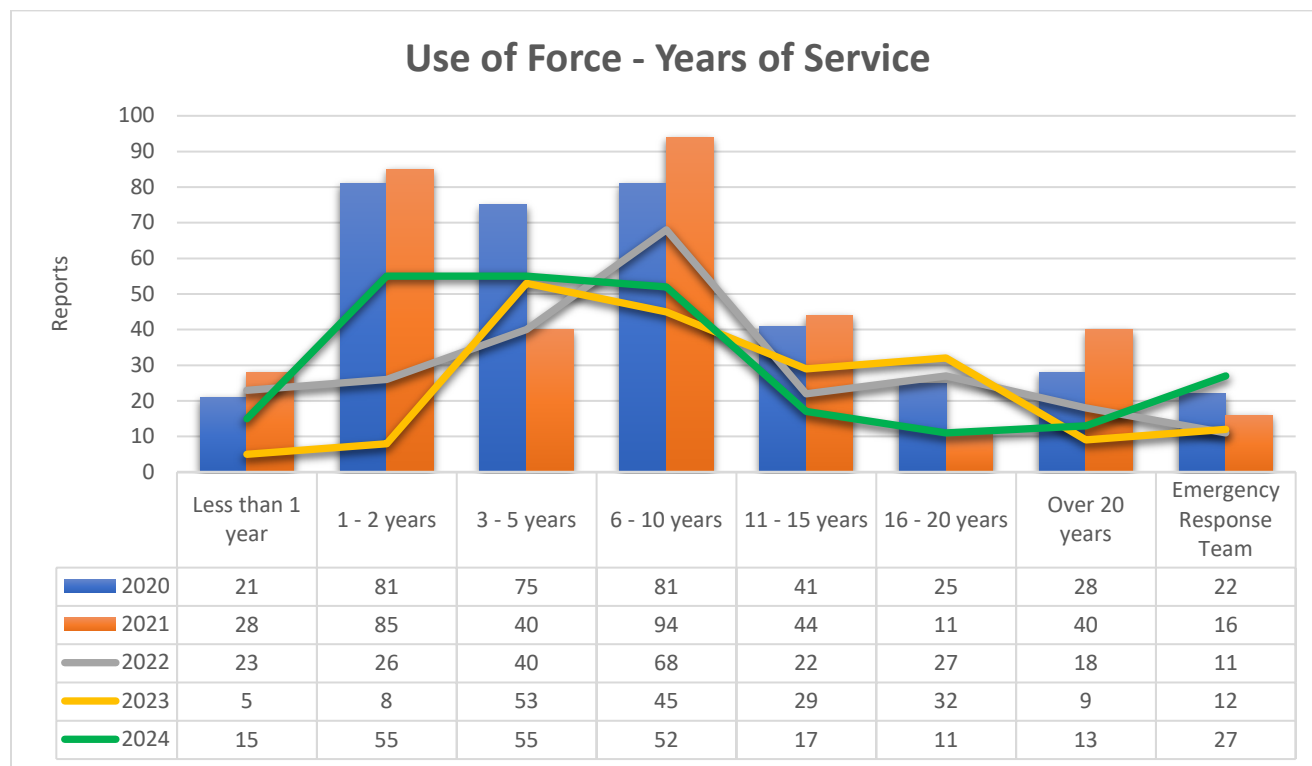




The zone classified as “other” denotes areas outside of the City of Brantford. This statistic was captured by the ERT after assisting an out-of-town service for high-risk warrant executions. As shown above, 430 zone maintains the majority of use of force incidents. The fact that 430 zone has the most calls for service regarding use of force has remained unchanged for a number of years.



USE OF FORCE BY OFFICER EXPERIENCE



Members with less than one to two years, and six to ten years of experience represented the most use of force reports. Members with **less than ten years** total service account for **75 percent** of all use of force incidents. This is not surprising as the majority of these members are uniform patrol, sworn front-line officers. Members with ten or more years of service were responsible for 25 percent of all reports.

Emergency Response Team Statistics

Emergency Response Team members accounted for 74 individual Use of Force reports = **27.1%**

Emergency Response Team operations resulted in 27 team reports = **9.8 %**

Non-Emergency Response Team members submitted 177 reports = **63.1 %**



These numbers are typical of previous years. The Emergency Response Team consists of 14 sworn members who routinely attend and take the lead during high-risk incidents where force is required/utilized.

USE OF FORCE BY OFFICER ASSIGNMENT

The following graph provides a breakdown based on individual officer assignments. General Patrol or Platoon members accounted for 63.1 percent of all use of force reports. The remainder are divided between support units such as traffic, BEATS and Plainclothes units (DFEU and CIS).

Member Assignment	
Uniform Patrol	163
Emergency Response Team	74
Canine	7 *uniform
Traffic	0
Emergency Response Team *team reports only	27
Plain Clothes member (units)	2

Please refer to the Emergency Response Team Annual Report for details relating to team members.

Please note, ERT members are assigned to general patrol duties/platoons, so their statistics are captured under “General Patrol”. Starting in January of 2025, ERT members will be captured under “Tactical Team” with the move to Tactical Status for the ERT.



USE OF FORCE BY LOCATION (INDOOR VS OUTDOOR)

Use of force incidents can occur anywhere. The following charts outline where use of force incidents occurred. The number of locations will be greater than the number of use of force reports submitted. This is due to the fact that some incidents are fluid and move from place to place (example; a use of force incident may start in a yard and continue into a residence. In this case, both locations are captured for statistical purposes).

The two general categories for locations of incident are either “Indoor” or “Outdoor”. Each category is broken down further and will be displayed in the charts below.

Indoor Incidents:	
Residential	85
Non-Residential	19

Outdoor Incidents:	
Motor Vehicle	2
Open Space	42
Public Transportation	2



USE OF FORCE BY INCIDENT TYPE

The following information relates to a member's belief of the type of call they were responding to. Some incidents may have multiple incident types depending on the specific occurrence.

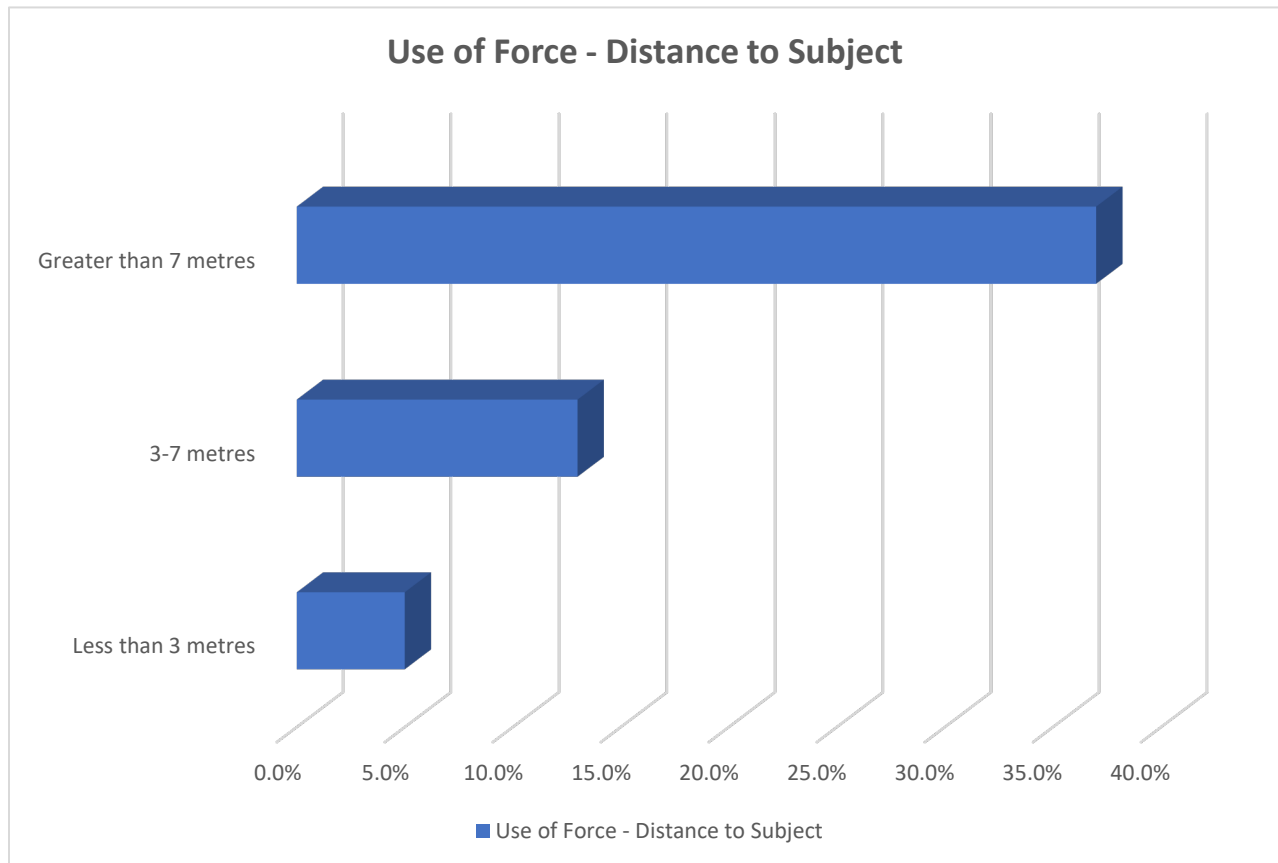
Incident Type	Number of Incidents (2024)
Barricaded Subject	1
Disturbance	10
Intimate Partner Violence	13
Family/Neighbour dispute	4
Executing Warrant	13
Humane Destruction	4
Investigations	1
Other Federal	3
Person in Crisis	20
Property Crime	4
Traffic	4
Stolen Vehicle	1
Violent Crime	17
Weapons	179
Wellness Check	5

Many members will classify an incident as a weapons call if a weapon is reported to be present (regardless of the manner in which it is being used). As a result, incident classification can be skewed to represent categories higher than what they truly are.



USE OF FORCE – DISTANCE TO SUBJECT

The following graph outlines the distance from the subject when the decision to use force was made by the member.



Our members continue to make decisions to utilize force options at greater distances. This demonstrates pre-planning, which is strongly encouraged through all service training. These decisions are based on complainant information, dispatch communications, and member experience. Typically, the closer ranges represent a spontaneous attack, or a shift of subject actions where a member is required to take action.

USE OF FORCE – TYPE OF FORCE USED

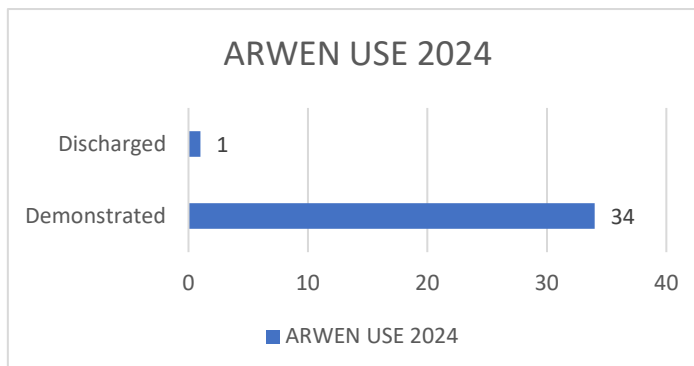
This section deals with options used by our members during a use of force incident.

Our service did not have any firearm discharge that resulted in the injury or death of a subject. We did have one “shots out” call where a member discharged their firearm at a motor vehicle that represented a threat of ***Serious Bodily Harm and Death***. The subject was not struck by gunfire and our member was cleared by the Special Investigations Unit of any wrongdoing ([SIU Report 24-OFP-012](#))

The ARWEN is an extended range less lethal option carried by trained ERT members. This less lethal option discharges a number of 37mm munitions (the most commonly used being a rubber projectile). **35 deployments** were recorded in 2024, with **34 incidents of demonstrated** (pointed), and **1 discharge** causing minor injuries. The discharge incident was investigated by the Special Investigations Unit with the members cleared of any wrongdoing ([SIU Report 24-OFP-439](#))



The ARWEN model 37T



Conducted Energy Weapon deployments are covered in the “Conducted Energy Weapon Analysis” section of this document.

Oleoresin Capsicum (OC Spray) was **discharged once in 2024**.

This was an ERT deployment deemed effective and did not result in any injuries.



An ASP Baton was not used by any members in 2024.

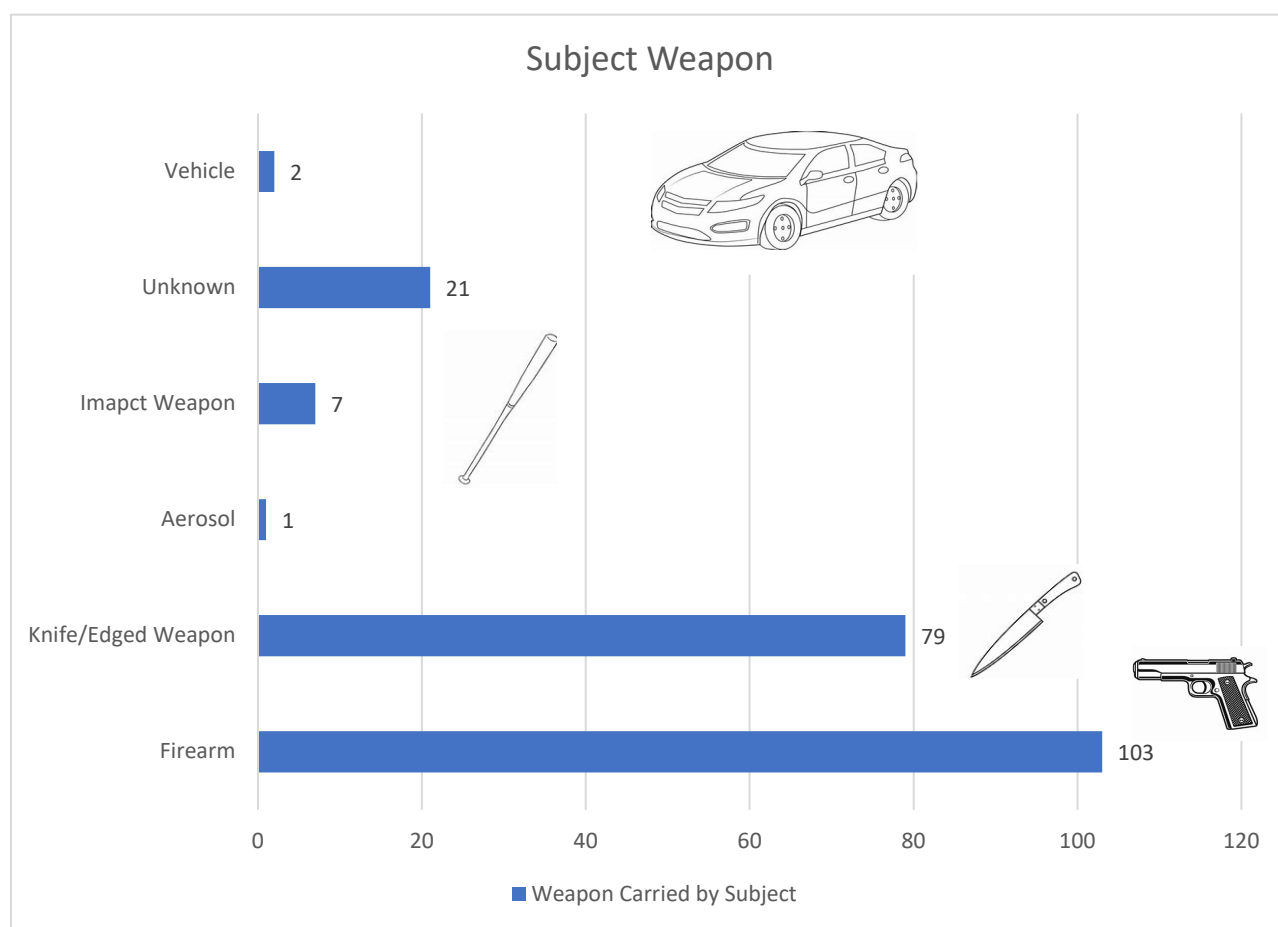


USE OF FORCE AND DEESCALATION

De-escalation attempts were utilized in all reported use of force incidents for 2024, unless there was an imminent threat, or if action was required immediately. These attempts utilized Communication, Containment, Cover, Time, Distance, Repositioning, Teamwork, and Time. Out of the 150 use of force incidents, 160 had de-escalation attempts (accounting for the fact that multiple members attending attempted this tactic).

USE OF FORCE – WEAPONS CARRIED BY SUBJECT

The following chart depicts weapons that were believed to have been carried by subjects. It is important to note that the information below is based on what the member perceived at the time they decided to use force, not by what they later determined to be fact.

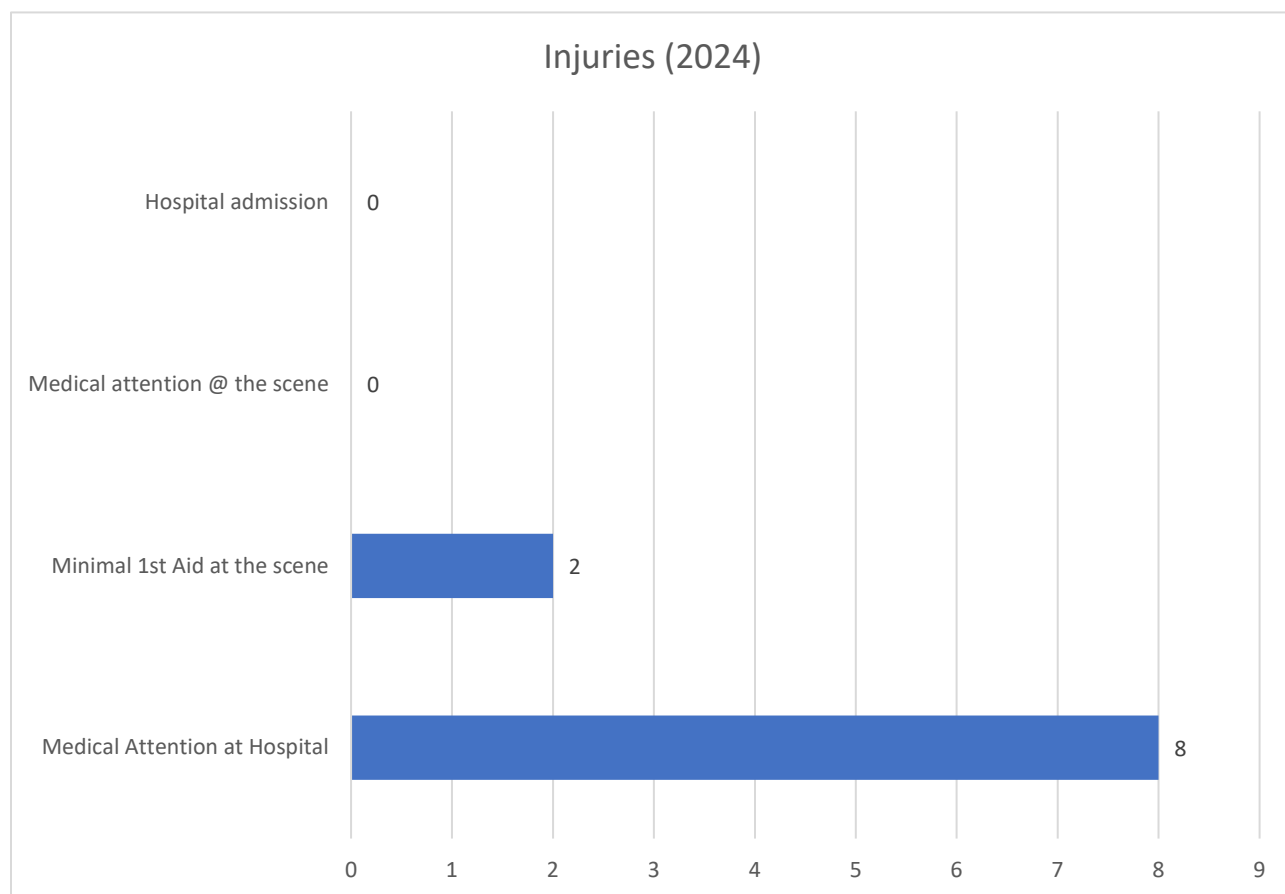


The perceptions and incidents of subjects carrying firearms and other weapons continue to remain and grow steadily, specifically with firearms.

USE OF FORCE INCIDENTS – INJURIES

The following graph shows the number of injuries as a result of use of force encounters.

Injuries are categorized as either minor, serious, or fatal. A minor injury is referred to as an injury that requires medical attention. A serious injury refers to an injury that requires hospitalization. A fatal injury refers to a loss of life. All injuries received during 2024 were deemed minor in nature. No serious injuries or death occurred in 2024 resulting in a Special Investigations Unit investigation.



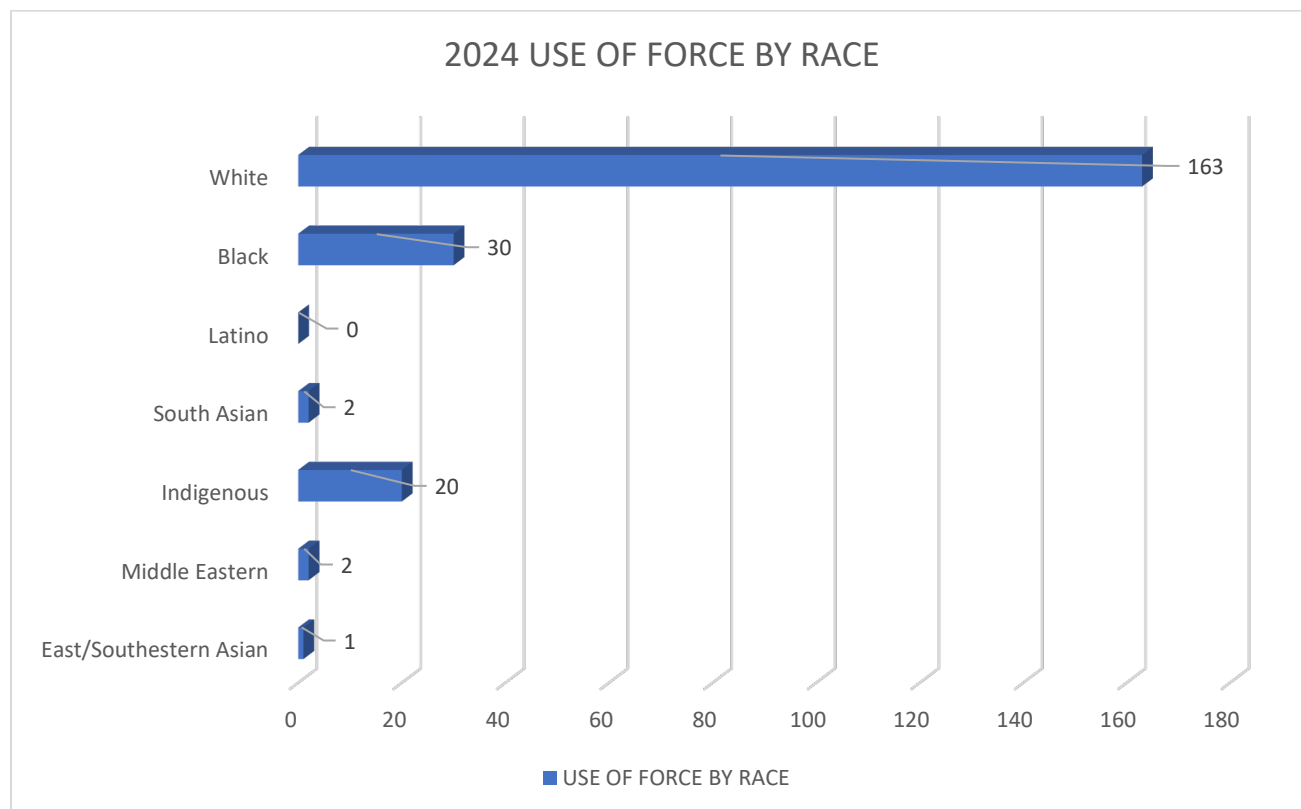
USE OF FORCE – RACE COLLECTION DATA

In keeping with Ontario's Anti-Racism Strategic Plan, all members were required to identify race data for each subject involved in a use of force interaction. Race has been divided into the following categories: White, Black, Latino, South Asian, Indigenous, Middle Eastern, East/Southeast Asian, and gender (male/female). It is important to note that the data collected represents what the member believed the subject's race to be when the decision to use force was made, not what it was found out to be after the incident.

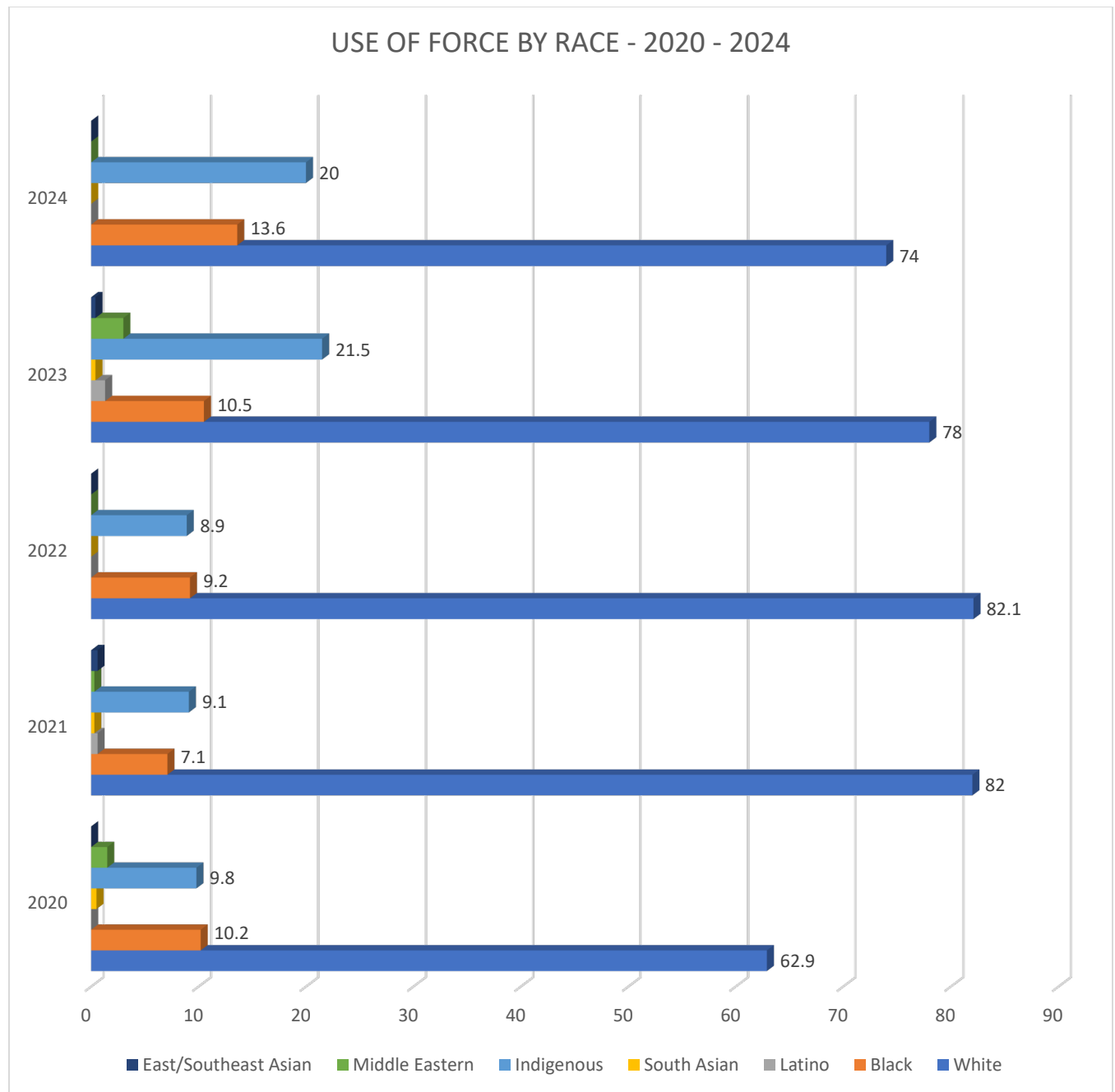
It should be important to note that what is not captured in these statistics are subjects who attend from outside our community – other jurisdictions (such as the Greater Toronto Area) and are involved in a use of force encounter. As a result, these statistics may not necessarily reflect the real numbers on race vs police use of force by our service members.

In 2024, Brantford Police Service members interacted with 220 subjects during the 150 use of force incidents. This represents an average of 1.47 subjects per use of force call.

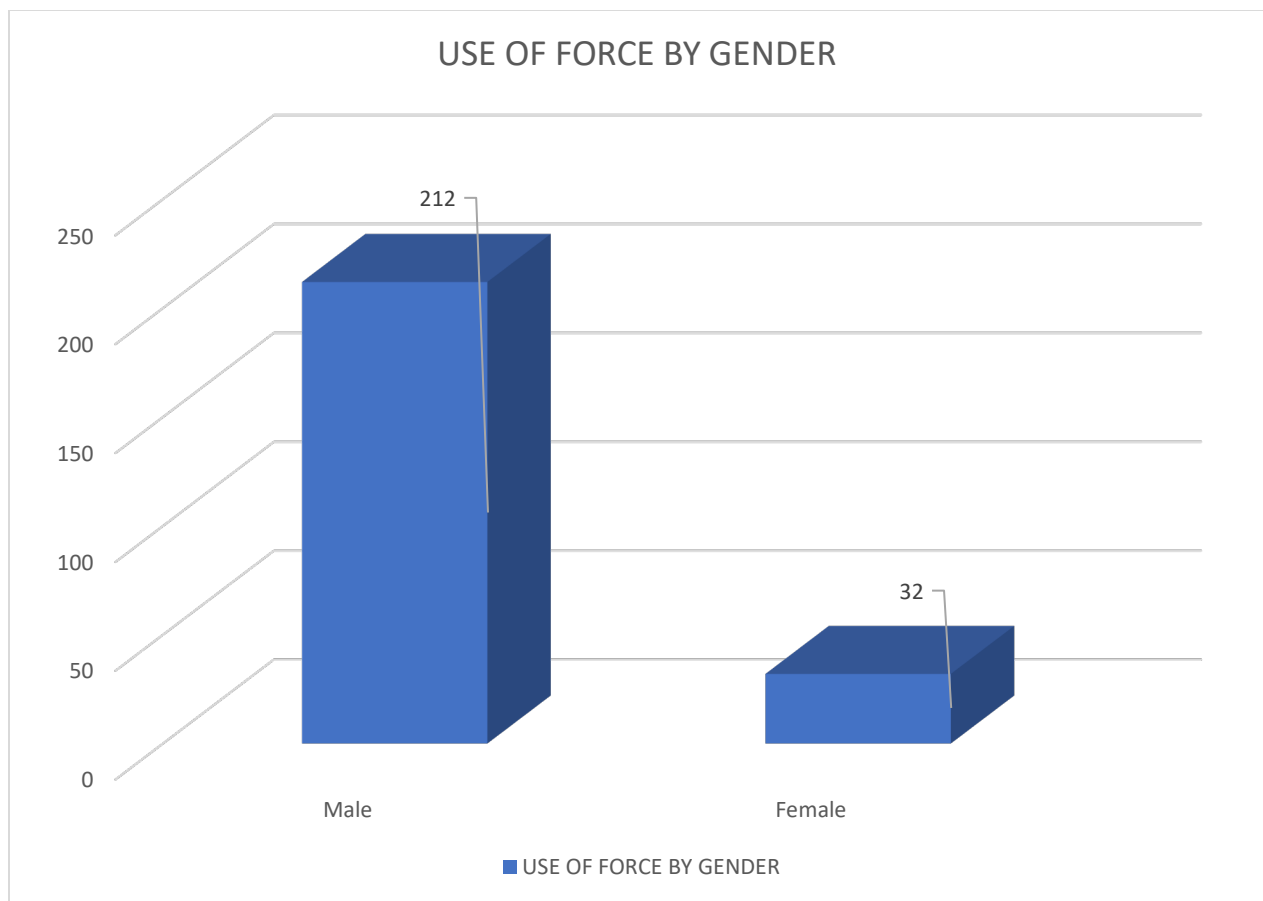
The following chart illustrates a breakdown of each subject by collected race data:



The following chart shows collected race data from the start of collection in 2020 – 2024. There are minor fluctuations however, the numbers appear quite consistent year by year.



The following chart illustrates gender data as collected. As with previous years, Male subjects represent the vast majority for force used with 90.7%.



The Conducted Energy Weapon (CEW) is a less-lethal use of force option carried by front line members. Since its deployment to front line members in 2014, it has been the primary choice of members in the majority of less lethal encounters. Following training, it is also widely utilized in incidents that present members with a lethal threat (***Serious bodily harm and death***). In these cases, lethal offset is in place.

Conducted Energy Weapons were reported to have been used **100 times** in the submitted use of force reports for 2024.

Our members undergo extensive annual CEW training including (but not limited to) the following:

- 👮 Legal issues and the Criminal Code sections on Use of Force
- 👮 The need to use an intermediate weapon and the Public-Police Interactions Training Aid (2023)
- 👮 Communication and De-escalation and the concept of one voice for commands and communication with the suspect/subject
- 👮 Proficiency in transition drills; Firearm, CEW, OC, Baton
- 👮 Proficiency in the use of the Taser 7 CEW; drawing and holstering, tilt select options, and types of cycles
- 👮 Blue on Blue, positioning, and the use of barriers for officer safety
- 👮 A team approach to tactics and arrest team tactics and handcuffing
- 👮 The importance of control under power and/or breaks in the applications to determine levels of cooperation (and ability to comply with commands)
- 👮 CEW probe deployments on a live target utilizing the HALT suit (and associated cartridges) to enhance comfort and skills on the device



The CEW was drawn & displayed to achieve compliance 45 times in 2024



The CEW was drawn & pointed 45 times in 2024



The CEW was discharged 10 times in 2024

The CEW was discharged 10 times in 2024. CEW discharges are broken down into probe deployments and drive stuns. Probe deployments accounted for 8 CEW discharges. In several incidents, probe deployments were attempted more than once in order to assist in gaining control of a subject. There were only 2 incidents involving Drive Stuns.



SUMMARY

In 2024 there was a slight decrease in calls for service when compared to 2023, dropping from 57,644 to 55,213. During the previous five years, the calls for service have increased in a fairly consistent manner as the city continues to grow.

Use of Force incidents have dropped slightly in 2024 however they continue in a gradual upward trend when examining year-to-year statistics. This gradual increase appears to match the proportional increase in population and calls for service. It is important to note that historically, our jurisdiction has an overall higher crime rate and violent Crime Severity Index on a consistent basis as reported by Statistics Canada.

With the 150 use of force incidents out of the total 55,213 calls for service it can be stated that our members utilized force a very small fraction of the time during interactions with our community members. **During these interactions force was used only .271% of the time. This falls in line with and well below the Provincial statistic of “below 1%”.**

As with previous years, the data collected shows that our members demonstrated professionalism and restraint when called upon to deal with higher risk incidents. With the limited injuries and use of force per community interaction, force (whether actual or demonstrated) is used in a very small fraction of calls. Our members have clearly demonstrated that they use force only when it is required (necessary) and that this force utilized is both reasonable and proportionate in the circumstances.

Chris Grantham

Sergeant Chris Grantham # 225

Officer in Charge Training Unit

Brantford Police Service

April 9, 2025





BOARD REPORT

Date: April 9, 2025

To: Chief Jason Saunders
Chair and Members
Brantford Police Services Board

From: Inspector Kevin Reeder

Subject: Public Complaints Quarterly Report (Q1-2025)

PURPOSE:

To provide the Police Services Board with an update on public complaints submitted to the Law Enforcement Complaints Agency (LECA) during the first quarter of 2025.

LECA accepts complaints from members of the public about the conduct of police officers.

BACKGROUND:

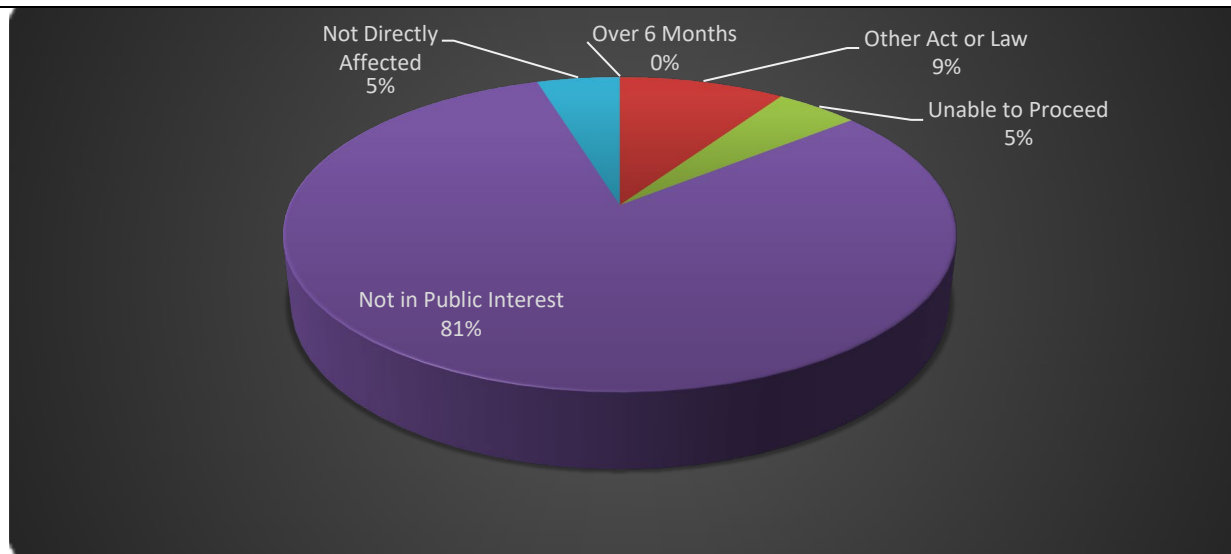
In the first quarter of 2025 (January to March), 34 public complaints were submitted to LECA against the Brantford Police Service.

Twenty-one of these public complaints were “screened-out” by LECA and required no further action. A total of 13 public complaints were “screened-in”. Of these, four complaints were resolved using alternative methods, one complaint was investigated and found to be unsubstantiated, and eight complaints remain ongoing.

Total # of Public Complaints in Q1	Total # of Individual Misconduct Allegations	Total # of Officers Involved
34	45	47

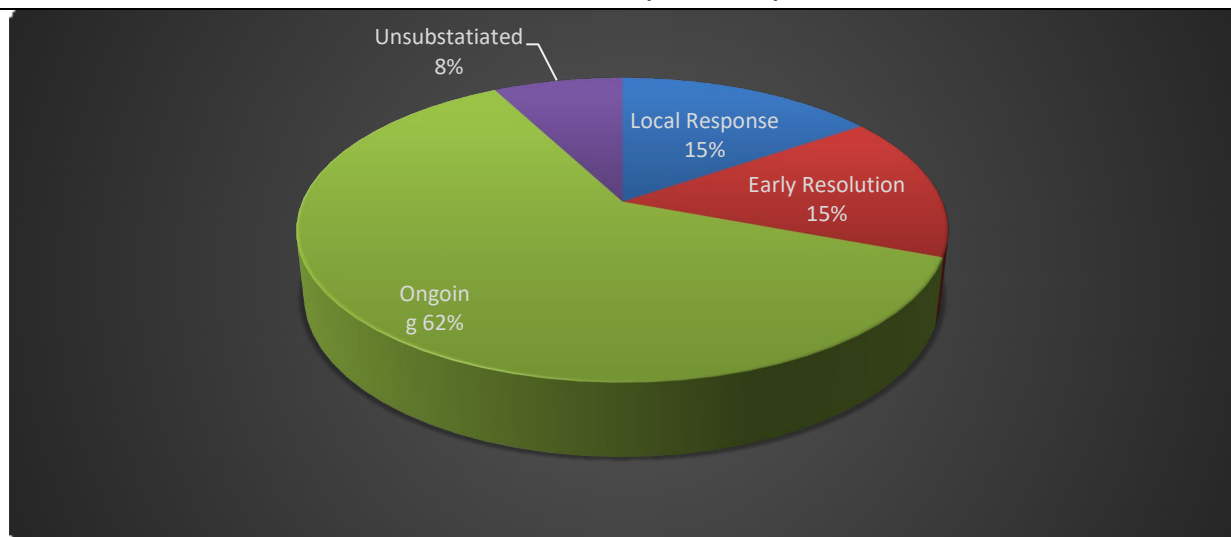
Complaints “Screened-Out” by LECA
(No Investigation Required)

Total - 21 (61.8%)



Complaints “Screened-In” by LECA & Results
(Investigation Required)

Total - 13 (38.2%)



For comparison, in Q1 of 2024, a total of 16 public complaints were made against the Brantford Police Service. LECA complaints have doubled in Q1 of 2025 when compared to last year. This increase is believed to be a result of citizens becoming more familiar and aware of LECA and the public complaints process under the new *Community Safety and Policing Act*.

RECOMMENDATIONS:

That the Board receives the report.